



HOUSATONIC RESOURCES RECOVERY AUTHORITY
Thursday, January 25, 2024 10:30 a.m.

Newtown Municipal Center
3 Primrose Street, Newtown CT 06470

AGENDA

1. Call to order, determination of quorum, pledge of allegiance.
2. Public comment
3. Chairman and members' comments
4. Director's and tonnage reports (**Attachment A**)
5. Administrative approvals
 - a. *Minutes of September 28, 2023 (**Attachment B**)
 - b. *Financial statements through December 31, 2023 (**Attachment C**)
6. Old business
 - a. *By-Laws – (**Attachment D**)
7. New business
 - a. *2022-23 FY HRRRA audit (**Attachment E**)
 - b. *Non-Compliant haulers and CT DEEP lack of enforcement support
 - c. *Renewal of regional HHW contract (**Attachment F**)
 - d. *Banning the sales of Nips via local ordinance
 - e. *HRRRA 2024 Legislative agenda
8. *Adjournment

**Possible action items*

cc: HRRRA members and alternates
Town clerks and FOI list



**HARRA Director's Report
January 25, 2024 HARRA Meeting
2023 Annual Report**

MSW and Recycling Tonnage Reports through December 31, 2023

- MSW tonnage is currently **99%** compared to 2022 and **101%** compared to the same month 22'.
- Recycling tonnage is currently **92%** compared to 2022 and **108%** compared to the same month 22'.
- Glass collected from March 2019 to date **3,455,500 lbs. / 1728 tons.**

DETAILED REPORTS ATTACHED

2023 CY Meetings and Activities Recap

- The HARRA hired a new staff member in January, Lily Keefe. Lily was charged with public education and outreach for the region.
- The HARRA was awarded an additional \$43,000 from the USDA towards the expansion of the Ridgefield Solar powered ASP Composting project.
- J. Heaton-Jones continued to participate in the NERC Market calls, NERC Glass working group, National EPR working group, and NAHMMA roundtables, Upstream working group on reuse initiatives.
- Staff attended CCSMM working group meetings.
- HARRA Staff observed the Single Stream Audit performed by Oak Ridge Waste in January of 2023. The Audit found significant contamination in the stream. Due to market conditions and the change in composition the ACR (average commodity revenue) calculation came to \$128.60 per ton. However, Oak Ridge held the Q4 2022 tip fee at \$119. The ACR calculation for April brought the recycling tip fee to \$90.98, in July it was reduced again to \$94.22 and October \$84.54. The current recycling tip fee for January 2024 to March 31, 2024 is \$70.34
- J. Heaton-Jones participated in the PURA Proceedings to investigate Waste-to-Energy in Connecticut.
- J. Heaton-Jones met with Prospect Theater in Ridgefield to discuss a possible public education project.

(Attachment A1)

- J. Heaton-Jones participated in the Solid Waste Management subgroup appointed by the Environment Committee and held via zoom.
- J. Heaton-Jones continues to participate in a national State Leaders Forum for EPR
- J. Heaton-Jones attended the annual Environmental Summit for the LCV
- HRRRA Staff attended Wilton's Food Scraps collection ribbon cutting in January.
- HRRRA Staff assisted the Town of Kent with their composting survey to the town.
- J. Heaton-Jones attended the Governors press conference to support reforming waste management in the State.
- HRRRA Staff worked on the 16th annual recycling billboard contest. There was a delay in the judging due to missing artwork from one member town. Judging was delayed to March 21st.
- J. Heaton-Jones met with R. Marconi and Oak Ridge to discuss the Ridgefield Transfer Station and its the concern of brush management and the lack of revenue the town was receiving. Oak Ridge agreed to split the revenue with the town to cover operating and processing cost.
- HRRRA staff completed and submitted both the EPA REO grant and SWIFR grant on the region's behalf for a total of \$5,058,690. Staff appreciated all the input and support that was provided by many members. The HRRRA requested \$1,426,690 from the EPA Recycling Education and Outreach (REO) Grant - EPA-I-OLEM-ORCR-23-0202 which we titled, *Breaking Down Recycling Barriers: Changing Minds and Influencing Behaviors*. This funding was specifically for public education and outreach for the region. The HRRRA requested \$3,632,000 using the EPA Solid Waste Infrastructure for Recycling (SWIFR) Grant EPA-I-OLEM-ORCR-23-03 which we titled, *Transforming Municipal Facilities to Enhance Community Recycling*. This funding will specifically address requested upgrades to equipment and infrastructure including additional projects that staff added such as organics diversion efforts, extra Roll-off containers for glass collection and funding for engineers to evaluate long term regional needs. The grant was highly competitive. The EPA was offering 25 awards across the country with at least one award per EPA region. The HRRRA was competing against other Connecticut towns, regions, and states throughout the Northeast.
- CT DEEP had yet to provide the contract for the SSM grant that was awarded in July of 2022 to fund the three proposed projects in Newtown, Bethel, and Kent with additional funding for a project manager.
- J. Baum toured Bright Feeds in early March to learn more about their operations and what opportunities may be available for the HRRRA region.
- J. Heaton-Jones has been working with several working groups on EPR for packaging in CT as well as EPR for Tires and Smoke Detectors.

- In March J. Heaton-Jones offered to work in collaboration with West COG on a new sister RRA.
- J. Heaton-Jones met with Loureiro and Andion to discuss a future look at material management strategies.
- J. Heaton-Jones held several meetings with state representatives and senators to gain support for HB 6486 an Act Concerning Extended Producer Responsibility for Tires.
- The HRRRA continued to support the Town of Ridgefield in their demonstration pilot for onsite composting using their solar powered ASP composting system. The town distributed their first batch of finished compost to participants of the program the first weekend in May.
- The towns of Bethel, Kent and Newtown were awarded CT DEEP SMM grants to implement pilot composting and unit-based programs at their local transfer stations for a total of \$342,100. Staff was busy working with the individual towns for the planning and implementation of the programs. HRRRA at the time was waiting to receive the grant for a project manager to support the programs. F. Hurley, J. Speck and J. Heaton-Jones attended the press conference on May 9th.
- J. Heaton-Jones presented HRRRA's organics programs at the annual CT Recyclers Coalition conference and highlighted Ridgefield's ASP pilot.
- The 16th annual Billboard Contest Award Ceremony was a great success. The event was held at the Newtown Community Center on April 26th 2023 with a full house. Over 1600 students participated in the 2023 contest. There was a total of 49 regional winners. The Grand Prize winner was a third-grade student from New Fairfield Caiden Davidson. Caiden's billboard was displayed on the back of 20 HART buses throughout May and June.
- HRRRA continued to track the legislative bills that were active which included the Governor's waste bill and tire EPR bill.
- J. Heaton-Jones attended the Waste Expo conference and focused on enhanced recycling and municipal organics programs. In addition, spent time networking on opportunities for the region to address contamination levels in the single stream.
- The HRRRA director continued to participate in regional meetings for with the CTPSC, CRC, NERC, and NAHMMA.
- HRRRA Staff prepared the 2023-24 hauler registration packet which was due July 31st. Staff met with two insurance consultants to review the insurance coverages haulers are required to have in order to operate. Many haulers were finding it more difficult to obtain. Staff presented their findings at the May HRRRA meeting.
- The By-law Subcommittee last met on March 6th

- The Executive Committee met on May 23rd for staff annual reviews and to review and approve the 2023-24 budget for recommendations to the full authority.
- Staff updated and posted the annual hauler registration and permit renewal for 2023-24.
- Staff worked with TREX and Oak Ridge to update and reinvigorate the regional plastic film collection program at each municipal transfer station. Due to issues with end markets this is ongoing.
- J. Heaton-Jones worked with the gas cylinder industry on municipal gaps and the need to prepare for the implementation of the upcoming extended producer responsibility legislation.
- The towns of Kent, Newtown, and Bethel received their grant contracts in June from CT DEEP for their Organics (food scrap) drop-off and Unit Base Pricing pilot programs. HRRRA also received the grant contract for the pilot project manager to oversee the implementation. Bethel received \$42,400, Kent \$55,400, Newtown \$203,000, HRRRA \$130,000 for a total of \$439,800.
- J.Heaton-Jones has participated in several municipal board of selectmen meetings and council meetings to move the SMM grant process along for the member towns.
- HRRRA received notice from the EPA that HRRRA was found to be eligible to move on to the Merit Review for both the SWIFR and REO grant. At the completion of the Merit Review process, EPA will update HRRRA on the status and disposition of the application and any next steps necessary. HRRRA applied for \$1,426,690 for the REO (Recycling Education and Outreach) grant, and \$3,632,000 for the Solid Waste Infrastructure For Recycling (SWIFR) Grant. In total \$5,058,690 for the HRRRA region to improve waste and recycling. EPA anticipates announcing the selection of grant recipients in the fall of 2023.
- HRRRA and the Town of Ridgefield worked together to address a non-compliant hauler who had appealed against their suspension. The process raised concerns regarding HRRRA's role in the enforcement process when it comes to local municipal ordinances.
- HRRRA Staff worked with the WCTC a Regional Behavioral Health Action Organization (RBHAO) on the proper end of management of vaping devices, the impact to human health and the environment.
- In May, HB6486 EPR for Tires passed out of both the House and Senate. It became the first EPR for tires in the country.
- The City of Danbury appointed Daniel Mulvey as their HRRRA Member. Soon after his appointment Mr. Mulvey resigned due to conflicts in his work schedule. Both the city's member and alternate positions remained vacant in 2023.
- HRRRA staff wrapped up the spring HHW events in June.

- Tiffany Carlson was hired by the HRRRA at the end of June as the Project Manager for the three CT DEEP Sustainable Material Management Grant projects taking place in Bethel, Kent, and Newtown. Since that time all three municipalities launched their waste reduction projects.
- The SMM Project Manager Grant program objectives are:
 - Educate residents about CT's solid waste disposal crisis and solutions.
 - Increase residential participation rates in each of the opt-in organics (food scraps) pilot programs.
 - Demonstrate residential knowledge of waste reduction benefits.
 - Support each SMM grant pilot municipalities in developing a plan for the permanency of food scraps drop off and unit-based pricing (UBP) programs.
 - Share benefits with residents and other HRRRA municipalities.

Kent SMM Project – Kent launched their new Save As You Throw (SAYT) program in parallel with a food scraps collection program. The town is exploring moving away from residents paying an annual transfer station fee that allows them to throw away as much as they want with no limit, to a bag fee system that encourages and incentivizes residents to reduce their waste. Residents were given 104 free orange trash bags and were asked to “Take the Challenge” and reduce their waste to an average of 2 bags a week. They were given a kitchen collection kit for food scraps and asked to bring their food scraps to the transfer station. **Since the launch in June, 2023, Kent diverted 26,360 lbs or 13.18 tons of food waste. They have seen a reduction of household waste from 200.30 tons to 160.30 tons compared to the same weeks in the prior year.**

Bethel SMM Project – Bethel launched their new food scraps collection program in July at their transfer station that aligns with their existing unit-based pricing (SAYT) structure for municipal solid waste. Residents are encouraged to remove their food waste with provided collection kits. The fee to dispose of their food waste is less than their household trash. Currently the food waste is being transported to a commercial composting facility. The goal in the future is to partner with the Town of Newtown to utilize their onsite ASP composting system or build their own system for a more closed loop approach. **Since the launch in August, 2023, Bethel diverted 7,866 lbs or 3.93 tons of food waste.** They have not seen a reduction of household waste compared to the same weeks in the prior year. Their data shows MSW at 101.42 tons in 2022 to compared to 102.91 tons in 2023. The project manager is working closely with the town to enhance public outreach.

Newtown SMM Project – Newtown launched their SMM program on September 5th. Like Kent, they are pushing a Save As You Throw (SAYT) program in parallel with their existing food scraps collection program. The town is exploring moving away from an annual transfer station fee that allows them to throw away as much as they want with no limit, to a bag fee system that encourages and incentivizes residents to reduce their waste. Residents were given 104 free orange trash bags and are being asked to reduce their waste to an average of 2 bags a week. They were given kitchen collection kits for food scraps and are being asked to bring their food scraps to the transfer station. In addition, Newtown is

building a solar powered ASP system that replicates the system the HRRRA built in the Town of Ridgefield. This system will reduce the cost and carbon footprint of offsite composting. **Since the launch in September, 2023, Newtown diverted 52,000 lbs. or 26 tons of food waste. They have seen a reduction of household waste from 712.71 tons to 648.68 tons compared to the same weeks in the prior year.**

SMM Project manager T. Carlson reported the following update:

- There were three successful kickoff meetings for all SMM projects,
- Facilitated over 16 bi-weekly Zoom progress update meetings inclusive of pilot towns municipal leaders, CT DEEP personnel and their contractor Waste Zero. Successfully redirected planning efforts to the local level, on the pilot Town's preferred schedule while still meeting contractual obligations.
- Identified multiple community stakeholders in each pilot, establishing correct contact point. Currently working with community stakeholders to offer informational forums for residents and promote programs.
- Utilized state contractor Waste Zero and HRRRA staff to complete pre-Launch activities and man distribution stations at Launches while also developing rapport with resident volunteers to supplement staffing for Launches.
- Instructed HRRRA.org website to be updated providing residents accurate information on programs - how to participate, FAQs and clear points of contact to ask questions and provide feedback. Roughly one dozen residents (across all three pilots) have reached out and received a response within 24 hours. Responses to residents made both by phone and email.
- Utilized HRRRA staff to promote the programs on all HRRRA social media outlets. Additionally, Project Manager coordinated production of flyers, sandwich boards, banners, trifolds, contact cards and customized tracking tools for each program.
- Allocated 49.4% of total hours on-site at transfer stations engaged in Launch prep, public education and official Launches for the pilot programs. As of September 19, total hours expended is 394 in first 11 weeks of contract.
- Other on-site activities included hosting Sustainable Fairfield Task Force and Sustainable Westport site visits to Ridgefield's ASP Compost Site; tabling at events like Bethel's Food Truck Friday, Ridgefield's Farmer's Markets and Ridgefield Summerfest.
- Prepared for future tabling and presentations scheduled with Bethel's Garden Club, New Fairfield Fair Day, and farmer's markets throughout the region; Zoom presentations of pilot program updates to residents for Kent, Bethel and Newtown; combo Trash Talk and Food Scraps Program in Ridgefield at The Prospector Theatre.

- Surveyed all 6 existing food scraps programs (BW, NF, NE, RE, RI and WI) establishing baseline of current status of food scraps programs; and where efforts need to be focused in each program to improve participation.
- Assisted all Pilot towns with meeting requirements stipulated in SMM grant contracts – reporting deadlines, reimbursement requests and management of tasks completion within Phase I and Phase 2 of pilots. Facilitated sharing of tonnage raw data for MSW, mixed recycling and food scraps. Performed preliminary analysis to inform municipal leaders on effectiveness of “Take the Challenge” campaigns.
- Finally, managed all questions and feedback received from residents achieving goal to respond within 24 hours of submission. Comments are incorporated into the bi-monthly written progress report required to be submitted to CT DEEP.
- The HRRRA was notified in mid-September they were not a recipient of either EPA grant that was submitted February 15th.
- The USDA grant that was awarded to the HRRRA in 2021 came to an end. The project was a great success with many fruitful partnerships. The HRRRA received a second grant that allowed the Authority to purchase a trommel to screen finish compost and to extend project support. This project has inspired and encouraged other municipalities across the state to consider creating their own system to manage and process food waste and to reduce cost and the carbon footprint of off-site disposal. The full project description and video can be viewed on the HRRRA website.
- The HRRRA met with Sustainable Weston leader Nicci Wiese and Public Works Director Larry Roberts to investigate and evaluate a food scraps collection program at the Weston transfer station. J. Heaton-Jones will presented a trash talk and benefits to source separation of organics at a town forum on September 26th at Lachat Farm.
- J. Heaton-Jones attended and presented at the Resource Recycling Conference in mid-August. The presentation focused on municipal needs and EPR.
- J. Heaton-Jones attended the national conference on product stewardship. Highlighted panels included Packaging EPR, Battery EPR, Solar Panel EPR and Vermont’s HHW EPR. There was a panel on the roles of PROs in future programs that allow for more than one, how can states that have EPR harmonize and how reuse and repurpose can align within EPR regulations.
- J. Heaton-Jones attended the national conference on Household Hazardous Waste. There was an emphasis’ on end-of-life management of lithium batteries and solar panels. There is a concern with how towns will begin to manage this growing waste stream of both lithium batteries, in particular e-mobility batteries, and solar panels. Old solar panels that are being replaced with more efficient or more powerful panels are being left with the homeowner and not taken back by the distributor or installer. This practice is leaving residents with the responsibility of end-of-life management, yet towns and states are not equipped to take them. There are currently no solar panel recyclers in Connecticut. Many panels contain hazardous materials and although not considered hazardous

waste, need to be disposed of or managed with consideration of the environmental impacts. The added complication is most panels are not well labeled and it is difficult to identify a panels content. There is no state or federal law that requires the product to be labeled. A large majority of panels can be repurposed and resold into a secondary market. With the rest that can or need to be recycled or sent to landfill.

