



HOUSATONIC RESOURCES RECOVERY AUTHORITY

Thursday, January 23, 2025, 10:30 a.m.

Newtown Municipal Center
3 Primrose Street, Newtown CT 06470

AGENDA

1. Call to order, determination of quorum, pledge of allegiance.
2. Public comment
3. Chairman and members' comments
4. Director's and tonnage reports **(Attachment A - p.1)**
5. Administrative approvals
 - a. *Minutes of July 25, 2024 **(Attachment B - p.26)**
 - b. *Financial statements through December 31, 2024 **(Attachment C - p.28)**
6. Old business
 - a. Beyond 2029 Subcommittee Update
7. New business
 - a. *2023-24 FY HRRR audit **(Attachment D - p.33)**
 - b. *2025 Meeting Dates **(Attachment E - p.65)**
 - c. *2025 HHW Dates **(Attachment F - p.66)**
 - d. *HRRR 2025 Legislative agenda **((Attachment A - p.9)**
 - e. *Proposal - HRRR lobbyist for 2025 year
 - f. *Review and discuss Hauler letter – complaint **(Attachment G - 67)**
8. *Adjournment

**Possible action items*

- cc: HRRR members and alternates
Town clerks and FOI list

**HRRA Director's Report
January 23, 2024 HRRA Meeting**

MSW and Recycling Tonnage Summary Report through December 31, 2024

- MSW tonnage to date is currently **104%** for the FY, compared to **104.6%** the same month last year.
- Total MSW tonnage for the 2024 calendar year was 149,329 compared to 143,006 ton in 2023
- Recycling tonnage to date is **104%** for the FY and **96.5%** compared to the same month last year.
- Total Recycling tonnage for the 2024 calendar year was 11,739 compared to 11,253 tons in 2023.
- Glass collected from March 2019 to date **4,442,760 lbs. / 2221 tons.**

Detailed tonnage reports are attached to the agenda packet.

Meetings and Activities Recap from January 2024 to December 2024

The beginning of January 2024 was spent meeting several of our new Chief Elected Officials and introducing them to the HRRA.

Staff attended numerous meetings on upcoming legislative proposals.

J. Heaton-Jones met with J. Decker from Oak Ridge to review concerns at the Ridgefield Recycling Center and Transfer Station.

T. Carlson (SMM Project Manager) has been working with Bethel, Kent, and Newtown to move their SMM pilot programs towards a permanent solution.

J. Heaton-Jones met with Rob Philips, Executive Director of NWHCOG, to discuss a partnership with the HRRA as they look to develop their own RRA.

J. Heaton-Jones attended a Tire EPR Stakeholder meeting at CT DEEP at the end of January. The department reviewed the bill and the requirements for submitting a plan. J. Heaton-Jones represented the HRRA's perspective and how the current practice of disposing of tires negatively impacts municipalities financially and the implementation of the plan must include and ensure that future end-of-life management will provide easy, convenient disposal at no cost to municipalities.

J. Baum submitted the final report to the USDA for the first USDA grant for the Ridgefield solar powered ASP composting system. The USDA accepted the report and the request to obtain all the equipment purchased under the grant, which included the \$50,000 skid steer. The second USDA grant is still active.

J. Heaton-Jones provided a trash talk presentation in Redding at the end of January that was well attended.

Staff have been working with the Town of Weston to implement the 9th food scraps recycling drop-off program in the region. The program is scheduled to launch March 2nd.

Throughout the year staff facilitated monthly transfer station operators' meetings covering the following items.

- Improved signage for textiles bins
- Shredded Paper collection containers for residents' convenience. No charge to the towns.
- Hazardous waste events, date, locations, signage and flyers for what residents can bring.
- Improving point of sale systems for transfer stations that require payment.
- Access to EPR programs that include Mattresses, E-Waste, Paint, Cylinders, Tires
- Defining Bulky Waste vs MSW
- Cooking Oil dropoff resources
- Improving and supporting food scrap recycling programs
- Providing public education material and reviewing the WIWO guides
- E-Waste training and re-training for all operators
- Staff supported TS operators in all general areas of concern regarding collection of any and all material types and questions from the public.

Staff worked with the Town of Weston to implement the 9th food scraps recycling drop-off program in the region. The program launched on March 2nd 2024.



Staff attended the CT Compost Conference. J. Heaton-Jones presented HRRA's work over the past 10 years and the success of the Ridgefield ASP composting system.

J. Heaton-Jones continues to be involved in NERC, the NAHAMMA northeast chapter, the CT Recyclers Coalition, the Product Stewardship Institute board, the Recycle CT Foundation board.

Staff attended the CRC biweekly What's IN What's OUT webinar series provided in the spring.

Staff presented the Ridgefield ASP project to the USDA on March 27th.

J. Heaton-Jones attended the spring NERC conference in King of Prussia Pennsylvania. The conference focus was “Building Dynamic Solutions”

The Director met with J. Decker and S. Barry of Oak Ridge at the Ridgefield transfer station to review ongoing concerns about the buildings and operations of the facility.

A full report of the SMM projects are attached to the directors report.

