



HOUSATONIC RESOURCES RECOVERY AUTHORITY

Monday, June 24, 2019, 10:30 a.m.

Room 133 Brookfield Town Hall

100 Pocono Rd, Brookfield, CT 06804

AGENDA

1. Call to order, determination of quorum, pledge of allegiance
2. Public comment
3. Chairman and members' comments
4. Director's and tonnage reports (*Attachment A*)
5. Administrative approvals
 - a. *Minutes of June 5, 2019 (*Attachment B*)
 - b. *Financial statements through May 31, 2019 (*Attachment C*)
6. Old business
 - a. *Regional Solid Waste and Recycling Agreement MSW Tip Fee and Recycling Tip Fee
7. New business
 - a. *Transfer of \$17,053.62 from Contingency line in the 2018-19 FY budget, to the CT PR Tax of \$1.89 for estimated Connecticut payroll taxes, to the Fed PR tax line of \$83.57 for estimated federal payroll taxes, to Travel/Mileage line of \$402.17 for estimated travel/mileage for staff, \$1565.99 HHW HRRRA Share and \$15,000 to HHW Towns as approved at the June 2018 meeting for the July 28th Brookfield HHW event to cover expenses for the 18-19 FY.
 - b. *Report of Executive Committee Acting as the Personnel Committee
 - c. *Consider and approve the HRRRA budget for the FY ending June 30, 2020 as recommended by the Executive Committee (*Attachment D*)
 - d. Nominating Committee report – S. Von Holt, J. Urice and H. Rosenthal (*Attachment E*)
 - e. *Election of officers for the 2019-20 FY
8. *Adjournment

**Possible action items*

cc: HRRRA members and alternates
Town clerks and FOI list



HRRA Director's Report May -June 15, 2019

MSW and Recycling Tonnage Reports

- The MSW and recycling tonnage reports through May 30th are attached.
- MSW tonnage year to date is running at **104%** compared to the same time last year.
- Recycling tonnage is running at **60%** compared to the same time last year.
- E-waste tonnage is running at **85%** compared to the same time last year.

Meetings /Activities from May-June 15

- J. Heaton-Jones met with CT DEEP and other Resource Recovery Authority Directors to discuss legislation for Packaging EPR.
- J. Heaton-Jones met with the Speaker of the House to discuss HRRA's support of the Bottle Bill and the impact to municipalities in the HRRA region.
- J. Heaton-Jones took part in a two-day recycling workshop that focused on public education and outreach sponsored by NERC and the Recycling Partnership.
- The HRRA in collaboration with member towns contracted with a new E-Waste vendor for the region. The new vendor, Take 2, is a Connecticut based business. They are offering 8 cents per pound for CEDs, a 3-cent increase from the previous vendor. In addition, they will take freon appliances at no cost, an added savings to the municipalities. The contract will run three years with an option to renew.
- J. Heaton-Jones met with A. Crowley at Strategic Material to review their specifications for the source separation of glass and to tour their plant in South Windsor, CT.
- HRRA facilitated the May HHW Event at Newtown Public Works on May 18th. The event processed 1047 cars, a record for Newtown at an expense of \$66,785.
- J. Heaton-Jones attended the NY Federation Conference and presented the regions glass pilot program.
- T. Carlson and J. Heaton-Jones met with Brookfield Superintendent Barile, the assistant Superintendent, the Principals of all Brookfield Schools and the Director of Facilities to review improving recycling in Brookfield schools.
- T. Carlson met with the Town of Newtown's Elementary School Recycling Task Force to review the implementation of their recycling program starting fall 2019.
- T. Carlson facilitated a recycling education table at Danbury Public Works day on May 15th.
- J. Heaton-Jones met with Wheelabrator at both the Newtown and Ridgefield transfer stations along with R. Marconi, each town's public works directors and transfer station operators to review the current condition of each facility and determine what items needed to be addressed in order to bring the sites to adequate and suitable condition before the end of the contract on June 30th.
- Staff prepared and sent out the annual hauler registration and permit packets to all current haulers and to all non-compliant haulers for the 2019-20 FY.
- J. Heaton-Jones has worked with legal counsel to prepare the e-waste contract, hauler registration packet for non-compliant haulers, the glass pilot agreement with Oak Ridge, the amendment to the Regional Solid Waste and Recycling Agreement between Oak Ridge and HRRA for the increase on the MSW tip fee effective July 1, 2019.

- J. Heaton-Jones attended the Danbury City Council meeting on June 4th where the council approved the Form of Municipal Agreement between the City of Danbury and HRRRA, an appendix to the Regional Solid Waste and Recycling Agreement.
- J. Heaton-Jones attended the Town of Newtown's Ordinance Committee meeting on June 5th to present the HRRRA's position on bag bans in the state of Connecticut.
- J. Heaton-Jones took part in the June Recycle CT Foundation meeting via teleconference.
- J. Heaton-Jones gave a trash talk/recycling program to the Northwest Conservation District on June 13th.
- T. Carlson attended the New Fairfield BOS meeting on June 13th to help answer questions regarding the town allowing HRRRA to retain registration fees to help fund and support the new HHW Fund.
- The director took part in several conference calls regarding recycling markets and the NERC glass committee study.
- The next regional HHW event is schedule for July 20th at Brookfield High School.
- The next scheduled HRRRA meeting is September 23rd.

HRRR/Wheelabrator - MSW Tonnage

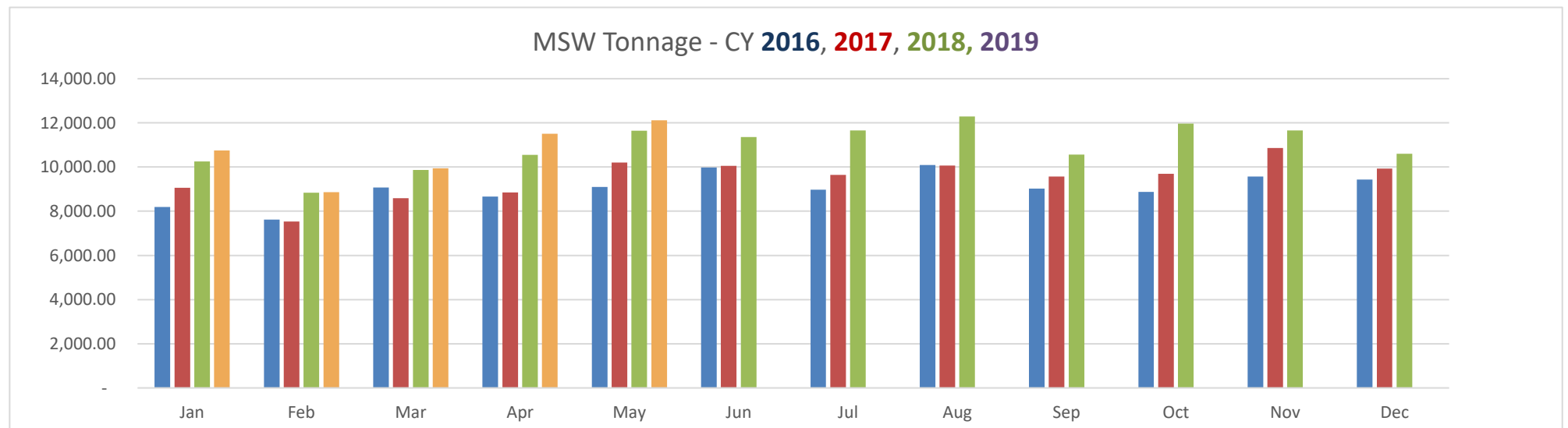
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	YTD as % of Prior YTD
Jan	10,412.62	10,204.23	10,816.98	10,909.90	9,521.05	8,709.97	8,193.26	9,060.62	10,256.78	10,745.50	
Feb	9,082.72	9,656.34	9,759.96	8,305.92	7,648.06	7,070.96	7,626.85	7,535.47	8,841.09	8,863.32	
Mar	12,008.02	11,809.91	10,632.01	9,199.49	8,507.43	8,415.64	9,077.68	8,584.21	9,868.75	9,948.73	
Apr	13,461.21	11,212.42	10,269.20	10,373.68	10,330.16	8,796.55	8,669.38	8,853.20	10,547.05	11,502.64	
May	11,285.47	12,081.01	11,825.87	11,536.19	10,632.45	10,095.92	9,103.14	10,209.07	11,650.66	12,115.93	
Jun	12,956.37	12,998.70	11,246.95	11,665.08	9,908.25	10,776.39	9,977.93	10,055.20	11,361.23		
Jul	12,118.43	11,142.45	11,818.05	11,885.87	11,457.12	10,613.73	8,978.65	9,650.28	11,654.85		
Aug	12,195.33	12,835.18	12,154.61	10,442.51	9,504.43	9,308.83	10,088.70	10,065.10	12,294.98		
Sep	11,601.53	12,916.11	10,816.64	10,090.83	9,830.16	9,562.86	9,024.18	9,569.14	10,565.45		
Oct	11,516.97	11,226.64	11,417.38	11,022.28	10,320.11	9,101.82	8,877.85	9,696.31	11,969.58		
Nov	11,829.98	12,497.05	12,158.28	9,445.19	8,872.00	9,051.83	9,570.73	10,864.04	11,660.40		
Dec	11,949.55	11,610.69	10,727.36	10,068.41	10,111.75	9,176.60	9,434.03	9,925.42	10,606.23		
Total Tons YTD	140,418.20	140,190.73	133,643.29	124,945.35	116,642.97	110,681.10	108,622.38	114,068.06	131,277.05	53,176.12	104%
% of WSDA Benchmark Annual Tonnage (115,284)	122%	122%	116%	108%	101%	96%	94%	99%	114%		