- J. Heaton-Jones was interviewed by PBS/NPR in August. Much of the interview covered the Ridgefield ASP system and the importance of recycling food scraps. The piece aired in October.
- HRRRA Staff and T. Carlson are working to help New Fairfield investigate and improve their existing organics collection program. Meetings have taken place and staff and Public Works are working together to initiate a plan.
- J. Heaton-Jones had the opportunity to tour the new upgraded Material Recovery Facility in Berlin owned by All American Waste/USA Hauling, where the HRRRA material is now being processed until the Oak Ridge facility is back up and running. Oak Ridge is expecting to be back online in March of 2024. It is believed that a lithium battery caused the fire that resulted in total loss.
- HRRRA has been investigating a partnership with Prairie Robotics to combat the issue of contamination in single stream recycling. The hope was to use EPA grant funding to pilot a project with at least one local hauler. Since meeting with them, the HRRRA was informed they were not awarded the funding.
- J. Baum revitalized Hauler meetings and conducted a meeting in late August.
- CT DEEP reached out to the HRRRA regarding partnering with municipalities to expand access to bottle/can redemption in this part of the state. They are seeking municipalities who may be willing to support a collection system at transfer stations and or other municipal locations.
- J. Heaton-Jones met with legal counsel to discuss adding language to the by-laws associated with non-compliant haulers and member legal fees. D. Pelham suggested a member policy be considered as many of the items don't align with the purpose of by-laws. There was also a question whether the Hauler Enforcement Policy should be updated again to reflect which party (HRRRA or the Member) is responsible for enforcing violations. This was discussed at the HRRRA Authority meeting on September 28th.
- 2023 was the first full year municipalities received the funding from the miniature surcharges also known as nips.
- The following information is what municipalities received for miniature sales aka nips from October 2022 to September 2023 and what they used the funding for. The region as a whole received \$197,070

Municipality	Containers Oct 22-Sept 23	Fee to Municipality	Uses to date
BETHEL	349,863	\$17,493.15	
BRIDGEWATER	0	\$0.00	No funds to spend
BROOKFIELD	272,392	\$13,619.60	Saving to purchase equipment
DANBURY	1,751,539	\$87,576.95	
KENT	87,535	\$4,376.75	Saving
NEW FAIRFIELD	462,261	\$23,113.05	
NEW MILFORD	552,594	\$27,629.70	Residents receive \$20 coupon to Recycling Center
NEWTOWN	179,449	\$8,972.45	
REDDING	95,787	\$4,789.35	
RIDGEFIELD	60,987	\$3,049.35	Recycling Coordinator Position
ROXBURY	14,682	\$734.10	Offset Transfer Station fees
SHERMAN	14,902	\$745.10	Social Services programs
WESTON	37,644	\$1,882.20	Household Hazardous Waste Day
WILTON	61,779	3088.95	Env. Affairs Dept. Annual Town Clean Up

Non-Compliant Haulers unregistered/permitted:

- Action Dump Runs
 - Posted a flyer in the Newtown Post Office promoting junk removal services.
 - Business owner was contact by mail and phone (voicemail) on 1/8/24, followed up with an email on 1/11/24.
 - To date, HRRRA has not received a response from the business owner.
 - The application is due on 2/12/24.
- BullBag Corp.:
 - BullBag Corp has been unresponsive.
 - The 2022-23 application was due 8/1/2022.
 - The 2023-24 application was due 7/31/2023.
 - CT DEEP issued a Notice of Non-Compliance on March 8th.
 - HRRRA requested NOV to be sent to BullBag on 12/12/22, 1/27/23, 3/6/23, 4/6/23, 7/11/23, 10/3/2023, 12/5/23
 - A BullBag truck was observed on June 21, 2023, on Route 25 in Brookfield, in front of the HRRRA office.
 - Operating in Bridgewater, Danbury, New Milford, Newtown, Ridgefield, Weston
- Dumpster King, USA:
 - Unresponsive.
 - Based in Ridgefield.
 - The 2022 application was due on July 5, 2023.
 - The 2023-2024 registration application was due July 31, 2023.
 - CT DEEP Issued NOV on 3/15/23 and 10/17/23
- Junk Out Services
 - This business was first notified in September 2021. In January 202, the business owner sent an email stating they will not be operating or advertising. On January 12, 2024, the business owner offered Junk Removal services as a response to an inquiry from a Newtown resident asking for junk removal on a Newtown group Facebook page.
- Lug My Junk:

- Unresponsive.
- Application was due on July 24, 2023.
- Based in Weston.
- Lug My Junk was notified in 2020 of the registration requirements. At that time, the business owner stated they were not operating in HRRRA municipalities.
- HRRRA requested CT DEEP to send NOV on 8/1/23 and followed up on 12/5/23.
- Start Moving LLC & Junk Removal
 - Start Moving LLC & Junk Removal was discovered as a hauler operating in Newtown.
 - The business owner was notified with a letter mailed on 10/17/23 and emails sent on 10/24/23, 11/13/23, 12/1/23, 12/5/23, 12/20/23, 12/28/23, 1/9/23 (plus phone calls).
 - The HRRRA hauler registration application was due on November 21, 2023. The application has been partially submitted.

Hauler’s Identified and brought into Compliance.

- Start Moving LLC & Junk Removal
 - Start Moving LLC & Junk Removal was discovered as a hauler operating in Newtown.
 - The business owner was notified with a letter mailed on 10/17/23 and an email on 10/24/23 (followed by phone calls and reminder emails).
 - Start Moving LLC & Junk Removal is in the process of completing the registration application.
- Junk Bear
 - Junk Bear was contacted in May 2022. The business owner stated they were not operating in HRRRA towns.
 - The HRRRA received a report that Junk Bear was operating in Newtown on 11/13/23.
 - Junk Bear came into compliance on December 15, 2023

Hauler’s Identified/contacted, but claim they are not operating in HRRRA towns:

- Overhaulin Junk Removal – Based in Newtown

HRRRA staff continues to work on items to be considered by the Authority to be incorporated into the current Hauler Enforcement Policy or new Member Policy. The following is a collaboration with HRRRA’s Legal Counsel.

Violations that are the responsibility of the Municipality to enforce:

- Haulers failing to register (ticketed by municipality and/or refer to CTDEEP?)
- Haulers violating local ordinances (collection hours, noise limitations, traffic infractions, etc.)
- Haulers failing to register all vehicles used in a municipality.

Actions/Remedies:

- Municipality directs HRRRA to suspend hauler registration.
- Hauler appeal rights: made to municipality (?)
- Hearing conducted by municipality (?) (using municipality hearing rules)
- HRRRA legal fees paid by municipality?
- Municipality is responsible for imposing penalty (escalating if repeat violation)
- Can municipalities take cognizance of violations in other member municipalities?
- Should there be consistency of action/remedies imposed by municipalities?
- Should HRRRA have concurrent enforcement authority?

Violations that are the responsibility of HRRRA to enforce:

- Haulers registering late (late penalty imposed)
 - Haulers failing to carry required insurance – suspension of all registrations until proper evidence of insurance provided
 - Haulers violating transfer station rules: safety rules, mixing recyclables in with MSW, MSW from a town brought to a transfer station that does not accept waste from that town, not displaying sticker, etc. – responsibility of on-site operator, who can deny entry? Is there an appeal right to HRRRA or should the hauler be left to bring a court action?
 - Should enforcement responsibilities of HRRRA be limited to objective violations (like the first two listed above)?
- At a fall CCSMM meeting it was suggested/requested by a municipality to have the State of CT register haulers on behalf of municipalities across the state. This should be discussed by the Authority as to how this would impact the HRRRA.
 - HRRRA staff reminded members the state of Connecticut does have provisions in statute that allow for local enforcement of non-compliant haulers.

Sec. 22a-226d. Municipal enforcement of solid waste disposal laws. Penalties. (a) Notwithstanding the provisions of section 7-148, any municipality may establish, by ordinance, a fine for a violation of (1) subsection (a) of section 22a-250, (2) an ordinance adopted pursuant to subsection (f) of section 22a-220, (3) subsection (f) of section 22a-220a, or (4) subsection (i) of section 22a-220a, provided the amount of such fine shall be not more than one thousand dollars.

(b) Any police officer or other person authorized by the chief executive officer of the municipality may issue a citation to any person who commits such a violation. Any municipality which adopts an ordinance pursuant to subsection (a) of this section may also adopt a citation hearing procedure pursuant to section 7-152c by which procedure such fine shall be imposed.

(c) Any fine collected by a municipality pursuant to this section shall be deposited into the general fund of the municipality or in any special fund designated by the municipality.

Non-Compliant Hauler Procedure:

When a hauler is identified as operating in the HRRRA region without complying, the following steps are taken:

1. Confirm they are operating in HRRRA municipalities.
 - a. By cross referencing internet search to review current advertising, social media pages, and the haulers website.
 - b. Verify CT.gov business records.
2. A formal letter is mailed to the address on record. The hauler is given 30 days to register and comply. (If a mailing address cannot be located, an email is issued, then a phone call).
3. Three days after the letter is mailed, an email is sent. The first Selectman and/or Mayors of the towns the hauler is operating in are copied.

4. Several days after the first email is sent, a phone call is made to verify receipt of the letter and email.
5. At approximately the 15-day mark, a courteous reminder is sent.
6. If the hauler has not responded and the deadline is approaching, a 2nd phone call will be made followed by a reminder email.
7. If the hauler does not register by the deadline, an email is sent to the hauler notifying them they are non-compliant, and the penalty fees have been applied. The First Selectman and/or Mayors along with CT DEEP are copied on the email.
8. Transfer station access is suspended.
9. After 30 days past due, interest begins to accrue. An email reminder is sent and CT DEEP is requested to send a Notice of Violation (NOV).
10. Every 30 days, a reminder email is sent to the hauler and CT DEEP is requested to send a NOV. The First Selectman and mayor are copied on the email.

Proposed Hauler Application Penalty Fee Appeal Process

Staff would like to propose that a hauler may submit a letter of appeal to contest the penalty fees once they have come into compliance and paid all fees in full.

- Submit a letter to the HRRRA addressed to the HRRRA Chairman.
- The letter should explain why the hauler was unable to come into compliance by the established deadline.
- The letter needs to be submitted within 20 days from the date of coming into compliance.
- The HRRRA Executive Committee will review the letter and history of the application process.
- The HRRRA Executive Committee will make determinations within 60 days of receipt of the request.

The HRRRA held six HHW Events in 2023. A total of 4197 cars were served. The events cost the region \$245,656. HHW disposal cost were \$230,580 with an additional cost of \$15,000 in event cost for non-HAZ waste removal, advertising, food, additional paid staff and porta-johns. The Member paid a total of \$182,300 for the events with the HRRRA covering approximately \$63,000

Danbury	4/15/23	73	7	64	390	6	139	55	24	64	93	5	6	18	21	2	967
Newtown	5/13/23	25	4	24	40	2	415	17	14	24	47	4	1	13	6	1	637
Bethel	6/3/23	235	1	27	57	1	55	22	17	43	82	1	1	10	15	2	569
Wilton	9/9/23	10	0	8	14	1	24	17	3	49	58	0	0	67	369	2	622
New Milford	10/14/23	15	36	57	27	12	37	46	388	10	11	45	96	1	4	94	972
Brookfield	11/4/23	22	15	212	50	4	64	30	54	17	28	10	8	4	5	0	523
		Bethel	Bridgewater	Brookfield	Danbury	Kent	Newtown	New Fairfield	New Milford	Redding	Ridgefield	Roxbury	Sherman	Weston	Wilton	Non HRRRA	Total Cars

The following is the Household Hazardous Waste Collected at all the events in 2023 and cost.

WASTE DESCRIPTION	SIZE	TREATMENT	PRICE PER	# UNITS/LBS	TOTAL
LP AEROSOLS	Y3 BOX	FUELS BLEND	\$ 660.00	41	\$ 27,060.00
LP FIRE EXTINGUISHER	Y3 BOX	RECYCLING	\$ 660.00	7	\$ 4,620.00
BULK FLAMMABLE LIQUIDS	Y3 BOX	FUELS BLEND	\$ 175.00	113	\$ 19,775.00
LP FLAMMABLE LIQ	Y3 BOX	FUELS BLEND	\$ 350.00	94	\$ 32,900.00
LP FLAMMABLE SOLID	5 GAL	TREATMENT	\$ 125.00	5	\$ 625.00
LP FLAMMABLE SOLID	55 GAL	TREATMENT	\$ 250.00	4	\$ 1,000.00
LP OXIDIZER	55 GAL	TREATMENT	\$ 250.00	25	\$ 6,250.00
LP ORGANIC PEROXIDE	5 GAL	TREATMENT	\$ 125.00	6	\$ 750.00
LP PESTICIDE LIQUID	Y3 BOX	INCINERATION	\$ 775.30	44	\$ 34,113.20
BULK PESTICIDE	55 GAL	INCINERATION	\$ 1,000.00	2	\$ 2,000.00
LP PESTICIDE SOLID	Y3 BOX	INCINERATION	\$ 775.30	32	\$ 24,809.60
LP PROPANE	Y3 BOX	RECYCLING	\$ 660.00	8	\$ 5,280.00
LP CORROSIVE ACIDIC	55 GAL	TREATMENT	\$ 235.00	25	\$ 5,875.00
LP CORROSIVE BASIC	Y3 BOX	TREATMENT	\$ 775.50	52	\$ 40,326.00
BULK NON HAZ LIQ	55 GAL	TREATMENT	\$ 165.00	11	\$ 1,815.00
BULK CORRISIVE BASIC	55 GAL	TREATMENT	\$ 350.00	1	\$ 350.00
LP ASBESTOS	Y3 BOX	LANDFIL	\$ 350.00	3	\$ 1,050.00
LP MERCURY	5 GAL	TREATMENT	\$ 125.00	7	\$ 875.00
LP TOXIC	5 GAL	TREATMENT	\$ 125.00	2	\$ 250.00
BULK ANTIFREEZE	55 GAL	RECYCLING	\$ 165.00	27	\$ 4,455.00
LP FLOURSCENT BULBS	LNFT	RECYCLING	\$ 0.40	4365	\$ 1,746.00
BULK MOTOR OIL	55 GAL	RECYCLING	\$ 165.00	37	\$ 6,105.00
BALLAST	5 GAL	RECYCLING	\$ 85.00	4	\$ 340.00
NICAD	5 GAL	RECYCLING	\$ 85.00	7	\$ 595.00
LITHIUM	5 GAL	RECYCLING	\$ 85.00	13	\$ 1,105.00
NICKEL HYDRIDE	5 GAL	RECYCLING	\$ 85.00	5	\$ 425.00
LEAD ACID	55 GAL	RECYCLING	\$ 85.00	1	\$ 85.00
FOLK LIFT RENTAL			\$ 1,000.00	6	\$ 6,000.00
				\$ 230,579.80	\$ 230,579.80

HRRA Public Education for the Calendar year 2023

Public Education 2023 Recap

January 12th – Prospector Theater Staff
January 25th – New Canan Library
March 8th – Kent Center School
March 9th - Wilton Library
March 16th - Newtown Women’s Club
April 22nd - New Fairfield’s Earth Day event
March 29th – Hawley Elementary School
March 29th – Trash Talk for Newtown Women’s Club
April 22nd – Earth Day events in New Fairfield and Bridgewater
May 6th – Earth Day event in Sherman
May 8th – Prospect Theater
May 12th – Town of Kent
June - MAXX Litchfield Hills Transition Program in New Milford
June – SMM program Kent
June 24 & 25 – Kent Transfer Station Meet and Greet
June 29th - Ridgefield ASP system tour
September 26th - Weston Lachat Farm
October 7th – Sherman Library Compost 101
October – Bethel Garden Club

Town and State meeting presentations

January 9th - Town of Brookfield BOS
March 7th - CT DEEP Resource Recovery Authorities
April 10th – CT Recycler Coalition
June 13th – CT DEEP – Gas Cylinder impacts to municipalities
June 16th – Town of Kent BOS
June 23rd – SWANA – municipalities challenges and opportunities
June 27th – SWAC / CT DEEP
Aug 10th – Meeting with Rep. Horn – Waste crisis
Aug 15th & 16th – EPR solutions for Municipalities
October 4th CT Recyclers Coalition Forum
October 5th – SNEAPA – Planning for the waste crisis
October 25 – Town of Kent SMM Pilot feedback
November 28th – CCM Municipal Challenges and Opportunities
December 6th – HRRA Glass collection tour to NERC
December 15th - HRRA Glass collection tour to NERC
December 18th – First Selectman Jeff Capeci – HRRA In

In addition to the many community programs and events, HRRR Recycling Education Coordinator T. Thornton provided numerous in-school programs.

School Trash Talk Presentations October-December						
Town	School	Schools	Classes	Students	Teachers	Presentations
Kent	Kent Center School	1	2	24	2	1
Newtown	Hawley School	1	2	61	2	1
Ridgefield	Veterans Park Elementary	1	14	251	15	1
Danbury	Ellsworth Avenue - 5th Grade	1	3	78	4	3
Danbury	Park Avenue - 3rd	1	5	115	5	1
Danbury	Park Avenue -5th Grd Waste Audit Talk	1	5	101	5	1
Danbury	Shelter Rock 3rd	1	4	96	4	1
Danbury	Hudson Country Montessori (1-8th)	1	3	42	4	1
Danbury	Pembroke Elementary	1	2	39	3	1
Danbury	Shelter Rock - 5th Grd Waste Audit Talk	1	4	84	4	1
Kent	Kent Center School (K-3)	1	6	81	11	2
New Fairfield	New Fairfield HS/MS Green Team	1	1	53	2	1
New Milford	Sara Noble Intermediate School 3rd	1	12	198	15	2
Wilton	Cider Mill Green Team (3rd-5th)	1	1	12	1	1
Wilton	Genesis Grades 7th-12th	1	1	28	4	1
Wilton	Seven Acres Montessori (1-8th)	1	3	46	3	2
TOTAL		16	48	1309	84	21
		Schools	Classes	Students	Teachers	Presentations

Cafeteria Waste Audits

Town	School
Danbury	Park Avenue
Danbury	Shelter Rock

- L. Keefe left HRRR and has taken a position with a marketing company in NYC.
- T. Thornton took over L. Keefe’s position for Regional Education Coordinator in May of 2023
- T. Thornton updated the 2023-2024 school program flyers and has added a new program to staff to facilitate and support student-led waste audits and staff presentations.
- T. Thornton sent all the HRRR school contacts the new program flyer via email.
- T. Thornton has been working on building/editing program flyers, and updating webpages for SMM grant towns.
- In 2023 HRRR staff spent time at each municipal transfer station engaging and educating residents on waste reduction and recycling right.
- The 2023-24 contest is underway. The contest rules and information was posted on the HRRR website. The contest sponsors have been secured. Staff facilitated a meeting with town coordinators to review the new updated rules. Staff is still working on securing a coordinator for the towns of Danbury and New Fairfield

The HRRRA was recognized and awarded for some of the regions work on innovative material management initiatives.

From the Northeast Recycler Coalition – NERC - The HRRRA received the **2023 Environmental Leadership Award** Outstanding Member for their work on organics in the region.

From the National Recyclers Coalition – NRC – The HRRRA received the 2023 national **Outstanding Community or Government Program**

From the CT Conference of Municipalities – CCM – The Town of Ridgefield received an award for their ASP Composting site which HRRRA staff created and implemented through a USDA and Recycle CT Foundation grant.

Successful Legislation in 2023

The HRRRA staff was instrumental in the passage of Bill #6486/ PA 23-62 an Act Concerning Extended Producer Responsibility For Tires. This is the first of its kind in the United States.

Important Dates

- The next Full Authority Meeting is scheduled for **Thursday, February 29, 2024.**

Fiber and plastic scrap prices rose last month

by RecyclingMarkets.net Staff

Fall brought a rise in recyclables pricing, with curbside fiber and plastics grades experiencing notable increases in November.

The following prices reflect values seen on the Secondary Materials Pricing Index on RecyclingMarkets.net in mid-November of 2023.

For fibers, the national average price for **corrugated containers (PS 11)** increased last month by \$4 per ton, from \$73 to \$77 per ton. This compares with \$30 per ton in November of last year. OCC prices climbed steadily throughout 2023 after they hit a floor of \$29 a ton in December 2022.

Mixed paper (PS 54) was also up \$5 from October, reaching \$33 per ton. This compares with \$0 per ton in November of last year. Just like OCC, mixed paper has been increasing in value for the past year. In fact, in November 2022, a ton of mixed paper averaged negative \$1.50.

Sorted residential papers (PS 56) were up again, trading for around \$46 per ton. This compares to \$22 per ton one year prior.

Finally for paper, sorted **office papers (PS 37)** remained unchanged last month, at \$132 per ton. This compares with an average \$239 per ton one year ago in November.

MRFs also enjoyed rising prices for key curbside plastics.

The national average price of **post-consumer PET beverage bottles and jars** was up again last month, averaging 10.00 cents per pound, compared with 8.80 cents per pound in November. Some regional contracts were yielding as high as 13.00 to 14.00 cents per pound. This grade last month reached levels of one year ago, when it was trading at 10.10 cents per pound.

Natural high-density polyethylene (HDPE) also moved up. This key curbside grade was at an average 26.97 cents per pound in November. This compares with 25.13 cents last month and 59.03 cents in October of last year.

