



HOUSATONIC RESOURCES RECOVERY AUTHORITY

Thursday, June 29, 2023 10:30 a.m.

Newtown Municipal Center
3 Primrose Street, Newtown CT 06470

AGENDA

1. Call to order, determination of quorum, pledge of allegiance.
2. Public comment
3. Chairman and members' comments
4. Director's and tonnage reports (**Attachment A**)
5. Administrative approvals
 - a. *Minutes of May 17, 2023 (**Attachment B**)
 - b. *Financial statements through May 31, 2023 (**Attachment C**)
6. Old business
 - a. *By-Laws – Resolution to support one-town, one-vote. (**Attachment D**)
7. New business
 - a. *Nomination Committee (**Attachment E**)
 - b. *Consider and approve the HRRRA budget for the FY ending June 30, 2024 as recommended by the Executive Committee (**Attachment F**)
 - c. *HRRRA Hauler Registration and Permits for all trucks operating within the region
 - d. *By Laws – Discussion - Legal fees associated with non-compliant haulers related to violations of local ordinances to be the responsibility of member municipalities.
 - e. *HRRRA Enforcement Policy – Discussion, update Section XII
 - f. Member Municipalities Local ordinances pertaining to solid waste need updating.
8. *Adjournment

**Possible action items*

cc: HRRRA members and alternates
Town clerks and FOI list



HRRRA Director's Report June 29, 2023 HRRRA Meeting

MSW and Recycling Tonnage Reports through May 31, 2023

- MSW tonnage FY to date is currently **98%** and **102.55%** compared to the same month last year.
- Recycling tonnage FY to date is **88%** and **94.33%** compared to the same month last year.
- Glass collected from March 2019 to date **1458 tons**.

Meeting Highlights /Activities

Education Report June 2023

- Trash Talk was given to the MAXX Litchfield Hills Transition Program in New Milford in early June.
- J. Heaton-Jones gave a Trash Talk to the Town of Kent as part of the upcoming pilot program.
- L. Keefe has left HRRRA and has taken a position with a marketing company in NYC.
- T. Thornton has taken over L. Keefe's position for Regional Education Coordinator
- T. Thornton updated the 2023-2024 school program flyers and has added a new program to staff to facilitate and support student-led waste audits and staff presentations.
- T. Thornton sent all the HRRRA school contacts the new program flyer via email.
- T. Thornton has been working on building/editing program flyers, and updating webpages for SMM grant towns.
- Kent's pilot program "meet and greet" at Kent Transfer Station on June 24th and 25th was a success

Future educational programs:

- Transfer Station Education Days Fridays in July (Newtown, Bethel, Redding, Weston, Danbury)
- HRRRA will take part in New Fairfield Fair Day on September 9th
- Ridgefield's ASP tour for interested neighboring municipalities on Thursday June 29th at 1:30pm
- Weston Lachat Farm – Trash Talk in September.

Meetings and Activities

- The Executive Committee met on May 23rd for staff annual reviews and to review and approve the 2023-24 budget for recommendations to the full authority.
- Staff updated and posted the annual hauler registration and permit renewal for 2023-24. Applications are due no later than July 31st.
- Staff have been working with TREX and Oak Ridge to update and reinvigorate the regional plastic film collection program at each municipal transfer station.
- J. Heaton-Jones is working with the gas cylinder industry on municipal gaps and needs to prepare for the implementation of the upcoming extended producer responsibility legislation.

- The towns of Kent, Newtown, and Bethel have received their grant contracts from CT DEEP for their Organics (food scrap) drop-off and Unit Base Pricing pilot programs. HRRR also received the grant contract for the pilot project manager to over see the implementation. Bethel received \$42,400, Kent \$55,400, Newtown \$203,000, HRRR \$130,000 for a total of \$439,800.
- J.Heaton-Jones has participated in several municipal board of selectmen meetings and council meetings to move the SMM grant process along for the member towns.
- HRRR received notice from the EPA that HRRR was found to be eligible to move on to the Merit Review for both the SWIFR and REO grant. At the completion of the Merit Review process, EPA will update HRRR on the status and disposition of the application and any next steps necessary. HRRR applied for \$1,426,690 for the REO (Recycling Education and Outreach) grant, and \$3,632,000 for the Solid Waste Infrastructure For Recycling (SWIFR) Grant In total \$5,058,690 for the HRRR region to improve waste and recycling. EPA anticipates announcing the selection of grant recipients in the fall of 2023.
- HRRR and the Town of Ridgefield are working together to address a non-compliant hauler who has recently appealed against their suspension. The process has raised concerns regarding HRRR's role in the enforcement process when it comes to local municipal ordinances.
- HRRR Staff are working with the WCTC a Regional Behavioral Health Action Organization (RBHAO) on the proper end of management of vaping devices, the impact to human health and the environment.
- HB6486 EPR for Tires passed out of both the House and Senate and is now waiting for the governor's signature. It is the first EPR for tires in the country.
- The City of Danbury appointed Daniel Mulvey as their HRRR Member. Soon after his appointment Mr. Mulvey resigned due to conflicts in his work schedule. Both the city's member and alternate positions are vacant.
- HRRR staff wrapped up the spring HHW events. Here is the following participation data.

Danbury	4/15/2023	73	7	64	390	6	139	55	24	64	93	5	6	18	21	2	967
Newtown	5/13/2023	25	4	24	40	2	415	17	14	24	47	4	1	13	6	1	637
Bethel	6/3/2023	235	1	27	57	1	55	22	17	43	82	1	1	10	15	2	569
		Bethel	Bridgewater	Brookfield	Danbury	Kent	Newtown	New Fairfield	New Milford	Redding	Ridgefield	Roxbury	Sherman	Weston	Wilton	Non HRRR Town	Total Cars

Remaining HHW Dates for the year

- September 9, 2023 Wilton
- October 14, 2023 New Milford
- November 4, 2023 Brookfield

IMPORTANT DATES

- The next Full Authority Meeting is scheduled for **Thursday, September 28, 2023**

Prices rise for key curbside bale types

by RecyclingMarkets.net Staff

OCC, mixed paper and polyolefin container prices continued their upward climbs last month.

The following prices reflect values seen on the Secondary Materials Pricing Index on RecyclingMarkets.net in mid-May 2023.

The national average price for **corrugated containers (PS 11)** was up another \$4, reaching \$43 per ton. The major waste and recyclables haulers, as well as paper mills, have reported seeing a consistent rise in the value of corrugated cardboard in recent months. The gradual increase comes after prices fell off a cliff during the latter half of 2022, when OCC plunged from \$131 per ton in July to \$29 in December.

Mixed paper (PS 54) also followed OCC higher. Up \$3 from April, it was trading for an average of \$11 per ton in May. This price compares with \$70 per ton at the same time last year, however.

Meanwhile, prices for curbside polyolefin plastic containers also increased notably last month.

The national average for **natural high-density polyethylene (HDPE)** from curbside collection programs was up 9% last month, trading for an average of 74.59 cents per pound. This compares with 68.72 cents in April and 54.81 cents in May of last year.

The national average price of **color HDPE** was up by 12% last month, at 16.09 cents per pound, compared with 14.41 cents in April and 29.59 cents in May of last year. Some regions were trading for about 19.00 cents per pound.

Finally, **polypropylene (PP)** was also up. This grade was trading at 10.25 cents per pound last month, compared with 8.19 cents in April. PP was 34.63 cents one year ago in May.

By and large, as of mid-May, other curbside commodity prices were flat from the month prior.

The national average price for sorted, baled **aluminum cans** remained firm month over month, at 71.56 cents. This grade was 93.75 cents per pound in May of last year.

Sorted, baled **steel cans** also remained steady, at an average of \$244 per ton. The price was \$236 per ton in May of last year.

The price of **sorted residential papers (PS 56)** was level, around \$25 per ton. This compares with \$100 per ton one year ago in May. **Sorted office papers (PS 37)** were down again, from \$193 to 178 per ton. This compares with an average of \$220 in May of last year.