HRRR/WES MSW Program Fee

	Calendar 2010	Calendar 2011	Calendar 2012	Calendar 2013	Calendar 2014	Calendar 2015	Calendar 2016	Calendar 2017	Calendar 2018	Calendar 2019	
Program Fee Earned YTD	\$96,888.56	\$107,946.86	\$102,905.33	\$98,706.83	\$94,480.81	\$110,681.10	\$108,622.38	\$114,068.06	\$131,277.05	\$53,176.12	
Program Fee Pd To HRRR YTD	\$92,369.68	\$107,522.00	\$102,905.00	\$98,707.00	\$94,481.00	\$111,729.59	\$110,343.05	\$102,954.28	\$104,049.00	\$74,557.75	
Annual Contract Program Fee	\$99,999.00	\$100,858.00	\$102,472.00	\$103,498.00	\$104,379.00	\$104,138.00	\$104,540.50	\$106,020.00	\$106,980.74	\$107,751.00	
Total Over/Under Prog Fee	Settled 12/31/10	\$6,664.00	\$433.00	-\$4,791.00	-\$9,898.00	\$7,591.59	\$5,802.55	-\$3,065.72	-\$2,931.74	\$33,193.25	

HRRRA/Wheelabrator - MSW Tonnage Year-to-Date

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	YTD as % of Prior YTD
Jan	10,412.62	10,204.23	10,816.98	10,909.90	9,521.05	8,709.97	8,193.26	9,060.62	10,256.78	10,745.50	
Feb	9,082.72	9,656.34	9,759.96	8,305.92	7,648.06	7,070.96	7,626.85	7,535.47	8,841.09	8,863.32	
Mar	12,008.02	11,809.91	10,632.01	9,199.49	8,507.43	8,415.64	9,077.68	8,584.21	9,868.75	9,948.73	
Apr	13,461.21	11,212.42	10,269.20	10,373.68	10,330.16	8,796.55	8,669.38	8,853.20	10,547.05	11,502.64	
May	11,285.47	12,081.01	11,825.87	11,536.19	10,632.45	10,095.92	9,103.14	10,209.07	11,650.66	12,115.93	
Jun	12,956.37	12,998.70	11,246.95	11,665.08	9,908.25	10,776.39	9,977.93	10,055.20	11,361.23		
Jul	12,118.43	11,142.45	11,818.05	11,885.87	11,457.12	10,613.73	8,978.65	9,650.28	11,654.85		
Aug	12,195.33	12,835.18	12,154.61	10,442.51	9,504.43	9,308.83	10,088.70	10,065.10	12,294.98		
Sep	11,601.53	12,916.11	10,816.64	10,090.83	9,830.16	9,562.86	9,024.18	9,569.14	10,565.45		
Oct	11,516.97	11,226.64	11,417.38	11,022.28	10,320.11	9,101.82	8,877.85	9,696.31	11,969.58		
Nov	11,829.98	12,497.05	12,158.28	9,445.19	8,872.00	9,051.83	9,570.73	10,864.04	11,660.40		
Dec	11,949.55	11,610.69	10,727.36	10,068.41	10,111.75	9,176.60	9,434.03	9,925.42	10,606.23		
Total Tons YTD	140,418.20	140,190.73	133,643.29	124,945.35	116,642.97	110,681.10	108,622.38	114,068.06	131,277.05	53,176.12	104%
% of WSDA Benchmark Tonnage (115,284)											