A much more substantial jump took place in pricing for **color HDPE**. This grade moved up 32% last month, reaching an average 16.31 cents per pound. It was 12.38 cents in November and 9.00 cents in October of last year.

Other recyclables grades were largely unchanged.

For metals, the national average for sorted, baled **aluminum cans** remained at 61.00 cents per pound. It was 65.00 cents per pound in October of last year.

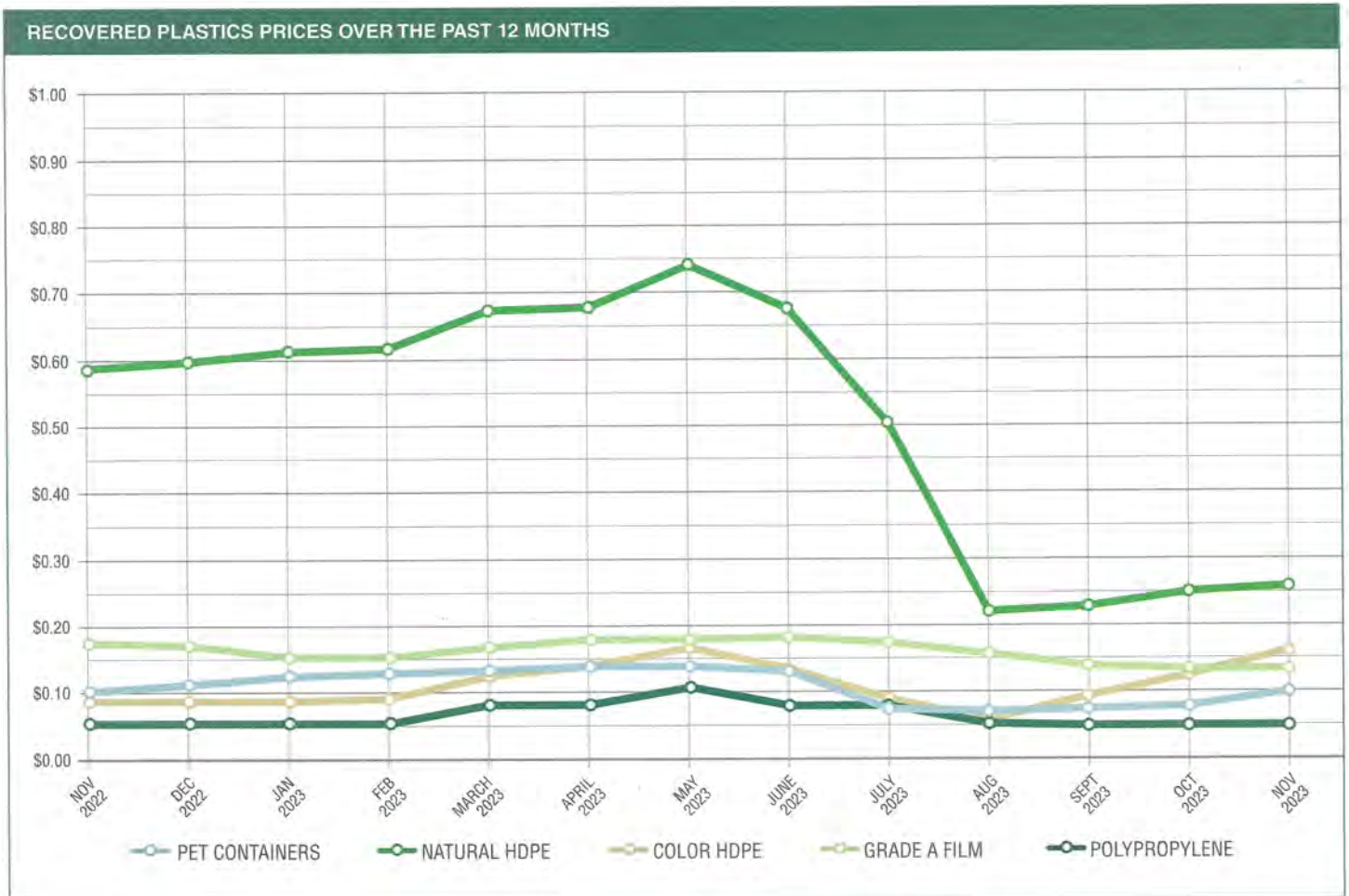
Sorted, baled **steel cans** also remained constant, at \$210 per ton. The price was \$155 per ton in October of last year.

Plastic film grades have also held steady.

The national average price of **post-consumer polypropylene (PP)** remained unchanged at 5.06 cents per pound. PP was 5.38 cents one year ago in October.

Grade A film was still at 13.88 cents per pound. It traded at 17.81 cents one year ago in October. **Grade B film** remained unchanged at 6.88 cents. **Grade C film** remained at a nominal 0.13 cents per pound.

These prices are as reported on the Secondary Materials Pricing (SMP) Index. This pricing represents what is being paid for post-consumer recyclable materials in a sorted, baled format, picked up at most major recycling centers. For a free trial to SMP's Online Post-Consumer Pricing Index, visit recyclingmarkets.net. You can also contact Christina Boulanger-Bosley at 330-956-8911 or cmb@recyclingmarkets.net.



Source: RecyclingMarkets.net / Resource Recycling

Transfer Station Tonnage By Month/Year

	Newtown TS					Danbury TS					TOTAL HRRR Transfer Stations				
	2019	2020	2021	2022	2023	2019	2020	2021	2022	2023	2019	2020	2021	2022	2023
January	1,002.41	1,062.43	1,076.62	1,051.81	1,168.60	8,971.96	8,913.98	8,117.50	8,520.36	10,026.30	10,745.50	11,023.81	10,388.11	10,671.76	12,346.34
February	844.91	988.81	954.96	1,007.41	912.03	7,468.26	7,495.54	7,177.73	8,235.05	7,450.59	8,863.32	9,401.69	9,120.14	10,170.30	9,238.27
March	945.78	1,104.84	1,164.87	1,091.34	1,109.09	8,235.01	8,080.47	9,231.04	9,779.39	9,029.21	9,948.73	10,323.38	11,698.87	12,044.66	11,243.02
April	1,053.47	1,141.71	1,200.58	1,106.43	1,037.71	9,493.57	8,131.64	9,110.63	9,552.71	8,354.49	11,502.64	10,435.03	11,697.54	11,793.18	10,490.90
May	1,133.62	1,236.19	1,182.20	1,168.76	1,194.35	9,960.55	8,520.04	8,801.42	9,993.44	10,371.14	12,115.93	11,072.11	11,326.17	12,419.70	12,736.18
June	1,126.44	1,434.47	1,305.71	1,243.32	1,196.69	9,203.35	9,049.49	10,562.73	11,089.24	9,977.39	11,396.48	11,801.87	13,336.37	13,663.90	12,552.32
July	1,179.01	1,344.77	1,240.31	1,144.18	1,075.73	10,199.80	10,137.14	10,252.19	9,660.71	10,133.02	12,347.13	12,735.71	12,869.43	11,967.90	12,539.69
August	1,134.35	1,237.91	1,266.49	1,209.14	1,224.30	9,573.29	9,783.25	10,080.35	10,366.28	10,257.26	11,546.06	12,215.33	12,585.76	12,876.45	12,889.96
September	1,024.63	1,210.42	1,209.89	1,173.01	1,045.53	9,077.36	9,523.96	10,553.97	10,258.36	9,579.75	10,976.99	11,953.94	13,073.61	12,517.86	11,939.31
October	1,054.20	1,234.87	1,189.75	1,092.85	1,167.37	9,825.84	9,372.38	9,440.86	9,558.39	9,891.76	11,766.79	11,767.72	11,782.36	11,978.65	12,412.08
November	1,117.60	1,099.47	1,293.77	1,247.30	1,127.57	8,940.54	9,097.01	9,964.61	10,106.38	9,793.97	10,886.55	11,436.23	12,444.74	12,451.12	12,436.38
December	1,130.90	1,282.26	1,221.35	1,143.77	1,023.71	8,942.84	9,587.77	10,110.59	9,774.03	9,770.91	11,058.63	12,205.80	12,553.41	12,094.82	12,181.98
Total YTD	12,747.32	14,378.15	14,306.50	13,679.32	13,282.68	109,892.37	107,692.67	113,403.62	116,894.34	114,635.79	133,154.75	136,372.62	142,876.51	144,650.30	143,006.43
% of Total TonS	9.6%	10.5%	10.0%	9.5%	9.3%	82.5%	79.0%	79.4%	80.8%	80.2%	100.0%	100.0%	100.0%	100.0%	100.0%

	Ridgefield TS					Weston				
	2019	2020	2021	2022	2023	2019	2020	2021	2022	2023
January	771.13	1,047.40	1,134.07	1,037.85	1,084.10	-	-	59.92	61.74	67.34
February	550.15	917.34	954.96	860.64	832.63	-	-	32.49	67.20	43.02
March	767.94	1,138.07	1,238.97	1,105.42	1,021.45	-	-	63.99	68.51	83.27
April	955.60	1,161.68	1,290.88	1,080.59	1,018.84	-	-	95.45	53.45	79.86
May	1,021.76	1,315.88	1,288.31	1,200.41	1,136.86	-	-	54.24	57.09	33.83
June	1,066.69	1,317.91	1,383.29	1,245.24	1,290.92	-	-	84.64	86.10	87.32
July	968.32	1,253.80	1,318.33	1,097.23	1,243.72	-	-	58.60	65.78	87.22
August	838.42	1,194.17	1,176.01	1,199.67	1,328.17	-	-	62.91	101.36	80.23
September	875.00	1,219.56	1,248.19	1,023.73	1,227.54	-	-	61.56	62.76	86.49
October	886.75	1,160.47	1,092.79	1,276.61	1,281.21	-	-	58.96	50.80	71.74
November	828.41	1,239.75	1,122.07	1,042.44	1,418.22	-	-	64.29	55.00	96.62
December	984.89	1,335.77	1,141.20	1,083.21	1,326.37	-	-	80.27	93.81	60.99
Total YTD	10,515.06	14,301.80	14,389.07	13,253.04	14,210.03	-	-	777.32	823.60	877.93
% of Total TonS	7.9%	10.5%	10.1%	9.2%	9.9%			0.6%	0.6%	0.6%

HRRR - MSW Tonnage

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	YTD as % of Prior YTD
Jan	10,909.90	9,521.05	8,709.97	8,193.26	9,060.62	10,256.78	10,745.50	11,023.81	10,388.11	10,610.02	12,346.34	116.36%
Feb	8,305.92	7,648.06	7,070.96	7,626.85	7,535.47	8,841.09	8,863.32	9,401.69	9,120.14	10,170.30	9,238.27	90.84%
Mar	9,199.49	8,507.43	8,415.64	9,077.68	8,584.21	9,868.75	9,948.73	10,323.38	11,698.87	12,044.66	11,243.02	93.34%
Apr	10,373.68	10,330.16	8,796.55	8,669.38	8,853.20	10,547.05	11,502.64	10,435.03	11,697.54	11,793.18	10,490.90	88.96%
May	11,536.19	10,632.45	10,095.92	9,103.14	10,209.07	11,650.66	12,115.93	11,072.11	11,326.17	12,419.70	12,736.18	102.55%
Jun	11,665.08	9,908.25	10,776.39	9,977.93	10,055.20	11,361.23	11,396.48	11,801.87	13,336.37	13,663.90	12,552.32	91.86%
Jul	11,885.87	11,457.12	10,613.73	8,978.65	9,650.28	11,654.85	12,347.13	12,735.71	12,869.43	11,967.90	12,539.69	104.78%
Aug	10,442.51	9,504.43	9,308.83	10,088.70	10,065.10	12,294.98	11,546.06	12,215.33	12,585.76	12,876.45	12,889.96	100.10%
Sep	10,090.83	9,830.16	9,562.86	9,024.18	9,569.14	10,565.45	10,976.99	11,953.94	13,073.61	12,517.86	11,939.31	95.38%
Oct	11,022.28	10,320.11	9,101.82	8,877.85	9,696.31	11,969.58	11,766.79	11,767.72	11,782.36	11,978.65	12,412.08	103.62%
Nov	9,445.19	8,872.00	9,051.83	9,570.73	10,864.04	11,660.40	10,886.55	11,436.23	12,444.74	12,451.12	12,436.38	99.88%
Dec	10,068.41	10,111.75	9,176.60	9,434.03	9,925.42	10,606.23	11,058.63	12,205.80	12,553.41	12,094.82	12,181.98	100.72%
Total Tons YTD	124,945.35	116,642.97	110,681.10	108,622.38	114,068.06	131,277.05	133,154.75	136,372.62	142,876.51	144,588.56	143,006.43	99%
% of WSDA Benchmark Annual Tonnage (115,284)	93%	93%	95%	98%	105%	115%	101%	102%	105%	101%	119%	

HRRR MSW Program Fee

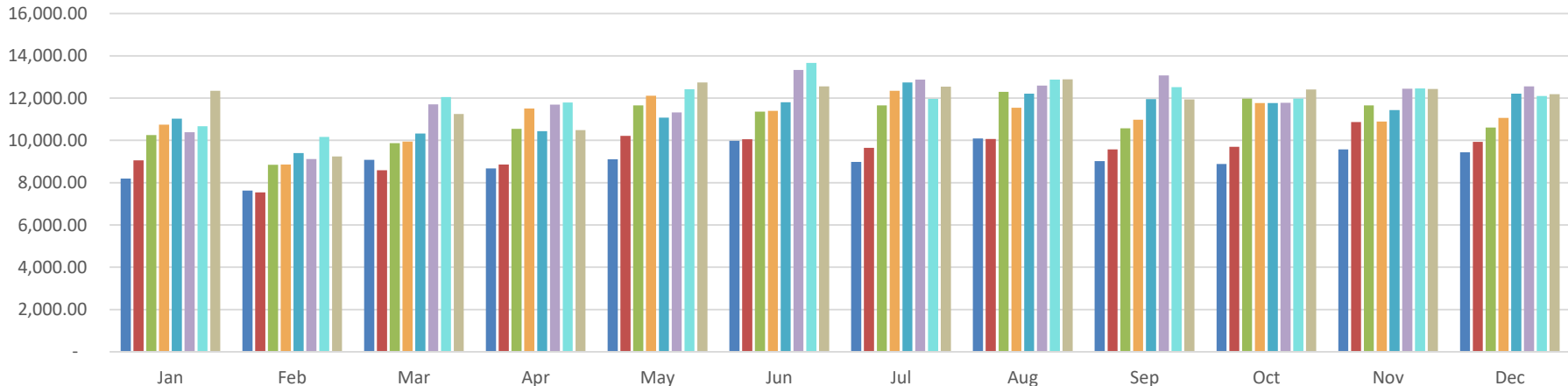
	Calendar 2013	Calendar 2014	Calendar 2015	Calendar 2016	Calendar 2017	Calendar 2018	Calendar 2019	Calendar 2020	Calendar 2021	Calendar 2022	Calendar 2023
Program Fee Earned YTD	\$98,706.83	\$94,480.81	\$110,681.10	\$108,622.38	\$114,068.06	\$131,277.05	\$201,736.89	\$272,745.23	\$285,753.02	\$289,177.12	\$286,012.86
Program Fee Pd to HRRR YTD	\$98,707.00	\$94,481.00	\$111,729.59	\$110,343.05	\$102,954.28	\$131,277.05	\$201,736.89	\$272,745.23	\$285,753.02	\$289,177.12	\$286,012.86

	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	
Tonnage by FY	131,082.58	119,502.49	113,961.00	109,463.91	110,271.91	122,295.85	133,324.09	132,640.03	139,881.93	146,011.07	142,493.83	Tonnage
Program Fee Pd To HRRR FYTD	\$131,082.58	\$119,502.49	\$113,961.00	\$109,463.91	\$110,271.91	\$122,295.85	\$133,324.09	\$265,280.06	\$279,763.86	\$292,022.14	\$284,987.66	Revenue

HRRR - MSW Tonnage Year-to-Date

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	YTD as % of Prior YTD
Jan	10,909.90	9,521.05	8,709.97	8,193.26	9,060.62	10,256.78	10,745.50	11,023.81	10,388.11	10,671.76	12,346.34	115.69%
Feb	8,305.92	7,648.06	7,070.96	7,626.85	7,535.47	8,841.09	8,863.32	9,401.69	9,120.14	10,170.30	9,238.27	90.84%
Mar	9,199.49	8,507.43	8,415.64	9,077.68	8,584.21	9,868.75	9,948.73	10,323.38	11,698.87	12,044.66	11,243.02	93.34%
Apr	10,373.68	10,330.16	8,796.55	8,669.38	8,853.20	10,547.05	11,502.64	10,435.03	11,697.54	11,793.18	10,490.90	88.96%
May	11,536.19	10,632.45	10,095.92	9,103.14	10,209.07	11,650.66	12,115.93	11,072.11	11,326.17	12,419.70	12,736.18	102.55%
Jun	11,665.08	9,908.25	10,776.39	9,977.93	10,055.20	11,361.23	11,396.48	11,801.87	13,336.37	13,663.90	12,552.32	91.86%
Jul	11,885.87	11,457.12	10,613.73	8,978.65	9,650.28	11,654.85	12,347.13	12,735.71	12,869.43	11,967.90	12,539.69	104.78%
Aug	10,442.51	9,504.43	9,308.83	10,088.70	10,065.10	12,294.98	11,546.06	12,215.33	12,585.76	12,876.45	12,889.96	100.10%
Sep	10,090.83	9,830.16	9,562.86	9,024.18	9,569.14	10,565.45	10,976.99	11,953.94	13,073.61	12,517.86	11,939.31	95.38%
Oct	11,022.28	10,320.11	9,101.82	8,877.85	9,696.31	11,969.58	11,766.79	11,767.72	11,782.36	11,978.65	12,412.08	103.62%
Nov	9,445.19	8,872.00	9,051.83	9,570.73	10,864.04	11,660.40	10,886.55	11,436.23	12,444.74	12,451.12	12,436.38	99.88%
Dec	10,068.41	10,111.75	9,176.60	9,434.03	9,925.42	10,606.23	11,058.63	12,205.80	12,553.41	12,094.82	12,181.98	100.72%
Total Tons	124,945.35	116,642.97	110,681.10	108,622.38	114,068.06	131,277.05	133,154.75	136,372.62	142,876.51	144,650.30	143,006.43	
% of WSDA Benchmark Tonnage (115,284)	93%	93%	95%	98%	105%	115%	101%	102%	105%	111%	99%	

