



**Regional Recycling Task Force Meeting
Thursday, November 1, 2018, 10:30 a.m.
HRRA Office
Brookfield Town Hall, Room #209
162 Whisconier Road, Brookfield, CT 06804**

MINUTES

In Attendance

J. Heaton-Jones called the meeting to order at 10:36 a.m. In attendance were B. Aduleit (OR), J. Barnell-Dresher (OR), R. Byrnes (SH), T. Ciatto (OR), S. Conn (BK) D. DeMuth (BK/BOE), A. Dinho (BW), M. Flanagan (BE), J. Kearnes (KE), B. Leonard (OR), A. Miles (NE), P. Oberg (AAW), C. Praissman (BK/BOE), P. Palmer (RE), K. Vallera (AAW), S. Von Holt (NM), T. Carlson and J. Heaton-Jones.

Guests attending: Barbara Heineken, Carton Council

Approval of Minutes

Motion by R. Byrnes, second by M. Flanagan, to approve the minutes of September 6, 2018 as presented.

Vote: All in favor.

Carton Council Offering Grant Money to Promote Recycling Cartons

J. Heaton-Jones introduced Barbara Heineken, consultant, Carton Council. B. Heineken shared the organization's goals and offered grant opportunities for municipalities and schools in HRRA region. B. Heineken commended Brookfield's parent volunteer C. Praissman and HRRA for efforts at Center School and Huckleberry Hill. The grant's purpose is to focus on schools and groups that are receptive to adding cartons to their mixed recycling stream.

Transfer Station Permits (residential process)

J. Heaton-Jones offered feedback to municipalities on each Town's websites and what experience residents have in locating information on garbage hauling and recycling for their town. T. Carlson relayed findings of online research for each town based on following metrics: hours posted, location, additional recyclables captured, links to HRRA, links to other resources for residents to follow (such as WIWO) and permitting requirements and instructions.

M. Flanagan share Bethel's transfer station permit form – also available online with instructions. Each town representative completed HRRA worksheet capturing information about how a resident applies for a permit in a town, if required. Permitting requirements and process to obtain a permit will be posted on the HRRA website.

Holiday Recycling Programs and Other Seasonal Waste Management Information

Newtech Recycling will accept holiday lights with e-waste pickups. J. Heaton-Jones provided towns with signage to promote this seasonal item to residents. Holidays are noted as high volume period for collecting cardboard and batteries, too.

J. Heaton-Jones encouraged towns to place Call2Recycle boxes at Transfer Stations and high traffic areas of town hall or community centers. Newtech will also take both rechargeable and single use batteries in their pickups. The dangers of improperly disposing of lithium batteries was shared and members should focus on educating residents of proper disposal.

Any special holiday collection programs a town is offering, including efforts by local organizations, to divert materials from waste stream notify J. Heaton-Jones and those programs will be posted on HRRRA site. Examples include – holiday trees and greenery pickup or dropoff or additional bins for cardboard collection.

TREX Plastic Film Challenge

J. Heaton-Jones announced TREX plastic film collection campaign kicks off on November 15th, on America Recycles Day. HRRRA to provide contact information for Stephanie Hicks, Materials Resource Coordinator, Trex, following the meeting.

B. Aduleit confirmed Oak Ridge will accept large bundles of plastic film at Mom and Pop.

Billboard Contest 2019

HRRRA finalizing this year's theme for the 12th annual HRRRA Billboard Contest. J. Heaton-Jones targeting mid-December to distribute templates. Representatives should forward name and contact information for town's Billboard Contest Coordinator to be published on the HRRRA website.

Municipal Annual Goals

This year's municipal survey for progress made toward CT DEEP's CMMS plan, will be internet based. J. Heaton-Jones will provide the multi-section survey to be completed by recycling coordinators via email link. Of special note is the December, 2018 deadline for all towns to have passed updated recycling ordinances.

J. Heaton-Jones confirmed all Chief Elected Officials received the draft copy of ordinance the HRRRA legal counsel proposed. The sample meets CT DEEP requirements and allows for editing for town customization if needed.

Items to be Raised by Member

M. Flanagan inquired about the status of glass pilot program. J. Heaton-Jones stated HRRRA did not have a quorum at the last meeting to vote on taking action. The Executive Director must wait for instruction from the full authority. The next HRRRA meeting is scheduled for December 6, 2018.

Adjournment

Without objection, the meeting was adjourned at approximately 11:18 a.m.

Submitted 11/1/18, by T. Carlson, HRRRA.