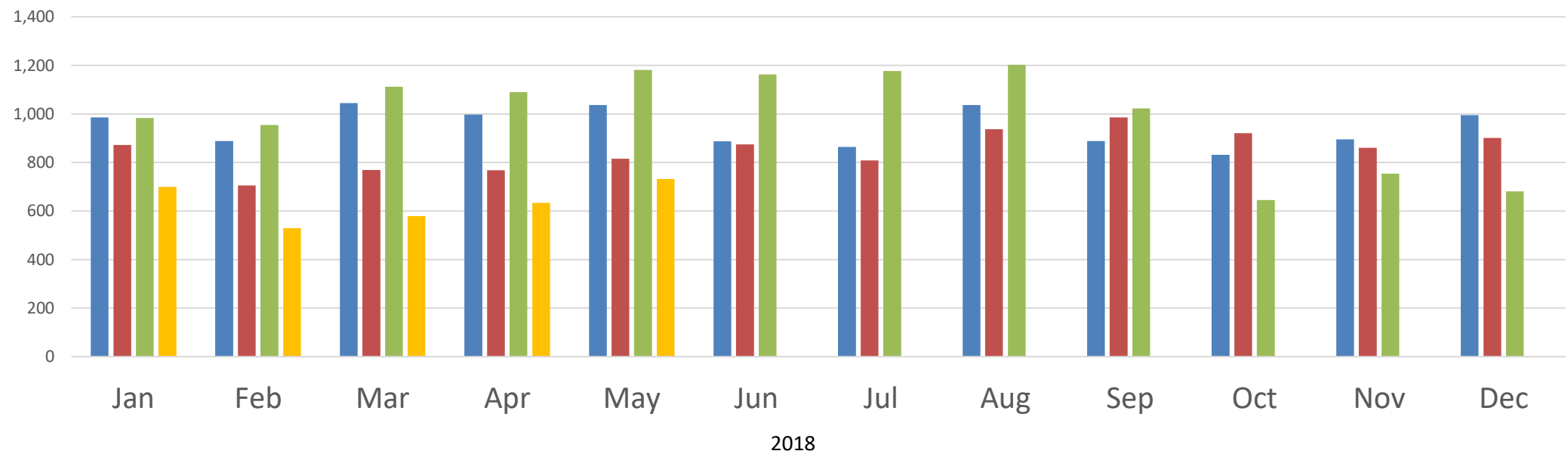
Transfer Station Tonnage By Month/Year

	Newtown TS				Danbury TS				Ridgefield TS			Total HRRA TS		
	2016	2017	2018	2019	2016	2017	2018	2019	2017	2018	2019	2017	2018	2019
January	803.79	950.27	982.59	1,002.41	6,606.53	7,462.73	8,405.51	8,971.96	647.62	868.68	771.13	9,060.62	10,256.78	10,745.50
February	781.73	800.21	855.90	844.91	6,159.69	6,090.42	7,334.32	7,468.26	644.79	650.87	550.15	7,535.42	8,841.09	8,863.32
March	927.90	870.68	906.25	945.78	7,230.78	7,013.76	8,198.48	8,235.01	699.77	764.02	767.94	8,584.21	9,868.75	9,948.73
April	901.22	961.32	978.02	1,053.47	6,864.01	7,011.09	8,663.24	9,493.57	880.79	905.79	955.60	8,853.20	10,547.05	11,502.64
May	976.24	1,079.50	1,012.80	1,133.62	7,146.44	8,231.91	9,774.37	9,960.55	897.66	863.49	1,021.76	10,209.07	11,650.66	12,115.93
June	1,054.19	1,094.92	1,144.93		7,796.85	7,970.15	9,238.29		990.13	978.01		10,055.20	11,361.23	
July	1,002.85	1,039.78	1,103.59		7,040.11	7,693.25	9,728.22		917.25	823.04		9,650.28	11,654.85	
August	1,052.01	1,078.03	1,103.31		8,291.78	8,056.60	10,341.61		930.47	850.06		10,065.10	12,294.98	
September	939.80	1,012.80	1,022.77		7,355.58	7,692.85	8,747.68		863.49	794.00		9,569.14	10,564.45	
October	926.41	976.78	1,101.46		7,333.52	7,796.18	9,916.47		923.35	951.65		9,696.31	11,969.58	
November	1,018.74	1,071.60	1,065.06		7,827.14	8,828.15	9,708.42		964.29	886.92		10,864.04	11,660.40	
December	1,003.34	993.69	1,025.22		7,745.49	8,141.78	8,733.40		789.95	847.61		9,925.42	10,606.23	
Total YTD	11,388.22	11,929.58	12,301.90	4,980.19	87,397.92	91,988.87	108,790.01	44,129.35	10,149.56	10,184.14	4066.58	114,068.01	131,276.05	53,176.12
% of Total Tonnage	10.5%	10.5%	9.4%	9.4%	80.5%	80.6%	82.9%	83.0%	8.9%	7.8%	7.6%	100%	100.0%	100.0%
	Newtown TS				Danbury TS				Ridgefield TS			Total HRRA TS		

HRRA/Regional Recycling Facility Tonnage

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2019 YTD as % of 2018 YTD
Jan	681	746	625	771	554	729	702	944	971	986	872	983	700	
Feb	534	630	566	616	537	656	566	756	759	888	705	954	529	
Mar	692	675	593	742	558	715	652	869	901	1,045	769	1,112	579	
Apr	697	604	606	727	518	693	600	995	988	997	768	1,089	634	
May	738	672	729	674	584	742	692	1,089	1,026	1,037	815	1,181	732	
Jun	709	637	832	607	640	790	647	1,010	1,059	887	875	1,163		
Jul	681	660	823	543	616	745	975	1,043	1,070	864	808	1,176		
Aug	755	609	753	562	721	811	980	975	979	1,037	937	1,202		
Sep	638	639	763	563	708	691	998	1,050	1,016	888	986	1,023		
Oct	746	639	742	540	656	684	956	1,043	949	832	920	645		
Nov	791	640	804	569	715	737	868	915	1,025	895	861	754		
Dec	775	837	866	653	801	677	982	1,180	1,229	995	901	681		
Total Tons YTD	8,437	7,988	8,702	7,567	7,608	8,670	9,618	11,869	11,972	11,351	10,217	11,964	3,174	60%

2016 - 2017 - 2018 - 2019 Recycling Tonnage



HRRRA/Regional Recycling Facility Tonnage

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2019 YTD as % of 2018 YTD	
Jan	681	746	625	771	554	729	702	944	971	986	872	983	700		Jan
Feb	534	630	566	616	537	656	566	756	759	888	705	954	529		Feb
Mar	692	675	593	742	558	715	652	869	901	1,045	769	1,112	579		Mar
Apr	697	604	606	727	518	693	600	995	988	997	768	1,089	634		Apr
May	738	672	729	674	584	742	692	1,089	1,026	1,037	815	1,181	732		May
Jun	709	637	832	607	640	790	647	1,010	1,059	887	875	1,163			Jun
Jul	681	660	823	543	616	745	975	1,043	1,070	864	808	1,176			Jul
Aug	755	609	753	562	721	811	980	975	979	1,037	937	1,202			Aug
Sep	638	639	763	563	708	691	998	1,050	1,016	888	986	1,023			Sep
Oct	746	639	742	540	656	684	956	1,043	949	832	920	645			Oct
Nov	791	640	804	569	715	737	868	915	1,025	895	861	754			Nov
Dec	775	837	866	653	801	677	982	1,180	1,229	995	901	681			Dec
Total Tons YTD	8,437	7,988	8,702	7,567	7,608	8,670	9,618	11,869	11,972	11,351	10,217	11,964	3,174	60%	YTD

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	FY YTD
Jan	681	746	625	771	554	729	702	944	971	986	872	983	700	
Feb	534	630	566	616	537	656	566	756	759	888	705	954	529	
Mar	692	675	593	742	558	715	652	869	901	1,045	769	1,112	579	
Apr	697	604	606	727	518	693	600	995	988	997	768	1,089	634	
May	738	672	729	674	584	742	692	1,089	1,026	1,037	815	1,181	732	
Jun	709	637	832	607	640	790	647	1,010	1,059	887	875	1,163		
Jul	681	660	823	543	616	745	975	1,043	1,070	864	808	1,176		
Aug	755	609	753	562	721	811	980	975	979	1,037	937	1,202		
Sep	638	639	763	563	708	691	998	1,050	1,016	888	986	1,023		
Oct	746	639	742	540	656	684	956	1,043	949	832	920	645		
Nov	791	640	804	569	715	737	868	915	1,025	895	861	754		
Dec	775	837	866	653	801	677	982	1,180	1,229	995	901	681		
Total Tons YTD	8,437	7,988	8,702	7,567	7,608	8,670	9,618	11,869	11,972	11,351	10,217	11,964	3,174	81%

HRRR Recycling Rebate History

	CY 2016		CY 2017		2017 YTD as % of 2016 YTD	CY 2018		2018 YTD as % of 2017 YTD	CY 2019		2019 YTD as % of 2018 YTD	Tonnage	FY
	Tonnage	Rebate	Tonnage	Rebate		Tonnage	Rebate		Tonnage	Rebate			
Jan	986	\$9,860.00	872	\$4,360.00	-\$5,500.00	983	\$6,144.38	\$1,784.38	700	\$5,247.08	-\$897.30	8,888	2009-10
Feb	888	\$8,880.00	705	\$3,525.00	-\$5,355.00	954	\$5,963.19	\$2,438.19	529	\$3,967.80	-\$1,995.39	6,821	2010-11 -23%
Mar	1,045	\$10,450.00	769	\$3,845.00	-\$6,605.00	1,112	\$6,949.69	\$3,104.69	579	\$4,341.00	-\$2,608.69	8,542	2011-12 25%
Apr	997	\$4,985.00	768	\$3,841.10	-\$1,143.90	1,089	\$6,808.41	\$2,967.31	634	\$4,755.60	-\$2,052.81	8,204	2012-13 -4%
May	1,037	\$5,185.00	815	\$4,075.00	-\$1,110.00	1,181	\$7,382.31	\$3,307.31	732	\$5,492.55	-\$1,889.76	11,422	2013-14 39%
Jun	887	\$4,435.00	875	\$4,375.00	-\$60.00	1,163	\$7,270.88	\$2,895.88				11,910	2014-15 4%
Jul	864	\$4,320.00	808	\$6,060.00	\$1,740.00	1,176	\$8,822.93	\$2,762.93				12,108	2015-16 2%
Aug	1,037	\$5,185.00	937	\$7,027.50	\$1,842.50	1,202	\$9,017.40	\$1,989.90				10,315	2016-17 -15%
Sep	888	\$4,440.00	986	\$7,395.68	\$2,955.68	1,023	\$7,671.23	\$275.55				11,896	2017-18 15%
Oct	832	\$4,160.00	920	\$6,902.48	\$2,742.48	645	\$4,837.65	-\$2,064.83				8,655	2018-19 -37%
Nov	895	\$4,475.00	861	\$5,378.44	\$903.44	754	\$5,651.48	\$273.04					
Dec	995	\$4,975.00	901	\$5,632.00	\$657.00	681	\$5,108.70	-\$523.30					
	11,351	\$71,350.00	10,217	\$62,417.19	-\$8,932.81	11,964	\$81,628.22	\$19,211.03	3,174	\$23,804.03	60%		