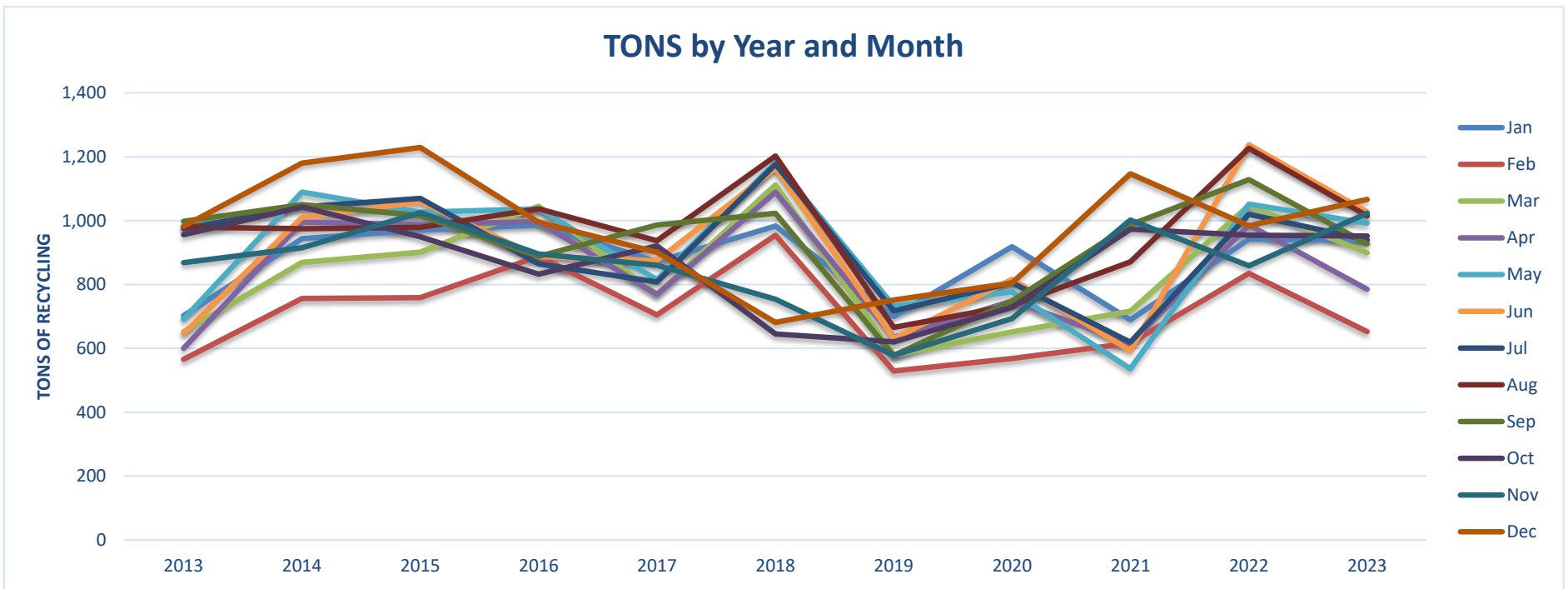
MSW Tonnage - CY 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023



HRRR/Regional Recycling Facility Tonnage

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2021 FYTD as % of 2020 FYTD	
Jan	702	944	971	986	872	983	700	918	689	942	939	99.73%	Jan
Feb	566	756	759	888	705	954	529	568	617	835	652	78.10%	Feb
Mar	652	869	901	1,045	769	1,112	579	651	716	1,048	900	85.88%	Mar
Apr	600	995	988	997	768	1,089	634	748	616	986	785	79.57%	Apr
May	692	1,089	1,026	1,037	815	1,181	732	777	536	1,051	992	94.35%	May
Jun	647	1,010	1,059	887	875	1,163	630	816	593	1,237	1,027	82.99%	Jun
Jul	975	1,043	1,070	864	808	1,176	717	805	619	1,020	939	92.12%	Jul
Aug	980	975	979	1,037	937	1,202	666	734	871	1,226	1,014	82.73%	Aug
Sep	998	1,050	1,016	888	986	1,023	578	748	987	1,128	928	82.21%	Sep
Oct	956	1,043	949	832	920	645	620	729	973	954	952	99.71%	Oct
Nov	868	915	1,025	895	861	754	578	693	1,002	858	1,023	119.14%	Nov
Dec	982	1,180	1,229	995	901	681	751	805	1,147	984	1,066		Dec
Total Tons YTD	9,618	11,869	11,972	11,351	10,217	11,964	7,715	8,992	9,365	12,270	11,217	99%	YTD

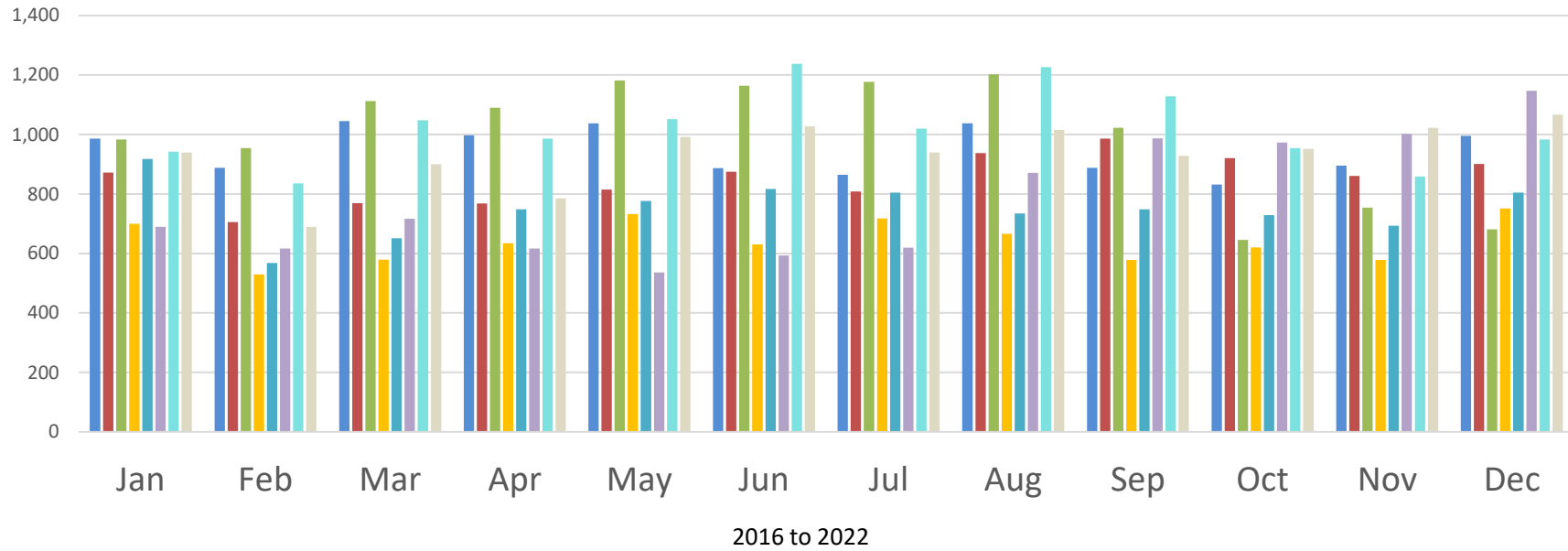
TONS by Year and Month



HRRR/Regional Recycling Facility Tonnage

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2023 YTD as % of 2022 YTD
Jan	702	944	971	986	872	983	700	918	689	942	939	99.73%
Feb	566	756	759	888	705	954	529	568	617	835	689	82.51%
Mar	652	869	901	1,045	769	1,112	579	651	716	1,048	900	85.88%
Apr	600	995	988	997	768	1,089	634	748	616	986	785	79.57%
May	692	1,089	1,026	1,037	815	1,181	732	777	536	1,051	992	94.33%
Jun	647	1,010	1,059	887	875	1,163	630	816	593	1,237	1,027	82.99%
Jul	975	1,043	1,070	864	808	1,176	717	805	619	1,020	939	92.12%
Aug	980	975	979	1,037	937	1,202	666	734	871	1,226	1,014	82.73%
Sep	998	1,050	1,016	888	986	1,023	578	748	987	1,128	928	82.21%
Oct	956	1,043	949	832	920	645	620	729	973	954	952	99.71%
Nov	868	915	1,025	895	861	754	578	693	1,002	858	1,023	119.14%
Dec	982	1,180	1,229	995	901	681	751	805	1,147	984	1,066	108.43%
Total Tons YTD	9,618	11,869	11,972	11,351	10,217	11,964	7,715	8,991	9,365	12,270	11,253	92%

2016 - 2017 - 2018 - 2019 - 2020 - 2021 - 2022 - 2023 Recycling Tonnage



HRRRA Ewaste Tonnage Report 2022-23

2022	Bethel	Bridgewater	Danbury	Kent	New Fairfield	New Milford	Newtown	Redding	Ridgefield	Roxbury	Weston	Wilton	Total '22
January	2.32	1.18	5.07	1.95	1.05	1.75	7.20	0.89	4.75	0.00	2.08	0.94	29.18
February	2.31	0.00	2.92	0.00	2.14	1.66	4.74	0.05	3.72	1.13	1.27	0.00	19.93
March	1.73	0.91	1.38	0.00	0.72	3.21	4.40	0.91	4.01	0.28	0.71	3.21	21.47
	6.36	2.09	9.37	1.95	3.91	6.61	16.35	1.85	12.48	1.40	4.06	4.15	70.58
April	1.69	0.00	3.65	1.42	2.53	4.06	5.54	1.92	4.42	0.00	0.74	0.00	25.97
May	0.81	0.76	7.28	0.00	2.00	2.82	6.79	0.50	3.73	0.00	0.53	2.71	27.92
June	1.12	0.00	2.82	0.00	3.42	3.25	6.28	1.21	4.58	0.00	1.30	1.17	25.15
	3.63	0.76	13.75	1.42	7.95	10.13	18.60	3.63	12.73	0.00	2.57	3.89	79.04
July	1.12	0.00	2.82	0.00	3.42	3.25	6.28	1.21	4.58	0.00	1.30	1.17	25.15
August	2.32	0.62	5.88	1.29	2.89	2.43	6.45	1.53	3.42	1.40	2.71	1.99	32.93
September	1.16	0.85	5.50	1.88	2.60	3.81	5.21	0.48	4.18	0.00	1.33	0.39	27.39
	4.61	1.46	14.21	3.17	8.92	9.49	17.93	3.22	12.19	1.40	5.34	3.56	85.47
October	0.00	0.00	5.94	0.00	1.27	2.21	7.07	1.27	1.48	0.00	1.33	1.14	21.72
November	2.23	1.05	4.51	2.23	1.52	1.88	6.04	1.11	3.83	1.93	3.67	0.82	30.84
December	1.70	0.00	2.91	0.00	1.85	1.83	5.82	1.38	4.15	0.00	1.11	1.51	22.27
	3.94	1.05	13.36	2.23	4.64	5.93	18.94	3.76	9.47	1.93	6.11	3.47	74.83
Total Tons	18.53	5.36	50.69	8.77	25.41	32.16	71.82	12.46	46.87	4.73	18.08	7.02	309.93
	BE	BW	DA	KE	NF	NM	NE	RE	RI	RX	WE	WI	Total '22

2023	Bethel	Bridgewater	Danbury	Kent	New Fairfield	New Milford	Newtown	Redding	Ridgefield	Roxbury	Weston	Wilton	Total '23
January	2.38	0.97	5.24	2.06	2.06	2.08	7.88	0.85	3.33	1.59	2.90	2.03	33.39
February	2.11	0.00	3.21	0.00	1.29	1.85	4.07	0.99	4.01	0.00	2.17	0.29	19.98
March	1.19	0.00	3.51	0.96	2.57	2.80	3.71	1.10	4.51	0.00	1.50	1.42	23.27
	5.67	0.97	11.96	3.02	5.92	6.73	15.67	2.95	11.85	1.59	6.57	3.74	76.64
April	1.16	0.92	4.40	0.00	1.80	1.34	3.85	0.52	3.29	1.72	1.43	1.43	21.87
May	1.39	0.41	7.47	1.58	2.05	2.76	6.19	1.08	4.19	0.74	1.49	0.91	30.28
June	2.52	0.00	4.04	1.50	2.95	1.42	4.75	1.53	5.62	0.00	2.42	1.61	28.36
	5.07	1.33	15.91	3.08	6.80	5.53	14.79	3.13	13.09	2.47	5.34	3.96	80.50
July	1.69	0.64	4.95	0.00	1.66	1.75	5.65	0.75	3.55	1.24	2.66	0.83	25.36
August	1.29	0.36	5.87	1.21	2.46	3.60	6.52	0.82	4.38	1.10	2.71	1.28	31.59
September	1.74	0.00	4.46	1.51	2.68	1.66	6.39	0.60	3.95	0.00	1.23	0.00	24.21
	4.71	1.00	15.27	2.72	6.79	7.00	18.55	2.17	11.89	2.35	6.60	2.10	81.15
October	1.00	1.03	4.82	1.17	1.17	3.96	5.40	0.71	4.64	0.99	1.34	2.06	28.29
November	2.12	0.94	5.10	0.00	2.82	0.00	4.75	0.67	6.03	0.00	0.87	1.47	24.75
December	0.63	0.80	5.26	1.16	1.85	0.00	5.92	1.21	3.71	0.08	1.87	0.63	23.13
	3.75	2.77	15.19	2.34	5.84	3.96	16.07	2.58	14.38	1.07	4.07	4.16	76.17
Total Tons	19.20	6.07	58.34	11.15	25.35	23.22	65.08	10.83	51.22	7.47	22.58	6.26	314.47
	BE	BW	DA	KE	NF	NM	NE	RE	RI	RX	WE	WI	Total '23

HRRR Glass Collection Program to Date

	2019 TOTAL	2020 TOTAL	2021 TOTAL	2022 TOTAL	2023 January	2023 February	2023 March	2023 April	2023 May	2023 June	2023 July	2023 August	2023 September	2023 October	2023 November	2023 December	2023 to date TOTAL	2019 to current	
BETHEL	28.12	35.43	28.25	32.11	3.49		4.15		4	5.96	2.78	2.86		3.41	3.43	2.52	32.6	156.51	BETHEL
BRIDGEWATER	0	0	10.21	4.77	3.67									5.08			8.75	23.73	BRIDGEWATER
KENT	0	0	30.68	41.53		5.62			6.6	4.13		5.8		6.27			28.42	100.63	KENT
NEW FAIRFIELD	0	0	12.07	14.72				4.96					5.31				10.27	37.06	NEW FAIRFIELD
NEW MILFORD	0	0	21.98	34.67	5.99		5.55		5.77	4.49		5.13		6.73		4.41	38.07	94.72	NEW MILFORD
NEWTOWN	0	71.95	123.28	120.67	6.55	5.85	17.65	6.29	6.21	11.75	6.9	12.68	6.36	6.17	12.29	6.84	105.54	421.44	NEWTOWN
REDDING	21.7	47.76	22.13	30.32			10.05				11.06					10.2	31.31	153.22	REDDING
RIDGEFIELD	83.71	116.2	95.03	81.53	6.5	9.79	5.54	6.36	6.27	11.9	6.09	6.45	5.52	11.68	6.69	5.78	88.57	465.04	RIDGEFIELD
ROXBURY	0	0	12.38	41.24	7.33		6.86		6.53		6.81		7.5		7.04		42.07	95.69	ROXBURY
BROOKFIELD	0	0	0	14.59		5.43				5.09				5.44			15.96	30.55	BROOKFIELD
WESTON	0	0	5.03	42.99			5.15		5.13	4.4		5.93		6.34	6.85		33.8	81.82	WESTON
WILTON	0	0	5.46	25.24			7.28			6.78			7.03			7.35	28.44	59.14	WILTON
Danbury M&P											4.43			3.77			8.2	8.2	DANBURY M&P
TOTAL Single Stream																			
Grand Total	133.53	271.34	366.5	484.38	33.53	26.69	62.23	17.61	40.51	54.5	38.07	38.85	31.72	54.89			472	1727.75	REGION



HOUSATONIC RESOURCES RECOVERY AUTHORITY

MINUTES

Thursday, September 28, 2023, 10:30 a.m.

Newtown Municipal Center, Conference Room

3 Primrose Street, Newtown CT 06470

Members or Alternates Present

Bethel, Dan Carter	7
Bridgewater, Curtis Read (remote)	1
Brookfield, Tara Carr	6
Kent, Jean Speck	1
New Fairfield, Pat Del Monaco	5
New Milford, Suzanne Von Holt	11
Newtown, Fred Hurley	11
Ridgefield, Rudy Marconi	10
Roxbury, Patrick Roy	1
Sherman, Don Lowe	1
Weston, Larry Roberts	4
Wilton, Matthew Knickerbocker	7
	<hr/>
	65

Others Present:

Dan Rosenthal, First Selectman, Newtown
Barbara Henry, Roxbury Alternate
Zane Kmietek, Oak Ridge Waste
Jennifer Heaton-Jones, HRRRA
Jennifer Baum, HRRRA

Members Absent:

Danbury, Redding

Call to Order:

The meeting was called to order by Chairman M. Knickerbocker at 10:41 a.m. with 59 votes present from 11 towns. T. Carr joined the meeting at 11:02 a.m. under item 6a. establishing a quorum of 65 votes from 12 towns.

Public Comment:

No Public Comment

Chairman and Members' Comment:

- The Chairman announced that several of the bills that passed in the 2023 legislative session will go into effect on October 1, 2023, including the tire EPR bill. The Chairman thanked members of the Authority who worked hard to support the bill's passage as well as the Executive Director J. Heaton-Jones who has worked on the bill for many years. It is building a movement for sensible

regulations of the industry and putting strong programs in place to improve the environment and reduce costs for taxpayers. The major provisions will take approximately two years.

- M. Knickerbocker shared that he was asked by the CT DEEP Commissioner to continue his role as co-chair the CT Coalition for Sustainable Materials Management (CCSMM). The CCSMM meetings have resumed, and all municipalities are encouraged to attend. The Chairman believes that the tire EPR bill and the expansion of the bottle bill would not have passed without the strong support of municipalities.

Director's and Tonnage Report:

J. Heaton-Jones reviewed highlights from the written Director's Report and tonnage reports (Attachment A).

- Adding to the Chairman's comments, the Director asked the members to begin thinking about priorities for the 2024 legislative session. One regulatory item to consider is to support Battery EPR. It is believed that a lithium battery caused the fire at the Oak Ridge Material Recovery Facility in Shelton. Lithium batteries are a growing issue for the waste and recycling industry as well as municipal waste facilities.
- The Director is attending a press conference at Hammonasset State Park on September 29th for the cylinder EPR bill that passed in 2022. CT DEEP ran a pilot at the state park over the summer to promote and educate the public on the proper disposal of gas cylinders. The press conference will also highlight the success of the pilot.
- The HRRRA was not a recipient of the EPA grant application submitted February 15, 2023.
- MSW tonnage FY to date is currently 98% and 100% compared to the same month last year.
- Recycling tonnage FY to date is 87% and 82% compared to the same month last year.
- Glass collected from March 2019 to date 3,172,000 lbs. / 1586 tons.

Administrative Approvals:

Minutes: Motion by D. Lowe second by P. Del Monaco, to approve the minutes of June 29, 2023, (Attachment B). **Vote: The motion passed;** with 54 votes in favor with abstentions from C. Read and L. Roberts.

Financial Statements: J. Heaton-Jones reviewed the financial statements through August 31, 2023 (Attachment C). **Motion** by J. Speck, second by P. Roy, to approve the financial statements through August 31, 2023 (Attachment C), as presented. **Vote: The motion passed unanimously;** with 59 votes in favor.

New Business:

6a.) Bottle/Can redemption – increasing access to residents. (Attachment D)

J. Heaton-Jones shared CT DEEP has reached out to the HRRRA to partner with municipalities to expand access to bottle/can redemption. They are seeking municipalities who may be willing to support a collection system at transfer stations and or other municipal locations.