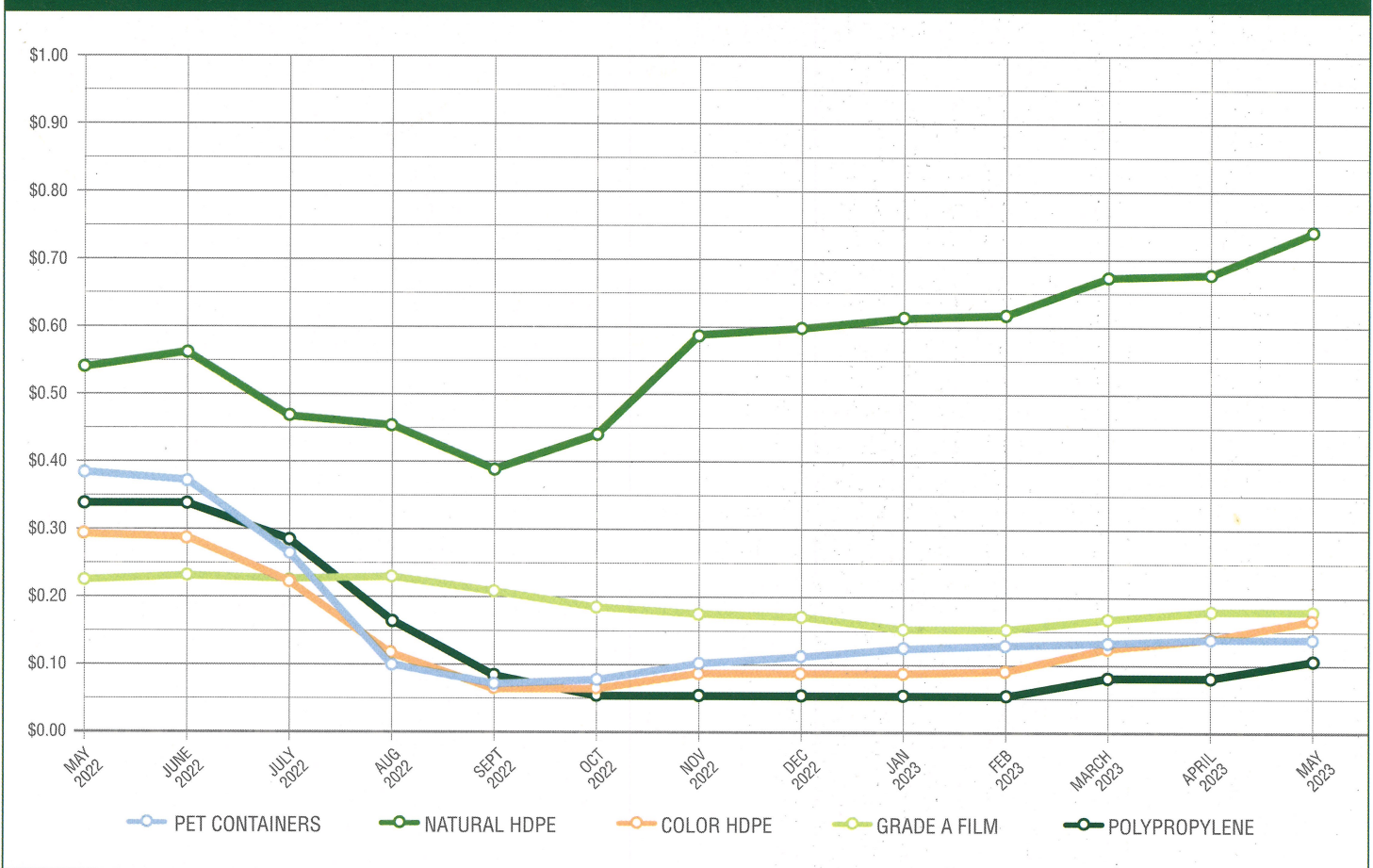
PET beverage bottles and jars were averaging 14.20 cents per pound, compared to 14.17 cents per pound in April. Some regions were trading as high as 17.5 cents per pound. This grade was trading at 39.56 cents one year ago in May.

The national average price of **Grade A film** remained steady, at 17.44 cents per pound. That's compared with 22.63 cents in May of last year. **Grade B film** was still 7.81 cents, compared with 8.13 cents one year ago in May. **Grade C film** remained at a low 0.5 cents per pound.

These prices are as reported on the Secondary Materials Pricing (SMP) Index. This pricing represents what is being paid for post-consumer recyclable materials in a sorted, baled format, picked up at most major recycling centers.

For a free trial to SMP's Online Post-Consumer Pricing Index, visit the Recycling Markets website. You can also contact Christina Boulanger-Bosley at cmb@recyclingmarkets.net or 330-956-8911.

RECOVERED PLASTICS PRICES OVER THE PAST 12 MONTHS



Source: RecyclingMarkets.net / Resource Recycling

HRRRA - MSW Tonnage

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	YTD as % of Prior YTD
Jan	10,909.90	9,521.05	8,709.97	8,193.26	9,060.62	10,256.78	10,745.50	11,023.81	10,388.11	10,610.02	12,346.34	116.36%
Feb	8,305.92	7,648.06	7,070.96	7,626.85	7,535.47	8,841.09	8,863.32	9,401.69	9,120.14	10,170.30	9,238.27	90.84%
Mar	9,199.49	8,507.43	8,415.64	9,077.68	8,584.21	9,868.75	9,948.73	10,323.38	11,698.87	12,044.66	11,243.02	93.34%
Apr	10,373.68	10,330.16	8,796.55	8,669.38	8,853.20	10,547.05	11,502.64	10,435.03	11,697.54	11,793.18	10,490.90	88.96%
May	11,536.19	10,632.45	10,095.92	9,103.14	10,209.07	11,650.66	12,115.93	11,072.11	11,326.17	12,419.70	12,736.18	102.55%
Jun	11,665.08	9,908.25	10,776.39	9,977.93	10,055.20	11,361.23	11,396.48	11,801.87	13,336.37	13,663.90		
Jul	11,885.87	11,457.12	10,613.73	8,978.65	9,650.28	11,654.85	12,347.13	12,735.71	12,869.43	11,967.90		
Aug	10,442.51	9,504.43	9,308.83	10,088.70	10,065.10	12,294.98	11,546.06	12,215.33	12,585.76	12,876.45		
Sep	10,090.83	9,830.16	9,562.86	9,024.18	9,569.14	10,565.45	10,976.99	11,953.94	13,073.61	12,517.86		
Oct	11,022.28	10,320.11	9,101.82	8,877.85	9,696.31	11,969.58	11,766.79	11,767.72	11,782.36	11,978.65		
Nov	9,445.19	8,872.00	9,051.83	9,570.73	10,864.04	11,660.40	10,886.55	11,436.23	12,444.74	12,451.12		
Dec	10,068.41	10,111.75	9,176.60	9,434.03	9,925.42	10,606.23	11,058.63	12,205.80	12,553.41	12,094.82		
Total Tons YTD	124,945.35	116,642.97	110,681.10	108,622.38	114,068.06	131,277.05	133,154.75	136,372.62	142,876.51	144,588.56	56,054.71	98%
% of WSDA Benchmark Annual Tonnage (115,284)	93%	93%	95%	98%	105%	115%	101%	102%	105%	101%	98%	

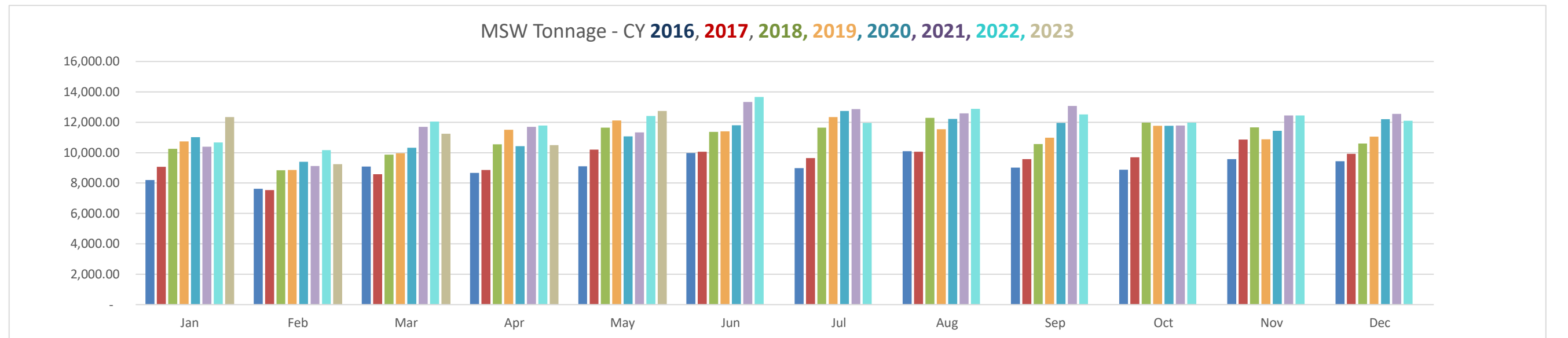
HRRRA MSW Program Fee

	Calendar 2013	Calendar 2014	Calendar 2015	Calendar 2016	Calendar 2017	Calendar 2018	Calendar 2019	Calendar 2020	Calendar 2021	Calendar 2022	Calendar 2023	
Program Fee Earned YTD	\$98,706.83	\$94,480.81	\$110,681.10	\$108,622.38	\$114,068.06	\$131,277.05	\$201,736.89	\$272,745.23	\$285,753.02	\$289,177.12	\$112,109.42	
Program Fee Pd to HRRRA YTD	\$98,707.00	\$94,481.00	\$111,729.59	\$110,343.05	\$102,954.28	\$131,277.05	\$201,736.89	\$272,745.23	\$285,753.02	\$289,177.12	\$112,109.42	

	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	
Tonnage by FY	131,082.58	119,502.49	113,961.00	109,463.91	110,271.91	122,295.85	133,324.09	132,640.03	139,881.93	146,011.07	129,941.51	Tonnage
Program Fee Pd To HRRRA FYTD	\$131,082.58	\$119,502.49	\$113,961.00	\$109,463.91	\$110,271.91	\$122,295.85	\$133,324.09	\$265,280.06	\$279,763.86	\$292,022.14	\$259,883.02	Revenue

