



**HOUSATONIC RESOURCES RECOVERY AUTHORITY**  
**Executive Committee Meeting**  
**Thursday, January 11, 2018, 10:15 a.m.**  
**Room 133 Brookfield Town Hall**  
**100 Pocono Rd, Brookfield, CT 06804**

**MINUTES**

Chairman Rudy Marconi called the meeting to order at 10:15 a.m.. Members in attendance were M. Knickerbocker, H. Rosenthal and S. Dunn. Also in attendance was J. Heaton-Jones, Director

**Personnel**

\* HRRRA Administrative Assistant, new hire.

**Motion** by M. Knickerbocker, second by H. Rosenthal, to hire Tiffany L. Carlson as the new HRRRA part-time Administrative Assistant for 20 hours per week at \$25 per hour. The current contract with Tiffany Carlson for Recycling Education will be voided. The probation period per the Personnel Policy will be six months. **Vote:** All in favor.

**Adjournment**

On a **motion** by M. Knickerbocker, second by S. Dunn, the meeting was adjourned at 10:25 a.m. **Vote:** All in favor.

Minutes Respectfully Submitted by,

Jennifer A. Heaton-Jones  
HRRRA Director