	FY 2016-2017	FY 2017-18	FY 2018-19		
July	864	808	1,176		
August	1,037	937	1,202		
September	888	986	1,023		
October	832	920	645		
November	895	861	754		
December	995	901	681		
January	872	983	700		
February	705	954	529		
March	769	1,112	579		
April	768	1,089	634		
May	815	1,181	732		
June	875	1,163			
	10,315	11,896	8,655	tons	81%
	\$51,576.10	\$78,914.93	\$64,913.40	rebate	91%

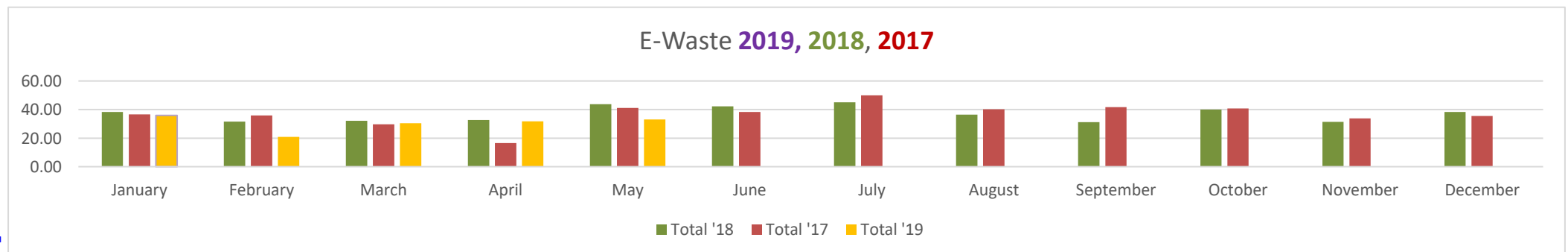
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Ewaste Tonnage

2018	Bethel	Bridgewater	Danbury	Kent	New Fairfield	New Milford	Newtown	Redding	Ridgefield	Total '18	Total '17	Total '16
January	1.62	1.21	11.28	2.62	1.13	4.75	9.38	1.95	4.30	38.24	36.65	50.83
February	2.81	0.00	6.42	0.00	3.21	4.64	7.27	1.97	5.30	31.63	35.83	36.08
March	1.43	1.00	5.64	1.76	1.47	7.82	7.02	1.57	4.34	32.05	29.71	33.69
April	1.43	0.00	9.35	0.00	1.94	4.24	8.56	1.78	5.44	32.74	16.50	48.56
May	1.64	1.49	16.01	2.54	1.53	5.42	7.62	1.28	6.26	43.79	41.07	43.87
June	2.05	1.01	11.73	0.00	2.07	6.68	8.46	2.28	7.89	42.17	38.31	43.20
July	4.15	1.13	9.53	1.92	2.15	5.83	11.23	3.35	5.84	45.13	49.88	47.71
August	2.81	0.00	6.94	2.11	1.63	5.61	9.10	1.51	6.75	36.46	40.22	50.27
September	2.26	1.44	5.22	0.00	1.95	4.98	8.41	1.24	5.75	31.25	41.69	46.43
October	2.28	0.00	10.62	2.35	2.44	4.26	8.33	3.50	6.17	39.95	40.81	45.21
November	1.72	1.53	4.61	0.00	2.93	6.00	7.93	1.18	5.53	31.43	33.77	39.10
December	2.47		7.44	2.49	2.62	5.33	10.13	1.62	6.25	38.35	35.43	50.74
Total Tons	26.67	8.81	104.79	15.78	25.07	65.57	103.44	23.24	69.82	443.18	439.85	535.68
	BE	BW	DA	KE	NF	NM	NE	RE	RI	Total '18	Total '17	Total '16

2019	Bethel	Bridgewater	Danbury	Kent	New Fairfield	New Milford	Newtown	Redding	Ridgefield	Total '19	Total '18	Total '17
January	2.91	1.50	7.73	0.00	2.02	4.34	9.29	2.41	5.71	35.91	38.24	36.65
February	2.27	0.00	3.79	0.00	1.65	2.63	8.21	0.76	1.62	20.93	31.63	35.83
March	1.87	0.96	5.07	2.50	2.35	4.59	5.98	1.09	5.95	30.36	32.05	29.71
April	2.48	0.00	3.38	2.14	2.83	4.28	10.35	1.12	5.10	31.67	32.74	16.50
May	1.95	1.50	6.52	0.00	1.77	5.45	6.62	2.00	7.30	33.11	43.79	41.07
June											42.17	38.31
July											45.13	49.88
August											36.46	40.22
September											31.25	41.69
October											39.95	40.81
November											31.43	33.77
December												
Total Tons	11.48	3.96	26.50	4.64	10.61	21.30	40.44	7.39	25.68	151.98	404.84	404.44
	BE	BW	DA	KE	NF	NM	NE	RE	RI	Total '19	Total '18	Total '17

85%
19' v 18'





HOUSATONIC RESOURCES RECOVERY AUTHORITY

REGULAR MEETING MINUTES

Wednesday, June 5, 2019, 3:00 p.m.

Room 133, Brookfield Town Hall

100 Pocono Road, Brookfield, CT 06804

Members or Alternates Present

Bethel, Matthew Knickerbocker	8
Bridgewater, Curtis Read	1
Brookfield, Sheldon Conn	7
Danbury, Joel Urice	36
New Milford, Suzanne Von Holt	12
Newtown, Herb Rosenthal	12
Redding, Julia Pemberton	4
Ridgefield, Rudolph Marconi	11
Sherman, Don Lowe	<u>2</u>
	93

Others Present:

Dan Rosenthal, Newtown
Fred Hurley, Newtown
Ken Vallera, AAW
Brian Creighton, AAW
Mike Brennon, Oak Ridge
Bob Hanna, New Milford

Members Absent

Kent
New Fairfield

Call to Order:

The meeting was called to order by Chairman R. Marconi at 3:02 p.m. with a quorum of 93 votes present from nine towns. R. Marconi led everyone in the pledge of allegiance.

Regional Waste and Recycling Contract MSW Tip Fee

Motion by M. Knickerbocker, second by D. Lowe, to go into executive session for the purpose to discuss Oak Ridge's request to increase the MSW tip fee as well as to invite the HRRRA Alternates, the Executive Director and staff and Newtown 1st Selectman, D. Rosenthal. **Vote:** All in favor. (93 yes votes.) The Authority entered executive session at 3:05 p.m. J. Pemberton arrived 3:07pm. The Authority came out of executive session at 3:45 p.m. The Authority returned to public session at 3:46 p.m. **Motion** by J. Urice, second by D. Lowe, to modify the tip fee in the contract between the HRRRA and Oak Ridge effective July 1, 2019. The tip fee for municipal drop-off locations will be \$88.21 for the FY 2019-20.

The tip fee for HRRRA haulers will be \$90.75 effective July 1, 2019, and will increase to \$93.75 January 1, 2020 until June 30, 2020. For the remaining years of the contract the tip fee will increase \$1.56 on July 1 of each year. **Vote:** 69 yes votes, 24 votes against from the towns of Newtown and New Milford. Motion passes.