This program is targeted to create easy access for residents and would not replace local programs that collect bottles/cans for donations.

A discussion ensued regarding space available at transfer stations and staffing.

The Chairman suggested the HRRR Executive Committee review the logistics of adding bottle/can redemption at HRRR municipal transfer stations.

B. Henry questioned the recycling procedure for cardboard at the Roxbury transfer station inquiring if cardboard had to be collected separately and expressed concerns about cardboard mixing with waste.

J. Heaton-Jones shared that municipal transfer stations are run by the municipality and the town can choose to collect the cardboard separately or mixed with single stream. The HRRR staff will look into the concern raised by Roxbury that their OCC is being mixed into either the MSW or Recycling stream.

A discussion ensued on how to increase recycling education at transfer stations to encourage residents to recycle right and reduce recycling contamination.

6b.) Creation of new Member Policy

M. Knickerbocker reminded members that the current HRRR by-laws do not include adding membership to the Authority, only rules to expel a member. The Chairman is looking for volunteers to create a subcommittee to develop a new member policy. J. Heaton-Jones pointed out that Legal Counsel provided a list of other items to consider in the new policy that are outlined in the Directors report on page A4. P. Del Monaco, P. Roy, and M. Knickerbocker volunteered to develop a new membership policy that will address accepting new membership to the HRRR and other items suggested by legal counsel.

6c.) HRRR Enforcement Policy amendments

The Chairman shared the need to continue development and amendment to the HRRR hauler enforcement policy relating to HRRR's role and the individual municipality's role in enforcing non-compliant haulers.

A discussion ensued on the state, municipality, and HRRR's role in hauler enforcement.

The Chairman stated the Executive Committee will develop the language to share with the authority.

6d.) HRRR Authority Retreat – planning beyond 2029

M. Knickerbocker announced that a retreat will be scheduled with Chief Elected Officials for the spring/summer of 2024 to begin planning for the contract with Oak Ridge that expires in 2029.

6e.) Bylaws – adding electronic meeting and voting (Attachment E)

M. Knickerbocker stated "Electronic Meeting and Voting" was added to the by-laws per state statute as advised by the HRRR attorney. J. Heaton-Jones noted a typo in Attachment E. The addition to the By-laws should be listed as "E. Voting (7)"

Motion by B. Henry, second by P. Del Monaco, to approve adding E.7 "Meetings Conducted by Electronic Equipment. The Authority may conduct any meeting by means of electronic equipment or by means of electronic equipment in

conjunction with an in-person meeting. Such meeting shall be conducted in accordance with the provisions of Connecticut General Statutes section 1-225a.” (Attachment E), as presented. **Vote: The motion passed unanimously;** with 65 votes in favor.

6f.) 2024 Meeting Dates (Attachment F)

Motion by R. Marconi, second by D. Carter, to approve the 2024 HRRRA Meeting dates (Attachment F), as presented. **Vote: The motion passed unanimously;** with 65 votes in favor.

Adjournment

M. Knickerbocker thanked J. Speck and D. Rosenthal for their service as Chief Elected Official.

J. Speck thanked the HRRRA staff for public education support in the Town of Kent.

Motion by J. Speck, second by B. Henry, to adjourn the meeting at 11:51 a.m. **Vote: The motion passed unanimously;** with 65 votes in favor.

Profit v Loss FY to date - Dec. 31, 2023

	Jul - Dec 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
GRANTS/DONATIONS				
GRANT - USDA				
USDA 1	7,541.60	10,350.47	-2,808.87	72.86%
USDA 2	0.00	19,649.53	-19,649.53	0.0%
Total GRANT - USDA	7,541.60	30,000.00	-22,458.40	25.14%
GRANT - CT DEEP				
SMM Bethel	10,247.81			
SMM Newtown	27,620.00			
SMM Kent	34,564.23	55,400.00	-20,835.77	62.39%
SMM Project Manager	0.00	65,000.00	-65,000.00	0.0%
Total GRANT - CT DEEP	72,432.04	120,400.00	-47,967.96	60.16%
GRANTS/DONATIONS - Other	18,100.00	34,000.00	-15,900.00	53.24%
Total GRANTS/DONATIONS	98,073.64	184,400.00	-86,326.36	53.19%
HAULER PERMITS				
REGISTRATION/PERMIT PAYPAL FEE	474.06	0.00	474.06	100.0%
CURRENT HAULER PERMITS	62,341.74	65,000.00	-2,658.26	95.91%
HAULER PERMIT LATE FEES	9,750.00	0.00	9,750.00	100.0%
MUNICIPAL HAULER REGISTRATIONS	75,500.00	70,000.00	5,500.00	107.86%
HAULER PERMITS - Other	45.00			
Total HAULER PERMITS	148,110.80	135,000.00	13,110.80	109.71%
HHWDD REIMBURSEMENT				
HHW Residential Reimbursement	0.00	0.00	0.00	0.0%
HHW PARTICIPATING TOWNS	96,263.05	120,000.00	-23,736.95	80.22%
Total HHWDD REIMBURSEMENT	96,263.05	120,000.00	-23,736.95	80.22%
INTEREST INCOME	8,908.48	0.00	8,908.48	100.0%
MISC INCOME	2,672.76	0.00	2,672.76	100.0%
PROGRAM SERVICES FEES				
MSW PROGRAM FEES	148,792.02	141,000.00	7,792.02	105.53%
RECYCLING PROGRAM FEES	29,569.70	23,748.00	5,821.70	124.51%
Total PROGRAM SERVICES FEES	178,361.72	164,748.00	13,613.72	108.26%
Total Income	532,390.45	604,148.00	-71,757.55	88.12%
Gross Profit	532,390.45	604,148.00	-71,757.55	88.12%
Expense				
Grant Special Projects				
GRANT - USDA				
USDA 1	6,720.71	10,350.47	-3,629.76	64.93%
USDA 2	0.00	19,649.53	-19,649.53	0.0%
Total GRANT - USDA	6,720.71	30,000.00	-23,279.29	22.4%
GRANT - CT DEEP				
SMM Bethel	10,247.81			
SMM Newtown	27,620.00			
SMM Project Manager	24,548.94	55,400.00	-30,851.06	44.31%
SMM Kent	34,853.78	65,000.00	-30,146.22	53.62%
Total GRANT - CT DEEP	97,270.53	120,400.00	-23,129.47	80.79%
Grant Special Projects - Other	0.00	0.00	0.00	0.0%
Total Grant Special Projects	103,991.24	150,400.00	-46,408.76	69.14%
CONTINGENCY	0.00	10,000.00	-10,000.00	0.0%
EDUCATION				
PUBLIC EDUCATION	9,327.19	30,000.00	-20,672.81	31.09%
STAFF EDUCATION	5,179.46	8,250.00	-3,070.54	62.78%
Total EDUCATION	14,506.65	38,250.00	-23,743.35	37.93%
HHW EXPENSE				

HHW TOWN SHARE	89,995.26	120,000.00	-30,004.74	75.0%
HHW HRRRA SHARE				
HHW SUPPLIES	5,107.27			
HHW HRRRA SHARE - Other	31,324.95	38,000.00	-6,675.05	82.43%
Total HHW HRRRA SHARE	36,432.22	38,000.00	-1,567.78	95.87%
Total HHW EXPENSE	126,427.48	158,000.00	-31,572.52	80.02%
INSURANCE				
GENERAL LIABILITY	4,891.00	6,050.00	-1,159.00	80.84%
SURETY BOND	394.00			
WORKERS COMP	651.00	625.00	26.00	104.16%
Total INSURANCE	5,936.00	6,675.00	-739.00	88.93%
MISCELLANEOUS				
MISC EXPENSE	3,052.46	6,500.00	-3,447.54	46.96%
PAYROLL PROCESSING SERVICE	99.96	600.00	-500.04	16.66%
SERVICE FEES/MEMBERSHIPS	2,500.00	4,000.00	-1,500.00	62.5%
Total MISCELLANEOUS	5,652.42	11,100.00	-5,447.58	50.92%
OFFICE EXPENSES				
COPY EXPENSE	2,082.29	2,370.00	-287.71	87.86%
RENT	8,100.00	8,100.00	0.00	100.0%
SUPPLIES	1,706.67	4,700.00	-2,993.33	36.31%
Total OFFICE EXPENSES	11,888.96	15,170.00	-3,281.04	78.37%
PROFESSIONAL SERVICES				
AUDIT SERVICES	0.00	7,500.00	-7,500.00	0.0%
CONSULTING SERVICES	0.00	0.00	0.00	0.0%
LEGAL SERVICES	6,857.00	10,000.00	-3,143.00	68.57%
Total PROFESSIONAL SERVICES	6,857.00	17,500.00	-10,643.00	39.18%
STAFFING				
DISABILITY INSURANCE	7,296.15	7,275.00	21.15	100.29%
HEALTH INSURANCE	17,036.64	17,036.58	0.06	100.0%
IN LIEU OF MEDICAL INSURANCE	3,999.96	3,999.96	0.00	100.0%
LIFE INSURANCE	0.00	0.00	0.00	0.0%
PAYROLL TAXES				
CT PR TAXES	150.02	0.00	150.02	100.0%
FED PR TAX	8,923.01	9,030.00	-106.99	98.82%
Total PAYROLL TAXES	9,073.03	9,030.00	43.03	100.48%
PENSION	8,187.42	8,743.68	-556.26	93.64%
SALARIES				
DIRECTOR SALARY	69,293.28	69,293.22	0.06	100.0%
OTHER SALARIES	43,282.56	43,282.50	0.06	100.0%
Total SALARIES	112,575.84	112,575.72	0.12	100.0%
Total STAFFING	158,169.04	158,660.94	-491.90	99.69%
TRAVEL/MILEAGE REIMBURSEMENT	2,195.13	2,700.00	-504.87	81.3%
Total Expense	435,623.92	568,455.94	-132,832.02	76.63%
Net Ordinary Income	96,766.53	35,692.06	61,074.47	271.12%
Other Income/Expense				
Other Income				
DIVIDENDS	0.00	0.00	0.00	0.0%
INVESTMENT GAIN	23,829.39	0.00	23,829.39	100.0%
Total Other Income	23,829.39	0.00	23,829.39	100.0%
Other Expense				
CAPITAL EQUIPMENT	0.00	0.00	0.00	0.0%
INVESTMENT LOSS	12,964.13	0.00	12,964.13	100.0%
MOVING EXPENSES	0.00	0.00	0.00	0.0%
Total Other Expense	12,964.13	0.00	12,964.13	100.0%
Net Other Income	10,865.26	0.00	10,865.26	100.0%
Net Income	107,631.79	35,692.06	71,939.73	301.56%

Housatonic Resources Recovery Authority

Balance Sheet

As of December 31, 2023

Dec 31, 23

ASSETS

Current Assets

Checking/Savings

PayPal (Online Credit Card Payment) 48.03

UNION SAVINGS BANK 586,082.85

STIF 17,482.81

VANGUARD

VANGUARD SHRT TRM INV GR VFSUX 339,774.09

VANGUARD TOTAL BOND MARKET VBTL 155,474.76

Total VANGUARD 495,248.85

Total Checking/Savings 1,098,862.54

Accounts Receivable

*ACCOUNTS RECEIVABLE 164,941.06

Total Accounts Receivable 164,941.06

Total Current Assets 1,263,803.60

TOTAL ASSETS 1,263,803.60

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

*ACCOUNTS PAYABLE -498.89

Total Accounts Payable -498.89

Other Current Liabilities

PAYROLL LIABILITIES

CT PR TAXES PAYABLE

CIT -611.40

CT SUI -108.70

CT PR TAXES PAYABLE - Other 57.86

Total CT PR TAXES PAYABLE -662.24

FED PR TAXES PAYABLE

FICA -1,233.28

FIT -738.02

MEDICARE TAX -288.44

Total FED PR TAXES PAYABLE -2,259.74

HEALTH INSURANCE PREMIUMS

55.67

SEP LIABILITY

4,371.60

PAYROLL LIABILITIES - Other

2,550.83

Total PAYROLL LIABILITIES 4,056.12

Total Other Current Liabilities 4,056.12

Total Current Liabilities 3,557.23

Total Liabilities 3,557.23

Equity

RETAINED EARNINGS 1,152,614.58

Net Income 107,631.79

Total Equity 1,260,246.37

TOTAL LIABILITIES & EQUITY 1,263,803.60

Profit v Loss FY to June 30, 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
GRANTS/DONATIONS				
GRANT - USDA				
USDA 1	7,541.60	10,350.47	-2,808.87	72.86%
USDA 2	-200.00	19,649.53	-19,849.53	-1.02%
Total GRANT - USDA	7,341.60	30,000.00	-22,658.40	24.47%
GRANT - CT DEEP				
SMM Bethel	10,247.81			
SMM Newtown	27,620.00			
SMM Kent	34,564.23	55,400.00	-20,835.77	62.39%
SMM Project Manager	0.00	65,000.00	-65,000.00	0.0%
Total GRANT - CT DEEP	72,432.04	120,400.00	-47,967.96	60.16%
GRANTS/DONATIONS - Other	19,100.00	40,500.00	-21,400.00	47.16%
Total GRANTS/DONATIONS	98,873.64	190,900.00	-92,026.36	51.79%
HAULER PERMITS				
REGISTRATION/PERMIT PAYPAL FEE	474.06	0.00	474.06	100.0%
CURRENT HAULER PERMITS	62,987.57	65,000.00	-2,012.43	96.9%
HAULER PERMIT LATE FEES	11,500.00	0.00	11,500.00	100.0%
MUNICIPAL HAULER REGISTRATIONS	77,250.00	70,000.00	7,250.00	110.36%
HAULER PERMITS - Other	45.00			
Total HAULER PERMITS	152,256.63	135,000.00	17,256.63	112.78%
HHWDD REIMBURSEMENT				
HHW Residential Reimbursement	0.00	0.00	0.00	0.0%
HHW PARTICIPATING TOWNS	96,263.05	240,000.00	-143,736.95	40.11%
Total HHWDD REIMBURSEMENT	96,263.05	240,000.00	-143,736.95	40.11%
INTEREST INCOME	8,908.48	0.00	8,908.48	100.0%
MISC INCOME	2,702.76	0.00	2,702.76	100.0%
PROGRAM SERVICES FEES				
MSW PROGRAM FEES	148,792.02	282,000.00	-133,207.98	52.76%
RECYCLING PROGRAM FEES	29,569.70	47,500.00	-17,930.30	62.25%
Total PROGRAM SERVICES FEES	178,361.72	329,500.00	-151,138.28	54.13%
Total Income	537,366.28	895,400.00	-358,033.72	60.01%
Gross Profit	537,366.28	895,400.00	-358,033.72	60.01%
Expense				
Grant Special Projects				
GRANT - USDA				
USDA 1	6,820.71	10,350.47	-3,529.76	65.9%
USDA 2	100.00	19,649.53	-19,549.53	0.51%
Total GRANT - USDA	6,920.71	30,000.00	-23,079.29	23.07%
GRANT - CT DEEP				
SMM Bethel	10,247.81			
SMM Newtown	27,620.00			
SMM Project Manager	24,548.94	55,400.00	-30,851.06	44.31%
SMM Kent	34,853.78	65,000.00	-30,146.22	53.62%
Total GRANT - CT DEEP	97,270.53	120,400.00	-23,129.47	80.79%
Grant Special Projects - Other	0.00	0.00	0.00	0.0%
Total Grant Special Projects	104,191.24	150,400.00	-46,208.76	69.28%
AUDIT	7,500.00			
CONTINGENCY	0.00	20,371.00	-20,371.00	0.0%
EDUCATION				
PUBLIC EDUCATION	16,333.00	30,000.00	-13,667.00	54.44%
STAFF EDUCATION	5,479.46	8,250.00	-2,770.54	66.42%
Total EDUCATION	21,812.46	38,250.00	-16,437.54	57.03%
HHW EXPENSE				

HHW TOWN SHARE	89,995.26	240,000.00	-150,004.74	37.5%
HHW HRRRA SHARE				
HHW SUPPLIES	5,107.27			
HHW HRRRA SHARE - Other	31,324.95	68,000.00	-36,675.05	46.07%
Total HHW HRRRA SHARE	36,432.22	68,000.00	-31,567.78	53.58%
Total HHW EXPENSE	126,427.48	308,000.00	-181,572.52	41.05%
INSURANCE				
GENERAL LIABILITY	4,891.00	6,050.00	-1,159.00	80.84%
SURETY BOND	394.00			
WORKERS COMP	651.00	625.00	26.00	104.16%
Total INSURANCE	5,936.00	6,675.00	-739.00	88.93%
MISCELLANEOUS				
MISC EXPENSE	3,052.46	6,500.00	-3,447.54	46.96%
PAYROLL PROCESSING SERVICE	116.62	1,200.00	-1,083.38	9.72%
SERVICE FEES/MEMBERSHIPS	2,500.00	4,000.00	-1,500.00	62.5%
Total MISCELLANEOUS	5,669.08	11,700.00	-6,030.92	48.45%
OFFICE EXPENSES				
COPY EXPENSE	2,082.29	4,170.00	-2,087.71	49.94%
RENT	16,200.00	16,200.00	0.00	100.0%
SUPPLIES	1,706.67	4,700.00	-2,993.33	36.31%
OFFICE EXPENSES - Other	0.00	0.00	0.00	0.0%
Total OFFICE EXPENSES	19,988.96	25,070.00	-5,081.04	79.73%
PROFESSIONAL SERVICES				
AUDIT SERVICES	0.00	7,500.00	-7,500.00	0.0%
CONSULTING SERVICES	0.00	2,500.00	-2,500.00	0.0%
LEGAL SERVICES	6,857.00	20,000.00	-13,143.00	34.29%
Total PROFESSIONAL SERVICES	6,857.00	30,000.00	-23,143.00	22.86%
STAFFING				
DISABILITY INSURANCE	7,296.15	7,275.00	21.15	100.29%
HEALTH INSURANCE	19,876.08	34,073.20	-14,197.12	58.33%
IN LIEU OF MEDICAL INSURANCE	4,666.62	8,000.00	-3,333.38	58.33%
LIFE INSURANCE	0.00	600.00	-600.00	0.0%
PAYROLL TAXES				
CT PR TAXES	480.32	790.50	-310.18	60.76%
FED PR TAX	10,409.36	18,056.42	-7,647.06	57.65%
Total PAYROLL TAXES	10,889.68	18,846.92	-7,957.24	57.78%
PENSION	9,644.62	17,487.36	-7,842.74	55.15%
SALARIES				
DIRECTOR SALARY	80,842.16	138,586.50	-57,744.34	58.33%
OTHER SALARIES	50,496.32	86,565.00	-36,068.68	58.33%
Total SALARIES	131,338.48	225,151.50	-93,813.02	58.33%
Total STAFFING	183,711.63	311,433.98	-127,722.35	58.99%
TRAVEL/MILEAGE REIMBURSEMENT	2,406.50	5,500.00	-3,093.50	43.76%
Total Expense	484,500.35	907,399.98	-422,899.63	53.39%
Net Ordinary Income	52,865.93	-11,999.98	64,865.91	-440.55%
Other Income/Expense				
Other Income				
DIVIDENDS	0.00	0.00	0.00	0.0%
INVESTMENT GAIN	23,829.39	0.00	23,829.39	100.0%
Total Other Income	23,829.39	0.00	23,829.39	100.0%
Other Expense				
CAPITAL EQUIPMENT	0.00	0.00	0.00	0.0%
INVESTMENT LOSS	12,964.13	0.00	12,964.13	100.0%
MOVING EXPENSES	0.00	0.00	0.00	0.0%
Total Other Expense	12,964.13	0.00	12,964.13	100.0%
Net Other Income	10,865.26	0.00	10,865.26	100.0%
Net Income	63,731.19	-11,999.98	75,731.17	-531.09%

BYLAWS OF THE HOUSATONIC RESOURCES RECOVERY AUTHORITY

ARTICLE I - NAME

The name of this Authority shall be the Housatonic Resources Recovery Authority.