HRRR - MSW Tonnage Year-to-Date

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	YTD as % of Prior YTD
Jan	10,412.62	10,204.23	10,816.98	10,909.90	9,521.05	8,709.97	8,193.26	9,060.62	10,256.78	10,745.50	11,023.81	10,388.11	10,671.76	12,346.34	115.69%
Feb	9,082.72	9,656.34	9,759.96	8,305.92	7,648.06	7,070.96	7,626.85	7,535.47	8,841.09	8,863.32	9,401.69	9,120.14	10,170.30	9,238.27	90.84%
Mar	12,008.02	11,809.91	10,632.01	9,199.49	8,507.43	8,415.64	9,077.68	8,584.21	9,868.75	9,948.73	10,323.38	11,698.87	12,044.66	11,243.02	93.34%
Apr	13,461.21	11,212.42	10,269.20	10,373.68	10,330.16	8,796.55	8,669.38	8,853.20	10,547.05	11,502.64	10,435.03	11,697.54	11,793.18	10,490.90	88.96%
May	11,285.47	12,081.01	11,825.87	11,536.19	10,632.45	10,095.92	9,103.14	10,209.07	11,650.66	12,115.93	11,072.11	11,326.17	12,419.70	12,736.18	102.55%
Jun	12,956.37	12,998.70	11,246.95	11,665.08	9,908.25	10,776.39	9,977.93	10,055.20	11,361.23	11,396.48	11,801.87	13,336.37	13,663.90		
Jul	12,118.43	11,142.45	11,818.05	11,885.87	11,457.12	10,613.73	8,978.65	9,650.28	11,654.85	12,347.13	12,735.71	12,869.43	11,967.90		
Aug	12,195.33	12,835.18	12,154.61	10,442.51	9,504.43	9,308.83	10,088.70	10,065.10	12,294.98	11,546.06	12,215.33	12,585.76	12,876.45		
Sep	11,601.53	12,916.11	10,816.64	10,090.83	9,830.16	9,562.86	9,024.18	9,569.14	10,565.45	10,976.99	11,953.94	13,073.61	12,517.86		
Oct	11,516.97	11,226.64	11,417.38	11,022.28	10,320.11	9,101.82	8,877.85	9,696.31	11,969.58	11,766.79	11,767.72	11,782.36	11,978.65		
Nov	11,829.98	12,497.05	12,158.28	9,445.19	8,872.00	9,051.83	9,570.73	10,864.04	11,660.40	10,886.55	11,436.23	12,444.74	12,451.12		
Dec	11,949.55	11,610.69	10,727.36	10,068.41	10,111.75	9,176.60	9,434.03	9,925.42	10,606.23	11,058.63	12,205.80	12,553.41	12,094.82		
Total Tons YTD	140,418.20	140,190.73	133,643.29	124,945.35	116,642.97	110,681.10	108,622.38	114,068.06	131,277.05	133,154.75	136,372.62	142,876.51	144,650.30	56,054.71	
% of WSDA Benchmark Tonnage (115,284)		100%	95%	93%	93%	95%	98%	105%	115%	101%	102%	105%	111%	98%	



Transfer Station Tonnage By Month/Year

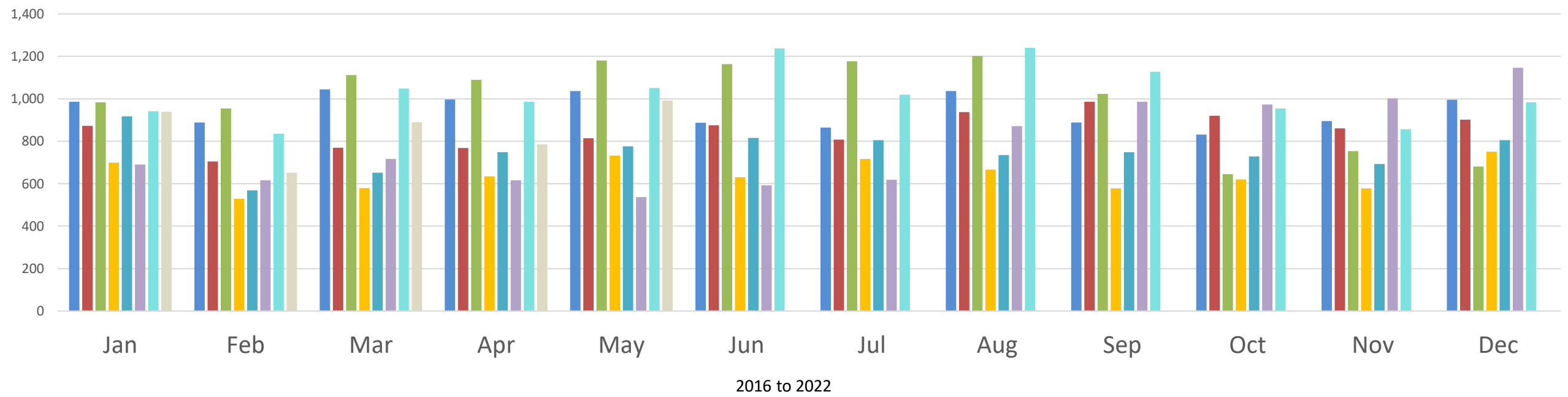
	Newtown TS					Danbury TS					TOTAL HRRR Transfer Stations				
	2019	2020	2021	2022	2023	2019	2020	2021	2022	2023	2019	2020	2021	2022	2023
January	1,002.41	1,062.43	1,076.62	1,051.81	1,168.60	8,971.96	8,913.98	8,117.50	8,520.36	10,026.30	10,745.50	11,023.81	10,388.11	10,671.76	12,346.34
February	844.91	988.81	954.96	1,007.41	912.03	7,468.26	7,495.54	7,177.73	8,235.05	7,450.59	8,863.32	9,401.69	9,120.14	10,170.30	9,238.27
March	945.78	1,104.84	1,164.87	1,091.34	1,109.09	8,235.01	8,080.47	9,231.04	9,779.39	9,029.21	9,948.73	10,323.38	11,698.87	12,044.66	11,243.02
April	1,053.47	1,141.71	1,200.58	1,106.43	1,037.71	9,493.57	8,131.64	9,110.63	9,552.71	8,354.49	11,502.64	10,435.03	11,697.54	11,793.18	10,490.90
May	1,133.62	1,236.19	1,182.20	1,168.76	1,194.35	9,960.55	8,520.04	8,801.42	9,993.44	10,371.14	12,115.93	11,072.11	11,326.17	12,419.70	12,736.18
June	1,126.44	1,434.47	1,305.71	1,243.32		9,203.35	9,049.49	10,562.73	11,089.24		11,396.48	11,801.87	13,336.37	13,663.90	
July	1,179.01	1,344.77	1,240.31	1,144.18		10,199.80	10,137.14	10,252.19	9,660.71		12,347.13	12,735.71	12,869.43	11,967.90	
August	1,134.35	1,237.91	1,266.49	1,209.14		9,573.29	9,783.25	10,080.35	10,366.28		11,546.06	12,215.33	12,585.76	12,876.45	
September	1,024.63	1,210.42	1,209.89	1,173.01		9,077.36	9,523.96	10,553.97	10,258.36		10,976.99	11,953.94	13,073.61	12,517.86	
October	1,054.20	1,234.87	1,189.75	1,092.85		9,825.84	9,372.38	9,440.86	9,558.39		11,766.79	11,767.72	11,782.36	11,978.65	
November	1,117.60	1,099.47	1,293.77	1,247.30		8,940.54	9,097.01	9,964.61	10,106.38		10,886.55	11,436.23	12,444.74	12,451.12	
December	1,130.90	1,282.26	1,221.35	1,143.77		8,942.84	9,587.77	10,110.59	9,774.03		11,058.63	12,205.80	12,553.41	12,094.82	
Total YTD	12,747.32	14,378.15	14,306.50	13,679.32	5,421.78	109,892.37	107,692.67	113,403.62	116,894.34	45,231.73	133,154.75	136,372.62	142,876.51	144,650.30	56,054.71
% of Total TonS	9.6%	10.5%	10.0%	9.5%	9.7%	82.5%	79.0%	79.4%	80.8%	80.7%	100.0%	100.0%	100.0%	100.0%	100.0%
	Newtown TS					Danbury TS					TOTAL HRRR Transfer Stations				

	Ridgefield TS					Weston				
	2019	2020	2021	2022	2023	2019	2020	2021	2022	2023
January	771.13	1,047.40	1,134.07	1,037.85	1,084.10	-	-	59.92	61.74	67.34
February	550.15	917.34	954.96	860.64	832.63	-	-	32.49	67.20	43.02
March	767.94	1,138.07	1,238.97	1,105.42	1,021.45	-	-	63.99	68.51	83.27
April	955.60	1,161.68	1,290.88	1,080.59	1,018.84	-	-	95.45	53.45	79.86
May	1,021.76	1,315.88	1,288.31	1,200.41	1,136.86	-	-	54.24	57.09	33.83
June	1,066.69	1,317.91	1,383.29	1,245.24		-	-	84.64	86.10	
July	968.32	1,253.80	1,318.33	1,097.23		-	-	58.60	65.78	
August	838.42	1,194.17	1,176.01	1,199.67		-	-	62.91	101.36	
September	875.00	1,219.56	1,248.19	1,023.73		-	-	61.56	62.76	
October	886.75	1,160.47	1,092.79	1,276.61		-	-	58.96	50.80	
November	828.41	1,239.75	1,122.07	1,042.44		-	-	64.29	55.00	
December	984.89	1,335.77	1,141.20	1,083.21		-	-	80.27	93.81	
Total YTD	10,515.06	14,301.80	14,389.07	13,253.04	5,093.88	-	-	777.32	823.60	307.32
% of Total TonS	7.9%	10.5%	10.1%	9.2%	9.1%			0.6%	0.6%	0.5%
	Ridgefield TS					Weston TS				

HRR/Regional Recycling Facility Tonnage

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2022 YTD as % of 2021 YTD
Jan	681	746	625	771	554	729	702	944	971	986	872	983	700	918	689	942	939	99.73%
Feb	534	630	566	616	537	656	566	756	759	888	705	954	529	568	617	835	652	78.10%
Mar	692	675	593	742	558	715	652	869	901	1,045	769	1,112	579	651	716	1,048	890	84.90%
Apr	697	604	606	727	518	693	600	995	988	997	768	1,089	634	748	616	986	785	79.57%
May	738	672	729	674	584	742	692	1,089	1,026	1,037	815	1,181	732	777	536	1,051	992	94.33%
Jun	709	637	832	607	640	790	647	1,010	1,059	887	875	1,163	630	816	593	1,237		
Jul	681	660	823	543	616	745	975	1,043	1,070	864	808	1,176	717	805	619	1,020		
Aug	755	609	753	562	721	811	980	975	979	1,037	937	1,202	666	734	871	1,240		
Sep	638	639	763	563	708	691	998	1,050	1,016	888	986	1,023	578	748	987	1,128		
Oct	746	639	742	540	656	684	956	1,043	949	832	920	645	620	729	973	954		
Nov	791	640	804	569	715	737	868	915	1,025	895	861	754	578	693	1,002	857		
Dec	775	837	866	653	801	677	982	1,180	1,229	995	901	681	751	805	1,147	984		
Total Tons YTD	8,437	7,988	8,702	7,567	7,608	8,670	9,618	11,869	11,972	11,351	10,217	11,964	7,715	8,991	9,365	12,282	4,257	88%

