# Audited Financial Statements with Report of Independent Certified Public Accountants

Year Ended June 30, 2008

# **Table of Contents**

June 30, 2008

| <u>Pag</u>  | <u>e</u> |
|---|----------|
| Report of Independent Certified Public Accountants                              |          |
| Management's Discussion and Analysis (Unaudited)                                | )        |
| Basic Financial Statements:   |          |
| Government-wide Financial Statements:   |          |
| Statement of Net Assets9  | ,        |
| Statement of Activities   | )        |
| Fund Financial Statements:  |          |
| Balance Sheet - Governmental Fund   |          |
| Statement of Revenues, Expenses and Changes in Fund Balance - Governmental Fund | ,        |
| Notes to the Financial Statements   | ,        |
| Required Supplemental Information:  |          |
| Budgetary Comparison ScheduleGeneral Fund                                       | )        |
| Notes to Required Supplemental Information                                      |          |



# Report of Independent Certified Public Accountants

The Members of the Board Housatonic Resources Recovery Authority Brookfield, Connecticut

We have audited the accompanying basic financial statements of the governmental activities and major fund of the Housatonic Resources Recovery Authority (the "Authority") as of and for the year ended June 30, 2008, which comprises the Authority's basic financial statements, as listed in the Table of Contents. These financial statements are the responsibility of the Authority's management. Our responsibility is to express an opinion on these financial statements based on our audit.

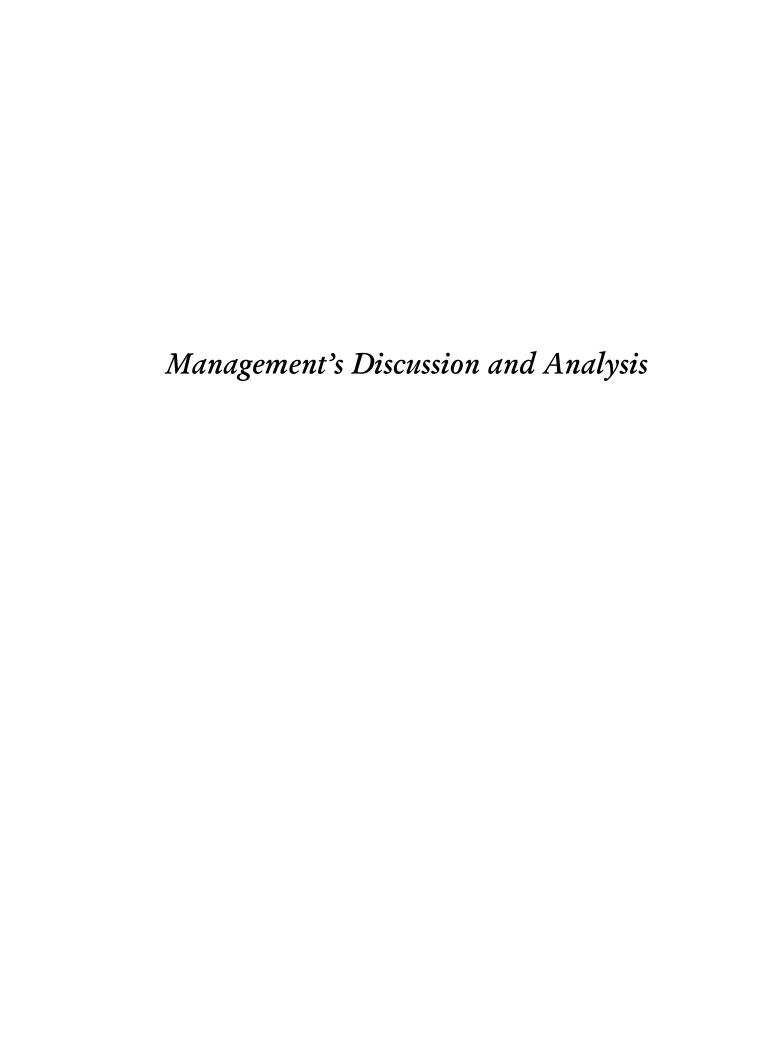
We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and major fund of the Authority as of June 30, 2008, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The Management's Discussion and Analysis and the Budgetary Comparison Schedule as listed in the Table of Contents are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Nanavaty, Nanavaty & Davenport, LLP

December 8, 2008



Our discussion and analysis of the Housatonic Resource Recovery Authority's (the "Authority") financial performance provides an overview of the Authority's financial activities for the fiscal year ended June 30, 2008. Please read it in conjunction with the Authority's financial statements, which begin on page 9.

#### FINANCIAL HIGHLIGHTS

- As a result of the operations the Authority's net assets increased by \$6,199 in 2008 compared to an increase of \$56,444 in 2007.
- The total cost of the Authority's programs and administration was \$304,269 and \$250,832 for 2008 and 2007, respectively.
- During fiscal year 2008, the Authority's revenues from program and administrative fees decreased from the prior year by \$17,438 to \$184,267 as a result of a decrease in recycling tonnage.

#### USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The Statement of Net Assets and the Statement of Activities (on pages 9 and 10) provide information about the activities of the Authority as a whole and represent a longer-term view of the Authority's finances. Fund financial statements start on page 11. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Authority's operations in more detail than the government-wide statements by providing line item expense information about the Authority's general fund.