The HRRRA took part in the New York Metropolitan Transportation Council (NYMTC) waste study. The NYMTC is leading a comprehensive study to evaluate the challenges and opportunities associated with the movement of municipal solid waste (MSW) and construction and demolition (C&D) debris across the region covered by the ten metropolitan planning organizations (MPOs) and Councils of Government (COGs) across the multi-state New York City metropolitan region (including Western Connecticut) that comprise the Metropolitan Area Planning Forum (MAP Forum). The study was recommended by the Moving Forward Regional Transportation Plan adopted by NYMTC in 2021 and will be undertaken by a team of consultants assembled by the Center for Advanced Infrastructure and Transportation (CAIT) at Rutgers, the State University of New Jersey.

Met with staff of WestCOG regarding their work to assist the non-Regional Waste Authority (RWA)-affiliated communities in the WestCOG region. Although it is unknown if there is interest from the five non-RWA communities, they are researching what options there are, including the possibility of the communities becoming HRRRA members, or members of another regional waste authority.

J. Heaton-Jones had the opportunity to tour the newly rebuilt Material Recovery Facility in Shelton that the regions recyclables go to to be sorted, bailed and sold. The facility at the time was just running test batches.

The Beyond 2029 Sub-committee began meeting in 2024 to discuss the future of material management for the region beyond the current contract.

Staff attended the annual CT Recyclers Coalition conference in Hartford in early June. The theme of the event was the State of Material Management in 2024.

The Regional Recycling Task Force began a more comprehensive plan for education and training for the region’s Recycling Coordinators. The Task Force toured Urban Mining and many members participated in the CRC’s webinar series on What’s In / What’s OUT. The Task Force is now led by J. Baum. Recycling Coordinators have been asked to submit the municipalities Annual Municipal Recycling Goals for 2024-25 and provide an update to the group at the next meeting. The next educational tour for the group is Take2 the regions E-Waste Recycler taking place in February 2025.

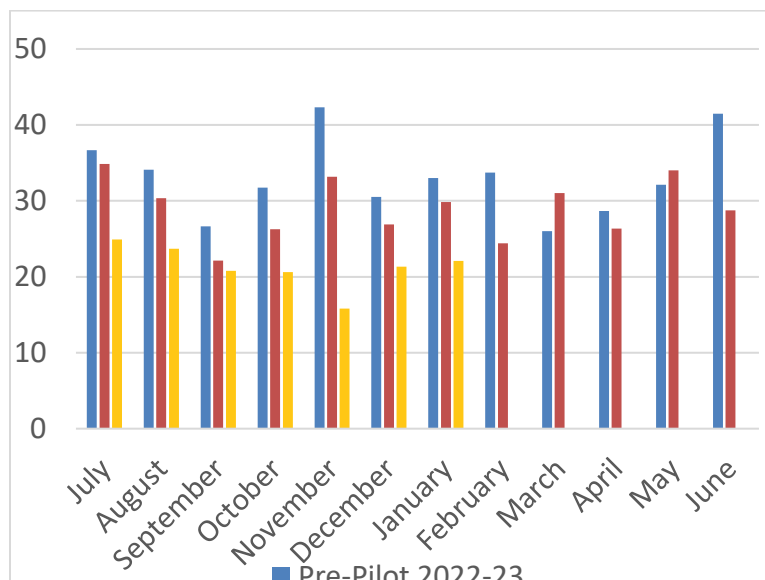
Much of July and August was spent registering and permitting the HRRRA haulers. There was a total of 84 businesses that registered to operate in the HRRRA in 2024-25. A total of 481 trucks are reported to be operating in the region. The HRRRA permitted 298 trucks to access the regions three HRRRA transfer stations. Registration and permit fees have remained flat since 2015.

HRRRA Staff provided members of WestCOG and Sustainable CT a tour and presentation of the Ridgefield ASP Composting site.

J Heaton-Jones provided a presentation to the NHCOG in preparation for their request to have 11 members of the COG join the HRRRA.

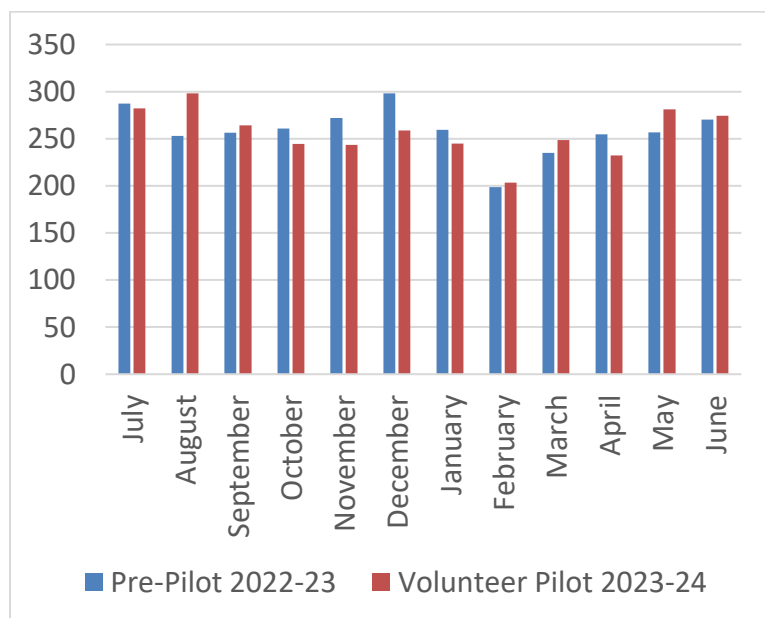
T. Carlson and J. Heaton-Jones have been meeting bi-weekly with the Newtown Recycling Ad Hoc Committee since July to develop a strategy and plan to move towards a permanent plan for Pay-As-You-Throw at their transfer station.

