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**HOUSATONIC RESOURCES RECOVERY AUTHORITY
EXECUTIVE COMMITTEE MEETING
Friday, April 20, 2007, 9:30 a.m.
Brookfield Town Hall**

MINUTES

Chairman Mike Gill called the meeting to order at 9:55 a.m. with a quorum of three members of the Executive Committee present, i.e. M. Gill, D. Schiesel, and H. Rosenthal. Also in attendance were HRRRA Director C. Reedy, and Lynn Waller, member of the public.

Approval of Minutes

Motion by D. Schiesel, second by M. Gill, to approve the minutes of the October 20, 2006 Executive Committee meeting as presented. **Vote:** Schiesel and Gill in favor. Rosenthal abstaining since he was not present at the meeting.

Director's Annual Performance Review

Authority members were provided with a memo, dated March 16, from Director C. Reedy outlining progress during the past year in meeting the Authority's goals and suggesting goals for the coming year. All HRRRA members were asked to provide confidential feedback to Executive Committee members on any aspect of the Director's performance. L. Waller asked for the opportunity to provide feedback as well and said the Director was doing an excellent job and that L. Waller particularly liked the fact that haulers have been involved. M. Gill felt the Director's performance was good and that many issues unexpectedly came up during the year that accounted for any items not accomplished. H. Rosenthal said he was very pleased with the Director's performance and thought she had done an excellent job. D. Schiesel expressed similar views and noted that the goals for last year that were not met were not an issue because of all the other unanticipated items that were addressed. The Executive Committee asked the Director if she had any concerns for the coming year. C. Reedy said her primary concern was keeping the Chief Elected Officials engaged and involved in the work of HRRRA, especially over the next couple of years as the IPC procurement moves forward.

The HVCEO Executive Director has proposed salary increases of 2 ½% for 2007-08 for his staff, and that is the rate that was included in the draft HRRRA budget. H. Rosenthal said he felt that increase was a little low compared with most municipalities, especially for good performance. **On a motion** by H. Rosenthal, second by D. Schiesel, the Executive Committee agreed to include a 3% salary increase for the Director in the 2007-08 budget. **Vote:** All in favor. Mr. Rosenthal noted that the salary increase would have been more if the Authority had the funds to provide more.

Hauler Permit Fee Changes

Motion by D. Schiesel, second by M. Gill, to double the annual HRRRA permit fee to \$130 per vehicle for renewals received after the deadline of July 1st and to cut the permit fee in half to \$32.50 per vehicle for new applications received after January 1st as recommended by the Director. **Vote:** All in favor.

2007-08 RTI Tip Fee

The 2007-08 budget is going to be tighter than in the past few years because of the expense of the Authority's new recycling education program and the lower revenue from recycling due to falling tonnage. The current RTI tip fee of \$38.51 per ton has not changed since 1999. In the current fiscal year HRRRA is receiving an administrative fee of \$11.37 per ton for recyclables delivered to RTI. In 2007-08, the administrative fee for recyclable tonnage will fall to \$7.85 per ton if the tip fee remains unchanged. **Motion** by H. Rosenthal, second by D. Schiesel, to increase the RTI tip fee by \$.49 per ton for a tip fee of \$39.00 a ton for the 2007-08 fiscal year. **Vote:** All in favor. The increased tip fee will increase HRRRA recycling revenues by approximately \$3,000 in 2007-08, allowing for full funding of the Authority's recycling education program.

Budget Transfers

Motion by M. Gill, second by D. Schiesel, to recommend to the full Authority the transfer of \$3,400 from the HHWDD Regional line, \$1,100 from the Insurance line and \$1,500 from the Staffing line, for a total of \$6,000, to the Education line in the 2006-07 budget. **Vote:** All in favor. The additional money will be used for posters and stickers for the recycling public education program.

2007-08 Draft Budget

The Executive Committee reviewed the draft 2007-08 budget proposed by the Director with revenues of \$299,900 and expenditures of \$299,200. C. Reedy provided copies of the CDHM draft recycling advertising plan for 2007-08. L. Waller suggested using free time on both Charter and Comcast cable TV and H. Rosenthal recommended using local education channels to get out the recycling message. Revisions will be made to the draft budget reflecting the actions taken and suggestions made during the meeting. The Executive Committee will meet before the annual HRRRA meeting in June to review the budget once again before it is presented to the full Authority.

On a **motion** by H. Rosenthal, second by D. Schiesel, the meeting was adjourned without dissent at 10:25 a.m.