R. Marconi instructed the Executive Director to draft a press release to explain the increase and include language about the financial impact to the residents of the region. Beginning July, 2019 the increase is

estimated to impact a household generating 1.25 tons of waste a year .525 cents per month and an additional .625 cent increase after January 2020 until June 30, 2020. Beginning July 1, 2020 the annual impact for a household that generates 1.25 tons of material would be .1625 cents per month or a \$1.95 per year. The Executive Director pointed out the less households, the less they will spend in disposal cost.

Public Comment:

There were no public comments.

Approval of Minutes of May 28, 2019 Meeting

Motion by J. Urice, second by D. Lowe to accept the minutes as presented. **Vote:** All in favor. (93 yes votes.)

Adjournment

Motion by M. Knickerbocker, second S. Von Holt, the meeting was adjourned at 3:50 p.m. **Vote:** All in favor of adjournment. (93 yes votes.)

Respectfully submitted,

Tiffany Carlson
Administrative Assistant

Housatonic Resources Recovery Authority

Balance Sheet

As of May 31, 2019

	May 31, 19
ASSETS	
Current Assets	
Checking/Savings	
UNION SAVINGS BANK	147,625.03
STIF	15,998.05
VANGUARD	
VANGUARD SHRT TRM INV GR VFSUX	353,723.76
VANGUARD TOTAL BOND MARKET VBTL	173,408.00
Total VANGUARD	527,131.76
Total Checking/Savings	690,754.84
Accounts Receivable	
*ACCOUNTS RECEIVABLE	31,742.26
Total Accounts Receivable	31,742.26
Total Current Assets	722,497.10
TOTAL ASSETS	722,497.10
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
*ACCOUNTS PAYABLE	-1,895.45
Total Accounts Payable	-1,895.45
Other Current Liabilities	
PAYROLL LIABILITIES	
CT PR TAXES PAYABLE	
CIT	-14.90
CT SUI	-23.36
Total CT PR TAXES PAYABLE	-38.26
FED PR TAXES PAYABLE	
FICA	96.76
FIT	80.00
FUTA	2.02
MEDICARE TAX	22.60
Total FED PR TAXES PAYABLE	201.38
SEP LIABILITY	
SEP Admin (This account is for the Directors Assistant Pension Account)	333.12
SEP LIABILITY - Other	1,275.80
Total SEP LIABILITY	1,608.92
PAYROLL LIABILITIES - Other	2,812.40
Total PAYROLL LIABILITIES	4,584.44
Total Other Current Liabilities	4,584.44
Total Current Liabilities	2,688.99
Total Liabilities	2,688.99
Equity	
RETAINED EARNINGS	724,470.31
Net Income	-4,662.20
Total Equity	719,808.11
TOTAL LIABILITIES & EQUITY	722,497.10

Housatonic Resources Recovery Authority
BILLS PAID
As of May 31, 2019

	Type	Date	Num	Name	Memo	Amount
UNION SAVINGS BANK						
	Bill Pmt -Check	04/01/2019	3749	COHN BIRNBAUM & SHEA	Legal 030239	-292.00
	Bill Pmt -Check	04/01/2019	3750	ERICSON AGENCY, INC	Annual Insurance Premium	-6,127.04
	Bill Pmt -Check	04/01/2019	3751	JANCO	Copies 26AR243635 - usage	-114.08
	Bill Pmt -Check	04/01/2019	3755	JEN HEATON-JONES	HSA Payment	-580.91
	Bill Pmt -Check	04/01/2019	3753	TIFFANY CARLSON	Travel and Mileage	-33.52
	Bill Pmt -Check	04/01/2019	3754	TOWN OF BROOKFIELD -V	April Rent	-1,350.00
	Bill Pmt -Check	04/01/2019	3756	JEN HEATON-JONES	Travel & Mileage; Staff Education	-442.47
	Liability Check	04/03/2019	E-pay	COMMISSIONER OF REVENUE SERVICES	6982185-000 QB Tracking # 1325949326	-596.20
	Liability Check	04/03/2019	E-pay	U.S. TREASURY	06-1199137 QB Tracking # 1328103326	-2,459.14
	Liability Check	04/03/2019	E-pay	STATE OF CT - SUI	93-165-00 QB Tracking # 1328470326	-411.59
	Liability Check	04/03/2019	E-pay	U.S. TREASURY	06-1199137 QB Tracking # 1328947326	-81.98
	Liability Check	04/03/2019	3757	FIDELITY BROKERAGE SERVICES LLC	Pension Payment 197-565962	-1,913.70
	Liability Check	04/03/2019	3758	CHARLES SCHWAB	Pension Payment	-499.68
	Check	04/03/2019	EFT	CONSTANT CONTACT	Monthly Fee - APR	-45.45
	Transfer	04/03/2019		PayPal Account	Funds Transfer of Sales of Composters from WNC workshop	125.10
	Check	04/03/2019	EFT	ANTHEM BLUE CROSS & BLUE SHIELD	April payment	-548.45
	Check	04/08/2019	3767	Brookfield High School	2019 Recycling Billboard Contest regional winner's participation organization	-500.00
	Check	04/08/2019	3768	SHRUTI KELKAR	2019 Recycling Billboard Contest regional winner	-37.50
	Check	04/08/2019	3769	Maahi Dhote	2019 Recycling Billboard Contest regional winner	-37.50
	Check	04/08/2019	3770	SHRUTI KELKAR	2019 Recycling Billboard Contest - regional grand prize co-winner	-250.00
	Check	04/08/2019	3771	Maahi Dhote	2019 Recycling Billboard Contest - regional grand prize co-winner	-250.00
	Check	04/08/2019	3772	Evan Vacco	2019 Recycling Billboard Contest regional winner	-75.00
	Check	04/08/2019	3773	Riley Jones	2019 Recycling Billboard Contest regional winner	-50.00
	Check	04/08/2019	3766	Madeline Owen	2019 Recycling Billboard Contest regional winner	-25.00
	Check	04/08/2019	3767	Everly Oberacker	2019 Recycling Billboard Contest regional winner	-75.00
	Check	04/08/2019	3768	Madison Schlosser	2019 Recycling Billboard Contest regional winner	-50.00
	Check	04/08/2019	3769	Stella Diaz	2019 Recycling Billboard Contest regional winner	-25.00
	Check	04/08/2019	3778	Joao Scheeren	2019 Recycling Billboard Contest regional winner	-75.00
	Check	04/08/2019	3771	Corina Knapp	2019 Recycling Billboard Contest regional winner	-50.00
	Check	04/08/2019	3780	Briella Bittner	2019 Recycling Billboard Contest regional winner	-25.00
	Check	04/08/2019	3781	Ayden Savits	2019 Recycling Billboard Contest regional winner	-75.00
	Check	04/08/2019	3782	Matthew Davidson	2019 Recycling Billboard Contest regional winner	-50.00
	Check	04/08/2019	3783	Emma Norman	2019 Recycling Billboard Contest regional winner	-25.00
	Check	04/08/2019	3776	Brinley Smith	2019 Recycling Billboard Contest regional winner	-75.00
	Check	04/08/2019	3785	Audrey Wiggins	2019 Recycling Billboard Contest regional winner	-50.00
	Check	04/08/2019	3786	CeCe Gu	2019 Recycling Billboard Contest regional winner	-25.00
	Check	04/08/2019	3779	Tiffany Belmont	2019 Recycling Billboard Contest regional winner	-10.00
	Check	04/08/2019	3788	PREETHIKA SHENOY	2019 Recycling Billboard Contest regional winner	-75.00
	Check	04/08/2019	3789	Aidan Kaila	2019 Recycling Billboard Contest regional winner	-50.00
	Check	04/08/2019	3790	Nate Davi	2019 Recycling Billboard Contest regional winner	-25.00
	Check	04/08/2019	3783	Zuzana Bornovsky	2019 Recycling Billboard Contest regional winner	-10.00
	Check	04/08/2019	3792	Ruby Candee	2019 Recycling Billboard Contest regional winner	-75.00
	Check	04/08/2019	3785	Augusta Smith	2019 Recycling Billboard Contest regional winner	-50.00
	Check	04/08/2019	3786	Alvina Bilal	2019 Recycling Billboard Contest regional winner	-25.00
	Check	04/08/2019	3787	SARA BRAUN	2019 Recycling Billboard Contest regional winner	-10.00
	Check	04/08/2019	3796	Henry Whitehouse	2019 Recycling Billboard Contest regional winner	-75.00
	Check	04/08/2019	3797	Sarah Shaikh	2019 Recycling Billboard Contest regional winner	-50.00
	Check	04/08/2019	3790	Nushreth Bhuiyan	2019 Recycling Billboard Contest regional winner	-25.00
	Check	04/08/2019	3791	Curtis Torres	2019 Recycling Billboard Contest regional winner	-10.00
	Check	04/08/2019	3800	Zoe Pecson	2019 Recycling Billboard Contest regional winner	-75.00
	Check	04/08/2019	3801	Mya Morabito	2019 Recycling Billboard Contest regional winner	-50.00
	Check	04/08/2019	3802	Zoey Greenbaum	2019 Recycling Billboard Contest regional winner	-25.00
	Check	04/08/2019	3795	Amelia McPartlin	2019 Recycling Billboard Contest regional winner	-50.00
	Check	04/08/2019	3796	Grace Christian	2019 Recycling Billboard Contest regional winner	-25.00
	Check	04/08/2019	3805	Karolena Rafferty	2019 Recycling Billboard Contest regional winner	-75.00
	Check	04/08/2019	3806	Nicole McNab	2019 Recycling Billboard Contest regional winner	-50.00