Kent voted to move to a permanent program in June of 2024.



Kent experienced a 48.83-ton reduction

- Transfer Station Permittees 677 users.
- The Kent BOS voted to implement a permanent PAYT program in June of 2024.
- Since the start of the permanent PAYT program they have seen a 34% reduction in MSW from the pre-pilot year.
- They have collected over 43 tons of food scraps since the implementation.



Newtown experienced a 92.17-ton reduction

- Newtown is in the processes of moving to a permanent program to start July 1, 2025
- Their Recycling Ad Hoc Committee has been meeting for over a year, with full support of all the town boards.
- Newtown saw a reduction of 92 tons during their first pilot year (note the pilot was not mandatory)
- They will be switching to a Town Branded Blue Bag for their permanent program
- Newtown already had an established organics program that started in 2015.

After 10 years of working on organics diversion we are still striving to improve and challenge ourselves. We are building out more collection capacity and access for all residents 24/7. We listened to our residents who often feel that the transfer station drop-off programs are limited due to operating hours or distance from the center of town.

The HRRR purchased 20 MetroSTOR containers that will be placed strategically throughout the region in March 2025. The HRRR region is moving away from relying on commercial processing and building out regional municipal processing capacity at transfer stations. This saves significantly on transportation and disposal. Newtown has completed the construction of their ASP system paid for by the SMM grant funding and we are waiting to hear from two other grants to support additional processing capacity in Kent and Bethel in 2025.

To address the population of folks who still want to home compost we continue to provide Composting 101 classes and will have a spring distribution of composters as we have done for many years. The HRRR in Partnership with New England Compost of Danbury is planning a full day workshop in February on building and operating a municipal composting system.



The HRRR conducted a special meeting on July 25, 2024 to consider the request to negotiate with Barkhamsted, Canaan, Colebrook, Cornwall, Goshen, New Hartford, Norfolk, North Canaan, Salisbury, Sharon, and Winsted/Winchester to join and merge with the HRRR.

The Chairman shared with the towns that the HRRR is not currently in a position to consider the request and proposal of the eleven towns joining the HRRR at this time. There were too many unknown factors for a path forward. The Authority's concerns included the HRRR's own supply contracts beyond the 2029 contract with Oak Ridge, the condition of the Wheelabrator WTE plant, the status of the

Torrington transfer station, and the unknown logistics of where material would go with an expanded geographical footprint. The HRRA does not want to hold the northwest hill towns from moving forward with finding a solution. The Chairman offered to partner and provide advocacy at the state level to address the state's waste crisis. The Chairman offered comments from guest. J. Speck and D. Jerram expressed their gratitude for the consideration and would like to keep the dialog open.

HRRA Staff spent significant time in 2024 administrating and applying for grants on behalf of members.

The USDA grant the Authority received for the Town of Ridgefield's ASP project came to a close and the final report is due in February. The CT DEEP SMM grants that support the Towns of Bethel, Kent, and Newtown to implement Pay-As-You-Throw programs were extended and given additional funding. There are more details about those projects under the SMM Project Managers report.

In August and September staff applied for a USDA Composting and Food Waste Reduction (CFWR) grant. The title of the project was "Demonstrating regional networking of food recovery & composting creates sustainable community waste solutions while improving local soil quality." This grant was mostly focused on funding for the Town of Bethel to build an ASP Composting site. The grant was not awarded.

J. Heaton-Jones began work with Legal Council to draft sample language for municipalities to use in their local ordinances to align member towns with enforcement language and updated by-law language. This is work still in progress.

In mid-September Gold Seal Industries presented a municipal solid waste solution to the Executive Director. The meeting resulted in several additional meetings with the Town of Newtown who was open to providing a site location. Nothing of substance has come since and the funding mechanism for the project was not followed through from the state.

J. Heaton-Jones attended the national NAHMMA Conference in late September.

Throughout October the Executive Director worked closely with the Town of Ridgefield to enhance services for residents at their transfer station, adding containers for Bulky Waste and C&D. In addition, the E.D directed the town to make changes to their scrap metal collection system and adjust rates to capture more revenue to cover operating costs for the Town. The results have been positive.

In early October the Executive Director took part in an invitational only summit in Kansas City hosted by the Recycling Partnership. The Recycling Partnership is a team of experts, practitioners, and thought leaders who are deeply invested in protecting our natural resources, creating more sustainable communities, and building a better recycling system. They work alongside communities, companies, and policymakers to enact meaningful change across the entire recycling industry. The Executive Director came away with fresh and innovative ideas on how to continue to provide meaningful support to HRRA member towns in an always evolving industry.

In mid-October the Director took part in a stakeholder meeting to review and discuss the Connecticut Tire Stewardship Program Plan. The plan has since been submitted to the state department for approval. Comments from the public are due February 7th, 2025.

The following is a report on the calendar year of HHW events from April to November.

The first 2024 HHW event took place at Danbury Public Works on Saturday April 6th. There were 890 cars processed, and the cost of disposal was \$53,088.50

Car count by municipality of the Danbury HHW Event.

