



HOUSATONIC RESOURCES RECOVERY AUTHORITY
Executive Committee Meeting
Thursday, August 12, 2021, 2:00 p.m.

[Zoom Link Here](#)

Meeting ID: 842 6284 7776

Passcode: 990475

AGENDA

1. Call to order
2. Approval of minutes of June 30, 2021. (Attachment A)
3. * Discussion of possible acquisition of real-estate
The Executive Committee may go into executive session
6. Adjournment

**Possible action items*

cc: HRRRA members and alternates
Town clerks and FOI list



HOUSATONIC RESOURCES RECOVERY AUTHORITY
Executive Committee Meeting
Special Meeting
Wednesday, June 30, 2021, 9:00 a.m. Via zoom

MINUTES

Chairman Matthew Knickerbocker called the meeting to order via zoom at 9:05 a.m. Members in attendance were S. Dunn, H. Rosenthal, J. Speck. Also, in attendance J. Heaton-Jones, and J. Baum, HRRR Staff. Public present: R. Laigle All American Waste

Approval of Minutes

Motion by, S. Dunn second by H. Rosenthal to approve the minutes of the Executive Committee meeting of April 29, 2021, as presented. **Vote:** All in favor

Revise draft budget for FY 2021-22

The Executive Director made a small adjustment to the budget to reflect the change in the cost of the annual audit. This changes the net revenue from \$5222.17 to \$5072.71. The HHW revenue and expense line, which is considered a pass through and has no impact on the bottom line of the budget, was increased to reflect the Town of New Milford's HHW event being managed by the HRRR. *It should be noted this item was approved at the April 29th Executive Committee meeting at \$210,000 and was presented in the revised budget as an increase to \$240,000 along with the change in Auditor expenses from \$6550 to \$6700. This is the budget to be presented at the Special Meeting of the Full Authority this date, June 30th, 2021, at 10am.*

Motion by S. Dunn, second by H. Rosenthal, to recommend to the full Authority at the annual meeting a 2021-22 FY budget with projected revenue of \$707,500 and total expenditures of \$702,427.83 with a net of \$5,072.17. Expenses minus pass through reimbursable totals \$462,428.00 **Vote:** All in favor.

Personnel – annual evaluations

Motion by M. Knickerbocker, second by S. Dunn, to go into executive session for the purpose of discussing personnel evaluations. **Vote:** All in favor

The committee went into executive session at 9:09 a.m. and came out of executive session as 9:20 a.m. The committee recognized J. Heaton-Jones for her outstanding performance at the local, state and national level and are pleased to have her on staff. The committee recognized the good work J. Baum has completed in her first year with the Authority and issued a 2.5% increase in salary which is reflected in the proposed FY 2021-22 budget.

Adjournment

On a **motion** by S. Dunn, second J. Speck the meeting was adjourned at 9:24 a.m. **Vote:** All in favor.

Respectfully Submitted,
Jennifer Heaton-Jones, Executive Director