



Old Town Hall
162 Whisconier Road
Brookfield, CT 06804

203.775.6256 x304
203.740.9167
info@hrra.org

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HOUSATONIC RESOURCES RECOVERY AUTHORITY

Executive Committee Meeting
Wednesday, May 1, 2013, 9:00 a.m.
Brookfield Town Hall, Room 209

MINUTES

Chairman Mike Gill called the meeting to order at 9:10 a.m. Members in attendance at that time were M. Gill, R. Marconi and W. Davidson. Also in attendance were C. Reedy, Director and J. Iannucci, Administrative Assistant.

Approval of Minutes

Motion by M. Gill, second by W. Davidson, to approve the minutes of the Executive Committee meeting of November 8, 2012, as presented. **Vote:** Gill, Davidson and Marconi in favor. No one against and no one abstaining.

Annual Performance Evaluations

C. Reedy discussed her goals for the prior year and those for the coming year along with the goals for J. Iannucci. She also recommended a transition plan for the next year to ensure that the Authority continues to operate seamlessly when she retires from full time work on July 1, 2014 and transitions to part time.

Motion by M. Gill, second by R. Marconi, to go into Executive Session at 9:30 a.m. for the purpose of evaluating the performance of the Director and Administrative Assistant and the proposed transition plan. **Vote:** All in favor, i.e. Gill, Marconi and Davidson.

The Executive Committee came out of Executive Session at 9:50 a.m. and invited C. Reedy and J. Iannucci to return to the meeting. No votes were taken during the Executive Session.

Motion by R. Marconi, second by W. Davidson, to include in the 2013-14 budget as recommended by the Director a salary increase of \$1/hour for J. Iannucci, a salary increase of 1.5% for C. Reedy; to increase the hours for J. Iannucci to 25 hours per week for the 13-14 FY; and to change J. Iannucci's title to Assistant Director, subject to approval of the budget as presented. **Vote:** All in favor, i.e. Gill, Marconi and Davidson. No one opposed or abstaining.

Motion by W. Davidson, second by R. Marconi, to approve the transition plan as outlined by the Director for C. Reedy and J. Iannucci to swap positions effective July 1, 2014, subject to a six month review of progress in early 2014, and recommend it to the full Authority for their information and approval. **Vote:** All in favor, i.e. Gill Marconi and Davidson. No one opposed.

2013-14 Draft Budget

After review and discussion of the draft budgets presented by the Director for the next two fiscal years, there was a **motion** by M. Gill, second by R. Marconi, to recommend to the full Authority the budget substantially the same as requested by the Director for the fiscal year ending June 30, 2014. **Vote:** All in favor, i.e. Gill, Marconi and Davidson. No one opposed or abstaining.

Adjournment

Motion by M. Gill, second by R. Marconi, to adjourn the executive committee meeting at 10:20 a.m. **Vote:** All in favor, i.e. Gill, Marconi and Davidson.

Minutes Respectfully Submitted by,

Cheryl D. Reedy
HRRR Director