BE	BW	BK	DA	KE	NF	NM	NE	RE	RI	RX	SH	WE	WI
73	6	48	342	7	63	22	110	55	93	10	4	14	43

The May 2024 HHW event took place at Newtown Public Works on Saturday May 11th. There were 712 cars processed, and the cost of disposal was \$45,995. There was participation from all 14 member towns.

Car count by municipality of the Newtown HHW Event.

BE	BW	BK	DA	KE	NF	NM	NE	RE	RI	RX	SH	WE	WI
41	6	33	46	1	42	18	424	39	23	10	4	18	11

The June 2024 HHW event took place at Bethel High School on Saturday June 22nd. There were 640 cars processed, and the cost of disposal was \$38,274. There was participation from 13 member towns.

Car count by municipality of the Bethel HHW Event.

BE	BW	BK	DA	KE	NF	NM	NE	RE	RI	RX	SH	WE	WI
181	13	38	73	0	34	20	81	69	61	5	5	20	38

The September 2024 HHW event took place at Ridgefield High School on Sept. 7th. There were 839 cars processed, and the cost of disposal was \$58,913. There was participation from all 14 member towns.

Car count by municipality of the Ridgefield HHW Event.

BE	BW	BK	DA	KE	NF	NM	NE	RE	RI	RX	SH	WE	WI
38	2	26	48	1	30	9	46	47	484	3	1	28	72

The October 2024 HHW event took place at New Milford John Pettibone Community Center on Saturday Oct. 5th. There were 865 cars processed, and the cost of disposal was \$57,782. There was participation from all 14 member towns.

Car count by municipality of the New Milford HHW Event.

BE	BW	BK	DA	KE	NF	NM	NE	RE	RI	RX	SH	WE	WI
17	23	81	33	19	33	406	26	7	17	39	69	5	4

The November 2024 HHW event took place at Brookfield High School on Saturday Nov. 2nd. There were 685 cars processed, and the cost of disposal was \$41,197. There was participation from all 14 member towns.

Car count by municipality of the Brookfield HHW Event.

BE	BW	BK	DA	KE	NF	NM	NE	RE	RI	RX	SH	WE	WI
44	16	254	75	5	31	68	98	16	34	12	7	10	12

J. Heaton-Jones provided municipalities in early January with HHW FY historic data to aid in planning 2025-26 municipal budgets.

At the end of October, the Executive Director began discussions with a commercial solar panel recycler to negotiate services for member towns. This is an ongoing project and will be presented to the Authority in February. There is a growing need for end-of-life management for residential solar panels in the region. Currently there are no available resources for residents to dispose of spent solar panels.

At the end of October HRRA staff provided an Annual Municipal Recycling Reporting meeting to review and support towns in submitting their individual AMRR.

J. Heaton-Jones attended the Northeast Recycling Council annual conference in New York. She participated in the panel discussion “Power of Participation” Successful Engagement Strategies from State Recycling Campaigns. She also facilitated a round table discussion on glass recycling.

In December, staff applied for both the CT DEEP MMI Grant and the EPA Solid Waste Infrastructure for Recycling (SWIFR) Grants for Political Subdivisions of States and Territories EPA-I-OLEM-ORCR-24-05

The EPA grant project title was “Demonstrating regional collaboration can create a sustainable material management solution within a complex waste system” it had a regional focus demonstrating food waste can be managed locally, municipal solid waste can be diverted and repurposed, and contamination in mixed recycling can be reduced while addressing the barriers that come with both rural and urban areas.

The DEEP grant covered projects for Kent, Ridgefield, Wilton and then a large regional vision to support the new satellite organics collection containers.

Important Dates

- The next Full Authority Meeting is scheduled for **Thursday, February 27, 2025**

HRRA Meeting Dates for 2025

Thursday, January 23, 2025 – 4th Thursday of January

Thursday, February 27, 2025 - 4th Thursday of February

Thursday, April 24, 2025 - 4th Thursday of April

Thursday, June 26, 2025 - 4th Thursday of June

Thursday, September 25, 2025 - 4th Thursday of September

Thursday, November 13, 2025 – 2nd Thursday of November

HRRA Regional Household Hazardous Waste Event Dates for 2025

Saturday, April 5 – Danbury Public Works

Saturday, May 10 – Newtown Public Works

Saturday, June 21 – Bethel High School

Saturday, September 6 – Weston Public Works

Saturday, October 4 – New Milford Pettibone Community Center

Saturday, November 1 – Brookfield High School

2025 Legislative Session Proposed Bills – to be discussed at January 23rd HRRRA Meeting

SB0009 - AN ACT CONCERNING THE ENVIRONMENT, CLIMATE AND SUSTAINABLE MUNICIPAL AND STATE PLANNING - To provide municipalities certain authorities concerning climate resiliency efforts.

SB00083 - AN ACT CONCERNING THE USE OF NIP BOTTLE PAYMENTS BY MUNICIPALITIES. Section 22a-244b of the general statute be amended to require municipalities to utilize nip bottle payments only for the remediation of litter, rather than reducing the generation of solid waste. **Statement of Purpose:** To provide that nip bottle payments to towns may be used only for litter remediation, not solid waste generation reduction.

SB646 - AN ACT AUTHORIZING MUNICIPALITIES TO PROHIBIT THE SALE OF PLASTIC NIP LIQUOR BOTTLES. That the general statute be amended to authorize municipalities to prohibit the sale of plastic nip liquor bottles by a vote of their legislative body. **Statement of Purpose:** To allow municipalities to prohibit the sale of plastic nip liquor bottles through a vote of their legislative body.

