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**Regional Recycling Task Force Meeting
Thursday October 3, 2013, 10:30 a.m.
Brookfield Town Hall
Second Floor Conference Room**

MINUTES

Call to Order

The meeting was called to order at 10:35 a.m. Those present included, T. Tibolla (BK), R. Byrnes (SH), P. Prunty (DA), S. Von Holt (NM), A. Miles (NE), D. Demuth (BE), A. Cordano (RI), J. Asper (RI), M. DeVito (BW), P. Oberg (All American Waste), J. Iannucci (HRRRA) and C. Reedy (HRRRA)

Approval of Minutes

Motion by S.VonHolt second by P. Oberg, to approve the minutes of June 3, 2013 as presented. Vote: All in favor (T. Tibolla and D. DeMuth abstained)

Reviews

- a. C. Reedy reported the significant increase in participation at HHW Collection events since the paint law took effect. Danbury took in 935 cars on September 28th up 234 cars or 1/3 from the previous year. S. Von Holt reported a similar increase from the New Milford HHW event. C. Reedy explained that cost will not go down as previously predicted from collections of paint since residents are bringing more items like pesticides that will offset the possible savings with paint.
- b. J. Iannucci shared information about the HRRRA Booth at the Bridgewater Fair. The event went well and nearly 300 recycling surveys were completed during the weekend. HRRRA was able reach many residents throughout the region on Single Stream Recycling, the Paint Law and other recycling questions. J. Iannucci thanked Deb DeMuth, Larry Kulowiec and Chris Loudon for taking the time to help at the Fair. C. Reedy thanked All American Waste for supporting the event with collection service and additional recycling bins for the fair. The Bridgewater Fire Department borrowed 40 Clear Stream bins from the HRRRA Region and purchased an additional 20 making this year a much greener event.
- c. C. Reedy asked if towns were having any issue with Eco International and their e-waste collection. Some towns reported issues with the pick-up service.

Pilot Organics Collection Program for Bridgewater

J. Iannucci shared information about an upcoming Organic (food waste) curb-side pickup pilot program in the town of Bridgewater. HRRRA is working with the Town of Bridgewater and All American Waste to implement the pilot program in the spring of 2014. J. Iannucci surveyed residents at the Bridgewater Fair, and online via the HRRRA website. All American and HRRRA will send out additional information to residents in the coming month. A town meeting in the spring will help kick-off the program. At that time residents will receive a starter kit and have an opportunity to ask questions and address concerns.

Textile Recycling

C. Reedy and J. Iannucci discussed the textile collection program and proposal from Bay State Textiles based out of Massachusetts. Paul Curry from Bay State Textiles spoke at the last HRRRA meeting and gave a presentation about their business and the textile industry. Bay State would like to contract with towns throughout the state to place their collection bins at municipal sites, recycling centers, schools, and firehouses. They are offering to pay \$100 a ton for textiles. There is a long list of items they accept including stuffed animals, linens and shoes; the full list is included in the packet handed to RRTF members. If Bay State has enough interest they will open a plant in the State of Connecticut to process the material.

Poster Contest Calendar and Theme

J. Iannucci suggested that this year's theme be around the concept of organics and food waste recycling or any single item in the recycling stream. Members unanimously liked the idea of organics as the theme.

America Recycles Day – any plans?

A. Cordano shared that Ridgefield Schools have plans to celebrate America Recycles day on November 15th. C. Reedy shared that HRRRA will give a recycling presentation at Pettibone School in New Milford.

Items to be Raised by members

J. Iannucci passed out the new TREX Contest information and registration form. The contest begins November 15th and ends April 22nd. This year TREX is asking participants to weigh their plastic instead of counting bags. J. Iannucci suggested using a luggage scale that you hang.

J. Iannucci reminded members to check their town websites for updates and current recycling information.

J. Iannucci announced the NERC Conference will take place October 29th and 30th in Northampton, MA. The conference agenda was printed on the back on the RRTF meeting agenda. The focus this year is Organics Management in the Northeast.

J. Iannucci asked members to bring their 2013-14 municipal and school recycling goals to the November meeting.

Pass out WOW Guides

J. Iannucci and C. Reedy asked members to take boxes of the WOW Guide back to their municipalities and distribute them. They thanked Tom Tibolla for helping transport the guides to the Brookfield Town Hall and bringing to the meeting for easy distribution to the members.

Adjournment

Without objection the meeting was adjourned at 11:28 a.m.

Bay State Textile Inc.