#### The Statement of Net Assets and the Statement of Activities

Our analysis of the Authority as a whole begins on page 9. One of the most important questions asked about the Authority's finances is "Is the Authority better or worse off as a result of the year's activities?" The Statement of Net Assets and the Statement of Activities report information about the Authority and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. Accrual of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

The Statement of Net Assets and the Statement of Activities report the Authority's net assets and changes in them. You can think of the Authority's net assets as the difference between assets (what the Authority owns), and liabilities (what the Authority owes), as one way to measure the Authority's financial health, or financial position. Over time, increases or decreases in the Authority's net assets are one indicator of whether its financial health is improving or deteriorating. You will need to consider other non-financial factors, however, such as changes in the technology related to the disposal of municipal solid waste and recycled materials, as well as changes in tonnage in the local towns, the condition of the Authority's capital asset, as well as the continued support of the regional towns, to assess the overall financial health of the Authority.

# USING THIS ANNUAL REPORT (continued)

## Reporting the Authority's Fund Financial Statements

The Authority uses governmental funds to report its operations. The fund financial statements begin on page 11. The Authority's only governmental fund is the general fund.

Governmental funds: the basic services that the Authority provides are reported in the governmental funds, which focus on how money flows into and out of these funds and the balances left at year-end that is available for spending. The governmental fund statements provide a detailed short-term view of the Authority's general governmental operations and the basic services that it provides. The information presented in the governmental fund helps readers determine whether there are more or fewer financial resources that can be spent in the near future to finance the Authority's programs. The governmental activities presented in the Statement of Net Assets and the Statement of Activities is reconciled to the governmental funds in the Balance Sheet of the general fund.

Notes to the Financial Statements: The notes provide additional information that is essential to a full understanding of the data provided in the governmental-wide and fund financial statements. The notes to the financial statements can be found on pages 13-19 of this report.

Supplemental Information: In addition to the basic financial statements and accompanying notes, this report also presents a Budgetary Comparison Schedule for the General Fund that can be found on pages 20-21 of this report.

#### FINANCIAL ANALYSIS OF THE AUTHORITY

The following tables and exhibits present condensed information about the Authority's net assets, revenues and expenses for fiscal year 2008 compared to 2007:

| Table 1                            | As of June 30, |                   |   |    |                   |  |
|------------------------------------|----------------|-------------------|---|----|-------------------|--|
|                                    | 2008           |                   | _ |    | 2007              |  |
| Current assets Current liabilities | \$             | 287,920<br>16,055 |   | \$ | 293,026<br>27,360 |  |
| Net Assets - unrestricted          | \$             | 271,865           | _ | \$ | 265,666           |  |

Net assets of the governmental activities increased by \$6,199 in 2008 compared to \$56,444 in 2007. The increase in unrestricted net assets in 2008 was the result of revenue sharing from the recycling markets and expenses below budgeted expectations. Table 2 on the following page summarizes the change in net assets for the year.

## FINANCIAL ANALYSIS OF THE AUTHORITY (continued)

| <u>Table 2</u>                        | As of June 30, |         |      |         |  |  |  |
|---------------------------------------|----------------|---------|------|---------|--|--|--|
|                                       | 2              | 2008    | 2007 |         |  |  |  |
| Revenues                              |                |         |      |         |  |  |  |
| Program revenues:                     |                |         |      |         |  |  |  |
| Charges for services - user fees      | \$             | 184,267 | \$   | 201,705 |  |  |  |
| Operating grants and reimbursements   |                | 116,669 |      | 95,073  |  |  |  |
|                                       |                | 300,936 |      | 296,778 |  |  |  |
| General revenues:                     |                |         |      |         |  |  |  |
| Investment earnings                   |                | 9,532   |      | 10,498  |  |  |  |
| Total revenues                        |                | 310,468 |      | 307,276 |  |  |  |
| Program expenses                      |                |         |      |         |  |  |  |
| Public works                          |                | 304,269 |      | 250,832 |  |  |  |
| Increase in net assets                |                | 6,199   |      | 56,444  |  |  |  |
| Net assets (unrestricted) – beginning |                | 265,666 |      | 209,222 |  |  |  |
| Net assets (unrestricted) – ending    | \$             | 271,865 | \$   | 265,666 |  |  |  |

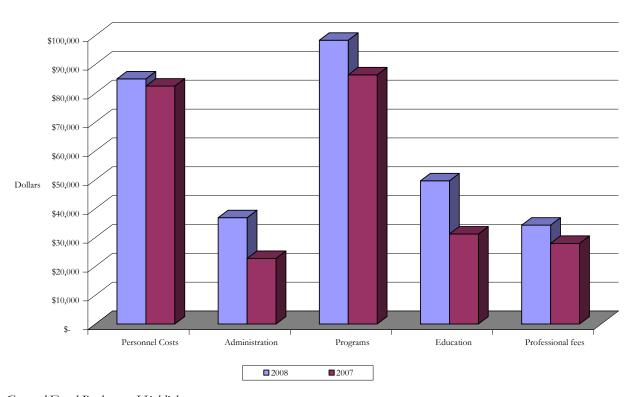
## Governmental Activities and General Fund

All of the Authority's operations are accounted for as Governmental Activities. Total revenues increased for the year ended June 30, 2008 from 2007 by 2% due to increases in operating grants and reimbursements offset by decreases in revenue sharing for recycling as a result of falling tonnage from the prior year. Total costs of governmental activities increased for the year ended June 30, 2008 from 2007 as a result of an increase of approximately \$54,000 in education, professional services and municipal hauler registration reimbursements. Staffing includes the Director's salary, health insurance, payroll taxes and pension contribution.

Total revenues and expenditures in the General Fund were equal to the total revenues in the Statement of Activities.