HB5235 - AN ACT PROHIBITING THE SALE OF SMALL BOTTLES OF ALCOHOLIC LIQUOR. That the general statute be amended to prohibit the sale of any bottle of alcoholic liquor that is fifty milliliters or less in volume. **Statement of Purpose:** To prohibit the sale of any bottle of alcoholic liquor that is fifty milliliters or less in volume.

HB5017 - AN ACT CONCERNING PARTICIPATION IN THE TIRE STEWARDSHIP PROGRAM BY TIRE RETAILERS That the general statutes be amended to require tire retailers to participate in the state's tire stewardship program. **Statement of Purpose:** To require tire retailers to participate in the tire stewardship program.

HB5019 - AN ACT ESTABLISHING EXTENDED PRODUCER RESPONSIBILITY FOR CONSUMER BATTERIES. To establish an extended producer responsibility program for consumer batteries sold and distributed in the state. **Statement of Purpose:** To establish an extended producer responsibility program for consumer batteries sold and distributed in the state.

HB5133 AN ACT CONCERNING MUNICIPAL FOOD SCRAP RECYCLING PROGRAMS. That the general statute be amended to require the Department of Energy and Environmental Protection to establish a grant program to pay for a mandatory program for the recycling of food scraps in each town. **Statement of Purpose:** To establish a grant program to assist towns with diverting food scraps from the waste stream.

HB5136 AN ACT ESTABLISHING AN EXTENDED PRODUCER RESPONSIBILITY PROGRAM FOR SOLAR PANELS. That the general statute be amended to establish an extended producer responsibility program for solar panels. **Statement of Purpose:** To provide for the safe and responsible disposal of solar panels.

HRRA Education Report January 2025

School Programs

Visited:

- T. Thornton conducted 20 School visits for 45 Trash Talks from September to January 2, 2025 (See chart)
- T. Thornton and T. Carlson conducted a waste audit at East Ridge Middle School, Ridgefield – staff will be presenting results and Trash Talks to students in January.
- 14 Trash Talks were conducted to introduce Brookfield Public School students to their new cafeteria recycling program with sorting stations (liquids, recycling, trash and stacking trays). The new programs began January 6th. This is the result of the waste audits conducted in June 2024.

Planned:

- 8 additional schools scheduled for January and February 2025 in Danbury, Roxbury, Bridgewater, Kent, New Milford, Newtown and Ridgefield

Transfer Station Visits

Visited:

- Danbury Mom & Pop – October 12th and November 16th

Planned:

- Will begin to plan transfer station visits again for the spring.

Community Programs

Planned:

- Global Day of Engagement – Saturday January 25, 2025 at New Milford Library.
- Newtown Indoor Farmers Market – Tuesday, February 4th.
- Danbury/New Fairfield Women's Club – March 18th.
- Will be reaching out to town libraries for programs this calendar year.
- Will be reaching out to attend community events in spring.

Billboard Contest

The contest closed on November 15th. We have collected all 1st place entries from all 14 towns for the 18th Annual Billboard Contest Regional Judging in January.

Mark your calendars for the 18th Annual Billboard Awards Ceremony – April 30, 2025!

Social Media

- T. Thornton continues to make at least 2 posts per week.
- Towns are encouraged to follow HRRA on social media and reshare posts that they are tagged in or any HRRA posts. Wilton at this time is the only town not following the HRRA.

EDUCATION PROGRAMS – SEPTEMBER 2024 THRU JANUARY 2, 2025						
Town	School	# Schools	# Classes	# Students	# Teachers	# Presentations
Brookfield	Whisconier Middle School	1		592		2
	Candlewood Lake Elementary	1	51	1100	51	6
	High School	1		860		2
Danbury	Ellsworth Avenue (5th)	1	4	96	4	2
	Shelter Rock (3rd)	1	5	105	5	1
	King Street Primary	1	5	120	8	1
	Stadley Rough	1	4	85	4	2
	Shelter Rock (5th)	1	4	100	4	1
	Park Avenue	1	5	112	5	1
	Morris Street	1	3	66	4	1
New Fairfield	Meeting House Hill	1	5	126	11	1
New Milford	Sara Noble Inter. School	1	12	259	21	2
Newtown	Sandy Hook (Grades 1,2,3)	1	10	208	10	3
Ridgefield	Ridgebury Elementary (5th)	1	3	64	3	3
Sherman	Sherman School (5th)	1	1	13	1	1
Weston	Hurlbutt Elementary	1	19	378	31	3
	Weston Intermediate	1	22	474	22	3
	Weston Middle School	1	20	5412	57	3
	Weston High School (9th)	1		200		1
Wilton	Seven Acres Montessori	1	4	60	5	2
		20	177	10,430	246	45
		Schools	Classes	Students	Teachers	# Presentations

Recap of SMM Grant Activities Since Last Report (June 27, 2024)

Bethel SMM Project

Bethel was originally granted \$42,500 from a CT DEEP Sustainable Materials Management grant to begin July, 2023.

Upon successful completion of the 12 month pilot program, Bethel requested additional funds to continue the pilot and start building infrastructure to make food scraps recycling service a self-funding, sustainable permanent program. On September 13, 2024, CT DEEP approved an additional \$24,950 in grant funds, amending the original contract and extending the deadline to October, 2025.

