



**HOUSATONIC RESOURCES RECOVERY AUTHORITY**  
**Special Meeting**

**Thursday, July 11, 2019, 10:00 a.m.**  
**Room 133, Brookfield Town Hall**  
**100 Pocono Rd, Brookfield, CT 06804**

**AGENDA**

1. Call to order, determination of quorum, pledge of allegiance
2. Public comment
3. Chairman and members' comments
4. Director's report
5. Administrative approvals
  - a. \*Minutes of July 3, 2019 (*Attachment A*)
6. Old business
  - a. \*Regional Solid Waste and Recycling Agreement – Oak Ridge request to increase the Recycling Tip Fee - *Executive session anticipated for this item.*
7. \*Adjournment

*\*Possible action items*

cc: HRRRA members and alternates  
Town clerks and FOI list



## **HOUSATONIC RESOURCES RECOVERY AUTHORITY**

### **REGULAR MEETING MINUTES**

**Wednesday, July 3, 2019, 11:30 a.m.**

**Room 209, Brookfield Town Hall**

**100 Pocono Rd, Brookfield, CT 06804**

#### **Members or Alternates Present**

Bethel, Matthew Knickerbocker	8
Bridgewater, Curtis Reed	1
Brookfield, Steve Dunn	7
Danbury, Joel Urice	36
New Fairfield, Susan Chapman	6
New Milford, Suzanne Von Holt	12
Newtown, Herbert Rosenthal	12
Redding, Jeff Hanson	4
Ridgefield, Rudolph Marconi	11
	<u>97</u>

#### **Others Present:**

Fred Hurley, Director NE Public Works  
Patti Oberg, All American  
Mike Brennan, Oak Ridge

#### **Members Absent:**

Kent	1
Sherman	2

#### **Call to Order:**

The meeting was called to order by Chairman, M. Knickerbocker at 11:45 a.m. with a quorum of 97 votes present from 9 municipalities. M. Knickerbocker led everyone in the pledge of allegiance.

#### **Public Comment:**

No public comment.

#### **Chairman and Members' Comments:**

Chairman expressed his gratitude at being elected at the last meeting.

H. Rosenthal stated Oak Ridge is violating terms of the Regional Solid Waste and Recycling Agreement by not abiding by the prescribed routes in the contract. All 3<sup>rd</sup> party tractor trailer drivers leaving White Street facility heading to Wheelabrator need to be educated that they are to enter 84 east from Exit 8 and exit at Route 34 (Exit 11) to by-pass Main Street in Newtown.

#### **Director's Report:**

J. Heaton-Jones highlighted the following items from her report:

- Staff has been on-site at transfer stations to assist with the transition from Wheelabrator to Oak Ridge; as well as the transition to the new e-waste vendor, Take 2.
- This transition has revealed operational inefficiencies at transfer stations that are in the process of being worked through with collaboration by all parties. Examples include haulers not having permits affixed to assigned vehicles and gatehouse attendants allowing voided permit numbers to be used.

- CT DEEP finally issued a response to the Glass Pilot Program application. J. Heaton-Jones reviewed with the Authority the list of items identified as requests for additional information and confirmed a response will be crafted before the 7/12/19 deadline.
- RRR Maintenance was duly notified by HRRRA on June 21, 2019 of its non-compliant status and advised that, without immediate corrective action, the business faced revocation of municipal registrations and denial to access all HRRRA transfer stations effective June 28, 2019. HRRRA worked with CT DEEP to address the public health and illegal waste disposal activities of RRR Maintenance. Recently, the CT Attorney General's office issued a temporary injunction against RRR Maintenance. The members requested the following actions be taken by the Executive Director:
  - Contact legal counsel on the next steps of enforcement
  - Compile a list of municipal police contacts and other law enforcement resources
- In depth discussion continued over what enforcement actions may be imposed on any non-compliant hauler and if police should seize a vehicle if observed illegally operating within a member town.

#### **Administrative Approvals:**

- a) **Minutes - Motion** by J. Urice, second by H. Rosenthal, to approve the minutes of the June 24, 2019 (attachment A) **Vote: The motion passed with 66 votes** from Bridgewater(1), Brookfield(7), Danbury(36), New Fairfield(6), Newtown(12) and Redding(4). **Abstention** of 31 votes from Bethel(8), New Milford(12) and Ridgefield (12).

#### **Old Business:**

- a) **Report of Executive Committee Acting as the Personnel Committee.** H. Rosenthal, speaking on behalf of the Executive Committee, shared the committee's report on performance evaluations completed for Executive Director and staff. H. Rosenthal reported outstanding achievements by Executive Director and a unanimous assessment of exceeds expectations for all areas of responsibility. Key deliverables for 2019-20 include, but are not limited to, continued monitoring and leadership in the transition from Wheelabrator to Oak Ridge; and, exploration and potential development of local/regional market outlets for recyclables as one facet to address rising processing costs for collected materials. T. Carlson received endorsement from the committee by way of increasing hours to full time status and offer of cash stipend in lieu of medical benefits. The committee recommended a 2.5% increase to their salaries.
- b) **Regional Solid Waste and Recycling Agreement – Oak Ridge request to increase the Recycling Tip Fee:** Executive Director, J. Heaton-Jones shared a request by Oak Ridge to increase the recycling tip fee of \$25/ton effective 7/1/19 with the start of the new Regional Solid Waste and Recycling Agreement to \$65/ton. **Motion** by S. Dunn, second by J. Urice to enter executive session inviting J. Heaton-Jones and T. Carlson for the purpose to discuss requested contract negotiations. **Vote: The motion passed unanimously;** with 97 votes in favor.

The Authority entered executive session at 12:15 p.m. and came out of executive session at 12:33 p.m.

**Motion** by J. Urice, second by S. Von Holt, to table discussion on Oak Ridge request to increase recycling tip fee until an internal investigation of the market conditions driving the request is made. **Vote: The motion passed unanimously;** with 97 votes in favor.

#### **Adjournment**

On a **motion** by M. Knickerbocker, second by J. Urice the meeting was adjourned at 12:36 p.m. **Vote:** All in favor.

Respectfully submitted,  
Tiffany Carlson, Administrative Assistant