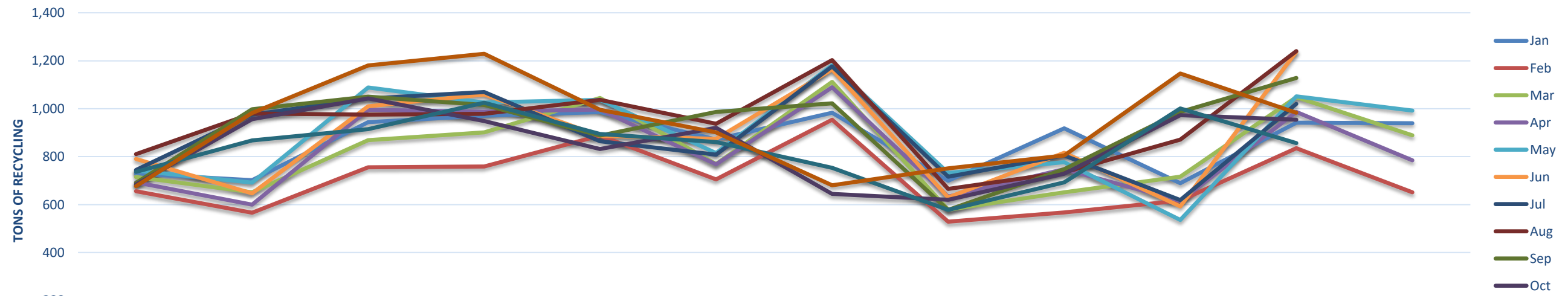
2016 - 2017 - 2018 - 2019 - 2020 - 2021 - 2022 - 2023 Recycling Tonnage



HRRR/Regional Recycling Facility Tonnage

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2021 FYTD as % of 2020 FYTD	
Jan	746	625	771	554	729	702	944	971	986	872	983	700	918	689	942	939	99.73%	Jan
Feb	630	566	616	537	656	566	756	759	888	705	954	529	568	617	835	652	78.10%	Feb
Mar	675	593	742	558	715	652	869	901	1,045	769	1,112	579	651	716	1,048	890	84.90%	Mar
Apr	604	606	727	518	693	600	995	988	997	768	1,089	634	748	616	986	785	79.57%	Apr
May	672	729	674	584	742	692	1,089	1,026	1,037	815	1,181	732	777	536	1,051	992	94.35%	May
Jun	637	832	607	640	790	647	1,010	1,059	887	875	1,163	630	816	593	1,237			Jun
Jul	660	823	543	616	745	975	1,043	1,070	864	808	1,176	717	805	619	1,020			Jul
Aug	609	753	562	721	811	980	975	979	1,037	937	1,202	666	734	871	1,240			Aug
Sep	639	763	563	708	691	998	1,050	1,016	888	986	1,023	578	748	987	1,128			Sep
Oct	639	742	540	656	684	956	1,043	949	832	920	645	620	729	973	954			Oct
Nov	640	804	569	715	737	868	915	1,025	895	861	754	578	693	1,002	857			Nov
Dec	837	866	653	801	677	982	1,180	1,229	995	901	681	751	805	1,147	984			Dec
Total Tons YTD	7,988	8,702	7,567	7,608	8,670	9,618	11,869	11,972	11,351	10,217	11,964	7,715	8,992	9,365	12,282	4,258	88%	YTD

TONS by Year and Month




HRRR Recycling Rebate History

	2018 YTD			2019 YTD			2020 YTD			2021 YTD			YTD		
	CY 2018	as % of		CY 2019	as % of		CY 2020	as % of		CY 2021	as % of				
	Tonnage	Rebate	2017 YTD	Tonnage	Rebate	2018 YTD	Tonnage	Rebate	2019 YTD	Tonnage	Rebate	2020 YTD	Tonnage	FY	YTD
Jan	983	\$6,144.38	\$1,784.38	700	\$5,247.08	-\$897.30	917.93	\$4,589.65	-\$657.43	689.45	\$3,447.25	-\$1,142.40	8,888	2009-10	
Feb	954	\$5,963.19	\$2,438.19	529	\$3,967.80	-\$1,995.39	567.82	\$2,839.10	-\$1,128.70	616.70	\$3,083.50	\$244.40	6,821	2010-11	-23%
Mar	1,112	\$6,949.69	\$3,104.69	579	\$4,341.00	-\$2,608.69	651.21	\$3,256.05	-\$1,084.95	716.14	\$3,580.70	\$324.65	8,542	2011-12	25%
Apr	1,089	\$6,808.41	\$2,967.31	634	\$4,755.60	-\$2,052.81	747.95	\$3,739.75	-\$1,015.85	616.05	\$3,080.25	-\$659.50	8,204	2012-13	-4%
May	1,181	\$7,382.31	\$3,307.31	732	\$5,492.55	-\$1,889.76	776.50	\$3,882.50	-\$1,610.05	536.25	\$2,681.25	-\$1,201.25	11,422	2013-14	39%
Jun	1,163	\$7,270.88	\$2,895.88	630	\$4,725.00	-\$2,545.88	816.18	\$4,080.90	-\$644.10	592.74	\$2,963.70	-\$1,117.20	11,910	2014-15	4%
Jul	1,176	\$8,822.93	\$2,762.93	717	\$3,585.00	-\$5,237.93	805.00	\$4,025.00	\$440.00	619.18	\$3,095.90	-\$929.10	12,108	2015-16	2%
Aug	1,202	\$9,017.40	\$1,989.90	666	\$3,328.25	-\$5,689.15	734.39	\$3,671.95	\$343.70	871.00	\$4,355.00	\$683.05	10,315	2016-17	-15%
Sep	1,023	\$7,671.23	\$275.55	578	\$2,890.50	-\$4,780.73	747.88	\$3,739.40	\$848.90	987.00	\$4,935.00	\$1,195.60	11,896	2017-18	15%
Oct	645	\$4,837.65	-\$2,064.83	620	\$3,101.65	-\$1,736.00	728.62	\$3,643.10	\$541.45	972.76	\$4,863.80	\$1,220.70	9,285	2018-19	-28%
Nov	754	\$5,651.48	\$273.04	578	\$2,890.50	-\$2,760.98	693.22	\$3,466.10	\$575.60	1001.57	\$5,007.85	\$1,541.75	8,388	2019-20	-11%
Dec	681	\$5,108.70	-\$523.30	751	\$3,756.20	-\$1,352.50	804.89	\$4,024.45	-\$268.25	1146.56	\$5,732.80	\$1,708.35	8,281	2020-21	-1%
	11,964	\$81,628.22	\$19,211.03	7,714	\$48,081.13	64%	8991.59	\$44,957.95	-\$3,123.18	9365.40	\$46,827.00	\$1,869.05	11,697	2021-22	29%
													10,478	2022-23	-12%

	2022 YTD			2023 YTD			2024 YTD			2025 YTD		
	CY 2022	as % of		CY 2023	as % of		CY 2024	as % of		CY 2025	as % of	
	Tonnage	Rebate	2021 YTD	Tonnage	Rebate	2022 YTD	Tonnage	Rebate	2023 YTD	Tonnage	Rebate	2024 YTD
Jan	942	\$4,709.15	\$1,261.90	939	\$4,696.20	-\$12.95						
Feb	835	\$4,174.85	\$1,091.35	689	\$3,444.85	-\$730.00						
Mar	1,048	\$5,238.80	\$1,658.10	890	\$4,447.80	-\$791.00						
Apr	986	\$4,930.75	\$1,850.50	785	\$3,923.25	-\$1,007.50						
May	1,051	\$5,256.75	\$2,575.50	992	\$4,960.00	-\$296.75						
Jun	1,237	\$6,185.90	\$3,222.20									
Jul	1,020	\$5,098.75	\$2,002.85									
Aug	1,240	\$6,200.90	\$1,845.90									
Sep	1,128	\$5,641.05	\$706.05									
Oct	954	\$4,772.00	-\$91.80									
Nov	857	\$4,285.05	-\$722.80									
Dec	984	\$4,917.75	-\$815.05									
	12,282	\$61,411.70	\$14,584.70									

	FY	FY	FY	FY	FY	FY	FY
	2016-2017	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Jul	864	808	1,176	717	805	619	1020
Aug	1,037	937	1,202	666	734	871	1,240
Sep	888	986	1,023	578	748	987	1128
Oct	832	920	645	620	729	973	954
Nov	895	861	754	578	693	1002	857
Dec	995	901	681	751	805	1147	984
Jan	872	983	700	918	689	941.83	939
Feb	705	954	529	568	617	834.97	689
Mar	769	1,112	579	651	716	1047.76	890
Apr	768	1,089	634	748	616	986.15	785
May	815	1,181	732	777	536	1051.35	992
Jun	875	1,163	630	816	593	1237.18	
	10,315	11,896	9,285	8,388	8,281	11,697	10,478
	\$51,576.10	\$78,914.93	\$69,638.40	\$41,940.05	\$41,406.63	\$58,486.55	\$52,387.60
		\$27,338.83	-\$9,276.53	-\$27,698.35	-\$533.42	\$17,079.92	-\$6,098.95