Bethel residents using the transfer station have diverted a total of 38,703 lbs (19.35 tons) of food scraps. Participation continues to increase at a slow, but steady pace diverting $\frac{3}{4}$ of a ton of food scraps per month at pilot start to an average of 1 $\frac{1}{4}$ tons per month for 4th quarter 2024.

HRRA continued public outreach in collaboration with Sustainable Bethel for tabling at town events such as Food Truck Fridays, Bethel Shop N Stroll, Bethel's Farmers Market and onsite at the Transfer Station. Trash Talk presentations incorporating promoting the food scraps program were given at the Library and Garden Club

In the Spring, Bethel will offer FREE finished compost to participants in the program. Town of Ridgefield and Town of Newtown are assisting by providing the compost at no cost to Bethel. Residents see the FREE compost as a perk of the program and have already started to inquire at the Transfer Station when the dates for distribution will be.

In December, Bethel Board of Selectman voted to revise their pricing of the compost recycling program in line with the UBP model for MSW at the Transfer Station. Once a new dedicated scale for the food scraps program has been installed, residents will pay \$.10/lb at drop off instead of the \$1 flat fee charged during the pilot. Project Manager has been involved in several meetings with Mettler Toledo on scale configurations.

HRRA pursued additional funding thru applications for a USDA grant, a CT DEEP Material Management Infrastructure grant and an EPA grant. If awarded, additional funding will be used to put an in-vessel composter in Bethel that will allow the food scraps to be processed within the municipality, eliminating the expense of transportation. Additionally finished compost will be available not only to program participants, but also other municipal departments, community gardens, garden clubs and schools. Bethel would become the third HRRA municipality proving the concept of sustainable, municipal processing of the single largest component of household garbage.

Kent SMM Project

Town of Kent Sustainable Materials Management pilot launched July 12, 2023 with \$55,400 in grant funding. Pilot results were exceptional and garnered a second round of funding from CT DEEP. On 9/14/2024, \$24,950 was awarded to assist with the permanent implementation of the piloted unit-based-pricing model for MSW and the well received new food scraps recycling program.

Kent has diverted 84,928 lbs (42.45 tons) of food scraps from the waste stream. All food scraps continue to be transported to New England Compost in New Milford.

For the period July – December, Kent has seen a 30% reduction in MSW from pre-pilot (2022-23) levels. Compared to the same period this year (2024-25), that is 202 tons household garbage reduced to 143 tons household garbage.

Public outreach included signage at the Transfer Station, a direct mail piece dropped to the entire Town, tabling at a Kent Land Trust event and a Trash Talk at the Library with emphasis on composting and the Town's food scraps recycling program.

HRRA included funding in their CT DEEP Material Management Infrastructure grant application for an in-vessel composter for Town of Kent. If awarded this additional food scraps processing capacity could provide benefit to the entire northern region of HRRA member towns interested in starting their own food scraps drop off programs. Like Bethel, municipal capability to process food scraps within the municipality, eliminates the transportation costs Kent currently has funded under the SMM grant. Finished compost would be available to program participants year-round while other municipal departments and civic groups could benefit from this resource. On-site in-vessel composting of the food scraps has the potential to become a revenue stream for Kent thru tips fees charged to other Towns and/or sales of portions of finished compost to non-participants in the program.

The new UBP model couple with the food scraps drop off program is working at the Kent Transfer Station to reduce MSW. There has been no attrition of users of Kent transfer station and as of this date, the number of permits sold has surpassed sales in 2023-24.

Newtown SMM Project

Newtown's SMM pilot launched on September 5, 2023, Save As You Throw – Take the Challenge. A 2nd SMM grant for \$41,300 was awarded at the same type to construct an aerated static pile composting system for managing the waste from Newtown's existing food scraps recycling drop off program.

Newtown secured \$43,000 in bridge financing to extend their pilot for a second year. Even though still a voluntary program, Newtown is experiencing a drop in their MSW collected at the transfer station. Newtown has seen explosive growth in the food scraps drop off program, increasing average monthly tonnage from 7 tons to 10 tons dropped off at the transfer station.

Newtown is currently securing the affirmative votes from governing bodies for a fully implemented UBP model for MSW to begin 7/1/2025.

HRRA has created the communications campaign which will support the Newtown's efforts to make the transition which include direct mail, social meeting and the social media of local sustainability advocates, Two Guys and a Pint podcast, newspaper stories, pop up informational tent at the transfer station, program specific signage at the transfer station and offsite at municipal buildings and multiple resident forums offered live and recorded for on demand access by residents.

SMM Project Manager

Project Manager continued to submit bi-monthly reports on progress for MSW, food scraps, mixed recycling, glass and cardboard to CT DEEP and their consultant Waste Zero for the 3 SMM Pilots. Additionally, Project Manager completed a recap all HRRA food scraps programs for Waste Zero to assist in their reporting to CT DEEP.

Additionally bi-weekly progress report phone calls were maintain during this period. Both by the consistency and timeliness of maintaining the SMM Pilots contractual written and in person reporting, Project Manager was able to negotiate a monthly in person progress report following the awarding of contract extensions and bridge financing.

Project Manager continues to engage with every new participant sign up for 7 or the 9 food scraps drop off programs. Additionally responds to all questions and feedback to come to the dedicated email for this position.

