



**Regional Recycling Task Force Meeting  
Thursday, October 3, 2019, 10:30 a.m.  
Brookfield Town Hall – Room 209  
162 Whisconier Road, Brookfield, CT 06804**

**MINUTES**

**In Attendance**

J. Heaton-Jones called the meeting to order at 10:30 a.m. In attendance were J. Barnell-Dresher (OR), S. Conn (BK), J. Kearns (KE), K. Le Java (BK/BOE), B. Nakano (BK), P. Oberg (AAW), C. Praisman (BK/BOE), P. Palmer (RE), E. Rossini (Baystate Textiles), M. Smith (NF) and T. Carlson (HRRRA).

**Approval of Minutes**

**Motion** by A. Miles, second by M. Flanagan, to approve the minutes of September 5, 2019 as presented.

**Vote:** All in favor.

J. Heaton-Jones initiated introductions to welcome new member, Mike Smith, New Fairfield's Transfer Station Operator. J. Kearns acknowledged as newly appointed Recycling Coordinator for Town of Kent.

**Baystate Textiles**

Ellen Rossini, Area Director, Baystate Textiles presented the current operations within HRRRA region and shared the newly revised brochure with QR code to assist the public with knowing what items are accepted in bins. E. Rossini confirmed Tuesday is the pickup day for HRRRA region. If a will call is needed in between, please reach out to her at [ellen.baystatetextiles@gmail.com](mailto:ellen.baystatetextiles@gmail.com).

**Update on Household Hazardous Waste Events**

J. Heaton-Jones announced the upcoming HHW events in Ridgefield and New Milford on Saturday, October 5<sup>th</sup>. The final HHW event will be November 2<sup>nd</sup> at Danbury Public Works. The full Authority approved at their September meeting to promote all HRRRA HHW events open to all residents without the need to register. Task force was encouraged to broadly promote the upcoming dates on town websites and social media.

While events are free to residents, J. Heaton-Jones shared a flat fee of \$20 will be offered as an option for those bringing in material that might otherwise be disposed of for free through town transfer stations or local retailers. Residents bringing more than 10 gallons of fuel will be charged the HRRRA rate and are encouraged to contact HRRRA prior to the event to make arrangements.

**Update on Regional Recycling Coordinator Project**

J. Heaton-Jones explained the expansion of staff duties to include Regional Recycling Coordinator tasks. T. Carlson detailed benchmarking work completed to identify the experience a resident has when contacting the town for information on recycling. Details were gathered after engaging with each town's website and through one or more telephone interviews when dialing the main telephone line for each town.

Moving forward T. Carlson will be working with those municipal employees who are the first contact for residents to educate about HRRRA and its available resources, as well as guiding first contact personnel to move the call to the local Recycling Coordinator and/or HRRRA as appropriate. Task Force members will be included wherever possible in these work sessions.

A packet was shared with each Chief Elected official at their September meeting with feedback and is available to members upon request.

**Items to be raised by members**

J. Heaton-Jones confirmed next month's meeting will include a tour of the Take 2 facility in Waterbury. Details forthcoming on carpooling, lunch and meeting agenda.

**Adjournment**

**Motion** by P. Oberg, second by P. Palmer to adjourn the meeting. **Vote:** All in favor. The meeting was adjourned at approximately 11:19 a.m.

Minutes taken by Tiffany Carlson, HRRRA Administrative Assistant