Housatonic Resources Recovery Authority
BILLS PAID
As of May 31, 2019

Type	Date	Num	Name	Memo	Amount
Check	04/08/2019	3799	Katalina DaSilva	2019 Recycling Billboard Contest regional winner	-25.00
Check	04/08/2019	3808	Madisyn Martinelli	2019 Recycling Billboard Contest regional winner	-75.00
Check	04/08/2019	3801	Zachary Masone	2019 Recycling Billboard Contest regional winner	-50.00
Check	04/08/2019	3802	Maddy Stevens	2019 Recycling Billboard Contest regional winner	-75.00
Check	04/08/2019	3803	CHRISTINA ONORATO	2019 Recycling Billboard Contest regional winner	-50.00
Check	04/08/2019	3812	Maren Muhlenberg	2019 Recycling Billboard Contest regional winner	-25.00
Check	04/08/2019	3813	LINDSEY WATERS	2019 Recycling Billboard Contest regional winner	-10.00
Bill Pmt -Check	04/08/2019	3759	WB Mason	Billboard Contest certificate presentation folders	-152.91
Check	04/08/2019	EFT	STAPLES	USBC Adaptor - replacement	-154.18
Check	04/08/2019	EFT	USPS	Postage	-8.00
Check	04/09/2019	3766	Madeline Toczylowski	2019 Recycling Billboard Contest winner	-10.00
Liability Check	04/12/2019		QUICKBOOKS PAYROLL SERVICE	Created by Payroll Service on 04/03/2019	-4,252.26
Check	04/12/2019	EFT	AMAZON.COM	Billboard Contest display easels: 1/grade	-255.12
Check	04/17/2019	EFT	West Street Lot	CT DEEP Meeting	-12.75
Check	04/22/2019	EFT	DUNKIN' DONUTS	Beverages for Executive Committee Mtg	-9.44
Bill Pmt -Check	04/22/2019	EFT	LEAF	Copier lease bill - 9259074	-140.88
Bill Pmt -Check	04/22/2019	EFT	LEAF	Copier lease bill - 9351872	-140.88
Check	04/25/2019	EFT	Hartford Parking Authority	Parking for CT DEEP meeting	-2.00
Liability Check	04/29/2019		QUICKBOOKS PAYROLL SERVICE	Created by Payroll Service on 04/03/2019	-4,252.24
Bill Pmt -Check	04/29/2019	3760	COHN BIRNBAUM & SHEA	Legal 030239	-328.50
Bill Pmt -Check	04/29/2019	3761	JANCO	Copies 26AR258250 - usage	-114.84
Bill Pmt -Check	05/01/2019	3814	HEARST MEDIA SERVICES	DNT ad - 2019 Billboard Contest winners	-1,610.00
Check	05/03/2019	3762	TIFFANY CARLSON	Monthly Expenses - April	-63.94
Check	05/03/2019	3763	JEN HEATON-JONES	Monthly expenses - April	-367.72
Check	05/03/2019	EFT	BIG Y	Bathroom cleaning supplies	-28.66
Bill Pmt -Check	05/03/2019	3764	TOWN OF BROOKFIELD -V	May Rent	-1,350.00
Bill Pmt -Check	05/03/2019	3765	JEN HEATON-JONES	May HSA	-580.91
Check	05/03/2019	EFT	CONSTANT CONTACT	Monthly payment	-45.45
Check	05/03/2019	EFT	ANTHEM BLUE CROSS & BLUE SHIELD	May payment	-548.45
Check	05/06/2019	EFT	ADOBE STORE	Monthly subscription - Stock images for public education materials	-30.29
Bill Pmt -Check	05/06/2019	3815	LAMAR	Recycling Billboard Contest 2019	-1,745.00
Check	05/09/2019	EFT	AMAZON.COM	Safety vests - extra large	-93.66
Bill Pmt -Check	05/09/2019	3819	JANCO	Copies 26AR271640	-172.20
Bill Pmt -Check	05/09/2019	3820	JEN HEATON-JONES	June HSA	-545.45
Bill Pmt -Check	05/09/2019	3821	TOWN OF BROOKFIELD -V	June Rent	-1,350.00
Bill Pmt -Check	05/09/2019	3822	WB Mason	Ink for large format printer	-227.06
Bill Pmt -Check	05/09/2019	3823	WB Mason	Printhead / large format printing	-63.99
Bill Pmt -Check	05/09/2019	3824	TIFFANY CARLSON	Monthly Expenses - MAY	-78.77
Liability Check	05/10/2019	E-pay	COMMISSIONER OF REVENUE SERVICES	6982185-000 QB Tracking # -2106805970	-596.20
Liability Check	05/10/2019	E-pay	U.S. TREASURY	06-1199137 QB Tracking # -2106744970	-2,459.08
Liability Check	05/14/2019		QUICKBOOKS PAYROLL SERVICE	Created by Payroll Service on 05/10/2019	-4,252.25
Bill Pmt -Check	05/15/2019	EFT	LEAF	Copier lease bill - 9447777	-140.88
Bill Pmt -Check	05/15/2019	3816	INFINITY PRINT MAIL & MARKET	Printing of WIWO tip cards	-326.00
Bill Pmt -Check	05/15/2019	3817	COHN BIRNBAUM & SHEA	Legal 030239	-474.50
Bill Pmt -Check	05/15/2019	3818	COHN BIRNBAUM & SHEA	Legal 030239	-438.00
Check	05/18/2019	EFT	COSTCO WHOLESALE	Supplies Newtown HHW event 5/18/19	-105.31
Check	05/18/2019	EFT	DUNKIN' DONUTS	Coffee Newtown HHW event 5/18/19	-57.96
Check	05/18/2019	EFT	NEWTOWN GENERAL STORE	Breakfast & lunch Newtown HHW event 5/18/19	-190.25
Check	05/19/2019	EFT	SAGAMORE HOTEL	NY Federation Conference	-679.15
Check	05/19/2019	EFT	SAGAMORE HOTEL	NY Federation Conference	-30.00
Check	05/28/2019	EFT	AMAZON.COM	Safety vests - large	-82.80
Liability Check	05/29/2019		QUICKBOOKS PAYROLL SERVICE	Created by Payroll Service on 05/10/2019	-4,252.25
Total UNION SAVINGS BANK					-51,166.29
TOTAL					<u><u>-51,166.29</u></u>