For the three SMM pilots and six non-pilot food scraps programs, Project Manager has logged 783.75 hours since the last report to the Authority (6/27/24). Since the start of the SMM Project Manager contract in July, 2023, a detailed accounting of hours and activities/tasks performed have been reported monthly to the Executive Director.

The Project Manager is an ambassador for the HRRA by hosting other CT communities' site visits to Ridgefield's solar powered ASP composting program while sharing information on how HRRA's food scraps collection and food waste reduction efforts are addressing CT's waste crisis.

Project Manager facilitated the sale of HRRA food scraps kits to Town of Harwinton.

Project Manager, in collaboration with HRRA staff, has engaged schools on reducing food waste in school cafeterias by performing cafeteria waste audits; engaging with school PTAs on starting a food waste reduction program; training school personnel and students on source separating cafeteria waste, and arranging school and community Trash Talks.

Project Manager coordinated a meeting with Town of Woodbury representatives to gather information from their experience as an SMM Pilot program. Of the 15 original SMM pilot programs awarded grants by CT DEEP, 8 completed their pilots and moved forward with new

waste reduction measures. All three HRRRA Towns completed the 12 month pilot, successfully secured additional funding and are implementing permanent waste reduction initiatives.

Project Manager collaborated with HRRRA staff to prepare the application for CT DEEP's Materials Management Infrastructure grant pursuing regional funding to expand capacity for HRRRA member towns. Researching options for equipment which could pre-screen contaminants before mixing, Project Manager traveled to Berlin, CT gathering information on the Tiger Depack used by Bright Feeds.

The Executive Director of HRRRA utilized Project Manager in presenting to Ridgefield's Board of Selectman as the Authority transitions operations of the Town's composting program. The presentation communicated the ongoing needs and potential expansion opportunities to support the southern HRRRA region.

Project manager attended numerous Town, Board of Selectmen, Board of Finance and Legislative Council and Recycling Ad Hoc Committee meetings as needed to present information and answer questions on unit base pricing models for MSW and food scraps recycling programs.

At the direction of Executive Director, Project Manager began conversations with ScanScraps to devise a pilot involving incentive-based food scraps recycling which could potentially incorporate a carbon credit revenue stream. Discussions are in the beginning stages. Such a program would also leverage the technology used in the expanded capacity brought online by the MetroSTOR container later in 2025. Newtown and Ridgefield's ASP processing systems are integral to this concept.

Non-Compliant Haulers Report January 2025

Unregistered/permitted – Application Past Due:

- **BullBag Corp.**
 - BullBag Corp. has been unresponsive to all phone calls and emails.
 - The 2022-23 application was due 8/1/2022.
 - The 2023-24 application was due 7/31/2023.
 - The 2024-25 application was due 7/31/2024.
 - CT DEEP issued a Notice of Non-Compliance on March 8th.
 - HRRRA requested NOV to be sent to BullBag on 12/12/22, 1/27/23, 3/6/23, 4/6/23, 7/11/23, 10/3/2023, 12/5/23, 1/31/24, 6/17/24
 - A BullBag truck was observed on June 21, 2023, on Route 25 in Brookfield, in front of the HRRRA office.
 - Operating in Bridgewater, Danbury, New Milford, Newtown, Ridgefield, Weston
- **Dumpster King, USA**
 - Dumpster King has been unresponsive to phone calls and emails.
 - Located in Ridgefield, renting dumpsters.
 - The 2022-23 registration application was due on July 5, 2023.
 - The 2023-24 registration application was due July 31, 2023.
 - The 2024-25 registration application was due 7/31/2024.
 - CT DEEP Issued NOV on 3/15/23 and 10/17/23
 - HRRRA Staff requested CT DEEP to send additional notices on 2/1/24 and 6/17/24.
- **JC Containers, LLC**
 - JC Containers, LLC posted on the “Redding 411” Facebook page promoting dumpster rental services on 9/10/24.
 - HRRRA staff contacted JC Containers on 9/10/24, 9/16/24, and 1/14/25 via phone and email.
 - The registration and permit application was due on 10/10/24.
 - There has been no response from JC Containers.
- **Junk Out Services**
 - Junk Out Services has been unresponsive to phone calls and emails.
 - Initially contacted September 2021, and stated they were not operating.
 - Continues to advertise junk removal services in Newtown on the “Newtown Neighbors Unite” Facebook page. The most recent advertisement/post on “Newtown Neighbors Unite” was made on 12/25/2024.
 - HRRRA staff requested CT DEEP to send NOV on 2/9/24 and 6/17/24.
- **Joe’s Junk Removal** (This is a separate entity from Joe’s Junk Removal & More who is compliant)
 - Joe’s Junk Removal posted advertisements for junk removal services on the “Newtown Community” Facebook page. There were several posts made throughout the month of September 2024.
 - HRRRA staff contacted the business owner/operator on 9/19/24, upon which the business owner stated they will not come into compliance.
 - Registration and Permit application was due on 10/21/24.