**Post-consumer textile waste collection program for:
The Housatonic Resource Recovery Authority,
and all member municipalities.**

In summary:

Bay State Textile Inc. which will be located in the Waterbury CT area is proposing to provide post-consumer textile waste collection programs for municipal members of the Housatonic Resource Recovery Authority.

Cost of the program: There is no capital equipment, logistic, or other operational costs for The Housatonic Recovery Authority member towns.

Bay State Textile Inc. is responsible for all capital, logistical, and operational costs for this textile collection program.

Collection Bins: All member towns will be provided one or more collection bins based on the member town's population. As the program progresses any member town that is exceeding annual tonnage bench marks can request additional bins on an as needed basis. (Please refer to attachment 1, for bin allocation and tonnage benchmarks)

Collection Bins can store approximately 400-500 lbs. of bagged textiles. The dimensions of the bins are 4 feet by 4 feet by 6 feet 10 inches.

Bin maintenance and insurance: Bay State Textile Inc. will own, insure, and maintain all collection bins provided to member towns.

Textile collection service: Bay State Textile Inc. will be responsible for emptying, weighing, and documenting all bin collections. Frequency of collections will be on an as needed basis.

Rebate payments: Bay State Textile Inc. will pay all member towns \$100 per ton for all dry and hazard free textiles. Please refer to a list of acceptable items, attachment 2. Rebate payments along with tonnage reports will be forwarded on a monthly basis.

Promotion: All member towns must be responsible and make a good faith effort to promote textile recycling. Bay State Textile will technically assist member towns when promoting. Any promotional costs for the program are the responsibility of the member town.

Also attached Bay State Textile Inc. collection contract for municipalities, also known as Facilitator Agreement.

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Town	Population	Annual textile tonnage		
		Based on national statistics	# of bins allocated per town	First year tonnage benchmarks
Bethel	18,067	1,264,690 lbs	8	62,400 lbs
Bridgewater	1,824	127,750	1.00	7,800
Brookfield	15,664	1,096,480	7	54,600
Danbury	81,671	5,716,970	26	202,000
Kent	2,858	200,060	2	15,600
New Fairfield	13,953	976,710	7	54,600
Newtown	27,829	1,948,030	12	93,600
Redding	8,270	578,900	4	31,200
Ridgefield	23,643	1,655,010	10	78,000
Sherman	3,827	267,890	2	15,600
Total	197,606	12,567,800 (based on 70lb per cap)	79	616,200 lbs

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Acceptable Items for Recycling

All of the following can be donated in any condition as long as it's clean and dry:

Footwear:

Shoes	Boots	Sneakers
Heels	Work Boots	Cleats
Pumps	Dress Boots	Slippers
Sandals	Winter Boots	Flip Flops

Clothing:

Tops	Pants	Undergarments
Sweaters	Jeans	Socks
Sweatshirts	Sweatpants	T-Shirts
Dresses	Skirts	Slips
Tank Tops	Shorts	Pajama's
Blazers	Slacks	Coats

Accessories:

Hats	Gloves	Scarfs
Pocketbooks	Duffle Bags	Totes
Belts	Ties	Bathrobes

Linens:

Sheets	Pillows	Comforters
Blankets	Dish Towels	Throw Rugs
Draperies	Table linens	Placemats

Stuffed Animals

In any condition, 95% of all textiles can be recycled or reused

Reduce - Reuse - Recycle

Facilitator Agreement

Bay State Textiles, Inc. a Delaware Corporation qualified to do business in the Commonwealth of Massachusetts (hereafter "Bay State Textiles"), with its principal office located at 520 Washington Street, Pembroke, MA 02359, and _____, located at _____ (hereafter the "Facilitator") enter into this agreement as of the date set forth below.

Background Information

Bay State Textiles has been engaged in the business of working with towns, school districts, non-profit organizations and other organizations, businesses and associations in the Commonwealth of Massachusetts to collect post consumer textiles including, clothing, shoes, linens and plush toys. Bay State Textiles pays the organizations which assist in facilitating the collection of these post consumer textiles based upon the weight of the material collected. In addition to the financial payment made by Bay State Textiles, Towns in the Commonwealth also benefit because the collection of these items by Bay State Textiles reduces the amount of material in the waste stream that must be disposed of thereby reducing the disposal costs paid by the Towns. The Facilitator believes that it will be beneficial to work with Bay State Textiles to both obtain revenue from the goods collected and to reduce the amount of recyclable material going into landfills.

