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HOUSATONIC RESOURCES RECOVERY AUTHORITY

Executive Committee Meeting
Thursday, April 23, 2015, 9:30 a.m.
Room 209, Brookfield Town Hall

MINUTES

Chairman Mike Gill called the meeting to order at 9:35 a.m.. Members in attendance were M. Gill, M. Knickerbocker and H. Rosenthal. Also in attendance were J. Iannucci, Director, and C. Reedy, Assistant Director.

Approval of Minutes

Motion by M. Gill, second by H. Rosenthal, to approve the minutes of the Executive Committee meeting of April 17, 2014, as presented. **Vote:** M. Gill and H. Rosenthal in favor. M. Knickerbocker abstaining.

Personnel

On a **motion** by M. Knickerbocker, second by H. Rosenthal, the Executive Committee entered into executive session at 9:45 a.m. to discuss the annual personnel evaluations. **Vote:** All in favor. J. Iannucci and C. Reedy were not part of the executive session. The Executive Committee came out of executive session at 10:10 a.m.

The Executive Committee thanked both J. Iannucci and C. Reedy for the smooth transition to a new Director made during the past year. They accepted the annual evaluations and goal setting for both employees for the 2015-16 FY, as prepared by the Director and Assistant Director. In addition, they added the following to the Director's goals for the next year:

1. Set up workshop meetings for members and CEOs to chart a path for HRRRA through and beyond 2019.
2. Explore the use of student teachers and/or interns to take on some of the HRRRA school educational programs. Consider adding curriculum for older students to the HRRRA educational recycling programs.
3. Follow CT DEEP CMMS process to protect the interests of HRRRA and its member municipalities.

Motion by H. Rosenthal, second by M. Knickerbocker, to recommend to the full Authority a 2.5% salary increase for both the Director and Assistant Director based on performance to be included in the 2015-16 FY budget. **Vote:** All in favor.

Draft 2015-16 FY Budget

Motion by M. Gill, second by H. Rosenthal, to recommend to the full Authority at the annual meeting a 2015-16 FY budget substantially as presented by the Director with projected revenue of \$370,325 and expenditures of \$364,488. **Vote:** All in favor.

Wheelabrator Discussion Update

Due to the lateness of the hour, this agenda item was not taken up.

Adjournment

On a **motion** by H. Rosenthal, second by M. Knickerbocker, the meeting was adjourned at 10:29 a.m.

Minutes Respectfully Submitted by,

Cheryl D. Reedy
HRRRA Assistant Director