



**Regional Recycling Task Force Meeting  
Thursday, September 5, 2019, 10:30 a.m.  
Brookfield Town Hall – Room 209  
162 Whisconier Road, Brookfield, CT 06804**

**MINUTES**

**In Attendance**

J. Heaton-Jones called the meeting to order at 10:32 a.m. In attendance were J. Barnell-Dresher (OR), S. Conn (BK), D. DeMuth (BK/BOE), Alan Dinho (BW), M. Flanagan (BE), B. Hanna (NM), K. Le Java (BK/BOE), R. Loudon (NF), A. Miles (NE), J. Morrell (NF), B. Nakano (BK), P. Oberg (AAW), C. Praissman (BK/BOE), P. Palmer (RE), M. Schum (Take 2), C. Sosa (Take 2), K. Vallera (AAW), S. Von Holt (NM), and T. Carlson (HRRRA).

**Approval of Minutes**

**Motion** by A. Miles, second by M. Flanagan, to approve the minutes of June 6, 2019 as presented. **Vote:** All in favor.

Following an introduction of all attendees, J. Heaton-Jones adjusted order of business to accommodate the delayed arrival of representatives from Take 2, the newly contracted regional E-waste vendor.

**Follow up to questions asked at June meeting**

Members pointed out information on HHW flyers can confuse residents. J. Heaton-Jones shared that adjustments to the generic HHW flyer were made for the July 20<sup>th</sup> Brookfield event clarifying alternate disposal options for “do not bring” items. For residents bringing the materials anyway, a non-advertised \$20 fee option was offered. J. Heaton-Jones explained the flat fee was determined by the Authority. This measure resulted in lowering the cost of the event, while collecting revenue to offset additional expenses to HRRRA for the non-advertised items accepted.

J. Heaton-Jones validated members concerns about residents utilizing the RecycleCT widget when answers differ from how material is collected within the HRRRA region. Examples include single use batteries, CFL bulbs and shredded paper. HRRRA has contacted RecycleCT to request if an asterisk could be placed on responses where local handling differs from statewide practice. J. Heaton-Jones encouraged all members to contact RecycleCT when experiencing other discrepancies in disposal instructions.

**E-waste Vendor, Take 2, fields questions and gathers feedback**

Take 2 was announced as the approved vendor for the HRRRA region at the June 6 meeting. Mick Schum, CFO, and Camila Sosa, Logistics and Customer Service Manager, requested feedback on how the transition has been experienced in the municipalities and what opportunities exist to improve. Feedback from several members confirmed a positive experience with route service personnel doing a good job.

B. Hanna observed Take 2 drivers are removing cords from the electronics and inquired if this was a task transfer station workers should incorporate when accepting items. M. Schum stated internal processes for handling of cords was still under deliberation and he would confirm at a later date if removing cords was needed.

Per CT DEEP, Take 2, is required to provide annual E-waste training. HRRRA facilitated an offering August 5<sup>th</sup>, 2019. Members still in need should reach out to Take 2, Stacey Gray directly to coordinate.

M. Schum reiterated that as part of the contract with HRRRA, Take 2 will pick up from other municipal sites and school buildings. Additionally, Take 2, will offer special pop up collection events.

M. Schum reported Take 2 moving to paperless BOLs with drivers transitioning to using electronic tablets when making pickups.

J. Heaton-Jones stated it is at the discretion of the municipality to continue to charge residents when accepting items containing freon. Take 2 collecting those items free of charge was a part of the contract with HRRRA.

### **Annual Municipal Self Evaluation Checklist**

Task force members declared the annual sharing of municipal recycling goals was a burdensome task with little genuine benefit. Often the goals are set for departments or areas the task force member has no authority over to ensure implementation. J. Heaton-Jones committed to analyze data from 2018-19 goals and share her findings with the full authority. Topic will be discussed further at October RRTF meeting.

### **Items to be raised by members**

M. Flanagan requested an update on glass pilot program. J. Heaton-Jones is working with CT DEEP to have the pilot program application approved. Pilot towns should continue to collect source separated glass. While contamination issues required sourcing a different vendor to accept the material, J. Heaton-Jones believed Urban Mining would be the logical outlet once up and operating perhaps as soon as November, 2019.

The full Authority will be discussing the glass pilot program at the September meeting. J. Heaton-Jones will bring comments back to RRTF's October 3<sup>rd</sup> meeting.

### **Adjournment**

**Motion** by S. Von Holt, second by C. Praissman to adjourn the meeting. **Vote:** All in favor. The meeting was adjourned at approximately 11:14 a.m.

Minutes taken by Tiffany Carlson, HRRRA Administrative Assistant