# FINANCIAL ANALYSIS OF THE AUTHORITY (continued)

## Comparison of Expenses



# General Fund Budgetary Highlights

Table 3 summarizes the changes in the budget and shows a comparison with the actual results.

| Table 3                             | Original |         | ]  | Final    |    |         |          |         |  |
|-------------------------------------|----------|---------|----|----------|----|---------|----------|---------|--|
|                                     | Bu       | Budget  |    | Budget   |    | ctual   | Variance |         |  |
| Revenues                            |          |         |    |          |    |         |          |         |  |
| Program revenues:                   |          |         |    |          |    |         |          |         |  |
| Charges for services - user fees    | \$       | 175,600 | \$ | 175,600  | \$ | 184,267 | \$       | 8,667   |  |
| Operating grants and reimbursements |          | 118,100 |    | 118,100  |    | 116,669 |          | (1,431) |  |
|                                     |          | 293,700 |    | 293,700  |    | 300,936 |          | 7,236   |  |
| General revenues:                   |          |         |    |          |    |         |          |         |  |
| Investment earnings                 |          | 9,500   |    | 9,500    |    | 9,532   |          | 32      |  |
| Total revenues                      |          | 303,200 |    | 303,200  |    | 310,468 |          | 7,268   |  |
| Program expenses                    |          |         |    |          |    |         |          |         |  |
| Public works                        |          | 303,200 |    | 316,530  |    | 304,269 |          | 12,261  |  |
| Increase in net assets              | \$       | -       | \$ | (13,330) | \$ | 6,199   | \$       | 19,529  |  |

## FINANCIAL ANALYSIS OF THE AUTHORITY (continued)

Over the course of the year ended June 30, 2008 the Authority made several amendments to the general fund budget. The amendments consisted of line item transfers within the established budget as well as supplemental appropriations of \$13,330 to increase several line items. Overall, actual expenditures were below budget by approximately \$19,529 for the year ended June 30, 2008.

#### Financial Ratios

The following financial ratios should be used to assess the financial stability of the Authority's Governmental Activities over an extended period of time. These ratios can indicate trends that the Authority administrators and its citizens may need to consider as they establish future budgets and set program and administrative fees.

"Working Capital" is the amount by which current assets exceed current liabilities at a point in time. The "Current Ratio" which compares current assets to current liabilities, is an indicator of the ability to pay current obligations at a point in time. A ratio greater than 1 is a positive indicator.

|                 | 2008       | 2007       | 2006       | 2005      | 2004     |
|-----------------|------------|------------|------------|-----------|----------|
| Working Capital | \$ 271,865 | \$ 265,700 | \$ 209,100 | \$ 87,600 | \$ 5,800 |
| Current Ratio   | 17.9       | 10.9       | 19.2       | 5.2       | 1.1      |

"Days in Operating Cash" represents the number of days normal operations could continue with no future revenue collection. The ratios of Working Capital and Days in Cash demonstrate a continuing ability to finance operations with cash.

|                        | 2008 2007 |     | 2006 | 2005 | 2004 |
|------------------------|-----------|-----|------|------|------|
|                        |           |     |      |      |      |
| Days in Operating Cash | 279       | 375 | 319  | 163  | 57   |

#### CAPITAL ASSETS

At June 30, 2008, the Authority had \$1,200,000 invested in capital assets consisting of recycling processing equipment. There were no additions or improvements made during the year to the recycling facility equipment. All capital assets are fully depreciated.

#### ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

The Authority established a fiscal year 2008-09 budget that included approximately \$460,000 in revenues and \$460,000 in expenses. Revenue was anticipated to increase over the prior fiscal year by 51%, primarily because of the strong market for recycled commodities at the start of the fiscal year and the increased tonnage delivered to the Authority's recycling facility in the prior year as a result of a recycling public education campaign undertaken during the past eighteen months. Expenditures are anticipated to increase over the prior fiscal year primarily for professional services, as the Authority explores the possible purchase of the Danbury transfer station assets from the federal government and the real property on which the transfer station is located. Overall revenues are expected to be adequate to finance the current year operation, and the net unrestricted assets of the Authority sufficient for any one-time expenditure for capital acquisition exploration costs that exceed budget.

A new one-time addition to both the revenue and expense sides of the budget for 2008-09 is the Paint Stewardship Initiative. Under this program, HRRA would serve as the lead agency in the State for participation in a paint recycling program. For a \$10,000 fee, the Product Stewardship Institute (PSI) would roll out its producer-financed paint recycling program in Connecticut, including the HRRA region, in 2011. HRRA's share of the fee would be \$1,000, and the Authority would be reimbursed on a pro rata basis for the remaining \$9,000 by the other household hazardous waste programs in the State. Over the long term, participation in the PSI paint recycling initiative would save HRRA member municipalities as much as 35% of their annual costs for household hazardous waste collections, which are administered and managed by the Authority.

Federal indictments of some solid waste haulers in the region as well as the owner of the Danbury transfer station and recycling intermediate processing center in June of 2006 resulted in guilty pleas in 2008 for the transfer station owner and almost all defendants in the case. The transfer station and recycling center are now under the ownership and operation of the federal government, which says it will auction off those and other seized assets in 2009. Federal marshals have been providing financial oversight at the transfer station since 2006. HRRA expects no significant budgetary effects from the change to federal ownership in 2008-09, but the budget does show significant changes as a result of HRRA's consideration of bidding at auction on the transfer station assets as well as purchase of the real property on which the transfer station is located. Professional service expenditures are expected to increase at least 240% in 2008-09 as additional legal, financing, and consulting services are required to investigate the transfer station auction and real property purchase.

