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**HOUSATONIC RESOURCES RECOVERY AUTHORITY  
EXECUTIVE COMMITTEE MEETING  
Friday, March 14, 2008, 9:30 a.m.  
Room 133 Brookfield Town Hall**

**MINUTES**

Chairman Gill called the meeting to order at 9:40 a.m. with a quorum of three members present: M. Gill, A. O'Connor and R. Marconi. M. Boughton arrived at 9:45 a.m. and H. Rosenthal at 10:00 a.m. Also in attendance were C. Reedy, L. Waller and J. Urice.

**Approval of Minutes**

**Motion** by A. O'Connor, second by R. Marconi, to approve the minutes of the October 9, 2007 Executive Committee meeting as presented. **Vote:** All in favor.

**Director's Annual Evaluation**

C. Reedy left the meeting at this point, having provided members with a written self-evaluation and goals for the coming year prior to the meeting. (M. Boughton arrived during discussion of this agenda item.) C. Reedy was asked to re-enter the meeting at 9:55 a.m. The Executive Committee offered that they were "very happy" with her performance as Director for the past year and would like to include a 3.5% salary increase for her in the budget for 08-09. The Committee also agreed to increase the Director's hours of work from 30 to 35 hours per week, along with the salary to cover such additional hours. M. Boughton noted that there will be some big regional decisions to make in garbage in the coming year and that the Committee agreed with the Director's view that more work hours are necessary to meet the needs of the Authority. **Motion** by R. Marconi, second by A. O'Connor, to support the Director's request for a part time recycling position to be added to the HRRRA staff and included in next year's proposed budget. **Vote:** All in favor. (H. Rosenthal entered the meeting at this time.)

**2008-09 RTI Tip Fee**

**Motion** by A. O'Connor, second by H. Rosenthal, to recommend to the full Authority that the RTI tip fee be set at \$39/ton, with no increase, for the 2008-09 fiscal year as recommended by the Director. **Vote:** All in favor.

**Additional Appropriations and Budget Transfers**

**Motion** by H. Rosenthal, second by R. Marconi, to recommend to the full Authority an additional appropriation of \$3,500 from fund balance (from a donation by Union Savings Bank) to Education: Public Education for piggy banks for the recycling poster contest participants and transfer of \$500 from Education: Staff to Travel/Mileage Reimbursement to reimburse the Director for mileage driven on Authority business. **Vote:** All in favor. The additional mileage is

the result of the increased IRS reimbursement rate (\$.505/mi) due to the increasing price of gas as well as the numerous trips to Hartford to testify at legislative public hearings this year.

### **2008-09 Proposed Budget**

**Motion** by A. O'Connor, second by R. Marconi, to recommend to the full Authority the adoption of the 2008-09 fiscal year budget as proposed by the Director with the following changes: Director's salary and other payroll and benefits adjusted to reflect the 3.5% salary increase and the balance of any unbudgeted anticipated revenue to be placed in professional services. **Vote:** All in favor.

### **RW Beck Task Authorization**

**Motion** by A. O'Connor, second by R. Marconi, to authorize the Director to sign the R. W. Beck Task Authorization dated March 10, 2008 and entitled Recycling System Planning, with reference to the R. W. Beck Typical Planning Project Approach and the Director's Memo to R. W. Beck entitled 2011 Recycling Program Planning Process, dated January 21, 2008, with the Task Authorization work product to be completed no later than June 30, 2008. **Vote:** All in favor. There was discussion about whether there should be any minimal qualifications for prospective bidders, e.g. companies with ownership that had been convicted of a crime with connections to organized crime. Chairman Gill also suggested consideration of an RFQ rather than RFP process in order to save time and money.

### **Attorney General Meeting**

M. Gill, R. Marconi, H. Rosenthal, A. O'Connor and C. Reedy will attend the meeting on March 17, 2008 with Attorney General Blumenthal to discuss the Authority's concerns with the hauler licensing and DPUC MSW tip fee setting legislation supported by Mr. Blumenthal. Those attending the meeting will meet at 8:30 a.m. on Monday morning at the Exit 9 commuter parking lot to carpool to Hartford.

### **Adjournment**

**Motion** by A. O'Connor, second by M. Boughton, to adjourn the meeting at 10:40 a.m. **Vote:** All in favor.