100% Tons
100% Rebate

HRRA Ewaste Tonnage Report 2022-23

2022	Bethel	Bridgewater	Danbury	Kent	New Fairfield	New Milford	Newtown	Redding	Ridgefield	Roxbury	Weston	Wilton	Total '22
January	2.32	1.18	5.07	1.95	1.05	1.75	7.20	0.89	4.75	0.00	2.08	0.94	29.18
February	2.31	0.00	2.92	0.00	2.14	1.66	4.74	0.05	3.72	1.13	1.27	0.00	19.93
March	1.73	0.91	1.38	0.00	0.72	3.21	4.40	0.91	4.01	0.28	0.71	3.21	21.47
	6.36	2.09	9.37	1.95	3.91	6.61	16.35	1.85	12.48	1.40	4.06	4.15	70.58
April	1.69	0.00	3.65	1.42	2.53	4.06	5.54	1.92	4.42	0.00	0.74	0.00	25.97
May	0.81	0.76	7.28	0.00	2.00	2.82	6.79	0.50	3.73	0.00	0.53	2.71	27.92
June	1.12	0.00	2.82	0.00	3.42	3.25	6.28	1.21	4.58	0.00	1.30	1.17	25.15
	3.63	0.76	13.75	1.42	7.95	10.13	18.60	3.63	12.73	0.00	2.57	3.89	79.04
July	1.12	0.00	2.82	0.00	3.42	3.25	6.28	1.21	4.58	0.00	1.30	1.17	25.15
August	2.32	0.62	5.88	1.29	2.89	2.43	6.45	1.53	3.42	1.40	2.71	1.99	32.93
September	1.16	0.85	5.50	1.88	2.60	3.81	5.21	0.48	4.18	0.00	1.33	0.39	27.39
	4.61	1.46	14.21	3.17	8.92	9.49	17.93	3.22	12.19	1.40	5.34	3.56	85.47
October	0.00	0.00	5.94	0.00	1.27	2.21	7.07	1.27	1.48	0.00	1.33	1.14	21.72
November	2.23	1.05	4.51	2.23	1.52	1.88	6.04	1.11	3.83	1.93	3.67	0.82	30.84
December	1.70	0.00	2.91	0.00	1.85	1.83	5.82	1.38	4.15	0.00	1.11	1.51	22.27
	3.94	1.05	13.36	2.23	4.64	5.93	18.94	3.76	9.47	1.93	6.11	3.47	74.83
Total Tons	18.53	5.36	50.69	8.77	25.41	32.16	71.82	12.46	46.87	4.73	18.08	7.02	309.93
	BE	BW	DA	KE	NF	NM	NE	RE	RI	RX	WE	WI	Total '22

2023	Bethel	Bridgewater	Danbury	Kent	New Fairfield	New Milford	Newtown	Redding	Ridgefield	Roxbury	Weston	Wilton	Total '23
January	2.38	0.97	5.24	2.06	2.06	2.08	7.88	0.85	3.33	1.59	2.90	2.03	33.39
February	2.11	0.00	3.21	0.00	1.29	1.85	4.07	0.99	4.01	0.00	2.17	0.29	19.98
March	1.19	0.00	3.51	0.96	2.57	2.80	3.71	1.10	4.51	0.00	1.50	1.42	23.27
	5.67	0.97	11.96	3.02	5.92	6.73	15.67	2.95	11.85	1.59	6.57	3.74	76.64
April	1.16	0.92	4.40	0.00	1.80	1.34	3.85	0.52	3.29	1.72	1.43	1.43	21.87
May	1.39	0.41	7.47	1.58	2.05		6.19	1.08	4.19	0.74	1.49	0.91	27.51
June													0.00
	2.55	1.33	11.87	1.58	3.85	1.34	10.04	1.60	7.47	2.47	2.92	2.34	49.38
July													0.00
August													0.00
September													0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
October													0.00
November													0.00
December													0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Tons	8.23	2.30	23.84	4.60	9.76	No longer	25.71	4.55	19.32	4.06	9.49	0.00	126.02
	BE	BW	DA	KE	NF	NM	NE	RE	RI	RX	WE	WI	Total '23

HRRR Glass Collection Program to Date

	2019 TOTAL	2020 TOTAL	2021 TOTAL	2022 TOTAL	2023 January	2023 February	2023 March	2023 April	2023 May	2023 June	2023 TOTAL	2019 to current	
BETHEL	28.12	35.43	28.25	32.11	3.49		4.15		4	2.98	14.62	138.53	BETHEL
BRIDGEWATER	0	0	10.21	4.77	3.67						3.67	18.65	BRIDGEWATER
KENT	0	0	30.68	41.53		5.62			6.6		12.22	84.43	KENT
NEW FAIRFIELD	0	0	12.07	14.72				4.96			4.96	31.75	NEW FAIRFIELD
NEW MILFORD	0	0	21.98	34.67	5.99		5.55		5.77		17.31	73.96	NEW MILFORD
NEWTOWN	0	71.95	123.28	120.67	6.55	5.85	17.65	6.29	6.21	5.86	48.41	364.31	NEWTOWN
REDDING	21.7	47.76	22.13	30.32			10.05				10.05	131.96	REDDING
RIDGEFIELD	83.71	116.2	95.03	81.53	6.5	9.79	5.54	6.36	6.27	6.42	40.88	417.35	RIDGEFIELD
ROXBURY	0	0	12.38	41.24	7.33		6.86		6.53		20.72	74.34	ROXBURY
BROOKFIELD	0	0	0	14.59		5.43					5.43	20.02	BROOKFIELD
WESTON	0	0	5.03	42.99			5.15		5.13		10.28	58.3	WESTON
WILTON	0	0	5.46	25.24			7.28			6.78	14.06	44.76	WILTON
Grand Total	133.53	271.34	366.5	484.38	33.53	26.69	62.23	17.61	40.51	22.04	202.61	1458.36	REGION



HOUSATONIC RESOURCES RECOVERY AUTHORITY

MINUTES

Wednesday, May 17, 2023, 10:30 a.m.

Newtown Municipal Center, Conference Room

3 Primrose Street, Newtown CT 06470

Members or Alternates Present

Bethel, Dan Carter (remote)	7
Bridgewater, Curtis Read (remote)	1
Brookfield, Tara Carr	6
Kent, Jean Speck (remote)	1
New Fairfield, Pat Del Monaco	5
New Milford, Suzanne Von Holt	11
Newtown, Herb Rosenthal	11
Ridgefield, Rudy Marconi (remote)	10
Roxbury, Patrick Roy	1
Sherman, Don Lowe	1
Weston, Samantha Nestor (remote)	4
Wilton, Matthew Knickerbocker	7
	<u>65</u>

Others Present:

Fred Hurley, Newtown Alternate
Barbara Henry, Roxbury Alternate
Patti Oberg, All American Waste
Jennifer Heaton-Jones, HRRRA
Jennifer Baum, HRRRA

Members Absent:

Danbury, Redding

Call to Order:

The meeting was called to order by Chairman M. Knickerbocker at 10:35 a.m. with a quorum of 65 votes present from twelve towns. M. Knickerbocker led everyone in the pledge of allegiance.

Public Comment:

No Public Comment

Chairman and Members' Comment:

- M. Knickerbocker shared that the 2023 legislative session will soon be coming to an end and the Tire EPA bill, and Governors waste bill are expected to be called to the floor.
- B. Henry introduced herself as the HRRRA alternate for the Town of Roxbury.

Director's and Tonnage Report:

J. Heaton-Jones reviewed highlights from the written Director's Report and tonnage reports (Attachment A).

- MSW tonnage FY to date is running at 97% and 89% compared to the same month last year.
- Recycling tonnage FY to date is 86% and 80% compared to the same month last year.
- The HRRRA has offered support to WestCOG on forming a new Regional Recycling Authority that is being supported by a CT DEEP grant process.
- The HRRRA is tracking the legislative bills that are active, including the Governor's waste bill 6664 and the tire EPR bill HB 6486.
- The towns of Bethel, Kent, and Newtown were awarded CT DEEP SMM grants to implement pilot composting and unit-based programs at their local transfer station for a total of \$342,100. The HRRRA will receive a grant for a project manager to support the programs.
- HHW Events - The HRRRA facilitated two HHW events since the last Authority meeting.
 - Saturday, April 15, 2023, Danbury Public Works, the event serviced 967 cars.
 - Saturday, May 13, 2023, Newtown Public Works, the event serviced 637 cars.
 - The next event is scheduled for Saturday, June 3, 2023 at the Bethel High School.
 - J. Heaton-Jones shared concerns regarding towns not sending employees to the HHW events as scheduled. There have been towns who either can not send staff or did not communicate that they were sending staff to the HHW events held in April and May. HRRRA staff will conduct a cost analysis on utilizing town employees versus hiring out.
 - A discussion ensued on HHW events and the policy on municipalities failing to provide staff as scheduled.
 - The Chairman requested the HRRRA to develop a policy on towns sending town employees to HHW events.

R. Marconi inquired about tracking the MSW and food scraps tonnage at the Ridgefield Transfer Station and Recycling Center. J. Heaton-Jones confirmed the HRRRA is tracking the tonnage as part of the USDA grant reporting process.

D. Carter thanked J. Heaton-Jones for her efforts on the CT DEEP SMM grant for the Town of Bethel.

Administrative Approvals:

Minutes: Motion by D. Lowe second by S. Von Holt, to approve the minutes of December 8, 2022 (Attachment B). **Vote: The motion passed;** with 57 votes in favor, with 3 abstentions from D. Carter, H. Rosenthal, B. Henry.

