



HOUSATONIC RESOURCES RECOVERY AUTHORITY
Executive Committee Meeting
Tuesday, June 9, 2020 3:00 p.m.
Zoom – Link at www.hrra.org

AGENDA

1. Call to order
2. Approval of minutes of May 4, 2020 (Attachment A)
3. Regional Solid Waste and Recycling Agreement Contract – Negotiation of tip fee formula and amendment to contract. *Executive session anticipated for this item.*
6. Adjournment

**Possible action items*

cc: HRRRA members and alternates
Town clerks and FOI list



HOUSATONIC RESOURCES RECOVERY AUTHORITY

Executive Committee Meeting

Monday, March 4, 2020, 9:00 a.m.

Via zoom

MINUTES

Chairman Matthew Knickerbocker called the meeting to order via zoom at 9:21 a.m. Members in attendance were S. Dunn, J. Pemberton and H. Rosenthal. Also, in attendance J. Heaton-Jones, HRRR Executive Director, Ken Vallera from All-American Waste

Approval of Minutes

Motion by, S. Dunn second by J. Pemberton to approve the minutes of the Executive Committee meeting of March 11, 2020, as presented. **Vote:** All in favor

Personnel – annual evaluations of Director and Assistant and set salary for FY 20-21

Motion by S. Dunn, second by H. Rosenthal, to go into executive session for the purpose to review staff's annual evaluation, and to invite the Director into the executive session. **Vote:** All in favor. The Executive Committee entered executive session at 9:23 a.m. and came out of executive session at 9:47 a.m.

Motion by M. Knickerbocker, second by S. Dunn, to accept the evaluation of the Executive Director Jennifer Heaton-Jones. It is the opinion of the Executive Committee that the Director has done an outstanding job and has set aggressive goals and will recommend to the full Authority to increase the Executive Director's salary to \$110,000 effective July 1, 2020, for the FYE June 30, 2021. **Vote:** All in favor.

Review and consider draft budget for FY 2020-21

The Executive Director reviewed the draft 2020-21 FY budget. The line items, Grants/Donations, Hauler Permits and MSW Program Fees were noted to have increases. Recycling program fees were decreased to reflect the drop in tonnage. There is a small increase in Audit fees for 2020-21 and the budget reflects the increase in salary for the Executive Director to \$110,000 in addition to Family Health Insurance benefits authorized by the Authority at the March 2, 2020 meeting.

Motion by M. Knickerbocker, second by S. Dunn, to recommend to the full Authority at the annual meeting a 2020-21 FY budget with projected revenue of \$637,000 and total expenditures of \$610,258 with a net of \$26,741. **Vote:** All in favor.

Adjournment

On a **motion** by S. Dunn, second M. Knickerbocker the meeting was adjourned at 9:54 a.m. **Vote:** All in favor.

Respectfully Submitted,

Jennifer Heaton-Jones
Executive Director