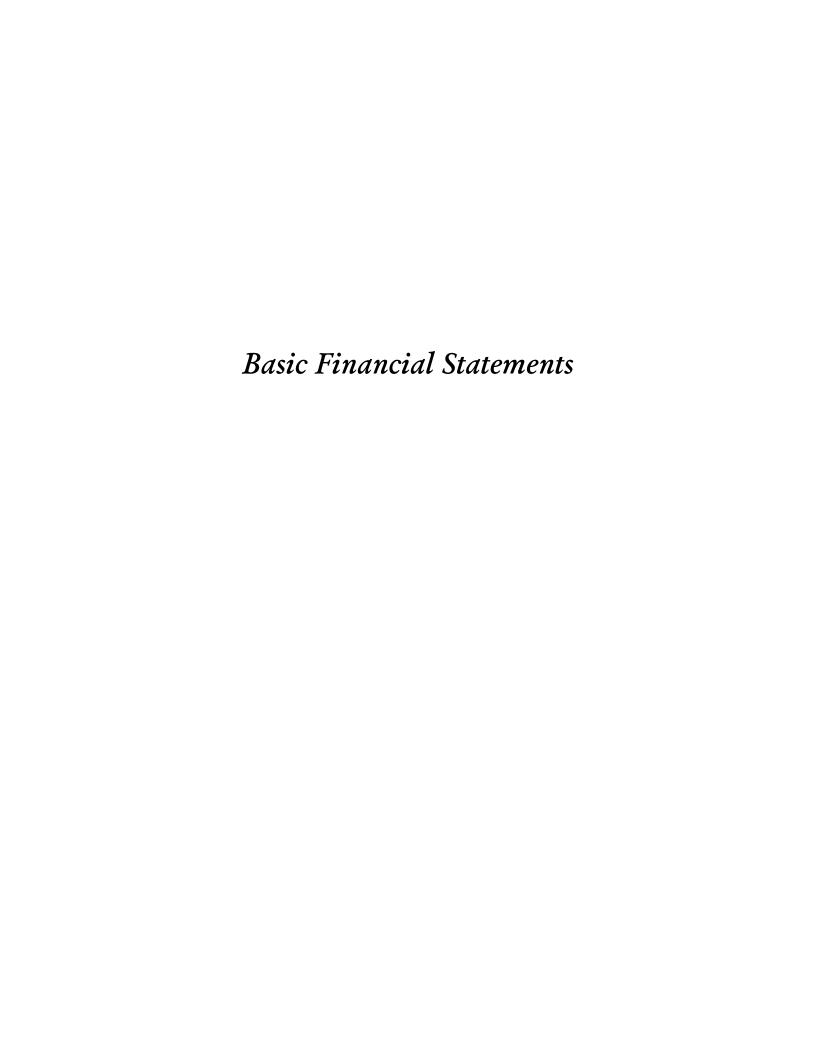
## ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES (continued)

Revenues for 2008-09 are based on a contracted MSW program fee of \$.58 per ton and a Recycling administrative fee of \$23.19 per ton. In 2007-08 those fees were \$.56 per ton and \$8.34 per ton respectively. MSW tonnage delivered to the HRRA system in 2008 year to date appears adequate to provide 98% of the contracted program fee. The trend in 2008 shows a reduction of 4% in MSW tonnage consistent with the weak economy and with the trend at other solid waste facilities in the state. MSW tonnage remains at approximately 140% of the contracted guaranteed minimum annual tonnage in the Waste Supply and Disposal Agreement. Recycling tonnage for the HRRA member municipalities is on par with the prior year to date, but is down 25% for non-HRRA Connecticut and New York municipalities using the recycling processing center. This will have a limited effect on recycling revenue, however, since the recycling administrative fee of \$23.19 per ton is paid only on tonnage from HRRA member municipalities, while the Authority is paid \$1 per ton for recycling tonnage from other Connecticut and New York municipalities. Markets for program recyclables, however, plummeted in October 2008 as a result of the global economic downturn. National recycling experts anticipate that the recycling markets will improve in the second quarter of 2009, but market prices are not expected to return to the robust levels experienced prior to the downturn. Since HRRA's recycling administrative fee is based on tonnage delivered as well as commodity sales during the prior year, the greater impact of this decline in recycling commodity prices will be reflected in the Authority's 2009-10 budget.

The Authority will review income and expenses on a year-to-date basis in December 2008 and make any changes necessary in its budget required by the difficult economic climate. The HRRA Executive Committee monitors the budget performance year to date on a monthly basis, and is prepared to recommend further action in 2009 if required by further economic weakness and declining revenues. In addition, the Authority has undesignated reserves to cover twelve months of operating expenses if required by catastrophic economic conditions.

#### CONTACTING THE AUTHORITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide the Housatonic Resource Recovery Authority, its member towns and cities and the citizens of those municipalities, with a general overview of the Authority's finances and to show the Authority's accountability for the money it receives. If you have questions about this report or need additional information, contact Cheryl D. Reedy, Director for the Authority, Old Town Hall, 162 Whisconier Road, Brookfield, Connecticut 06804.