Financial Statements: J. Heaton-Jones reviewed the financial statements through April 30, 2023 (Attachment C). **Motion** by H. Rosenthal, second by R. Marconi, to approve the financial statements through April 30, 2023 (Attachment C), as presented. **Vote: The motion passed unanimously;** with 65 votes in favor.

Request to add USDA Grant Funds to 2022-23 budget (Attachment D): Motion by J. Speck, second by R. Marconi, to approve adding the USDA Grant Funds to the 2022-23 budget (Attachment C), as presented. **Vote: The motion passed unanimously;** with 65 votes in favor.

New Business:

6a.) Nomination Committee – Appointed by the Chairman

The Chairman appointed Tara Carr, Rudy Marconi, and Suzanne Von Holt to the 2023-24 nomination committee.

6b.) Hauler Enforcement of Non-Compliant Haulers

- J. Heaton-Jones reviewed the outstanding non-complaint haulers, including haulers that refuse to register and haulers that violate town ordinances.
- A discussion ensued addressing the enforcement of haulers who are non-compliant and the lack of support and enforcement from CT DEEP despite their own enforcement policy.
- J. Speck recommended sending a letter to the State from the fourteen HRR member municipalities.
- The Chairman supported the letter and requested the HRR staff to draft a letter to present at the next full authority meeting.
- J. Heaton-Jones requested to revise the hauler registration requirements to mandate that every truck be required to have a permit sticker affixed. The purpose is to avoid confusion whether a hauler is or isn't registered/permitted. In addition, it would prevent haulers from avoiding adhering their permit stickers in order to swap permit numbers and avoid fees to access the transfer stations. Vehicles used solely to collect and not for access to the transfer station would not be charged an additional fee for the 2023-24 FY. M. Knickerbocker requested J. Heaton-Jones verify its merit with HRR legal counsel.

6c.) Hauler Insurance requirements for 2023-24 (Attachment E)

J. Heaton-Jones presented the current hauler insurance requirements for auto liability and the proposed changes (Attachment E). The purpose of the change is to allow haulers more flexibility when it comes to insurance coverage. **Motion** by P. Roy, second by J. Speck, to approve the hauler insurance requirements for auto liability to accept one of the following combinations, A.) Schedule 1 (any auto); B.) Schedules 2, 8, and 9 (owned, hired, and non-owned; or C.) Schedules 7, 8, and 9 (scheduled, hired, and non-owned) as presented. **Vote: The motion passed unanimously;** with 65 votes in favor.

Old Business

7a.) By-law subcommittee report on moving to “one town one vote” (Attachment F)

J. Heaton-Jones shared that the HRR cannot change the by-laws on the voting structure of the member towns until every HRR municipality revises their local concurrent ordinances.

The Chairman recommended the Chief Elected Officials bring a resolution to their board of selectman to address and revise local ordinance based on all towns agreeing.

Motion by H. Rosenthal, second by P. Roy, to send member towns sample resolution for the Board of Selectman to pass in support of the change to one town one vote. **Vote: The motion passed unanimously;** with 65 votes in favor.

Adjournment

Motion by P. Del Monaco, second by S. Von Holt, to adjourn the meeting at 11:25 a.m. **Vote: The motion passed unanimously;** with 65 votes in favor.

Balance Sheet

	May 31, 23
ASSETS	
Current Assets	
Checking/Savings	
PayPal (Online Credit Card Payment)	183.50
UNION SAVINGS BANK	568,740.22
STIF	16,945.87
VANGUARD	
VANGUARD SHRT TRM INV GR VFSUX	333,463.53
VANGUARD TOTAL BOND MARKET VBTL	153,873.58
Total VANGUARD	487,337.11
Total Checking/Savings	1,073,206.70
Accounts Receivable	
*ACCOUNTS RECEIVABLE	68,591.49
Total Accounts Receivable	68,591.49
Other Current Assets	
INVENTORY ASSET	50,748.29
Total Other Current Assets	50,748.29
Total Current Assets	1,192,546.48
TOTAL ASSETS	1,192,546.48
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
*ACCOUNTS PAYABLE	2,954.27
Total Accounts Payable	2,954.27
Other Current Liabilities	
PAYROLL LIABILITIES	
CT PR TAXES PAYABLE	
CIT	364.58
CT SUI	12.75
CT PR TAXES PAYABLE - Other	57.86
Total CT PR TAXES PAYABLE	435.19
FED PR TAXES PAYABLE	
FICA	-1,233.28
FIT	-738.02
FUTA	190.23
MEDICARE TAX	-288.44
Total FED PR TAXES PAYABLE	-2,069.51
HEALTH INSURANCE PREMIUMS	-365.32
SEP LIABILITY	2,461.28
PAYROLL LIABILITIES - Other	2,466.27
Total PAYROLL LIABILITIES	2,927.91
Total Other Current Liabilities	2,927.91
Total Current Liabilities	5,882.18
Total Liabilities	5,882.18
Equity	
RETAINED EARNINGS	1,085,091.48
Net Income	101,572.82
Total Equity	1,186,664.30
TOTAL LIABILITIES & EQUITY	1,192,546.48

Profit v Loss

	Jul '22 - May 2:	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
GRANTS/DONATIONS				
Grant Special Projects (Special Grants for project)	79,213.92	111,500.32	-32,286.40	71.04%
GRANTS/DONATIONS - Other	34,700.00	40,500.00	-5,800.00	85.68%
Total GRANTS/DONATIONS	113,913.92	152,000.32	-38,086.40	74.94%
HAULER PERMITS				
REGISTRATION/PERMIT PAYPAL FEE	14.97	0.00	14.97	100.0%
CURRENT HAULER PERMITS	70,673.09	62,500.00	8,173.09	113.08%
HAULER PERMIT LATE FEES	6,722.60	0.00	6,722.60	100.0%
MUNICIPAL HAULER REGISTRATIONS	74,277.87	68,000.00	6,277.87	109.23%
Total HAULER PERMITS	151,688.53	130,500.00	21,188.53	116.24%
HHWDD REIMBURSEMENT				
HHW Residential Reimbursement	2,098.07			
HHW PARTICIPATING TOWNS	106,737.79	160,000.00	-53,262.21	66.71%
HHWDD REIMBURSEMENT - Other	0.00	0.00	0.00	0.0%
Total HHWDD REIMBURSEMENT	108,835.86	160,000.00	-51,164.14	68.02%
INTEREST INCOME	12,003.67	0.00	12,003.67	100.0%
MISC INCOME	883.68	0.00	883.68	100.0%
PROGRAM SERVICES FEES				
MSW PROGRAM FEES	259,873.52	253,000.00	6,873.52	102.72%
RECYCLING PROGRAM FEES	52,497.90	41,250.00	11,247.90	127.27%
Total PROGRAM SERVICES FEES	312,371.42	294,250.00	18,121.42	106.16%
Total Income	699,697.08	736,750.32	-37,053.24	94.97%
Gross Profit	699,697.08	736,750.32	-37,053.24	94.97%
Expense				
Grant Special Projects	79,164.73	111,500.32	-32,335.59	71.0%
CONTINGENCY	9,900.00	10,000.00	-100.00	99.0%
EDUCATION				
PUBLIC EDUCATION	25,371.15	30,000.00	-4,628.85	84.57%
STAFF EDUCATION	4,087.79	5,500.00	-1,412.21	74.32%
Total EDUCATION	29,458.94	35,500.00	-6,041.06	82.98%
HHW EXPENSE				
HHW TOWN SHARE	151,077.92	165,000.00	-13,922.08	91.56%
HHW HRRRA SHARE	43,862.73	43,000.00	862.73	102.01%
Total HHW EXPENSE	194,940.65	208,000.00	-13,059.35	93.72%
INSURANCE				
GENERAL LIABILITY	5,281.00	5,500.00	-219.00	96.02%
SURETY BOND	0.00	550.00	-550.00	0.0%
WORKERS COMP	606.00	625.00	-19.00	96.96%
Total INSURANCE	5,887.00	6,675.00	-788.00	88.2%
MISCELLANEOUS				
MISC EXPENSE	2,057.02	3,000.00	-942.98	68.57%
PAYROLL PROCESSING SERVICE	821.55	785.00	36.55	104.66%