ARTICLE II - PURPOSE

The Authority is established and created for the purpose of providing solid waste management and disposal services within the region of the Authority, which shall be the region within the jurisdiction of all of the member municipalities of the Authority, and which purpose includes providing for the disposal of residential and commercial solid waste, the financing, construction and operation of one or more solid waste disposal facilities for such purpose, and the delivery of solid waste thereto, including facilities for incineration of solid waste and production of steam, electricity and other by-products for sale to public utilities and others.

In the pursuit of this purpose, the Authority shall exercise such rights, powers, and duties as are conferred or imposed on it by Chapter 103b, Sections 7-273aa to 7-237oo inclusive and Chapters 446d and 446e of the Connecticut General Statutes, as revised to 2019 and as amended from time to time.

ARTICLE III - MEMBERSHIP

A. Members. The membership of the Housatonic Resources Recovery Authority shall consist of one (1) representative from each member municipality of the Authority. Each such representative, including each of the first representatives of the Authority, shall be appointed for the term and in the manner set forth in the concurrent ordinance adopted by each member municipality, provided however, that representatives shall continue to serve until their successors are appointed and have qualified. In the event that a representative is the Chief Elected Officer of a municipality and ceases to hold office, the municipality may appoint a successor to fill the unexpired term for that municipality. In no event shall the terms of more than one half of the representatives expire simultaneously. If because of the addition or reduction of the number of member municipalities, the terms of more than one-half (1/2) of the representatives would expire simultaneously, then the terms of a sufficient number of representatives shall be automatically extended for a period of one year. Said extensions shall be based upon the alphabetical order of the member municipalities.

Each member municipality may appoint one (1) alternate representative of the Authority who shall act in the event of the disability or absence for any other reason of the regular representative of the municipality. Said alternate representative shall have a voice at Authority meetings and vote at Authority meetings if the regular representative from said municipality is absent from the meeting.

The terms of all alternate representatives shall be co-terminus with regular representatives.

The Authority shall be notified in writing of the appointment of any regular or alternate representative by the Chief Elected Officer of the member municipality.

Representatives of the Authority shall serve without compensation but may be reimbursed for their necessary expenses.

B. Member Admission. A municipality that desires to become a member of the Authority shall submit a request for admission to the officers of the Authority which shall include (i) a draft of the proposed ordinance to be enacted by the municipality that designates the Authority as the regional resource recovery authority for the municipality, substantially in the form of the ordinances adopted by the current member municipalities, (ii) ~~the proposed reallocation of voting units for all the member municipalities, including the new member, which shall be based on the latest decennial federal census of population,~~ (iii) the proposed regular and alternate representatives from the municipality, and the expiration of the term of the representatives, which shall be selected to maintain, as close as possible, the balance of term expirations among the member municipalities, and (iii~~v~~) such other information as the officers may reasonably request, including but not limited to a draft agreement between the municipality and the Authority for the provision of waste and recycling services that is currently in use with the member municipalities, information regarding collectors that are currently registered with the municipality, and amount of waste and recyclables that the municipality generates and will contribute to the system. The officers and the municipality may establish proposed financial terms that will be applicable to the addition of the municipality as a member. No later than 180 days following the request for admission, the officers shall present the request to a meeting of the full Authority, which shall include all relevant information provided to or obtained by the officers, and the municipality shall be admitted upon affirmative vote of two-thirds (2/3) majority of all units present and voting.

C. Withdrawal. Member municipalities may withdraw from the Authority only after agreeing, in writing, to comply with the terms and conditions contained in any contracts between such municipality and the Authority, or the holders of any bonds of the Authority. No such withdrawal shall relieve such municipality of any liability, responsibility or obligation incurred by it as a member municipality of the Authority or as a user of any of the Authority's projects.

D. Termination.

1. Grounds: In the event any member municipality shall fail to pay in full any dues, assessments, fines, surcharges, or other financial obligations, whether involving contractual agreements or not; or shall fail to abide by a vote of the Authority or to take such action as is necessary following a vote of the Authority that such action be taken, such member municipality may be terminated. The Chairman shall cause written notice of the default to be sent to the Chief Elected Officer of the member municipality by certified mail, return receipt requested, setting forth the default and requiring that the default be remedied within thirty (30) days. If the default is not cured within thirty (30) days of the receipt of said notice, the membership of the defaulting municipality may be terminated in accordance with the provisions of this section.

2. Determination: At any time after the expiration of said thirty (30) day period if the default remains uncured, the officers of the Authority shall meet to determine if probable cause exists for termination of said defaulting member municipality. If any officer of the Authority is the voting

representative of the member municipality whose default is the subject of the meeting, that officer shall not participate in the discussion or determination. A unanimous vote of all four (4) officers shall be required to determine that probable cause exists for termination of a member municipality, except that the votes of three (3) officers shall suffice if one officer is disqualified as aforesaid. If such determination is made, the officers shall at that meeting set a date, time and place for the public hearing on said termination consistent with the time requirements hereinafter provided.

3 *Notice:* The Chairman of the Authority shall promptly after such determination cause written notice to be sent by certified mail, return receipt requested, to the Chief Elected Officer of the member municipality. Such notice shall set forth the grounds for termination as to which the officers determined that probable cause exists; the date, time and place for the hearing on such termination; the procedure to be followed at such hearing; and the provisions of these bylaws governing the termination process.

4 *Hearing:*

(a) No member municipality shall be terminated without a public hearing before the full Authority. The termination hearing shall be held in public no earlier than thirty (30) days from the member municipality's receipt of the aforesaid notice and no later than sixty (60) days thereafter. The hearing, once convened, may be recessed to a date, time and place certain in conformity with the provisions of the Freedom of Information Act.

(b) At the hearing, the Chairman of the Authority shall preside unless he is the voting representative of the member municipality which is the subject of the hearing, in which event the Vice-Chairman shall preside. The Authority shall call in a competent stenographer to take the evidence, or shall cause the evidence to be recorded by a sound- recording device.

(c) At such hearing an officer of the Authority, or someone previously designated by the officers, shall present the evidence in support of termination of the member municipality. The member municipality shall be afforded an opportunity to respond and present evidence and argument on all issues involved. Both the Authority and the member municipality may be represented by counsel. All persons presenting testimony shall be sworn, and shall be subject to cross-examination.

(d) Any oral or documentary evidence may be received, but the Authority shall give effect to the rules of the privilege recognized by law. Subject to these requirements, when a hearing will be expedited and the interests of the parties will not be prejudiced substantially, any part of the evidence may be received in written form.

(e) Documentary evidence may be received in the form of copies or excerpts, if the original is not readily available. Upon request, the Authority or the member municipality shall be given an opportunity to compare the copy with the original.

(f) Notice may be taken of judicially cognizable facts, provided the member municipality is informed of the matter to be so noticed and is given the opportunity to contest the matter.

(g) Rulings on all objections and procedural matters shall be made by the presiding officer.

5. Decision:

(a) Within thirty (30) days of the conclusion of the hearing, the Authority shall vote on its decision and on the findings of fact on which it is based. ~~In the vote on the decision to terminate, each member municipality shall have one vote, there shall be no vote by voting units.~~ No decision to terminate a member municipality shall be effective unless it has been approved by a vote of two-thirds (2/3) of the full membership.

(b) The decision shall be reduced to writing and shall include the findings of fact on which it is based. It shall be signed by two (2) qualified officers who are not a representative of the member municipality in default. Within five (5) days of the vote on it, the decision shall be sent by the Chairman or the Secretary via certified mail, return receipt requested, to the Chief Elected Officer of the member municipality which is the subject of the decision.

6. Effective Date of Termination: The termination shall be effective seven (7) days after receipt by the member municipality of a decision terminating it. No such termination shall relieve the member municipality so terminated of any liability, responsibility or obligation incurred by it as a member of the Authority or as a user of any of its projects.

ARTICLE IV - MEETINGS

A. Annual Meeting. Unless otherwise specified by resolution of the Authority, the annual meeting shall be held at the regularly scheduled meeting in June.

B. Regular and Special Meetings. An annual schedule of regular meetings of the Authority shall be approved by the Authority prior to January 31 of each year. Special meetings may be called at any time by the Chairman of the Authority, or by petition in writing signed by not less than three (3) representatives of the Authority entitled to vote and filed with the Secretary of the Authority.

C. Budget Meeting. The budget meeting of the Authority shall be held at a regularly scheduled meeting not later than the end of the fiscal year.

D. Call of Meetings.

(1) The Authority shall comply with Section 1-225 of the Connecticut General Statutes with respect to filing schedules and notices of meetings with the clerks of member municipalities.

(2) Each representative to the Authority shall be sent written notice of meetings, postmarked not more than twenty (20) nor less than seven (7) days before said meeting date. Notice of the meeting shall include the place and time of the meeting and a proposed agenda for the meeting. In the case of an emergency meeting, proper notice shall be deemed to be actual oral or written actual notice delivered at least twenty-four (24) hours before said meeting.

E. Voting.

(1) For the conduct of business, ~~member municipalities of the Authority holding a majority of the voting units shall constitute a quorum, provided that no quorum shall be deemed to exist~~

~~unless a quorum shall be deemed to exist when~~ at least fifty-one percent (51%) of the member municipalities of the Authority ~~are~~ shall be present and voting.

(2) There shall be no voting by proxy.

~~(3) — When a quorum of the Authority is present at any duly noticed regular or special meeting of the Authority, each member municipality shall have one vote. In the event that a member municipality has both the primary and alternate representatives present, only one vote shall be allowed for that municipality. Except as otherwise specified herein, the Authority shall operate with one hundred~~

~~(100) voting units which shall be assigned to member municipalities in proportion to each municipality's share of the total population of all members of the Authority as determined by the latest decennial federal census of population. There shall be no fractional votes and each municipality shall have a minimum of one (1) vote. The distribution of voting units among members shall be recomputed following each decennial federal census and upon the withdrawal or termination of any member municipality or the admission of a new member municipality.~~

(4) All actions by the Authority unless otherwise specified herein or by other law shall require the affirmative vote of at least fifty-one percent (51%) of the total member municipalities voting units present and voting at a duly called meeting of the Authority at which a quorum is present.

(5) If a quorum shall not be present at any meeting, those representatives present may set a time and place for an adjourned meeting, provided that the notice of such meeting shall comply with Article IV, Section D. of these bylaws.

(6) All meetings shall be conducted in accordance with Roberts Rules of Order, latest edition.

ARTICLE V – OFFICERS

A. Officers. The officers of the Authority shall be a Chairman, Vice Chairman, Secretary, Treasurer and Assistant Treasurer. Officers shall be elected by the Authority at its annual meeting or whenever a vacancy occurs. Each officer shall serve until a successor is elected and qualified.

B. Qualifications for Officers. The Chairman of the Authority shall be a regular representative member of the Authority. All other officers shall be either regular representative members or alternate representative members of the Authority.

C. Powers and Duties. The officers shall have such powers and duties as are customary for their respective offices and such additional powers as the Authority may by vote confer.

D. Succession. In the absence of the Chairman the Vice Chairman shall act. In the absence of the Vice Chairman the Secretary shall act. In the absence of the Secretary the Treasurer shall act. In the absence of the Treasurer, the Assistant Treasurer shall act.

E. Nominating Committee. Prior to the annual meeting, or in the event of a vacancy the Chairman shall appoint a committee consisting of three (3) representatives who hold no elective

office in the Authority to nominate persons for the officer positions. Nominations may also be made from the floor. The nominating committee shall report its recommendations to the Authority members at the meeting prior to the election.

ARTICLE VI – COMMITTEES

The Authority may appoint such committees from time to time as it may see fit with such powers and duties as the Authority may determine, not inconsistent with law or these bylaws. Alternate representatives as well as regular representatives of the Authority may serve on committees and may vote at committee meetings. Each member municipality, however, shall have only one (1) vote on a committee.

ARTICLE VII – FINANCIAL MATTERS

A. Fiscal Year. The fiscal year of the Authority shall end on the 30th of June of each year.

B. Budget. Annually, at a regularly scheduled meeting, the Authority shall adopt a budget for the upcoming fiscal year. Adopted Budgets may be amended from time to time by two-thirds (2/3) majority vote of all voting units present and voting as the Authority deems necessary. Any representative may request postponement of the vote on any amendment to the budget to the next regular or special meeting.

C. Bank Accounts. The funds of the Authority shall be deposited in one or more banks designated by the Authority. Checks shall bear the signature of such officer or staff person as the Authority may designate. Persons authorized to sign checks shall be covered by bond, the premium of which shall be paid by the Authority.

D. Audits. Upon completion of its fiscal year, the Authority shall have an annual audit of its financial management by an independent auditor. Each representative to the Authority and the Chief Executive Officer of each member municipality shall receive a copy of the audit.

ARTICLE VIII – STAFF OR CONSULTANTS

The Authority may employ such staff or consultants to accomplish its purposes as it may from time to time determine. Personnel policies as adopted or amended will be applied in an equitable manner to all staff employees. The duly elected officers of the Authority shall act as the personnel Committee with all appropriate powers to interpret and enforce the personnel policies. The Committee will use its best judgment concerning amendments to the personnel policies and where material or substantial changes are proposed will bring such amendments to the full Authority for approval.

ARTICLE IX – REPORTS AND PLANS

The minutes of each meeting shall be prepared by the Secretary, with such staff assistance as may be required, and be circulated to the chief elected officials of each member municipality, and its representative and alternate. The Annual Report shall also be similarly circulated. All reports and plans adopted by the Authority shall be available at the office of the Authority, unless specifically voted by the Authority for further distribution.

ARTICLE X – CORPORATE SEAL

The Authority shall have a corporate seal of such design as it may approve.

ARTICLE XI – AMENDMENTS

These bylaws may be amended by vote of the Authority at a duly called meeting, provided that the notice of the meeting shall be accompanied by the complete text of the proposed amendment and shall be postmarked not more than twenty (20) nor less than seven (7) days before said meeting date. No amendment may be approved which is in conflict with the concurrent ordinance adopted by the member municipalities.

Any regular representative of a member municipality may propose an amendment to these bylaws by submitting a proposal to the Chairman of the Authority. Said Chairman shall cause the proposal to be placed on the agenda of the next regularly scheduled meeting for discussion. Upon favorable consensus of the full Authority the proposed amendment shall be drafted by the Bylaws Subcommittee and returned to the full Authority for adoption.

Effective Date. If any subsections or any articles in the proposed amendments to the bylaws are in conflict with the concurrent ordinances as adopted by the member municipalities, such subsections or articles shall not become effective until two-thirds (2/3) of the member municipalities have amended the concurrent ordinance to eliminate the conflict. Otherwise these bylaws and amendments shall become effective immediately upon their adoption.

History: Adopted on 10/10/1986
 Amended on 4/10/1987, 12/14/1988, 5/13/1992, 4/29/1993, 3/16/1994, 3/30/2000,
 3/17/2006, ~~___/___/2020~~.

**HRRRA
EXECUTIVE SUMMARY
AUTHORITY MEETING JANUARY 25, 2024**

	Year Ended June 30,		
	2023	2022	2021
Financial Statement Analysis - GAAP Basis (page 10 of the financials):			
Total program and general revenues	\$ 814,808	\$ 679,009	\$ 664,980
Total expenses	(748,925)	(592,014)	(568,039)
Surplus	<u>\$ 65,883</u>	<u>\$ 86,995</u>	<u>\$ 96,941</u>
Net Position At June 30	\$ 1,154,713	\$ 1,088,830	\$ 1,001,835

	Final Budget	Actual	Variance
Budget Analysis - Budgetary Basis (page 23-24 of the financials):			
Total revenues	\$ 854,500	\$ 814,808	\$ (39,692)
Total expenses	(844,001)	(747,235)	96,766
Revenues Over Expenses	<u>\$ 10,499</u>	<u>\$ 67,573</u>	<u>\$ 57,074</u>

INTERNAL CONTROL COMMENTS:

There was no formal letter issued re: internal control. However, I encourage the Board to continue your oversight of operations through the following monitoring procedures:

- Review of all bank statements and scanned check images
- countersignature on checks
- Review of investment account activities
- Bd review of monthly financial statements, specifically budget v. actual results
- Authorization & review of debit transactions
- Authorization & review of payroll transactions including making sure the computation is correct.

January 25, 2024

Members of the Housatonic Resources Recovery Authority

We have audited the financial statements of the governmental activities, and the major fund of Housatonic Resources Recovery Authority for the year ended June 30, 2023 and have issued our report dated January 11, 2024. Professional standards require that we provide you with the following information related to our audit.

Our Responsibility under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated October 2, 2023, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our engagement letter.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Authority are described in Note 1 of the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during the year. We noted no transactions entered by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred. The disclosures in the financial statements are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. There were a few year-end bookkeeping entries required to correct the financial statements. None of the adjustments rose to the level of an intentional misstatement.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, which could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during our audit.

Management Representations

As part of the audit process, we requested and received certain representations from management in the form of a management representation letter dated January 11, 2024.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, like obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition of our retention.

This information is intended solely for the use of the Board and management of Authority and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Nanavaty, Davenport, Studley & White, LLP

Cc: J. Heaton-Jones, Executive Director

Housatonic Resources Recovery Authority

Financial Statements with Independent Auditor's Report

Year Ended June 30, 2023

Housatonic Resources Recovery Authority

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June 30, 2023

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Independent Auditor's Report

The Members of the Board
Housatonic Resources Recovery Authority
Brookfield, Connecticut

Opinions

We have audited the accompanying financial statements of the governmental activities and major fund of the Housatonic Resources Recovery Authority (the "Authority"), as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and major fund of the Authority as of June 30, 2023, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Authority and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Manavaty, Davenport, Studley & White, LLP

January 11, 2024

Management's Discussion and Analysis

Housatonic Resources Recovery Authority

Management's Discussion and Analysis (Unaudited)

Our discussion and analysis of the Housatonic Resources Recovery Authority's (the "Authority") financial performance provides an overview of the Authority's financial activities for the fiscal year ended June 30, 2023. Please read it in conjunction with the Authority's financial statements, which begin on page 9.

FINANCIAL HIGHLIGHTS

- As a result of the operations the Authority's net position increased by \$65,883 in 2023 compared to an increase of \$86,995 in 2022.
- The total cost of the Authority's programs and administration was \$748,925 and \$592,014 for 2023 and 2022, respectively.
- During fiscal year 2023, the Authority's revenues from program and administrative fees, and hauler permits increased from the prior year by \$3,341 to \$494,250 due to changes in MSW and recycling tonnage, and hauler permits issued.

USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities (on pages 9 and 10) provide information about the activities of the Authority as a whole and represent a longer-term view of the Authority's finances. Fund financial statements start on page 11. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Authority's operations in more detail than the government-wide statements by providing line-item expense information about the Authority's general fund.

The Statement of Net Position and the Statement of Activities

Our analysis of the Authority as a whole begins on page 9. One of the most important questions asked about the Authority's finances is "Is the Authority better or worse off as a result of the year's activities?" The Statement of Net Position and the Statement of Activities report information about the Authority and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. Accrual of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

The Statement of Net Position and the Statement of Activities report the Authority's net position and changes in them. You can think of the Authority's net position as the difference between assets (what the Authority owns), and liabilities (what the Authority owes), as one way to measure the Authority's financial health, or financial position. Over time, increases or decreases in the Authority's net position are one indicator of whether its financial health is improving or deteriorating. You will need to consider other non-financial factors, however, such as changes in the technology related to the disposal of municipal solid waste and recycled materials, changes in tonnage in the local towns, as well as the continued support of the regional towns, to assess the overall financial health of the Authority.

Housatonic Resources Recovery Authority

Management's Discussion and Analysis (Unaudited)

USING THIS ANNUAL REPORT (continued)

Reporting the Authority's Fund Financial Statements

The Authority uses governmental funds to report its operations. The fund financial statements begin on page 11. The Authority's only governmental fund is the general fund.

Governmental funds: The basic services that the Authority provide are reported in the governmental funds, which focus on how money flows into and out of these funds and the balances left at year-end that are available for spending. The governmental fund statements provide a detailed short-term view of the Authority's general governmental operations and the basic services that it provides. The information presented in the governmental fund helps readers determine whether there are more or fewer financial resources that can be spent in the near future to finance the Authority's programs. The governmental activities presented in the Statement of Net Position and the Statement of Activities is reconciled to the governmental funds in the Balance Sheet of the general fund.

Notes to the Financial Statements: The notes provide additional information that is essential to a full understanding of the data provided in the governmental-wide and fund financial statements. The notes to the financial statements can be found on pages 13-22 of this report.

Required Supplementary Information: In addition to the basic financial statements and accompanying notes, this report also presents a Budgetary Comparison Schedule for the General Fund that can be found on pages 23-24 of this report.

FINANCIAL ANALYSIS OF THE AUTHORITY

The following tables and exhibits present condensed information about the Authority's net position, revenues and expenses for fiscal year 2023 compared to 2022:

	As of June 30,	
	2023	2022
Current assets	\$ 1,160,810	\$ 1,095,311
Right-of-use assets	50,054	66,849
Capital assets, net	2,098	3,788
Total assets	1,212,962	1,165,948
Current liabilities and inflows	(8,195)	(10,269)
Lease liabilities	(50,054)	(66,849)
Total liabilities and deferred inflows	(58,249)	(77,118)
Net position:		
Invested in capital assets	2,098	3,788
Unrestricted	1,152,615	1,085,042
Total net position	\$ 1,154,713	\$ 1,088,830

Housatonic Resources Recovery Authority

Management’s Discussion and Analysis (Unaudited)

FINANCIAL ANALYSIS OF THE AUTHORITY (continued)

<u>Table 2</u>	For the Year Ended June 30,	
	2023	2022
Revenues		
Program revenues:		
Charges for services - user fees	\$ 494,250	\$ 490,909
Operating grants and reimbursements	315,295	228,054
	809,545	718,963
General revenues:		
Investment earnings and miscellaneous	5,263	(39,954)
Total revenues	814,808	679,009
Program expenses		
General government	748,925	592,014
Increase in net position	65,883	86,995
Net position - beginning	1,088,830	1,001,835
Net position - ending	\$ 1,154,713	\$ 1,088,830

Governmental Activities and General Fund

The Authority’s operations are accounted for as Governmental Activities. Net position of the governmental activities increased in 2023. MSW tonnage in the 2022-23 FY decreased to 142,494 tons from 146,011 tons. Revenues are based on a contracted MSW program fee of \$2.00 per ton.

Recycling tonnage for the HRRA member municipalities delivered to the Oak Ridge Transfer Stations, LLC (“Oak Ridge”) recycling center decreased by approximately 2.4% to 11,417 tons in 2022-23. Recycling revenue for 2022-23 was paid at \$5.00/ton.

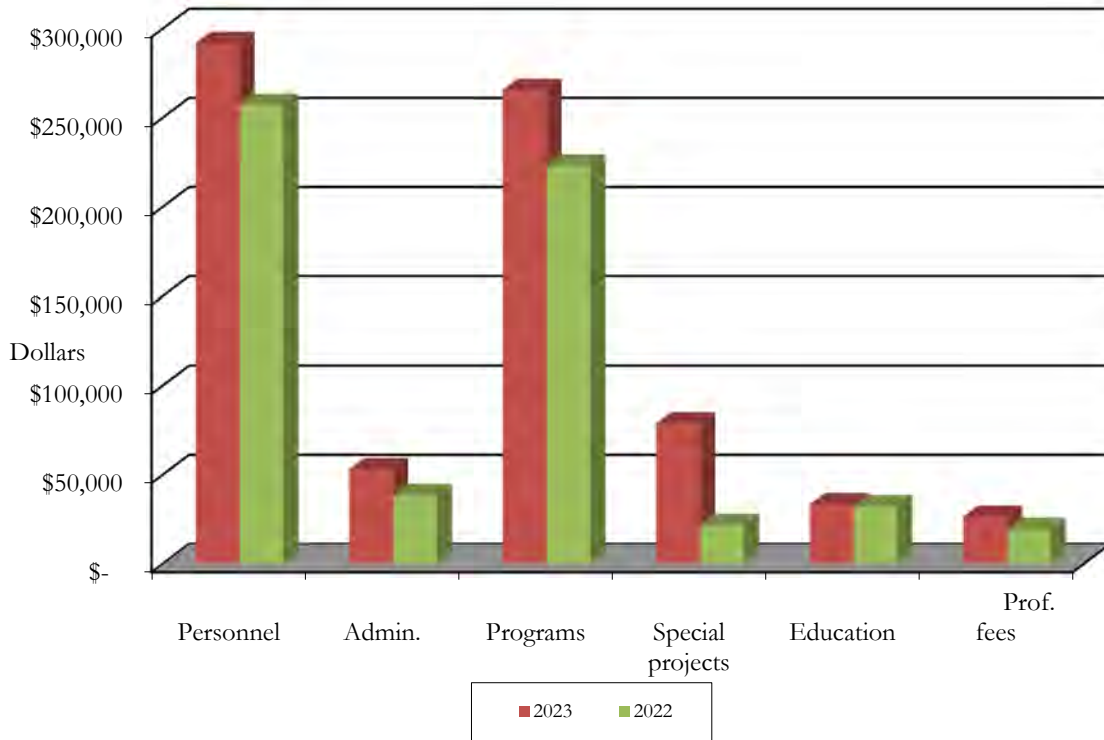
General revenues include net investment income totaling \$4,282. Total costs of governmental activities increased for the year ended June 30, 2023 from 2022 due to increases in staffing, administration, and special project grant expenses. Total expenditures in the General Fund were different from the total expenses in the Statement of Activities due to acquisition of capital assets and depreciation expense.

Housatonic Resources Recovery Authority

Management’s Discussion and Analysis (Unaudited)

FINANCIAL ANALYSIS OF THE AUTHORITY (continued)

Comparison of Expenses



General Fund Budgetary Highlights

Table 3 summarizes the changes in the budget and shows a comparison with the actual results.

	Original/Final		
	Budget	Actual	Variance
Revenues:			
Charges for services - user fees	\$ 450,500	\$ 494,250	\$ 43,750
Intergovernmental	240,000	201,381	(38,619)
Operating grants and reimbursements	152,000	113,914	(38,086)
Investment earnings and other	12,000	5,263	(6,737)
Total revenues	854,500	814,808	(39,692)
Expenditures:			
General government	844,001	747,235	96,766
Total expenditures	844,001	747,235	96,766
Excess of revenues over expenditures	\$ 10,499	\$ 67,573	\$ 57,074

Housatonic Resources Recovery Authority

Management's Discussion and Analysis (Unaudited)

FINANCIAL ANALYSIS OF THE AUTHORITY (continued)

Financial Ratios

The following financial ratios should be used to assess the financial stability of the Authority's Governmental Activities over an extended period. These ratios can indicate trends that the Authority administrators and its citizens may need to consider as they establish future budgets and set program and administrative fees.

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
Working Capital	\$ 1,153,000	\$ 1,085,000	\$997,800	\$898,400	\$774,800
Current Ratio	142	107	118	39.6	75.5

“Working Capital” is the amount by which current assets exceed current liabilities at a point in time. The “Current Ratio” which compares current assets to current liabilities, is an indicator of the ability to pay current obligations at a point in time. A ratio greater than 1 is a positive indicator.

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
Days in Operating Cash	439	451	427	479	405

“Days in Operating Cash” represents the number of days' normal operations could continue with no future revenue collection. The ratios of Working Capital and Days in Cash demonstrate a continuing ability to finance operations with cash.

CAPITAL ASSETS AND DEPRECIATION

At June 30, 2023, the Authority had \$12,556 invested in capital assets consisting of office equipment and furniture. These capital assets were purchased during the last three years. Depreciation for the current year is \$1,690.

Housatonic Resources Recovery Authority

Management's Discussion and Analysis (Unaudited)

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

The Authority established a fiscal year 2023-24 budget that included \$907,400 in revenues, and \$907,400 in proposed expenditures. Overall revenues are expected to be more than sufficient to finance the current year's operation.

Fiscal year 23-24 budgeted revenues increased over the final budget in 22-23 by \$52,900. Grants and donations increased \$81,993 to reflect a new Sustainable Material Management grant from the CT Department of Energy and Environmental Protection for the Town of Kent and for a Project Manager to oversee multiple SMM projects in the region. Hauler registration and permit fees slightly increased to reflect an increase in haulers in the region, the revenue increased from \$130,500 to \$135,000. Interest Income is expected to be the same. HHW revenue remained at \$240,000. HHW Revenue is a passthrough. The Oak Ridge MSW Program fee is expected to increase by \$7,000 due to an increase in tonnage from the addition of the new member towns. The recycling rebate increased from \$45,500 to \$47,500 to reflect the increase in tonnage from new membership.

Fiscal year 23-24 budgeted expenses increased over 22-23 by \$63,399. The most significant change in the 2023-2024 budget to expenditures is the pass-through grant expense for the SMM Project in Kent and Project Manager. There was a \$5,978 increase in salaries. The HRRRA hired a part-time public education coordinator and for both the Executive Director and the Administrative Assistant/Regional Recycling Coordinator received a 3% raise from 2022-23 to 2023-24.

Revenues for 2023-2024 are based on a contracted MSW program fee of \$2.00 per ton. MSW tonnage of 146,011 tons in fiscal year 2021-22 decreased to 142,494 tons in fiscal year 2022-23. The 2023-24 budget was based on a three-year average of 141,000 tons.

Recycling tonnage for the HRRRA member municipalities delivered to the Oak Ridge Recycling Center decreased from 11,697 tons in 2021-22 to 11,417 tons in 2022-23. The difference in revenue from 2021-22 FY to 2022-23 FY was a decrease of \$1,402.

CONTACTING THE AUTHORITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide the Housatonic Resource Recovery Authority, its member towns and cities and the citizens of those municipalities, with a general overview of the Authority's finances and to show the Authority's accountability for the money it receives. If you have questions about this report or need additional information, contact Jennifer Heaton-Jones, Executive Director for the Authority, Old Town Hall, 162 Whisconier Road, Brookfield, CT 06804. 203-775-4539 jennifer@hrra.org

Basic Financial Statements

Housatonic Resources Recovery Authority

Statement of Net Position---Governmental Activities

As of June 30, 2023

Assets:

Cash and cash equivalents	\$ 606,725
Investments	484,384
Accounts receivable	69,701
Right-of-use assets	50,054
Capital assets, net of depreciation	2,098
Total assets	<u>\$ 1,212,962</u>

Liabilities:

Accounts payable and accrued expenses	\$ 8,195
Lease liabilities	50,054
Total liabilities	<u>58,249</u>

Net Position:

Invested in capital assets	2,098
Unrestricted	1,152,615
Total net position	<u>1,154,713</u>
Total liabilities and net position	<u>\$ 1,212,962</u>

See accompanying notes to the basic financial statements.

Housatonic Resources Recovery Authority

Statement of Activities---Governmental Activities

For the Year Ended June 30, 2023

Program Activities	Expenses	Program Revenues		Governmental Activities
		Charges for Services - User Fees	Operating Grants and Reimbursements	
General Government	\$ -	\$ 494,250	\$ 113,914	\$ 608,164
Staffing	291,902	-	-	(291,902)
Household Hazardous Waste Expense	265,537	-	201,381	(64,156)
Professional services	26,336	-	-	(26,336)
Education	33,354	-	-	(33,354)
Grants special projects expense	78,776	-	-	(78,776)
Office expenses	26,375	-	-	(26,375)
Insurance	5,887	-	-	(5,887)
Miscellaneous	6,416	-	-	(6,416)
Contingency	9,900	-	-	(9,900)
Travel/mileage reimbursement	2,752	-	-	(2,752)
Depreciation	1,690	-	-	(1,690)
Total governmental activities	<u>\$ 748,925</u>	<u>\$ 494,250</u>	<u>\$ 315,295</u>	<u>60,620</u>
		General revenues:		
			Investment earnings, net	4,282
			Miscellaneous	981
			Total general revenues	<u>5,263</u>
			Change in net position	65,883
			Net Position---beginning of year	1,088,830
			Net Position---end of year	<u>\$ 1,154,713</u>

See accompanying notes to the basic financial statements.

Housatonic Resources Recovery Authority

Balance Sheet---Governmental Fund

As of June 30, 2023

	<u>General Fund</u>
Assets	
Cash and cash equivalents	\$ 606,725
Investments	484,384
Accounts receivable	69,701
Total assets	<u>\$ 1,160,810</u>
Liabilities and Fund Balance	
Liabilities:	
Accounts payable and accrued expenses	<u>\$ 8,195</u>
Total liabilities	<u>8,195</u>
Fund Balance:	
Unassigned	<u>1,152,615</u>
Total fund balance	<u>1,152,615</u>
Total liabilities and fund balance	<u>\$ 1,160,810</u>

Reconciliation of Governmental Fund Balance Sheet to Statement of Net Position:

Total fund balance of governmental fund	\$ 1,152,615
Add: Capital assets, net of depreciation	<u>2,098</u>
Total net position of governmental activities	<u>\$ 1,154,713</u>

See accompanying notes to the basic financial statements.

Housatonic Resources Recovery Authority

**Statement of Revenues, Expenditures, and
Changes in Fund Balance---Governmental Fund**

For the Year Ended June 30, 2023

	General Fund
Revenues	
Charges for services - User fees	\$ 494,250
Intergovernmental	201,381
Investment earnings, net	4,282
Operating grants and contributions	113,914
Miscellaneous	981
Total revenues	<u>814,808</u>
Expenditures	
Current:	
General Government	
Staffing	291,902
Household Hazardous Waste Expense	265,537
Professional services	26,336
Education	33,354
Grants special projects expense	78,776
Office expenses	26,375
Insurance	5,887
Miscellaneous	6,416
Contingency	9,900
Travel/mileage reimbursement	2,752
Total general government	<u>747,235</u>
Excess of revenues over expenditures	67,573
Fund balance--at beginning of year	1,085,042
Fund balance--at end of year	<u>\$ 1,152,615</u>

**Reconciliation of the Statement of Revenues, Expenditures, and Changes in
Fund Balance of Governmental Fund to the Statement of Activities:**

Net change in fund balance - governmental fund	\$ 67,573
Less: Depreciation expense on capital assets	(1,690)
Change in net position of governmental activities	<u>\$ 65,883</u>

See accompanying notes to the basic financial statements.

Housatonic Resources Recovery Authority

Notes to the Financial Statements

June 30, 2023

NOTE 1 - SUMMARY OF ACCOUNTING POLICIES

Reporting Entity

The Housatonic Resources Recovery Authority (the “Authority”) was created in July 1986 in accordance with the Connecticut General Statutes Chapter 103b, Municipal Resource Recovery Authorities. The Authority was established for the purpose of providing municipal solid waste and recycling management for the Housatonic Valley municipalities of Danbury, Bethel, Bridgewater, Brookfield, Kent, New Fairfield, New Milford, Newtown, Redding, Ridgefield, Sherman, and Weston. The Authority, a jointly governed organization created by the Housatonic Valley municipalities, is a regional authority governed by a twelve-member board comprised of the Chief Elected Officials and other representatives of the member towns and their appointed alternates.

The accompanying statements of the Authority have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. The financial statements include all organizations, activities, and functions that comprise the Authority. Component units are legally separate entities for which the Authority (primary entity) is financially accountable. Financial accountability is defined as the ability to appoint a voting majority of the organization’s governing body and either (1) the Authority’s ability to impose its will over the organization or (2) the potential that the organization will provide a financial benefit to, or impose a financial burden on, the Authority. Using these criteria, the Authority has no component units.

Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all the activities of the Authority.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segments are offset with program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to haulers, and program fees from municipal solid waste and recycling tip fees, and 2) operating grants and reimbursements from other governmental units as well as corporate grants for recycling education programs. Other items not included among program revenues are reported as general revenues. The major individual governmental fund of the Authority is the general fund, and it has been reported as a separate column in the fund financial statements.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Housatonic Resources Recovery Authority

Notes to the Financial Statements (continued)

June 30, 2023

NOTE 1 - SUMMARY OF ACCOUNTING POLICIES (continued)

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within sixty days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, under accrual accounting.

Revenues such as the per ton program and administrative fees paid by those collectors of municipal solid waste and recyclables within the HRRRA region who use any of the three MSW transfer stations and/or the regional recycling facility associated with the current fiscal period are all considered susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered measurable and available only when the Authority receives the cash. Grant revenues are considered measurable and available when earned which is based on expenditures for reimbursable type grants or upon award date for non-reimbursable type grants.

Fund Accounting

The Authority uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. The Authority uses only governmental funds.

Governmental Funds

Governmental funds are those through which most governmental functions typically are financed. Governmental funds reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purpose for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance.

The Authority reports the following major governmental fund:

General Fund – The General Fund is used to account for all the financial resources of the Authority except those required to be accounted for in another fund. The general fund balance is available to the Authority for any purpose provided it is expended or transferred according to the By-Laws of the Authority.

Housatonic Resources Recovery Authority

Notes to the Financial Statements (continued)

June 30, 2023

NOTE 1 - SUMMARY OF ACCOUNTING POLICIES (continued)

The financial statements of the Authority are presented in accordance with generally accepted accounting principles (GAAP). The Authority applies all relevant Governmental Accounting Standards Board (GASB) pronouncements.