# Statement of Net Assets---Governmental Activities

As of June 30, 2008

| Assets                           |               |
|----------------------------------|---------------|
| Cash and cash equivalents        | \$<br>232,454 |
| Accounts receivable              | 54,966        |
| Other asset                      | 500           |
| Capital assets (See Note 3)      |               |
| Total assets                     | \$<br>287,920 |
|                                  |               |
| Liabilities                      |               |
| Accounts payable                 | \$<br>10,705  |
| Deferred revenues                | 5,350         |
| Total liabilities                | 16,055        |
|                                  |               |
| Net Assets:                      |               |
| Unrestricted                     | 271,865       |
| Total net assets                 | 271,865       |
| Total liabilities and net assets | \$<br>287,920 |

# Statement of Activities---Governmental Activities

For the Year Ended June 30, 2008

|   |       |               |         | Program l                    |           |                              |                         |          |
|---|-------|---------------|---------|------------------------------|-----------|------------------------------|-------------------------|----------|
| Program Activities                          |       | Expenses      |         | es for Services<br>User Fees | Gr        | perating ants and pursements | Governmental Activities |          |
| Public works                                | \$    | -             | \$      | 184,267                      | \$        | 11,300                       | \$                      | 195,567  |
| Staffing                                    |       | 85,024        |         | -                            |           | -                            |                         | (85,024) |
| HHWDD Danbury Area Towns                    |       | 82,827        |         | -                            |           | 83,958                       |                         | 1,131    |
| Education                                   |       | 49,652        |         | -                            |           | -                            |                         | (49,652) |
| Professional services                       |       | 34,306        |         | -                            |           | -                            |                         | (34,306) |
| Municipal hauler registration reimbursement |       | 12,895        |         |                              |           | 12,895                       |                         | -        |
| Office expenses                             |       | 9,398         |         | -                            |           | -                            |                         | (9,398)  |
| HHWDD Bridgewater Area Towns                |       | 8,476         |         | -                            |           | 8,516                        |                         | 40       |
| HHWDD Regional                              |       | 7,095         |         | -                            |           | -                            |                         | (7,095)  |
| Insurance                                   |       | 6,234         |         | -                            |           | -                            |                         | (6,234)  |
| Audit                                       |       | 5,000         |         | -                            |           | -                            |                         | (5,000)  |
| Miscellaneous                               |       | 1,959         |         | -                            |           | -                            |                         | (1,959)  |
| Travel/mileage reimbursement                |       | 1,403         |         |                              |           |                              |                         | (1,403)  |
| Total governmental activities               |       | 304,269       |         | 184,267                      |           | 116,669                      |                         | (3,333)  |
|   |       |               |         |                              | General r | evenues:                     |                         |          |
|   |       |               |         |                              | Investm   | ent earnings                 |                         | 9,532    |
|   |       |               |         |                              |           |                              |                         | 9,532    |
|   | Chan  | ige in net as | ssets   |                              |           |                              |                         | 6,199    |
|   | Net A | Assetsbeş     | ginning |                              |           |                              |                         | 265,666  |
|   | Net 1 | Assetsend     | ding    |                              |           |                              | \$                      | 271,865  |

# **Balance Sheet---Governmental Funds**

As of June 30, 2008

|                                     | <br>General<br>Fund |
|-------------------------------------|---------------------|
| Assets                              |                     |
| Cash and cash equivalents           | \$<br>232,454       |
| Accounts receivable                 | 54,966              |
| Other assets                        | 500                 |
| Total assets                        | \$<br>287,920       |
| Liabilities and Fund Balances       |                     |
| Liabilities:                        |                     |
| Accounts payable                    | \$<br>10,705        |
| Prepaid hauler registrations        | 5,350               |
| Total liabilities                   | <br>16,055          |
| Fund Balances:                      |                     |
| Unreserved and undesignated         | 271,865             |
| Total fund balances                 | <br>271,865         |
| Total liabilities and fund balances | \$<br>287,920       |

# Statement of Revenues, Expenditures, and Changes in Fund Balance---Governmental Funds

For the Year Ended June 30, 2008

|   | General<br>Fund |
|---|-----------------|
| Revenues                                    | <br>            |
| Charges for services - User fees            | \$<br>184,267   |
| Intergovernmental                           | 116,669         |
| Investment earnings                         | 9,532           |
| Total revenues                              | <br>310,468     |
| Expenditures                                |                 |
| Current:                                    |                 |
| Public works                                |                 |
| Staffing                                    | 85,024          |
| HHWDD Danbury Area Towns                    | 82,827          |
| Education                                   | 49,652          |
| Professional services                       | 34,306          |
| Municipal hauler registration reimbursement | 12,895          |
| Office expenses                             | 9,398           |
| HHWDD Bridgewater Area Towns                | 8,476           |
| HHWDD Regional                              | 7,095           |
| Insurance                                   | 6,234           |
| Audit                                       | 5,000           |
| Miscellaneous                               | 1,959           |
| Travel/mileage reimbursement                | 1,403           |
| Total general government                    | 304,269         |
| Excess of revenues over expenditures        | 6,199           |
| Fund balanceat beginning of year            | <br>265,666     |
| Fund balanceat end of year                  | \$<br>271,865   |

#### **Notes to Financial Statements**

June 30, 2008

#### **NOTE 1** - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

The Housatonic Resources Recovery Authority (the "Authority") was created in July 1986 in accordance with the Connecticut General Statutes Chapter 103b, Municipal Resource Recovery Authorities. The Authority was established for the purpose of providing municipal solid waste and recycling management for the Housatonic Valley municipalities of Danbury, Bethel, Bridgewater, Brookfield, Kent, New Fairfield, New Milford, Newtown, Redding, Ridgefield and Sherman. The Authority, a jointly governed organization created by the Housatonic Valley municipalities, is a regional authority governed by an eleven-member board comprised of the Chief Elected Officials and other representatives of the member towns and their appointed alternates.

The accompanying statements of the Authority have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. The financial statements include all organizations, activities, and functions that comprise the Authority. Component units are legally separate entities for which the Authority (primary entity) is financially accountable. Financial accountability is defined as the ability to appoint a voting majority of the organization's governing body and either (1) the Authority's ability to impose its will over the organization or (2) the potential that the organization will provide a financial benefit to, or impose a financial burden on, the Authority. Using these criteria, the Authority has no component units.

### Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the Statement of Net Assets and the Statement of Activities) report information on all of the activities of the Authority.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segments are offset with program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to haulers, and program and administrative fees from municipal solid waste and recycling tip fees, and 2) operating grants and reimbursements from other governmental units. Other items not included among program revenues are reported as general revenues. The major individual governmental fund of the Authority is the general fund and it has been reported as a separate column in the fund financial statements.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

#### Notes to Financial Statements (continued)

June 30, 2008

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within sixty days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, under accrual accounting.

Revenues such as the per ton program and administrative fees paid by those collectors of municipal solid waste and recyclables within the HRRA region who use any of the three MSW transfer stations and/or the recycling Intermediate Processing Center ("IPC") associated with the current fiscal period are all considered susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered measurable and available only when the Authority receives the cash.

## Fund Accounting

The Authority uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. The Authority uses only governmental funds.

#### Governmental Funds

Governmental funds are those through which most governmental functions typically are financed. Governmental funds reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purpose for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance.

The Authority reports the following major governmental funds:

<u>General Fund</u> – The General Fund is used to account for all financial resources of the Authority except those required to be accounted for in another fund. The general fund balance is available to the Authority for any purpose provided it is expended or transferred according to the By-Laws of the Authority.

#### Notes to Financial Statements (continued)

June 30, 2008

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Revenues - Exchange and Non-Exchange Transactions

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the Authority, available means expected to be received within sixty days of the fiscal year-end.

#### Expenses/Expenditures

On an accrual basis of accounting, expenses are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable.

## Cash and Cash Equivalents

The Authority's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition. All cash and cash equivalents are insured or collateralized with securities held by the pledging financial institution segregated from its other assets, in accordance with State Statutes.

#### Receivables

Receivables at June 30, 2008 consist of accounts receivable for Program and Administrative Fees and reimbursements from member Towns. All accounts receivable are deemed collectible in full, and therefore no allowance for doubtful accounts exists.

## Capital Assets and Depreciation

Capital assets consist of recycling facility equipment and are recorded at cost. Donated fixed assets, if any, are valued at estimated fair market value on the date donated. Depreciation of capital assets is computed and recorded by the straight-line method. The estimated useful life of the depreciable capital asset is 10-years. The cost of maintenance and repairs is charged to operations as incurred.

## Notes to Financial Statements (continued)

June 30, 2008

#### **NOTE 1** - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Deferred Revenues

The Authority reports unearned deferred revenues for any fiscal year 2008-09 hauler registration and municipal permit fees received in advance of July 1, 2008.

#### Net Assets

Net assets present the difference between assets and liabilities in the statement of net assets. Net assets invested in capital assets, are capital assets less depreciation and related debt. Net assets are reported as restricted when there are legal limitations imposed on their use by Authority legislation or external restrictions by other governments, creditors, grantors, laws or regulations of other governments. Unrestricted net assets are all other net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

#### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

#### **NOTE 2 - DEPOSITS**

The following is a summary of deposits at June 30, 2008:

| Cash in checking                  | \$ 20,383  |
|-----------------------------------|------------|
| Short-Term Investment Fund (STIF) | 212,071    |
| Total Cash and Cash Equivalents   | \$ 232,454 |

At June 30, 2008 the carrying amount of the Authority's deposits in financial institutions was \$20,383 and the bank balance was \$64,369.

#### Notes to Financial Statements (continued)

June 30, 2008

#### **NOTE 2 -** DEPOSITS (continued)

#### Custodial Credit Risk.

Custodial credit risk is the risk that in the event of a bank failure, the Authority's deposits may not be returned to it. Connecticut General Statutes require that each depository maintain segregated collateral (not required to be based on a security agreement between the depository and the municipality and, therefore, not perfected in accordance with federal law) in an amount equal to a defined percentage of its public deposits based upon the depository's risk based capital ratio. Municipal deposits that exceed the coverage of the Federal Depository Insurance are collateralized by amounts held by the pledging bank's trust department. At June 30, 2008 the entire amount of the Authority's deposits was covered by Federal Depository Insurance.

# Cash Equivalents

Cash equivalents are short-term, highly liquid investments that are both readily convertible to known amounts of cash and purchased within 90 days of maturity. At June 30, 2008 the Authority's cash equivalents amounted to \$212,071. These amounts were invested with the State of Connecticut Treasurer's Short - Term Investment Fund ("STIF"). The STIF is an investment pool of high quality, short-term money market instruments (under 60 days). The STIF maintains a designated surplus reserve equal to one-tenth of one percent of the funds value, until it reaches one percent of the value of all investments in the Fund. The funds in the reserve act as a general reserve against losses and are not held in a specific depositor's name. Currently the reserve contains in excess of \$47 million (as of August 2008). Any losses experienced from a security default or a decline in market value of a security will be charged against the reserve. The STIF is rated AAAm by Standard and Poor's and has never experienced such losses since its inception in 1972.

#### **NOTE 3** - CAPITAL ASSETS

There was no activity in the capital asset accounts for the year. Capital assets consist of the following:

Recycling processing equipment \$ 1,200,000 Accumulated depreciation (1,200,000)

## Notes to Financial Statements (continued)

June 30, 2008

#### **NOTE 4 - PENSION PLAN**

The Authority has established a Simplified Employee Pension Plan covering all employees. The Authority is required to contribute 7.5% of eligible employee's wages to the plan. Employees vest immediately in their accounts upon entrance into the plan. During the year ended June 30, 2008 the Authority contributed \$4,734 to the plan on eligible wages of \$63,116.