Housatonic Resources Recovery Authority
Profit & Loss Budget vs. Actual
July 2018 through May 2019

	Jul '18 - May 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
GRANTS/DONATIONS	15,777.50	32,000.00	-16,222.50	49.31%
HAULER PERMITS				
CURRENT HAULER PERMITS	47,700.00	46,250.00	1,450.00	103.14%
HAULER PERMIT LATE FEES	5,483.23	0.00	5,483.23	100.0%
MUNICIPAL HAULER REGISTRATIONS	35,000.00	40,000.00	-5,000.00	87.5%
PRE-PAID HAULER PERMITS	0.00	0.00	0.00	0.0%
PREPAID MUNICIPAL REGISTRATIONS	0.00	0.00	0.00	0.0%
Total HAULER PERMITS	88,183.23	86,250.00	1,933.23	102.24%
HHWDD REIMBURSEMENT				
HHW PARTICIPATING TOWNS	67,296.95	90,000.00	-22,703.05	74.77%
Total HHWDD REIMBURSEMENT	67,296.95	90,000.00	-22,703.05	74.77%
INTEREST INCOME	14,182.10	11,000.00	3,182.10	128.93%
MISC INCOME	948.86	0.00	948.86	100.0%
PROGRAM SERVICES FEES				
MSW PROGRAM FEES	74,557.75	102,500.00	-27,942.25	72.74%
RECYCLING PROGRAM FEES	59,420.87	79,062.50	-19,641.63	75.16%
Total PROGRAM SERVICES FEES	133,978.62	181,562.50	-47,583.88	73.79%
Total Income	320,367.26	400,812.50	-80,445.24	79.93%
Gross Profit	320,367.26	400,812.50	-80,445.24	79.93%
Expense				
AUDIT	6,400.00	0.00	6,400.00	100.0%
CONTINGENCY	0.00	15,000.00	-15,000.00	0.0%
EDUCATION				
DEEP GRANT PROGRAMS	0.00	0.00	0.00	0.0%
PUBLIC EDUCATION	20,214.13	29,000.00	-8,785.87	69.7%
RECYCLING EDUCATOR	0.00	0.00	0.00	0.0%
STAFF EDUCATION	3,848.27	3,500.00	348.27	109.95%
Total EDUCATION	24,062.40	32,500.00	-8,437.60	74.04%
HHW EXPENSE				
HHW TOWN SHARE	85,927.10	90,000.00	-4,072.90	95.48%
HHW HRRRA SHARE	1,982.77	3,500.00	-1,517.23	56.65%
HHWDD DANBURY AREA TOWNS	0.00	0.00	0.00	0.0%
Total HHW EXPENSE	87,909.87	93,500.00	-5,590.13	94.02%
INSURANCE				
ERRORS & OMISSIONS	4,779.00	5,500.00	-721.00	86.89%
GENERAL LIABILITY	1,348.04	1,400.00	-51.96	96.29%
SURETY BOND	391.00	425.00	-34.00	92.0%
WORKERS COMP	22.00	550.00	-528.00	4.0%
Total INSURANCE	6,540.04	7,875.00	-1,334.96	83.05%
MISCELLANEOUS				
MISC EXPENSE	1,875.93	1,895.00	-19.07	98.99%
PAYROLL PROCESSING SERVICE	742.75	781.80	-39.05	95.01%
SERVICE FEES/MEMBERSHIPS	2,375.00	3,250.00	-875.00	73.08%
Total MISCELLANEOUS	4,993.68	5,926.80	-933.12	84.26%
OFFICE EXPENSES				
COPY EXPENSE	2,773.59	2,800.00	-26.41	99.06%
PHONE/FAX/INTERNET/COPY	0.00	0.00	0.00	0.0%

Housatonic Resources Recovery Authority
Profit & Loss Budget vs. Actual
July 2018 through May 2019

	Jul '18 - May 19	Budget	\$ Over Budget	% of Budget
RENT	14,850.00	14,850.00	0.00	100.0%
SUPPLIES	3,488.48	3,750.00	-261.52	93.03%
Total OFFICE EXPENSES	21,112.07	21,400.00	-287.93	98.66%
PROFESSIONAL SERVICES				
AUDIT SERVICES	0.00	6,500.00	-6,500.00	0.0%
CONSULTING SERVICES	0.00	1,700.00	-1,700.00	0.0%
LEGAL SERVICES	3,516.50	15,000.00	-11,483.50	23.44%
Total PROFESSIONAL SERVICES	3,516.50	23,200.00	-19,683.50	15.16%
REIMBURSEMENT FOR COLLECTED FEE				
MUNICIPAL HAULER REG REIMBURSEM	34,950.00	0.00	34,950.00	100.0%
REIMBURSEMENT FOR COLLECTED FEE - Other	0.00	40,000.00	-40,000.00	0.0%
Total REIMBURSEMENT FOR COLLECTED FEE	34,950.00	40,000.00	-5,050.00	87.38%
STAFFING				
DISABILITY INSURANCE	0.00	5,500.00	-5,500.00	0.0%
HEALTH INSURANCE	6,173.83	6,681.93	-508.10	92.4%
HSA CONTRIBUTION	2,904.55	2,875.00	29.55	101.03%
IN LIEU OF MEDICAL INSURANCE	0.00	0.00	0.00	0.0%
LIFE INSURANCE	561.99			
PAYROLL TAXES				
CT PR TAXES	584.65	572.88	11.77	102.06%
FED PR TAX	9,110.02	9,026.38	83.64	100.93%
Total PAYROLL TAXES	9,694.67	9,599.26	95.41	100.99%
PENSION	8,849.06	8,849.50	-0.44	100.0%
SALARIES				
DIRECTOR SALARY	93,557.86	93,557.75	0.11	100.0%
OTHER SALARIES	24,429.24	24,429.13	0.11	100.0%
SALARIES - Other	13.14	0.00	13.14	100.0%
Total SALARIES	118,000.24	117,986.88	13.36	100.01%
Total STAFFING	146,184.34	151,492.57	-5,308.23	96.5%
TRAVEL/MILEAGE REIMBURSEMENT	2,075.85	1,950.00	125.85	106.45%
66900 - Reconciliation Discrepancies (Discrepancies between bank s	0.00	0.00	0.00	0.0%
Total Expense	337,744.75	392,844.37	-55,099.62	85.97%
Net Ordinary Income	-17,377.49	7,968.13	-25,345.62	-218.09%
Other Income/Expense				
Other Income				
INVESTMENT GAIN	20,039.60	0.00	20,039.60	100.0%
USE OF FUND BALANCE	0.00	0.00	0.00	0.0%
Total Other Income	20,039.60	0.00	20,039.60	100.0%
Other Expense				
CAPITAL EQUIPMENT	0.00	0.00	0.00	0.0%
INVESTMENT LOSS	7,324.31	0.00	7,324.31	100.0%
MOVING EXPENSES	0.00	0.00	0.00	0.0%
REIMBURSE PREPAID RECY REBATES	0.00	0.00	0.00	0.0%
Total Other Expense	7,324.31	0.00	7,324.31	100.0%
Net Other Income	12,715.29	0.00	12,715.29	100.0%
Net Income	-4,662.20	7,968.13	-12,630.33	-58.51%