Profit v Loss

SERVICE FEES/MEMBERSHIPS	3,329.49	4,000.00	-670.51	83.24%
Total MISCELLANEOUS	6,208.06	7,785.00	-1,576.94	79.74%
OFFICE EXPENSES				
COPY EXPENSE	3,028.75	4,170.00	-1,141.25	72.63%
RENT	14,850.00	14,850.00	0.00	100.0%
SUPPLIES	6,184.20	7,000.00	-815.80	88.35%
OFFICE EXPENSES - Other	7.50			
Total OFFICE EXPENSES	24,070.45	26,020.00	-1,949.55	92.51%
PROFESSIONAL SERVICES				
AUDIT SERVICES	7,000.00	6,900.00	100.00	101.45%
CONSULTING SERVICES	0.00	1,800.00	-1,800.00	0.0%
LEGAL SERVICES	16,348.50	20,000.00	-3,651.50	81.74%
Total PROFESSIONAL SERVICES	23,348.50	28,700.00	-5,351.50	81.35%
REIMBURSEMENT FOR COLLECTED FEE				
MUNICIPAL HAULER REG REIMBURSEM	0.00			
Total REIMBURSEMENT FOR COLLECTED FEE	0.00			
STAFFING				
DISABILITY INSURANCE	7,296.15	7,200.00	96.15	101.34%
HEALTH INSURANCE	31,776.74	29,239.43	2,537.31	108.68%
IN LIEU OF MEDICAL INSURANCE	9,333.26	9,333.26	0.00	100.0%
LIFE INSURANCE	561.99	550.00	11.99	102.18%
PAYROLL TAXES				
CT PR TAXES	779.26	630.00	149.26	123.69%
FED PR TAX	15,278.48	16,335.09	-1,056.61	93.53%
Total PAYROLL TAXES	16,057.74	16,965.09	-907.35	94.65%
PENSION	13,390.76	15,820.30	-2,429.54	84.64%
SALARIES				
DIRECTOR SALARY	122,741.74	122,741.63	0.11	100.0%
OTHER SALARIES	66,255.04	79,016.63	-12,761.59	83.85%
Total SALARIES	188,996.78	201,758.26	-12,761.48	93.68%
Total STAFFING	267,413.42	280,866.34	-13,452.92	95.21%
TRAVEL/MILEAGE REIMBURSEMENT	2,348.71	3,000.00	-651.29	78.29%
Total Expense	642,740.46	718,046.66	-75,306.20	89.51%
Net Ordinary Income	56,956.62	18,703.66	38,252.96	304.52%
Other Income/Expense				
Other Income				
DIVIDENDS	0.00	0.00	0.00	0.0%
INVESTMENT GAIN	33,710.26	11,000.00	22,710.26	306.46%
Total Other Income	33,710.26	11,000.00	22,710.26	306.46%
Other Expense				
CAPITAL EQUIPMENT	-50,748.29			
INVESTMENT LOSS	39,842.35	0.00	39,842.35	100.0%
MOVING EXPENSES	0.00	0.00	0.00	0.0%
Total Other Expense	-10,905.94	0.00	-10,905.94	100.0%
Net Other Income	44,616.20	11,000.00	33,616.20	405.6%
Net Income	101,572.82	29,703.66	71,869.16	341.95%

	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
GRANTS/DONATIONS				
Grant Special Projects (Special Grants for project)	79,213.92	111,500.32	-32,286.40	71.04%
GRANTS/DONATIONS - Other	34,700.00	40,500.00	-5,800.00	85.68%
Total GRANTS/DONATIONS	113,913.92	152,000.32	-38,086.40	74.94%
HAULER PERMITS				
REGISTRATION/PERMIT PAYPAL FEE	14.97	0.00	14.97	100.0%
CURRENT HAULER PERMITS	70,673.09	62,500.00	8,173.09	113.08%
HAULER PERMIT LATE FEES	6,722.60	0.00	6,722.60	100.0%
MUNICIPAL HAULER REGISTRATIONS	74,277.87	68,000.00	6,277.87	109.23%
Total HAULER PERMITS	151,688.53	130,500.00	21,188.53	116.24%
HHWDD REIMBURSEMENT				
HHW Residential Reimbursement	2,098.07			
HHW PARTICIPATING TOWNS	199,137.32	240,000.00	-40,862.68	82.97%
HHWDD REIMBURSEMENT - Other	0.00	0.00	0.00	0.0%
Total HHWDD REIMBURSEMENT	201,235.39	240,000.00	-38,764.61	83.85%
INTEREST INCOME	12,003.67	0.00	12,003.67	100.0%
MISC INCOME	898.68	0.00	898.68	100.0%
PROGRAM SERVICES FEES				
MSW PROGRAM FEES	259,873.52	275,000.00	-15,126.48	94.5%
RECYCLING PROGRAM FEES	52,497.90	45,000.00	7,497.90	116.66%
Total PROGRAM SERVICES FEES	312,371.42	320,000.00	-7,628.58	97.62%
Total Income	792,111.61	842,500.32	-50,388.71	94.02%
Gross Profit	792,111.61	842,500.32	-50,388.71	94.02%
Expense				
Grant Special Projects	79,664.73	111,500.32	-31,835.59	71.45%
CONTINGENCY	9,900.00	10,000.00	-100.00	99.0%
EDUCATION				
PUBLIC EDUCATION	27,741.91	30,000.00	-2,258.09	92.47%
STAFF EDUCATION	4,418.18	5,500.00	-1,081.82	80.33%
Total EDUCATION	32,160.09	35,500.00	-3,339.91	90.59%
HHW EXPENSE				
HHW TOWN SHARE	199,592.12	240,000.00	-40,407.88	83.16%
HHW HRRRA SHARE	64,143.17	68,000.00	-3,856.83	94.33%
Total HHW EXPENSE	263,735.29	308,000.00	-44,264.71	85.63%
INSURANCE				
GENERAL LIABILITY	5,281.00	5,500.00	-219.00	96.02%
SURETY BOND	0.00	550.00	-550.00	0.0%
WORKERS COMP	606.00	625.00	-19.00	96.96%
Total INSURANCE	5,887.00	6,675.00	-788.00	88.2%
MISCELLANEOUS				
MISC EXPENSE	2,258.04	3,000.00	-741.96	75.27%
PAYROLL PROCESSING SERVICE	841.75	800.00	41.75	105.22%

SERVICE FEES/MEMBERSHIPS	3,329.49	4,000.00	-670.51	83.24%
Total MISCELLANEOUS	6,429.28	7,800.00	-1,370.72	82.43%
OFFICE EXPENSES				
COPY EXPENSE	3,028.75	4,170.00	-1,141.25	72.63%
RENT	16,200.00	16,200.00	0.00	100.0%
SUPPLIES	6,941.70	7,000.00	-58.30	99.17%
OFFICE EXPENSES - Other	7.50			
Total OFFICE EXPENSES	26,177.95	27,370.00	-1,192.05	95.65%
PROFESSIONAL SERVICES				
AUDIT SERVICES	7,000.00	6,900.00	100.00	101.45%
CONSULTING SERVICES	0.00	1,800.00	-1,800.00	0.0%
LEGAL SERVICES	18,735.50	20,000.00	-1,264.50	93.68%
Total PROFESSIONAL SERVICES	25,735.50	28,700.00	-2,964.50	89.67%
REIMBURSEMENT FOR COLLECTED FEE				
MUNICIPAL HAULER REG REIMBURSEM	0.00			
Total REIMBURSEMENT FOR COLLECTED FEE	0.00			
STAFFING				
DISABILITY INSURANCE	7,296.15	7,200.00	96.15	101.34%
HEALTH INSURANCE	31,897.54	31,897.54	0.00	100.0%
IN LIEU OF MEDICAL INSURANCE	9,999.92	10,000.00	-0.08	100.0%
LIFE INSURANCE	561.99	550.00	11.99	102.18%
PAYROLL TAXES				
CT PR TAXES	852.19	630.00	222.19	135.27%
FED PR TAX	16,876.72	17,820.09	-943.37	94.71%
Total PAYROLL TAXES	17,728.91	18,450.09	-721.18	96.09%
PENSION	14,621.40	17,258.50	-2,637.10	84.72%
SALARIES				
DIRECTOR SALARY	133,900.08	133,900.00	0.08	100.0%
OTHER SALARIES	75,128.38	86,200.00	-11,071.62	87.16%
Total SALARIES	209,028.46	220,100.00	-11,071.54	94.97%
Total STAFFING	291,134.37	305,456.13	-14,321.76	95.31%
TRAVEL/MILEAGE REIMBURSEMENT	2,751.65	3,000.00	-248.35	91.72%
Total Expense	743,575.86	844,001.45	-100,425.59	88.1%
Net Ordinary Income	48,535.75	-1,501.13	50,036.88	-3,233.28%
Other Income/Expense				
Other Income				
DIVIDENDS	0.00	0.00	0.00	0.0%
INVESTMENT GAIN	33,710.26	12,000.00	21,710.26	280.92%
Total Other Income	33,710.26	12,000.00	21,710.26	280.92%
Other Expense				
CAPITAL EQUIPMENT	-50,748.29			
INVESTMENT LOSS	39,842.35	0.00	39,842.35	100.0%
MOVING EXPENSES	0.00	0.00	0.00	0.0%
Total Other Expense	-10,905.94	0.00	-10,905.94	100.0%
Net Other Income	44,616.20	12,000.00	32,616.20	371.8%
Net Income	93,151.95	10,498.87	82,653.08	887.26%

RESOLUTION
TOWN OF _____

WHEREAS, the Housatonic Resources Recovery Authority (hereinafter referred to as the “Authority”) was established and created in July, 1986 for the purpose of being the regional resource recovery authority for such member municipalities which, by concurrent ordinance, adopt the provisions of Connecticut General Statutes Chapter 103b; and

WHEREAS, the Town of _____ (the “Town”) adopted the provisions of Connecticut General Statutes Chapter 103b by ordinance dated _____ (as amended, the “Concurrent Ordinance”), as more particularly set forth in the Code of the Town of _____, Connecticut as [Chapter] _____, [Article] _____, and thereby designated the Authority as the regional resource recovery authority for the Town; and

WHEREAS, the Concurrent Ordinance provides that the Authority shall operate with 100 voting units assigned to member municipalities in proportion to each municipality’s share of the total population of all members of the Authority, and, with certain exceptions, all actions by the Authority require the affirmative vote of at least 51% of the total voting units present and voting at a duly called meeting at which a quorum is present; and

WHEREAS, the Authority has determined that the needs of the member municipalities may be better served if each municipality has an equal say in the operation of the Authority, and has recommended that decisions of the Authority be changed to be made on a “one town, one vote” basis; and

WHEREAS, in order to implement a change to the voting structure of the Authority, all of the member municipalities must agree to the same structure.