#### **NOTE 5** - RELATED PARTY TRANSACTIONS

During the year the Authority received a total of \$92,474 from the participating regional towns as a reimbursement for the operation of the Household Hazardous Waste Day events. All amounts invoiced were received by June 30, 2008 except for \$29,145 due from the certain member towns. All amounts were included in Accounts Receivable at June 30, 2008 and fully collected subsequent to year-end.

#### **NOTE 6 - COMMITMENTS**

On March 13, 1991, the Authority entered into a construction and service agreement with Recycling Technologies, Inc. (RTI) for the design and construction of a regional recycling facility in Danbury, Connecticut. The facility remains the property of RTI; while certain recycling equipment with a cost of \$1.2 million purchased with grant funds remains the property of the Authority. The service agreement states that RTI shall operate, maintain and repair the facility for a term of 10 years beginning on the acceptance date, with options for extension. In June 2005 the Authority voted to exercise its second and final option to extend the agreement for an additional 5 years to June 30, 2011.

In connection with the service agreement RTI originally gave the Authority \$500,000 as a guarantee to faithfully perform and comply with the terms of the service agreement. Pursuant to the agreement, the funds were gradually reduced, in accordance with a schedule of repayments, and \$95,424 remains in the account, and will remain for the balance of the agreement unless used for their guarantee purposes. The funds are being held in an escrow account under the Authority's name.

On July 1, 1993 the Authority entered into a 26-year commitment with Wheelabrator Environmental Systems, Inc. (WES) to accept solid waste generated by the member towns of the region and to pay the Authority an Administrative Fee collected from the MSW collectors within the region who used the disposal facilities provided under that contract. Effective January 1, 2004, certain terms of the agreement were amended and restated, including a reduction from 4 to 3 in the number of contractually required transfer stations located within the region, a reduction in the overall per ton service fee charged to collectors, a reduction in the put or pay risk to member municipalities for tonnage shortfalls in any particular year, establishment of annual service fee increases based on ½ of the prior year's Consumer Price Index and establishment of a program fee with annual increases to provide the Authority with sufficient revenue for continued operation.

The above agreements are herein collectively referred to as the "HRRA Service Agreements."

#### Notes to Financial Statements (continued)

June 30, 2008

#### **NOTE 7 -** ECONOMIC DEPENDENCE

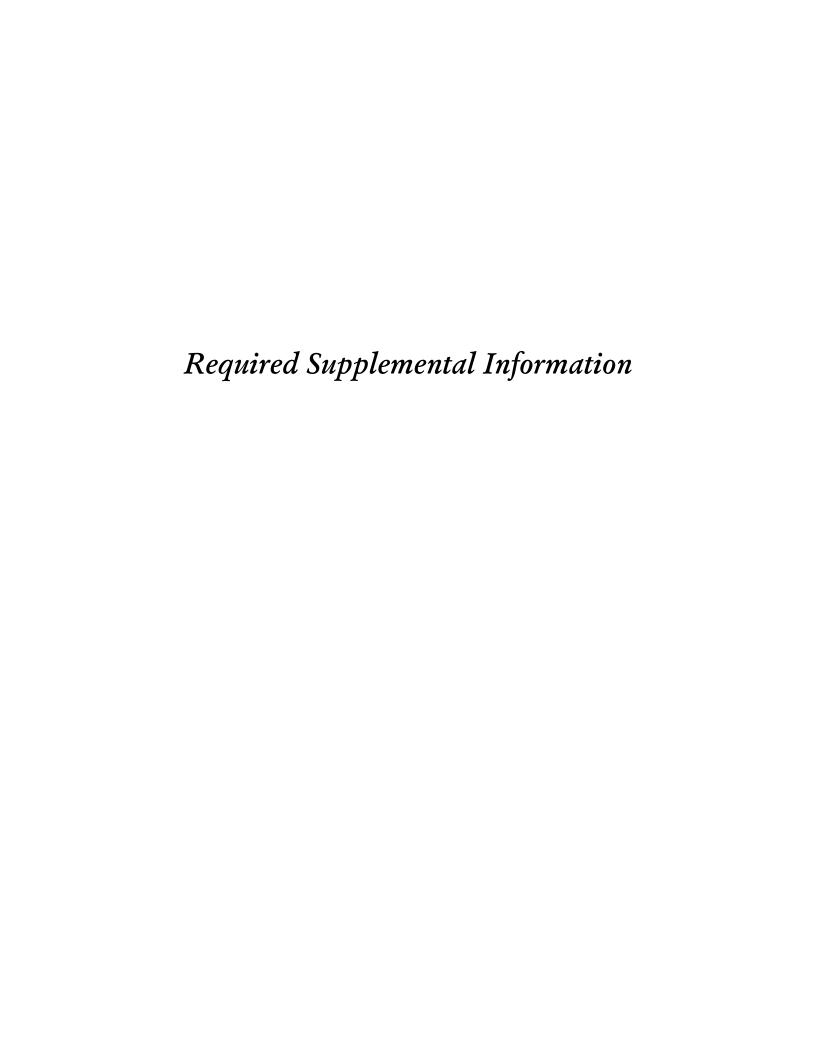
A major portion of the Authority's revenues is derived from fees based on throughput in the recycling and municipal solid waste facilities. Declines in the levels of throughput in either facility or a negotiated change in the fee structure could adversely affect the Authority's ability to generate future cash flow from the HRRA Service Agreements.

