



**Regional Recycling Task Force Meeting**  
**Thursday, June 13, 2024**  
**10:30 a.m.**

**Brookfield Town Hall**  
**100 Pocono Road, Brookfield, CT 06804**  
**Room 133**

**MINUTES**

**In Attendance**

J. Baum called the meeting to order at 10:30 a.m. In attendance were K. Hebert (BE), A. Dinho (BW), D. Ongaro (BK), F. Capodilupo (DA), R. Osborne (KE), S. Von Holt (NM), P. Silva (RE), T. Carlson (RI), J. Patterson (RX), S. Stauffacher (RX), J. Fascitelli (WI), Z. Kmietek (Oak Ridge), J. Heaton-Jones (HRR), and J. Baum (HRR).

**Approval of Minutes**

**Motion** by A. Dinho, second by A. Miles to approve the minutes of March 21, 2024, as presented.

**Vote:** All in favor.

**Year in review – Recycling Coordinator Survey**

J. Baum shared that a survey was emailed to the RRTF members for feedback on support from the HRR and requested the surveys be completed by July 12<sup>th</sup>.

**School waste and recycling audits**

J. Baum shared that HRR staff assisted the Brookfield Board of Education and PTO with cafeteria waste audits. The data will be used to develop recycling goals for the 2024-25 school year.

HRR staff are available to conduct school waste audits for all HRR municipalities. J. Baum requested that recycling coordinators share this information with local school administrators.

**CT Recyclers Coalition – Recycling Education Sessions WIWO/Upcoming Organics**

J. Heaton-Jones reviewed the CRC recycling education sessions recently held on paper, glass, and contamination and hard to manage material.

- J. Fascitelli complimented the organization of the different sessions, focusing on one topic at a time.
- S. Von Holt suggested in-person training classes.
- J. Patterson suggested additional time for questions and answers

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**HOUSATONIC RESOURCES RECOVERY AUTHORITY**  
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### **Annual Municipal Recycling Goals**

J. Baum stated that a majority of the municipal recycling coordinators have completed, or nearly completed, the annual municipal recycling checklist. HRRRA staff will schedule meetings with the recycling coordinators to review the data and prepare goals for the 2024-25 fiscal year.

J. Patterson inquired about the topic of source separation with contractors as part of the municipal checklist.

A discussion ensued on source separation and repurposing construction and demolition material.

J. Heaton-Jones shared the Northeast Recycling Council (NERC) maintains archives on construction salvage.

RRTF members and volunteers, P. Silva, J. Patterson, S. Stauffacher, T. Carlson, S. Von Holt, volunteered to assist with collecting information from NERC regarding construction salvage. The data will be compiled into a guide to share with municipalities, residents, haulers, and contractors.

### **Trex community recycling challenge**

J. Baum presented the details of the TREX Recycling Challenge as a potential opportunity for a municipal recycling and waste reduction goal for the 2024-25 fiscal year.

### **Municipal recycling program updates from Recycling Coordinator/Representative**

P. Silva shared the transfer station is now accepting credit/debit cards.

### **Items to be raised by members**

J. Patterson presented materials to confirm if they go into recycling or trash.

### **Adjournment**

**Motion** by Alan second by S. Stauffacher to adjourn the meeting. **Vote:** All in favor. The meeting was adjourned at 11:31 a.m.