



H · R · R · A  
www.hrra.org

Old Town Hall  
162 Whisconier Road  
Brookfield, CT 06804

203.775.6256 x304  
203.740.9167  
info@hrra.org

r e d u c e | r e u s e | r e c y c l e

**HOUSATONIC RESOURCES RECOVERY AUTHORITY**  
**REGULAR MEETING MINUTES**

**Thursday, February 28, 10:30 a.m.**

**First Floor Conference Room 133, Brookfield Town Hall**

**Members or Alternates Present and Voting**

Bethel, Matthew Knickerbocker	8
Brookfield, Tom Tibolla, Alternate	7
Danbury, Joel Urice	36
Kent, Bruce Adams	1
New Fairfield, Mike Gill	6
Newtown, Herbert Rosenthal	12
Redding, Larry Kulowiec	4
Ridgefield, Rudolph Marconi	11
New Milford, Suzanne Von Holt	12
	<hr/>
	<b>97</b>

**Other Present:**

Eric Fredericksen, All American Waste  
Glenn Lockhart, Wheelabrator  
Jodi Barnell-Drescher, Winters Brothers  
Kevin Nolan, Winters Brothers

**Members Not Present**

Bridgewater, Bill Stuart  
Sherman, Clay Cope

**Call to Order:** The meeting was called to order by Chairman Gill at 10:35 a.m. with a quorum of 86 votes present from eight municipalities. R. Marconi entered meeting during the discussion of item number 6b, bringing the total votes present to 97.

**Public Comment**

There was no public comment.

**Chairman's and Members' Comments**

There was no comment from the Chairman or Members.

**Director's Report**

C. Reedy did not highlight from the written report. Her only comment was the annual Poster Contest is underway.

**Administrative Approvals**

a. **Motion** by H. Rosenthal, second by J. Urice, to approve the minutes of the December 14, 2012 meeting as presented. **Vote:** All in favor except M. Knickerbocker abstaining. (Vote tally: 78 favor. 8 abstaining.)

- b. **Motion** by J. Urice, second by M. Knickerbocker, to approve the HRRRA financial statements through January 31, 2013 as presented. **Vote:** All in favor. (Vote tally: 86 in favor.)
- c. **Motion** by M. Gill, second by J. Urice, to approve the transfer of \$1,000 from Professional Services Legal to Travel/Mileage. C. Reedy explained the fund transfer will be used to cover travel expenses accrued from traveling to Hartford for the Governors Working Group. The transfer should cover to the end of the fiscal year. **Vote:** All in favor. (Vote tally: 86 in favor.)

### **New Business:**

a. ***E-waste collection and recycling contract***

C. Reedy explained to the Authority that despite being a Connecticut company WeRecycle did not make the DEEP list of certified electronic recyclers. Municipalities must use someone on the state list. According to DEEP WeRecycle submitted a poor application and their price to the manufacturers were higher than others. C. Reedy has been in touch with the region's Public Works Directors and/or Transfer Station Operators to let them know what the next steps are. HRRRA has a RFP out that is due Wednesday, March 6<sup>th</sup>. The week of March 11<sup>th</sup> there will be a meeting to interview the top 2 or 3 companies. HRRRA is looking for someone who can match the same service that is provided to the towns now at no cost. A decision must be made by April 6<sup>th</sup>. Unless C. Reedy hears differently from the municipalities, the decision makers will be the same people who were involved the last time which is all the Public Works Directors or Transfer Station Operators.

B. Adams went on record stating his disappointment that We Recycle did not make this list. Kent had nothing but a good experience with WeRecycle. He is also disappointed that there are no Connecticut companies on the list of certified electronic recyclers.

b. ***2012- 13 HRRRA Public Education Program Plan***

*i. Wipe Out Waste Guide*

C. Reedy pointed out the one page Public Education Campaign plan with estimated costs for 2013-14 from the back of the agenda packet. She then introduced a new 32 page color guide for residents in the region that covers topics that most residents call and ask about. The plan is to distribute them throughout the region to realtors, town halls and other public locations. C. Reedy asked that the municipalities review the information in the guide for accuracy. It was reviewed at the February Regional Recycling Task Force meeting, but not all municipalities were represented.

The HRRRA public education program will cost approximately \$48,000 annually.

C. Reedy highlighted a few of the programs planned:

- Present the recycling education program to at least one-half of the 4<sup>th</sup> graders in the region. The program is free and tailored for the age group. There may be a need to reach out to Mayors and First Selectman to get into the schools.
- Provide public service announcements on local cable access channels on recycling in the region.
- Provide recycling and waste disposal information "columns" on various topics to each municipality for use in the Mayor/First Selectman's newsletter or some other forum to the newspapers.

*ii. School Recycling Program Presentation*

J. Iannucci presented a power point presentation designed for public education programs in the school system.

### **Old Business:**

**a. Update on the Regional Single Stream Recycling Service Agreement between HRRRA and Winters Bros. Transfer Stations of CT, LLC**

M. Gill announced that HRRRA signed the contract with Winters Brothers. M. Gill and C. Reedy met with Kevin Nolan and Joe Winters. Winters had some comments and minor changes. It was then presented to Bob Metzler who determined it was not a material change and gave the go ahead to sign it.

**b. Update on the Municipal Single Stream Recycling Services Agreement between HRRRA and the Participating Municipalities**

M. Gill and/or C. Reedy met with Bethel, Sherman and New Milford. At the meeting with New Milford it was pointed out that the existing contract runs until 2019. C. Reedy contacted B. Metzler to inform him that an agreement was already in place and the document that he had prepared was unnecessary. B. Metzler apologized and reduced his fee from the work performed on the Municipal Single Stream Recycling Services agreements.

C. Reedy and J. Iannucci met with Redding and Ridgefield. Both towns will get back to HRRRA on their decision to join the region for recycling. Redding's current contract expires in July. Ridgefield is losing money on the recycling center and is looking into other alternatives.

**c. Update on Regional Single Stream Recycling Memorandum of Understanding between HRRRA and All American Waste**

M. Gill reviewed the meeting HRRRA had with All American Waste regarding recycling tonnage leaving the region going to their facilities and how HRRRA provides recycling educational programs to the towns All American services. After several meetings and reviewing the documents that mirrored the Winters Brothers contract, AAW agreed to formulate a memorandum that was reduced to a single page document. It was reviewed by Bob Metzler who agreed it was a material change from the agreement HRRRA had approved but that it would be ok for HRRRA to move forward with it.

R. Marconi asked for clarification on the word "product" in the first paragraph of the agreement. C. Reedy explained it means, 5 times tons. It was suggested that the wording be changed in the first paragraph from "and" to "multiply by"

- d. **Motion** by M. Gill, second by M. Knickerbocker, to have the Authority authorize the Chairman to sign the agreement between All American Waste and HRRRA with the adjustment of dropping the word "and" and replacing it with "multiply by" in the first paragraph. **Vote:** All in favor. (Vote tally: 97 in favor.)

M. Gill shared information with the Authority on concrete bunkers that are being removed from various locations throughout the state from a telecom company. They are possibly available to municipalities for free. He will get more information out as he knows more.

- b. **Adjournment:** Motion by M. Knickerbocker, second by S. Von Holt, to adjourn the meeting at 11:44a.m. **Vote:** All in favor. (Vote tally: 97 in favor.)