#### **NOTE 8 - RISK MANAGEMENT**

The Authority is exposed to various risks of loss related to torts, damage to, and theft or destruction of assets, error and omissions, injuries to employees and natural disaster. During 2007-08, the Authority contracted with insurance carriers for public officials liability insurance in the amount of \$3 million per claim and \$3 million in the aggregate with a \$5,000 deductible per claim, employment practices liability coverage in the amount of \$3 million per claim, \$3 million in the aggregate with no deductible, and a surety bond in the amount of \$20,000. The Authority has had no significant reduction in the coverage on the above insurances from prior years. The Authority has had no settlements on any insurance coverage in the current year or prior years.

During the year the Authority was able to obtain general property and liability insurance coverage in the amount of \$1 million each occurrence and \$2 million in the aggregate with a \$250 deductible. The HRRA Service Agreements require that the operator of the Danbury transfer station indemnify the Authority and the municipalities from any and all damages, and causes of action which may arise from a party's use or entrance into the Transfer station.

The Authority has obtained health insurance coverage for its employee from a third party insurer. Workers compensation coverage has also been obtained from a third party insurer. The premiums are calculated based upon accident history, compensation amounts and administrative costs.



# Budgetary Comparison Schedule---General Fund

For the Year Ended June 30, 2008

Variance

|  | Original |         |    |           |               | Favorable |         |     |            |
|--|----------|---------|----|-----------|---------------|-----------|---------|-----|------------|
|  |          | Budget  | An | nendments | Budget        |           | Actual  | (Un | favorable) |
| Revenues                                     |          |         |    |           |               |           |         |     |            |
| Charges for services - User fees             | \$       | 175,600 | \$ | -         | \$<br>175,600 | \$        | 184,267 | \$  | 8,667      |
| Intergovernmental                            |          | 118,100 |    | -         | 118,100       |           | 116,669 |     | (1,431)    |
| Investment earnings and other                |          | 9,500   |    | =         | 9,500         |           | 9,532   |     | 32         |
| Total revenues                               |          | 303,200 |    | -         | 303,200       |           | 310,468 |     | 7,268      |
| Expenditures                                 |          |         |    |           |               |           |         |     |            |
| General government                           |          |         |    |           |               |           |         |     |            |
| Audit  |          | 5,000   |    | -         | 5,000         |           | 5,000   |     | -          |
| Contingency                                  |          | 4,000   |    | (4,000)   | -             |           | -       |     | -          |
| Education                                    |          | 40,000  |    | 10,000    | 50,000        |           | 49,652  |     | 348        |
| HHWDD Bridgewater Area Towns                 |          | 12,000  |    | (3,500)   | 8,500         |           | 8,476   |     | 24         |
| HHWDD Danbury Area Towns                     |          | 80,000  |    | 2,830     | 82,830        |           | 82,827  |     | 3          |
| HHWDD Regional                               |          | 5,700   |    | 1,400     | 7,100         |           | 7,095   |     | 5          |
| Insurance                                    |          | 6,400   |    | (165)     | 6,235         |           | 6,234   |     | 1          |
| Legal  |          | 9,000   |    | 5,390     | 14,390        |           | 13,143  |     | 1,247      |
| Miscellaneous                                |          | 2,000   |    | -         | 2,000         |           | 1,959   |     | 41         |
| Municipal hauler registration reimbursement  |          | 18,600  |    | -         | 18,600        |           | 12,895  |     | 5,705      |
| Office expenses                              |          | 9,600   |    | 700       | 10,300        |           | 9,398   |     | 902        |
| Professional services                        |          | 25,000  |    | -         | 25,000        |           | 21,163  |     | 3,837      |
| Staffing                                     |          | 85,150  |    | (125)     | 85,025        |           | 85,024  |     | 1          |
| Travel/mileage reimbursement                 |          | 750     |    | 800       | 1,550         |           | 1,403   |     | 147        |
| Total expenditures                           |          | 303,200 |    | 13,330    | 316,530       |           | 304,269 |     | 12,261     |
| Excess of revenues over (under) expenditures |          | -       |    | (13,330)  | (13,330)      |           | 6,199   |     | 19,529     |
| Other Financing Sources:                     |          |         |    |           |               |           |         |     |            |
| Designation of fund balance                  |          | -       |    | 13,330    | 13,330        |           | -       |     | -          |
| Excess of revenues and other                 |          |         |    |           |               |           |         |     |            |
| financing sources over expenditures          | \$       | _       | \$ |           | \$<br>_       | \$        | 6,199   | \$  | 19,529     |

## Notes to Required Supplemental Information

June 30, 2008

#### **NOTE 1** - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Budgets and Budgetary Accounting

Formal budgetary accounting is employed as a management control within the Authority for the General Fund. An annual operating budget is adopted each fiscal year in accordance with the Authority's By-Laws and amended as required. The General Fund budget is adopted on a modified accrual basis of accounting (GAAP), except that encumbrances and continued appropriations are treated as budgeted expenditures in the year of incidence of the commitment to purchase and certain employee benefits are budgeted on the cash basis of accounting.

The Board is authorized to transfer budget amounts within line items, as well as any supplemental appropriations and appropriations of fund balance that amend the total expenditures. During the year, several supplemental appropriations were approved to increase the budget. The effects of the above-mentioned supplemental appropriations increased the budget by \$13,330.

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the General Fund. Encumbrances outstanding at year-end are reported as reservations of fund balance since they do not constitute expenditures or liabilities. There were no encumbrances outstanding at June 30, 2008.

All unencumbered appropriations lapse at the end of each fiscal year.