NOW THEREFORE, BE IT RESOLVED that the [Board of Selectmen][Town Council] does hereby support a change in the voting structure of the Authority to a “one town, one vote” basis; and

RESOLVED, that the [First Selectman][Mayor] is authorized to work collaboratively with the other member municipalities to propose revisions to the Concurrent Ordinance that would (i) provide for a “one town, one vote” basis for decisions of the Authority; (ii) establish that for routine decisions of the Authority, (A) a quorum consists of greater than fifty percent (50%) of the member municipalities and (B) actions by the Authority require the affirmative vote of greater than fifty percent (50%) of members present and voting, and (iii) a vote of greater than two-thirds (2/3) of member municipalities, without regard to a quorum, be established as necessary for material decisions of the Authority, including modification of the bylaws of the Authority, admission/termination of membership to the Authority, and such other decisions as the member municipalities may agree; and

RESOLVED, that the Concurrent Ordinance shall not be modified until such time as (i) the [Board of Selectmen][Town Council] has affirmatively voted on an amendment thereto and (ii) all of the other member municipalities have also adopted a revised concurrent ordinance substantially similar to and consistent with the within resolution.

June 23, 2023

Mr. Matthew Knickerbocker, Chairman
Housatonic Resources Recovery Authority
Old Town Hall
162 Whisconier Road
Brookfield, CT 06804

Report of the 2023-24 HRRR Officer Nominating Committee:

In June 2023, the HRRR Nomination Committee met in absentia to consider candidates for officers for the fiscal year ending June 30, 2024

After a review of all qualified candidates, the Committee unanimously agreed on the following slate as our nominations to serve as officers for the fiscal year ending June 30, 2024:

Chairman: Matt Knickerbocker

Vice Chairman: Pat DeIMonaco

Secretary: Herb Rosenthal

Treasurer: Julia Pemberton

Assistant Treasurer: Jean Speck

We thank the members for their service as HRRR Officers.

With regards from the Committee,

Tara Carr

Suzanne Von Holt

Rudy Marconi

HRRR Budget History						
	Actual	Actual	Actual	Actual	Draft Budget	
	July '19 - Jun '20	July '20 - Jun '21	July '21 - Jun '22	July '22 - Jun '23	July '23 - Jun '24	
GRANTS/DONATIONS	33,400	39,000	125,657	108,907	190,900	
HAULER REGISTRATION & PERMITS	91,862	120,830	105,000	130,500	135,000	
HHW REIMBURSEMENT	159,871	174,882	240,000	240,000	240,000	
INTEREST INCOME	15,003	11,755	12,000		12,000	
MISC INCOME	390	778.39	0	\$12,000	0	
MSW PROGRAM FEES	265,011	280,471	270,000	275,000	282,000	
RECYCLING ADMIN/REVENUE SHARING	41,722	41,405	42,500	45,000	47,500	
SALE OF RECYCLING EQUIPMENT						
USE OF FUND BALANCE						
FUND BALANCE APPROPRIATION						
Revenue	\$607,258	\$669,121	\$795,157	\$811,407	\$907,400	Revenue
AUDIT	6,500	6,600	6,700	6,900	7,500	
CONTINGENCY	3,786	-	18,000	10,000	20,371	
EDUCATION	37,271	33,874	39,500	35,500	38,250	
SPECIAL GRANT PROJECTS			89,657	68,407	150,400	
HHW PARTICIPATING TOWNS	165,839	174,033	240,000	240,000	240,000	
INSURANCE	6,990	3,681	5,878	6,675	6,675	
MISCELLANEOUS	7,150	6,364	8,300	7,800	11,700	
OFFICE EXPENSES	21,578	21,757	25,370	27,370	25,070	
PROFESSIONAL SERVICES	13,047	14,814	21,800	21,800	22,500	
STAFFING	177,117	236,937	256,880	305,456	311,434	
TRAVEL/MILEAGE REIMBURSEMENT	2,805	1,481	3,000	3,000	5,500	
Expenses	\$501,141	\$565,578	\$790,085	\$800,908	\$907,400	Expenses
	\$106,117	\$103,543	\$5,072	\$10,499	\$0	
Gain/Loss on Investments and Planned FB Use	\$17,953	-\$4,139	-\$51,644	-\$15,312	\$0	
Fund Balance from Balance Sheet (Total Equity) June 30th	893,321	997,777	1,098,200	1,085,000	1,178,000	
Fund Balance FYE Actual & Estimated	891,040	996,864	1,098,200	1,085,091	1,178,000	
Total Expense Less Pass Through Reimbursables	\$335,302	\$391,545	\$460,428	\$492,501	\$517,000	
Fund Balance as % of Total Unreimbursed Expense	265.74%	254.60%	238.52%	220.32%	227.85%	
	Actual	Actual	Actual	Current Fiscal Year Budget	Draft Budget	
	July '19 - Jun '20	July '20 - Jun '21	July '21- Jun '22	July '22 - Jun '23	July '23 - Jun '24	

HRRRA Jul '23 - Jun 24 DRAFT Budget

Revenue		
GRANTS/DONATIONS		
OTHER GRANTS/DONATIONS	\$40,500	Billboard contest + Oak Ridge Contract Donation
USDA GRANT SPECIAL PROJECT	\$30,000	Balance of USDA Funding for project extension
CT DEEP SMM GRANT 2022	\$120,400	Kent \$55,400 & Organics Project Manager + Education Material
Total GRANTS/DONATIONS	\$190,900	
HAULER PERMITS		
HAULER PERMIT FEES	\$65,000	200 trucks @ \$250 + add ons throughout year
HAULER PERMIT LATE FEES	\$0	
HAULER MUNI REGISTRATION	\$70,000	Funds HHW regional events
Total HAULER PERMITS	\$135,000	
HHWDD REIMBURSEMENT		
HHW DANBURY AREA TOWNS	\$240,000	Municipal proportional share 6 HHW events
Total HHWDD REIMBURSEMENT	\$240,000	
INTEREST INCOME		
	\$12,000	Dividends earned on Vanguard investments moved to checking
PROGRAM SERVICES FEES		
MSW PROGRAM FEES	\$282,000	141,000 T @ \$2/T (3 year average)
RECYCLING PROGRAM FEES	\$47,500	9500 T @ \$5 (2022-23 approx 11k tons)
Total PROGRAM SERVICES FEES	\$329,500	
Total Revenue	\$907,400	
Expenditures		
CONTINGENCY		
	\$20,371	For emergency use
GRANT SPECIAL USDA PROJECT		
CT DEEP SMM GRANT (Project Manager/Kent Project)	\$120,400	Kent \$55,400 & Organics Project Manager + Education Material \$130,000 2
EDUCATION		
PUBLIC EDUCATION	\$30,000	Billboard contest, Public Education items and programs
STAFF EDUCATION	\$8,250	Conferences and Trainings
Total EDUCATION	\$38,250	
HHW EXPENSE		
HHWDD DANBURY AREA TOWNS	\$240,000	HHW costs - Pass through to be reimbursed by towns
HHWDD REGIONAL FUND	\$68,000	HHW costs - HRRRA Cost for food and supplies etc
Total HHW EXPENSE	\$308,000	
Gain/Loss on Investments and Planned FB Use		
ERRORS & OMISSIONS	\$5,500	Estimate from prior year
GENERAL LIABILITY	\$0	Included in the complete policy above
SURETY BOND	\$550	Estimate from prior year
WORKERS COMP	\$625	CIRMA

Total INSURANCE		\$6,675	
MISCELLANEOUS			
	MISC EXPENSE	\$6,500	Food for mtgs, hotspot, cellphones, awards, periodicals, etc.
	PAYROLL PROCESSING SERVICE	\$1,200	Quickbooks annual payroll processing fees
	SERVICE FEES/MEMBERSHIPS	\$4,000	Membership in NERC, CRC, GDCC, PSI, NAMHHA etc.
Total MISCELLANEOUS		\$11,700	
OFFICE EXPENSES			
	RENT	\$16,200	\$1,350/mo by lease to BK
	COPY EXPENSE	\$4,170	Annual machine lease \$2370/yr + \$150/mo for ink, toner, maint etc
	SUPPLIES	\$4,700	Office supplies, postage, etc. software, hauler stickers
Total OFFICE EXPENSES		\$25,070	
PROFESSIONAL SERVICES			
	AUDIT SERVICES	\$7,500	Per contract
	CONSULTING SERVICES	\$2,500	Website hosting and misc consulting needs
	LEGAL	\$20,000	Misc. legal matters
Total PROFESSIONAL SERVICES		\$30,000	
STAFFING			
	Life/Short/Term Insurance	\$7,875.00	Life/Short/Long per Personnel Policy
	HEALTH INSURANCE	\$34,073.20	Health Insur 85/15
		\$41,948.20	
	PAYROLL TAXES		
	CT PR TAXES	\$790.50	1.7% of first \$15k of salary each employee + assessment of \$25.50/ee
	FED PR TAX	\$18,056.42	Employer share & Medicare tax
	Total PAYROLL TAXES	\$18,846.92	7.65%
	PENSION	\$17,487.36	7.5% of salaries per HRRR Personnel Policies
	SALARIES		
	TOTAL HRRR STAFF SALARIES	\$225,151.50	Proposed 3.5% increase to J.Heaton-Jones and J. Baum
	LIEU OF MEDICAL BENEFIT	\$8,000.00	
	Total SALARIES	\$233,151.50	
Total STAFFING		\$311,434	
TRAVEL/MILEAGE REIMBURSEMENT		\$5,500.00	Mileage @ IRS rate \$.655/mile (to towns, schools, DEEP, LOB)
Total Expenditures		\$907,400.00	
Total Revenue		\$907,400.00	
Net Revenue in Excess of Expenditures		\$0.00	
Appropriated from Fund Balance		\$0.00	
Net Revenue + Appropriations in Excess of Expenditures		\$0.00	

DRAFT 23-24