The accounting and reporting framework and the more significant accounting principles and practices are discussed in subsequent sections of this Note. The remainder of the Notes is organized to provide explanations, including required disclosures, of the Authority's financial activities for the fiscal year ended June 30, 2023.

Budgets and Budgetary Accounting

Formal budgetary accounting is employed as a management control within the Authority for the General Fund. An annual operating budget is adopted each fiscal year in accordance with the Authority's By-Laws and amended as required. The General Fund budget is adopted on a modified accrual basis of accounting (GAAP), except that encumbrances and continued appropriations are treated as budgeted expenditures in the year of incidence of the commitment to purchase.

The Authority members are authorized to transfer budget amounts within line items as well as any supplemental appropriations that amend the total expenditures. During the year, some line-item transfers were necessary.

Revenues - Exchange and Non-Exchange Transactions

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on an accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the Authority, available means expected to be received within ninety days of the fiscal year-end.

Expenses/Expenditures

On an accrual basis of accounting, expenses are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable.

Housatonic Resources Recovery Authority

Notes to the Financial Statements (continued)

June 30, 2023

NOTE 1 - SUMMARY OF ACCOUNTING POLICIES (continued)

Cash and Cash Equivalents

The Authority's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition. All cash and cash equivalents are insured or collateralized with securities held by the pledging financial institution segregated from its other assets, in accordance with State Statutes.

Investments

The Authority invests excess cash in mutual fund accounts with a national financial institution. The Authority classifies this type of deposit as an investment for financial statement purposes. Investments are reported at fair value. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. See Note 2 for a discussion of fair value measurements.

Receivables

Receivables at June 30, 2023 consist of accounts receivable for Program Fees. All accounts receivable is deemed collectible in full, and therefore no allowance for doubtful accounts exists.

Capital Assets and Depreciation

Capital assets consist of office furniture and computer equipment reported in governmental-wide financial statements. All capital assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Donated assets, if any, are valued at estimated fair market value on the date donated. Depreciation of capital assets is computed and recorded by the straight-line method. Estimated useful lives of the depreciable capital assets are 5 years. Maintenance and repairs are recorded as expenses when incurred.

Deferred Outflows/Inflows of Resources

Deferred outflows of resources represent a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

Deferred inflows of resources represent an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

Leases

The Authority determines if an arrangement contains a lease at inception based on whether the Authority has the right to control the asset during the contract period and other facts and circumstances. The right-of-use assets represent the Authority's right to use the assets for the lease term, and the lease liabilities represent the Authority's obligations to make lease payments arising from the leases, both of which are recognized based on the present value of the future minimum lease payments over the lease term.

Housatonic Resources Recovery Authority

Notes to the Financial Statements (continued)

June 30, 2023

NOTE 1 - SUMMARY OF ACCOUNTING POLICIES (continued)

Net Position

Net position is the net effect of assets, deferred outflows of resources, liabilities, and deferred inflows of resources. Net position is reported as restricted when there are legal limitations imposed on their use by Authority legislation or external restrictions by other governments, creditors, grantors, laws, or regulations of other governments. The unrestricted component of net position is the net amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted component of net position.

Fund Balance Reporting

The Governmental Accounting Standards Board (GASB) Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* (GASB 54) define the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB 54 requires the fund balance amounts to be reported using the fund balance categories listed below:

1. *Non-spendable* - fund balance that is either (a) not in spendable form, or (b) legally or contractually required to remain intact.
2. *Restricted* - fund balance that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.
3. *Committed* - fund balance that can be used only for the specific purposes determined by a formal action of the members of the Authority (the Authority's highest level of decision-making authority)
4. *Assigned* - fund balance that is intended to be used by the Authority for specific purposes but does not meet the criteria to be classified as restricted or committed.
5. *Unassigned* - fund balance is the residual classification for the government's general fund and includes all spendable amounts not contained in the other classifications.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

Subsequent Events

Management has evaluated transactions and events that occurred through January 11, 2024, the date these financial statements were available to be issued, for recognition and/or disclosure in these financial statements. There are no events that require disclosure.

Housatonic Resources Recovery Authority

Notes to the Financial Statements (continued)

June 30, 2023

NOTE 2 - DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS

Deposits and investments consist of the following at June 30, 2023:

Cash in checking	\$ 589,531
Other deposit accounts	<u>17,194</u>
Total cash and cash equivalents	<u>\$ 606,725</u>
Investment in mutual funds	<u>\$ 484,384</u>
Total investments	<u>\$ 484,384</u>

Deposits

The Authority's deposits can include demand and savings accounts and certificates of deposit with Connecticut banks. The Authority policy adopts the State of Connecticut requirements that each depository maintains segregated collateral in an amount equal to a defined percentage of its public deposits based upon the bank's risk-based capital ratio.

Investments

The Authority's investments consist of shares or other interests in custodial arrangements or pools maintaining constant net asset values and in highly rated no-load open-end money market and mutual funds (with constant fluctuating net asset values) whose portfolios include obligations of the United States and its agencies, and repurchase agreements fully collateralized by such obligations. The Authority also invests in shares of the Connecticut Short-term Investment Fund.

Concentrations

The Authority does not have a formal investment policy; however, their practice has been to maintain a diversified portfolio to minimize risk of loss resulting from over-concentration of assets in a specific issuer.

Housatonic Resources Recovery Authority

Notes to the Financial Statements (continued)

June 30, 2023

**NOTE 2 - DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS
(continued)**

Custodial Credit Risk

Custodial credit risk is the risk that in the event of a bank failure, the Authority's deposits may not be returned to it. At June 30, 2023, the carrying amount of the Authority's deposits is \$589,531 and the bank balance is \$502,187. The bank balance was insured or covered by the assets of the financial institution at year-end.

The Authority had \$17,017 invested with the State of Connecticut Treasurer's Short - Term Investment Fund ("STIF"). The STIF is an investment pool of high quality, short-term money market instruments (under 60 days). The STIF is rated AAAM by Standard and Poor's. The STIF maintains a designated surplus reserve equal to one-tenth of one percent of the fund's value, until it reaches one percent of the value of all investments in the Fund. The funds in the reserve act as a general reserve against losses and are not held in a specific depositor's name. Currently the reserve contains in excess of \$95 million. Any losses experienced from a security default or a decline in the market value of a security will be charged against the reserve.

There is a risk that in the event of a failure of the counterparty to an investment transaction, the Authority will not be able to recover the value of its investment that is the possession of another party. At June 30, 2023, the Authority had \$484,384 invested in mutual fund accounts.

Fair Value Measurements

The Authority categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. The Authority has the following recurring fair value measurements as of June 30, 2023: Mutual funds of \$484,384 that are primarily invested in U.S. Treasury notes are valued using quoted market prices (Level 1 inputs).

NOTE 3 - PENSION PLAN

The Authority has established a Simplified Employee Pension Plan covering all employees. The Authority is required to contribute 7.5% of eligible employee's wages to the plan. Employees vest immediately in their accounts upon entrance into the plan. During the year ended June 30, 2023 the Authority contributed \$14,261 to the plan on eligible wages of \$190,900.

Housatonic Resources Recovery Authority

Notes to the Financial Statements (continued)

June 30, 2023

NOTE 4 - CAPITAL ASSETS AND DEPRECIATION

A summary of changes in capital assets is as follows:

	Balance				Balance
	July 1, 2022	Increases	Decreases		June 30, 2023
Furniture and equipment	\$ 12,556	\$ -	\$ -	\$ -	\$ 12,556
Accumulated depreciation	(8,768)	(1,690)	-	-	(10,458)
	<u>\$ 3,788</u>	<u>\$ (1,690)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,098</u>

NOTE 5 - RELATED PARTY TRANSACTIONS

During the year the Authority received a total of \$201,381 from the participating regional towns as a reimbursement for the operation of the Household Hazardous Waste Day events. All amounts invoiced were received.

The Authority also leases office space from the Town of Brookfield, one of its member towns. See Note 7 for more information on this office space lease.

NOTE 6 - COMMITMENTS

Service Agreements

On January 11, 2018, the Authority signed a Regional Solid Waste and Recycling Agreement with Oak Ridge to accept and dispose of municipal solid waste and recycling materials for the region. The Agreement is effective July 1, 2019, for a period of 10 years, with the right to extend this Agreement beyond the initial 10-year term for 3 separate additional 5-year periods. The Agreement includes all terms and fees related to the acceptance and disposal of municipal solid waste and recycling materials. The Recycling Program Fee paid to HRRA is \$5.00 per ton of recycling material delivered to the recycling facility. The MSW Program Fee paid to HRRA is \$2.00 per ton of HRRA MSW delivered to the transfer stations.

Housatonic Resources Recovery Authority

Notes to the Financial Statements (continued)

June 30, 2023

NOTE 7 - LEASES

The Authority has a lease for office space with the Town of Brookfield. The terms of the lease are as follows: 5 years commencing on October 1, 2021, for \$81,000 payable as \$1,350 per month each month thereafter through September 30, 2026. The Authority also has a lease for office equipment for a term of 39 months beginning October 2020. Minimum lease payments under this lease are \$196.92 per month. The remaining lease term of the office lease is 3.25 years, and the remaining lease term of the office equipment lease is .5 years. A discount rate of 4% was used to compute the present value upon adoption of the lease standard, GASB 87.

The value of the right-of-use assets as of June 30, 2023 was \$66,849 less accumulated amortization of \$16,795. As of June 30, 2023, the value of the lease liabilities was \$50,054. The Authority records the amortization and interest expense on these leases in the office expense line item of the budget.

Future minimum lease obligations of these minimum lease payments as of June 30, 2023, were as follows:

Year Ended June 30, 2024	\$ 17,382
2025	16,200
2026	16,200
2027	4,050
Total lease payments	<u>53,832</u>
Less: interest	<u>(3,778)</u>
Present value of lease liabilities	<u><u>\$ 50,054</u></u>

NOTE 8 - GRANT WITH USDA

The Authority has received grant awards from the U.S. Department of Agriculture Natural Resources Conservation Service (“USDA”) for a municipal composting initiative in the Town of Ridgefield. The award period for the first grant is September 21, 2021, to September 30, 2023, for \$72,657 in federal funds with \$25,610 in non-federal funds. The award period for the second grant is January 27, 2023, to February 13, 2025, for \$43,093 in federal funds and \$36,400 in non-federal funds.

During the year ended June 30, 2023 the Authority recognized \$79,214 in operating grant revenues and \$78,776 in special projects grant expense for this composting project.

Housatonic Resources Recovery Authority

Notes to the Financial Statements (continued)

June 30, 2023

NOTE 9 - CONCENTRATION OF RISK

A major portion of the Authority's revenues are derived from fees based on throughput in the recycling and municipal solid waste facilities. Declines in the levels of throughput in either facility or a negotiated change in the fee structure could adversely affect the Authority's ability to generate future cash flow from the HRRRA Service Agreements.

NOTE 10 - RISK MANAGEMENT

The Authority is exposed to various risks of loss related to public officials, torts, injuries to employees and acts of God. The Authority purchases commercial insurance for all risks of loss. The Authority has had no significant reduction in the coverage on the above insurance from the prior year. The Authority has not had any settlements on any insurance coverage in the current year or prior year.

The HRRRA Service Agreements require that Oak Ridge Transfer Stations, LLC and Oak Ridge Hauling, LLC indemnify the Authority and the municipalities from any and all damages and causes of action which may arise from a party's use or entrance into the Transfer stations.

NOTE 11 - FUND BALANCE POLICY

The Authority has a Fund Balance Policy to establish goals and provide guidance concerning the desired level of fund balance maintained by the Authority to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances.

In accordance with the policy, the fund balance will be reviewed by the Executive Committee every year that it is over 200% of the non-reimbursable expenditures for the prior year. Additionally, no part of the fund balance can be spent without the approval of the full authority.

It is the goal of the Authority to achieve and maintain an unassigned fund balance in the general fund at fiscal year-end of not less than 100% of annual operating expenditures. If the unassigned fund balance at fiscal year-end falls below the goal, the Authority shall develop a restoration plan to achieve and maintain the minimum fund balance.

Required Supplementary Information

Housatonic Resources Recovery Authority

Budgetary Comparison Schedule---General Fund

For the Year Ended June 30, 2023

	Original Budget	Amendments	Original/Final Budget	Actual	Variance Favorable/ (Unfavorable)
Revenues:					
Charges for services - User fees	\$ 450,500	\$ -	\$ 450,500	\$ 494,250	\$ 43,750
Intergovernmental	240,000	-	240,000	201,381	(38,619)
Investment earnings, net	12,000	-	12,000	4,282	(7,718)
Operating grants and contributions	108,907	43,093	152,000	113,914	(38,086)
Miscellaneous	-	-	-	981	981
Total revenues	<u>811,407</u>	<u>43,093</u>	<u>854,500</u>	<u>814,808</u>	<u>(39,692)</u>
Expenditures:					
General government					
Contingency	10,000	-	10,000	9,900	100
Education	35,500	-	35,500	33,354	2,146
Grants special projects expense	68,407	43,093	111,500	78,776	32,724
Household Hazardous Waste Expense	308,000	-	308,000	265,537	42,463
Insurance	6,675	-	6,675	5,887	788
Miscellaneous	7,800	-	7,800	6,416	1,384
Office expenses	27,370	-	27,370	26,375	995
Professional services	28,700	-	28,700	26,336	2,364
Staffing	305,456	-	305,456	291,902	13,554
Travel/mileage reimbursement	3,000	-	3,000	2,752	248
Total expenditures	<u>800,908</u>	<u>43,093</u>	<u>844,001</u>	<u>747,235</u>	<u>96,766</u>
Excess of revenues over expenditures	<u>\$ 10,499</u>	<u>\$ -</u>	<u>\$ 10,499</u>	<u>\$ 67,573</u>	<u>\$ 57,074</u>

See Independent Auditor's Report and notes to required supplemental information.

Housatonic Resources Recovery Authority

Notes to Required Supplementary Information

June 30, 2023

NOTE 1 - SUMMARY OF ACCOUNTING POLICIES

Budgets and Budgetary Accounting

Formal budgetary accounting is employed as a management control within the Authority for the General Fund. An annual operating budget is adopted each fiscal year in accordance with the Authority's By-Laws and amended as required. The General Fund budget is adopted on a modified accrual basis of accounting, except that encumbrances and continued appropriations are treated as budgeted expenditures in the year of incidence of the commitment to purchase and certain employee benefits are budgeted on the cash basis of accounting.

The Board is authorized to transfer budgeted amounts within line items, as well as any supplemental appropriations and appropriations of fund balance that amend the total expenditures. During the year, line-item transfers were not necessary. A supplemental appropriation was necessary to increase the budget for a grant to fund a special project.

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the General Fund. Encumbrances outstanding at year-end are reported as reservations of fund balance since they do not constitute expenditures or liabilities. There were no encumbrances outstanding at June 30, 2023.

Unencumbered appropriations lapse at the end of each fiscal year.

AMENDMENT 1 TO THREE-YEAR HOUSEHOLD HAZARDOUS WASTE COLLECTION PROGRAM AGREEMENT

This Amendment 1 to Three-Year Household Hazardous Waste Collection Program Agreement (this "Amendment") is entered into as of this 25 day of January, 2024 by and between those participating member municipalities of the Housatonic Resources Recovery Authority ("HRRRA"), a regional resources recovery authority located in Brookfield CT, that have executed this Agreement, hereinafter referred to jointly as the "Community," and MXI Environmental Services, LLC, (hereinafter "Contractor"), a New Jersey corporation.

Existing Agreement – Certain members of the Community and Contractor entered into that certain Three-Year Household Hazardous Waste Agreement Collection Program Agreement dated as of April 1, 2019 (as previously amended, and as further amended herein, the "Agreement"). The Agreement had a term from April 1, 2019 to March 31, 2022. The Agreement was subsequently informally extended for an additional year to March 31, 2023. Capitalized terms used but not defined herein shall have the meanings ascribed to them in the Agreement.

Extension – The parties agree that the Agreement shall be extended for an additional two (2) years until March 31, 2025. In addition, the parties agree that the Agreement shall be extended for two (2) additional successive one (1) year periods upon mutual agreement of the parties made on or around the end of the term hereof, as it may have been extended pursuant to the exercise of previous one (1) year extension.

Modifications – Contractor agrees to provide no fewer than 6 separate one day events at sites in the Community and dates as subsequently agreed to by Contractor and HRRRA. Contractor acknowledges and agrees that any resident of a member municipality can attend any one or more of such one day events.

Ratification – The Community and Contractor hereby ratify and confirm that the Agreement, as amended herein, is and shall remain in full force and effect (including without limitation the pricing for the service provided by Contractor, which shall continue to be as set forth in the RFP). By their signatures below, member municipalities of the Community that were not a party to the original Agreement hereby agree to all the provisions thereof, as modified by this Amendment.

Counterparts - This Agreement may be executed in counterparts, and all such counterparts shall be deemed to be one agreement.

(Signatures on following page)

**AMENDMENT 1 TO THREE-YEAR HOUSEHOLD HAZARDOUS WASTE
COLLECTION PROGRAM AGREEMENT**

IN WITNESS WHEREOF, the parties hereto execute this Amendment by their duly authorized representatives.

MXI Environmental Services, LLC

By:

Title:

Signature: _____

Date: _____

(Signatures continued on following two pages)

**AMENDMENT 1 TO THREE-YEAR HOUSEHOLD HAZARDOUS WASTE
COLLECTION PROGRAM AGREEMENT**

<p>Sponsor – Town of Bethel By: Dan Carter Title: First Selectman Signature: _____ Date: _____</p>	<p>Sponsor – Town of Bridgewater By: Curtis Read Title: First Selectman Signature: _____ Date: _____</p>
<p>Sponsor – Town of Brookfield By: Steve Dunn Title: First Selectman Signature: _____ Date: _____</p>	<p>Sponsor – City of Danbury By: Roberto Alves Title: Mayor Signature: _____ Date: _____</p>
<p>Sponsor – Town of Kent By: Martin Lindenmayer Title: First Selectman Signature: _____ Date: _____</p>	<p>Sponsor – Town of New Fairfield By: Melissa Lindsey Title: First Selectman Signature: _____ Date: _____</p>
<p>Sponsor – Town of New Milford By: Pete Bass Title: Mayor Signature: _____ Date: _____</p>	<p>Sponsor – Town of Newtown By: Jeff Capecci Title: First Selectman Signature: _____ Date: _____</p>

**AMENDMENT 1 TO THREE-YEAR HOUSEHOLD HAZARDOUS WASTE
COLLECTION PROGRAM AGREEMENT**

<p>Sponsor – Town of Redding By: Julia Pemberton Title: First Selectman Signature: _____ Date: _____</p>	<p>Sponsor – Town of Ridgefield By: Rudy Marconi Title: First Selectman Signature: _____ Date: _____</p>
<p>Sponsor – Town of Roxbury By: Patrick Roy Title: First Selectman Signature: _____ Date: _____</p>	<p>Sponsor – Town of Sherman By: Don Lowe Title: First Selectman Signature: _____ Date: _____</p>
<p>Sponsor – Town of Weston By: Samantha Nestor Title: First Selectman Signature: _____ Date: _____</p>	<p>Sponsor – Town of Wilton By: Toni Boucher Title: First Selectman Signature: _____ Date: _____</p>