HRRA Jul '19 - Jun 20 DRAFT Budget

Revenue			
GRANTS/DONATIONS			
	OTHER GRANTS/DONATIONS	\$31,500	Billboard contest & Oak Ridge Contract Donation
Total GRANTS/DONATIONS		\$31,500	
HAULER PERMITS			
	HAULER PERMIT FEES	\$46,250	185 trucks @ \$250
	HAULER PERMIT LATE FEES	\$0	
	MUNICIPAL HAULER REGISTRATIONS	\$35,000	Municipal hauler registration
	PRE-PAID HAULER REGISTRATIONS	\$0	
	PREPAID MUNICIPAL REGISTRATIONS	\$0	
	PREPAID RECYCLING PERMIT FEES	\$0	
Total HAULER PERMITS		\$81,250	
HHWDD REIMBURSEMENT			
	HHW DANBURY AREA TOWNS	\$175,000	Municipal reimbursement for proportional share of 5 HHW events
Total HHWDD REIMBURSEMENT		\$175,000	
INTEREST INCOME		\$12,000	Dividends earned on Vanguard investments moved to checking
PROGRAM SERVICES FEES			
	MSW PROGRAM FEES	\$230,000	115,000 T @ \$2/T per contract
	RECYCLING PROGRAM FEES	\$45,000	9000 T @ \$5
Total PROGRAM SERVICES FEES		\$275,000	
Total Revenue		\$574,750	
Expenditures			
CONTINGENCY		\$20,000	For unbudgeted, unanticipated costs as approved by the full HRRA
EDUCATION			
	PUBLIC EDUCATION	\$35,000	Billboard contest, Public Education items and programs
	STAFF EDUCATION	\$4,500	Conferences and Trainings
Total EDUCATION		\$39,500	
HHW EXPENSE			
	HHWDD DANBURY AREA TOWNS	\$175,000	HHW costs - Pass through to be reimbursed by towns
	HHWDD REGIONAL FUND	\$65,000	HHW costs - not reimbursed by towns - food, adv, non-haz waste
Total HHW EXPENSE		\$240,000	
Gain/Loss on Investments and Planned FB Use			
	ERRORS & OMISSIONS	\$5,725	estimate from prior year
	GENERAL LIABILITY	\$1,400	\$1010 GL & \$200 Property for copy machine
	SURETY BOND	\$450	estimate from prior year
	WORKERS COMP	\$550	CIRMA
Total INSURANCE		\$8,125	
MISCELLANEOUS			
	MISC EXPENSE	\$2,500	Food for mtgs, awards, GDCC luncheons, periodicals, etc.
	PAYROLL PROCESSING SERVICE	\$800	Quickbooks annual payroll processing fees
	SERVICE FEES/MEMBERSHIPS	\$4,000	Membership in NERC, CRC, GDCC, PSI, NAMHHAetc.
Total MISCELLANEOUS		\$7,300	
OFFICE EXPENSES			
	RENT	\$16,200	\$1,350/mo by lease to BK
	COPY EXPENSE	\$3,500	Annual machine lease \$1700/yr + \$150/mo for ink, toner, maint etc
	SUPPLIES	\$3,800	Office supplies, postage, etc. software
Total OFFICE EXPENSES		\$23,500	
PROFESSIONAL SERVICES			
	AUDIT SERVICES	\$6,500	Per contract
	CONSULTING SERVICES	\$1,800	Website hosting and misc consulting needs
	LEGAL	\$20,000	Misc. legal matters
Total PROFESSIONAL SERVICES		\$28,300	
REIMBURSEMENT FOR COLLECTED FEE			
	MUNICIPAL HAULER REG REIMBURSEM	\$0	To be retained by HRRA for HHW
Total REIMBURSEMENT FOR COLLECTED FEE		\$0	
STAFFING			
	Life/Short/Term Insurance	\$8,700	Full time employee benefit per Personnel Policy
	HEALTH INSURANCE	\$7,332	Health ins. for Director
		\$8,000	In lou of medical insurance - Admin
	HSA CONTRIBUTION	\$3,450	Health ins. for Director
	PAYROLL TAXES		
	CT PR TAXES	\$630	1.9% of first \$15k of salary + assessment of \$25.50/ee
	FED PR TAX	\$11,804	Employer share of FICA & Medicare tax
Total PAYROLL TAXES		\$12,443	
PENSION		\$11,432	7.5% of salaries per HRRA Personnel Policies
SALARIES			
	DIRECTOR'S SALARY	\$104,615	2.5% increase / 40 hrs week
	ASSISTANT DIRECTOR'S SALARY	\$47,804	2.5% increase / 35 hrs week
Total SALARIES		\$152,419	
Total STAFFING		\$203,776	
TRAVEL/MILEAGE REIMBURSEMENT		\$4,249	Mileage @ IRS rate \$.585/mi (to towns, schools, DEEP, LOB)
Total Expenditures		\$574,750	
Net Revenue in Excess of Expenditures		\$0	
Appropriated from Fund Balance			
Net Revenue + Appropriations in Excess of Expenditures		\$0	

HRRRA Budget History

	Actual	Actual	Actual	Actual	Current Fiscal Year Budget	Proposed DRAFT
	Jul '11 - Jun '12	July '15 - Jun '16	July '16 - Jun '17	July '17 - Jun '18	July '18 - Jun '19	July '19 - Jun '20
GRANTS/DONATIONS	23,000	21,000	34,400	53,530	32,000	31,500
HAULER REGISTRATION & PERMITS	42,680	55,835	67,410	79,365	86,250	81,250
HHW REIMBURSEMENT	67,677	79,948	81,344	77,318	135,000	175,000
INTEREST INCOME	15,500	15,531	13,942	15,057	12,000	12,000
MISC INCOME	20	164	20	-		-
MSW PROGRAM FEES	105,385	109,465	110,088	122,720	110,000	230,000
RECYCLING ROYALTIES	0	-	-	-		-
RECYCLING ADMIN/REVENUE SHARING	64,325	106,484	59,412	89,267	86,250	45,000
SALE OF RECYCLING EQUIPMENT						
USE OF FUND BALANCE	0			50,000	-	
	\$318,587	\$388,427	\$366,616	\$487,257	\$461,500	\$574,750
AUDIT	5,650	6,100	6,200	6,350	6,500	6,500
CONTINGENCY	0	-	-	-	20,000	20,000
EDUCATION	33,424	47,237	29,273	53,399	33,500	39,500
HHW PARTICIPATING TOWNS	55,787	78,878	81,440	78,448	135,000	175,000
HHW REGIONAL HRRRA FUND	6,213	3,799	2,785	49,220	3,500	65,000
INSURANCE	6,530	6,620	6,920	7,526	7,875	8,125
MISCELLANEOUS	3,588	4,363	4,834	4,615	6,045	7,300
OFFICE EXPENSES	9,863	7,762	16,934	22,296	23,100	23,500
PROFESSIONAL SERVICES	15,780	23,192	69,146	70,040	21,700	21,800
STAFFING	139,988	120,860	137,600	142,349	162,180	203,776
TRAVEL/MILEAGE REIMBURSEMENT	1,230	1,934	2,475	2,037	2,100	4,249
	\$318,301	\$322,530	\$382,317	\$467,479	\$461,500	\$574,750
Gain/Loss on Investments and Planned FB Use		-\$16,498	-\$44,810	-\$50,000	\$0	\$0
Fund Balance FYE Actual & Estimated	628,601	801,800	741,289	711,066	711,066	711,066
Total Expense Less Pass Through Reimbursables	\$222,266	\$221,867	\$276,167	\$357,831	\$286,500	\$399,750
Fund Balance as % of Total Unreimbursed Expense	282.81%	361.39%	268.42%	198.72%	248.19%	177.88%

Proposed FY 18-19 Use of Fund Balance

	<u>Jul '19- Jun 20</u>
Est. Fund Balance FYE 6-30-19	<u>715,000</u>
Total Expenditures (no plan to use FB)	<u>0</u>
Est. Fund Balance FYE 6-30-20	<u><u>\$715,000</u></u>

Gain/Loss on Investments and Planned FB Use

HOUSATONIC RESOURCE RECOVERY AUTHORITY

HRRA

NOMINATING COMMITTEE

JUNE 24, 2019

Chairman - Matthew Knickerbocker, First Selectman, Bethel

Vice Chairman – Steve Dunn, First Selectman, Brookfield

Secretary – Herbert Rosenthal, Member, Newtown

Treasurer – Julia Pemberton, First Selectman, Redding

Asst. Treasurer – Mark Boughton, Mayor, City of Danbury

Respectfully submitted by:

Joel Urice

Herbert Rosenthal



Suzanne Von Holt