



H·R·R·A
www.hrra.org

Old Town Hall
162 Whisconier Road
Brookfield, CT 06804

203.775.6256 x304
203.740.9167
info@hrra.org

r e d u c e | r e u s e | r e c y c l e

HOUSATONIC RESOURCES RECOVERY AUTHORITY

Executive Committee Meeting
Thursday, April 17, 2014, 9:30 a.m.
Room 133, Brookfield Town Hall

MINUTES

Chairman Mike Gill called the meeting to order at 9:46 a.m.. Members in attendance were M. Gill, R. Marconi, and H. Rosenthal. Also in attendance were C. Reedy, Director and J. Iannucci, Assistant Director.

Approval of Minutes

Motion by R. Marconi, second by M. Gill, to approve the minutes of the Executive Committee meeting of February 20, 2014, as presented. **Vote:** R. Marconi and M. Gill in favor. H. Rosenthal abstaining.

Additional Appropriation

Motion by M. Gill, second by H. Rosenthal, to recommend to the full Authority an additional appropriation of \$20,000 from fund balance to the Professional Services line for legal fees. **Vote:** All in favor.

Personnel

The Executive Committee reviewed and accepted the annual evaluations, goal setting and list of duties assigned to each employee position for the 2014-15 FY, as prepared by the Director and Assistant Director and added that J. Iannucci should present a plan for how she proposes to increase regional recycling education to the Executive Committee by the end of June. **Motion** by R. Marconi, second by H. Rosenthal, to recommend to the full Authority that the Director become the Assistant Director and thank her for her many years of service to the Authority and for her work ethic, and to additionally recommend that J. Iannucci, Assistant Director, assume the responsibilities of the Director, all effective upon receiving a written resignation from C. Reedy in July. **Vote:** All in favor.

H. Rosenthal noted for the record that under the HRRRA Personnel Policy the Director is entitled to medical benefits; however, any Director who does not need or want such a benefit is free to waive acceptance of same. A Director may withdraw her waiver of benefits at any time. C. Reedy was asked to send out this section of the Personnel Policy to the Executive Committee for review so the Executive Committee can make sure the policy is clear.

Motion by H. Rosenthal, second by R. Marconi, to recommend to the full Authority a 2014-15 FY budget with a salary of \$70,000 per year for a 35 hour work week plus a stipend of \$8,000 in lieu of medical insurance, if waived, for J. Iannucci as Director and a salary of \$24,100 per year

for C. Reedy as Assistant Director for a 12 hour work week. The Executive Committee noted for the record that the stipend in lieu of medical insurance would remain at \$8,000 in future years if the Director continued to waive receipt of the medical insurance benefit. **Vote:** All in favor.

Draft 2014-15 FY Budget

Motion by R. Marconi, second by H. Rosenthal, to recommend to the full Authority at the annual meeting a 2014-15 FY budget substantially as presented by the Director with projected revenue of \$366,050 and expenditures of \$364,543. C. Reedy noted that the office relocation line was a placeholder for six months of expense for remaining in the Old Town Hall alone if HVCEO moved before June 30, 2015. **Vote:** All in favor.

Adjournment

Without objection the meeting was adjourned at 10:33 a.m.

Minutes Respectfully Submitted by,

Cheryl D. Reedy
HRRR Director