Agreement

The parties hereby acknowledge the accuracy of the above background information and hereby agree as follows:

1. Beginning within 2 weeks from the date of this Agreement and for a test period of 6 months, the Facilitator will permit Bay State Textiles to place collection storage bins and trailers (collectively referred to as "Collection Boxes") at various locations as set forth on the attached Exhibit A.
2. Bay State Textiles will at all times own and maintain the Collection Boxes and will maintain a \$1,000,000 general liability policy on the Collection Boxes.
3. Bay State Textiles will empty the Collection Boxes on a regular basis of at least every 14 days and more frequently as needed. The material that is collected will be weighed by Bay State Textiles and the Facilitator will receive \$100.00 for every ton of material collected. The payments to the Facilitator will be made on a monthly basis by the ____ day of the following month.
4. This Agreement shall be in effect for a test period of 6 months. At the expiration of the 6 month test period, unless either Bay State Textiles or the Facilitator notifies the other party of its intention to terminate this Agreement at least 30 days before the expiration of the 6 month test period, this Agreement shall continue for an additional period of 36 months. At the expiration of this 36 month term, unless either party notifies the other party in writing of its intention to terminate this Agreement at least 30 days before the expiration of the current term, this Agreement shall continue for an additional _____

month term.

5. If Bay State Textiles is not in compliance with the terms of this Agreement, and if after 30 days written notice from the Facilitator, Bay State Textiles fails to cure such non-compliance, then the Facilitator has the unilateral right to terminate this Agreement.
6. So long as Bay State Textiles is in compliance with the terms of this Agreement, the Facilitator will not allow any other organization to place any boxes or containers or any type on its property for post consumer textiles.
7. Upon the termination of this Agreement, Bay State Textiles will make final payment of any amount due to the Facilitator and remove all of the Collection Boxes within 10 business days of any termination.
8. In addition to the payment of the \$100 per ton to the Facilitator as set forth above, Bay State Textiles will also consider requests to assist in funding various contests and activities designed to promote the flow of post consumer textiles to the Collection Boxes. Such requests should be presented to Bay State Textiles by the Facilitator and any decision to provide additional funding for such requests shall be in the sole discretion of Bay State Textiles.
9. This Agreement contains the entire agreement and understanding by and between the Bay State Textiles and the Facilitator regarding the placement of Collection Boxes and no representations, promises, agreements, or understandings, written or oral, not herein contained shall be of any force or effect. No change or modification hereof shall be valid or binding unless the same is in writing and signed by the party against whom such waiver is sought to be enforced.
10. All notices, requests, consents, and other communications required or permitted to be given hereunder shall be in writing and shall be deemed to have been duly given if delivered personally or sent certified mail, return receipt requested as follows:

To Bay State Textiles:

Attn: Paul Curry
520 Washington Street
Pembroke, Massachusetts 02359

To Facilitator:

IN WITNESS WHEREOF, the Company and Facilitator have duly executed this Agreement as of the ___ day of _____, 2013.

COMPANY:

Bay State Textiles, Inc

FACILITATOR:

By: _____
Paul Curry

Facilitator Agreement

Bay State Textiles, Inc.

Exhibit A – Collection Box Placement

Collection Boxes shall be placed at the following locations:



OUTDOOR LIVING. ELEVATED.

2013-14 Plastic Film Recycling Challenge Information Sheet

Timeline:

- Official start date is America Recycles day – November 15
- Final tallies due April 15
- Winners announced on Earth Day – April 22

How does the Challenge work?

1. Schools compete against other schools in their area to recycle the most plastic film *per capita*
2. A school volunteer weighs and keeps record of the amount of film collected each month
3. A school volunteer takes the collected plastic to a participating retailer (see list)
4. Report collection totals to Stephanie Hicks each month (shicks@trex.com)

What does Trex provide?

- Three recycling bins
- One poster
- Magnets for each student
- Award

What can be recycled?

- Grocery bags
- Bread bags
- Case overwrap
- Dry cleaning bags
- Newspaper sleeves
- Ice bags
- Wood pellet bags
- Ziplock and other reclosable bags
- Produce bags
- Bubble wrap
- Salt bags
- Cereal bags

All plastic must be clean, dry and free of food residue

Prizes:

- First place winners receive a Trex bench
- Each school receives a participation award made from Trex decking boards





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2013-14 Recycling Challenge
Registration Form

School Name:	
Contact Name:	
Email Address:	
Street Address:	
City, State and Zip:	
# of students attending school:	

**Email completed form to Stephanie Hicks - shicks@trex.com*