- **A&M Moving & Hauling**
 - A&M Moving & Hauling posted an ad promoting junk removal on the “Greater Danbury Area” Facebook page on 11/20/24 and 12/2/24.
 - HRRRA staff sent an email to A&M Moving & Hauling on 1/13/25.
- **3 Strong Bros**
 - 3 Strong Bros posted an advertisement on the “Newtown Neighbors Unite” Facebook page on 11/20/24 and 12/25/24.
 - HRRRA staff sent an email on 1/13/25.
- **Extra Hands Moving**
 - Extra Hands Moving posted an advertisement promoting junk removal on the “Support Local – Bethel, CT” on 10/20/24.
 - An investigation is in progress.
- **“Dump Runs” Flyer**
 - A flyer promoting “Dump Runs” was posted at Caraluzzi’s in Danbury in December 2024.
 - An investigation is in progress.
- **“Dump Runs” Advertisement – Newtown Bee**
 - An advertisement promoting “dump runs” and “clean-outs” was posted in the Newtown Bee “Extra” in December 2024.
 - An investigation is in progress.

Haulers Contacted and Came into Compliance

- **Eastern Waste Disposal**
 - Eastern Waste Disposal posted an ad on the “Brookfield Business & Happenings” Facebook page promoting dumpster rental and was servicing a property in New Milford.
 - HRRRA staff contacted the business on 4/3/24, 10/10/24, 12/3/24, 1/6/25.
 - Completed the registration and permit application on 1/13/25.

Total number of non-compliant haulers HRRRA staff brought into compliance 2024

- 6 haulers have come into compliance during 2024

Total number of non-compliant haulers HRRRA staff contacted 2023-2024

- 18 haulers have been contacted.
 - 6 haulers came into compliance
 - 6 are non-responsive
 - 6 stated they are not operating

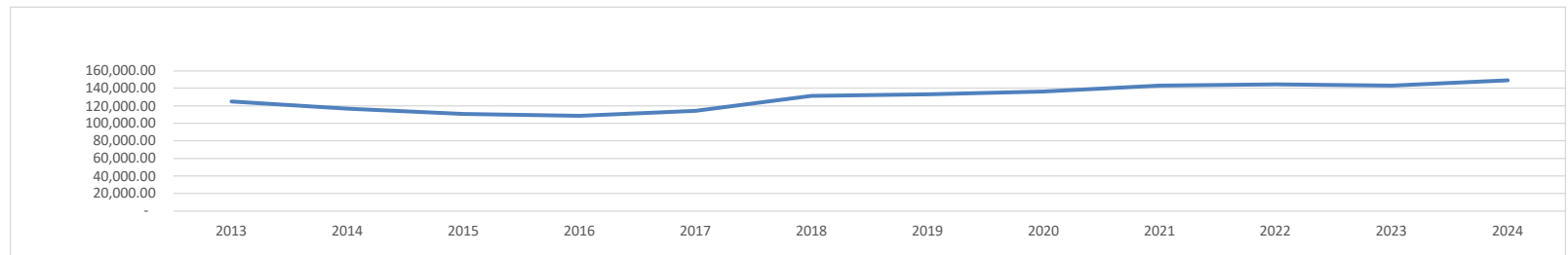
HRRA - MSW Tonnage

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	YTD as % of Prior YTD
Jan	10,909.90	9,521.05	8,709.97	8,193.26	9,060.62	10,256.78	10,745.50	11,023.81	10,388.11	10,610.02	12,346.34	12,611.62	102.15%
Feb	8,305.92	7,648.06	7,070.96	7,626.85	7,535.47	8,841.09	8,863.32	9,401.69	9,120.14	10,170.30	9,238.27	10,656.22	115.35%
Mar	9,199.49	8,507.43	8,415.64	9,077.68	8,584.21	9,868.75	9,948.73	10,323.38	11,698.87	12,044.66	11,243.02	11,426.04	101.63%
Apr	10,373.68	10,330.16	8,796.55	8,669.38	8,853.20	10,547.05	11,502.64	10,435.03	11,697.54	11,793.18	10,490.90	12,447.51	118.65%
May	11,536.19	10,632.45	10,095.92	9,103.14	10,209.07	11,650.66	12,115.93	11,072.11	11,326.17	12,419.70	12,736.18	13,805.96	108.40%
Jun	11,665.08	9,908.25	10,776.39	9,977.93	10,055.20	11,361.23	11,396.48	11,801.87	13,336.37	13,663.90	12,552.32	12,694.49	101.13%
Jul	11,885.87	11,457.12	10,613.73	8,978.65	9,650.28	11,654.85	12,347.13	12,735.71	12,869.43	11,967.90	12,539.69	12,842.82	102.42%
Aug	10,442.51	9,504.43	9,308.83	10,088.70	10,065.10	12,294.98	11,546.06	12,215.33	12,585.76	12,876.45	12,889.96	13,318.55	103.32%
Sep	10,090.83	9,830.16	9,562.86	9,024.18	9,569.14	10,565.45	10,976.99	11,953.94	13,073.61	12,517.86	11,939.31	12,265.71	102.73%
Oct	11,022.28	10,320.11	9,101.82	8,877.85	9,696.31	11,969.58	11,766.79	11,767.72	11,782.36	11,978.65	12,412.08	12,731.69	102.57%
Nov	9,445.19	8,872.00	9,051.83	9,570.73	10,864.04	11,660.40	10,886.55	11,436.23	12,444.74	12,451.12	12,436.38	11,783.95	94.75%
Dec	10,068.41	10,111.75	9,176.60	9,434.03	9,925.42	10,606.23	11,058.63	12,205.80	12,553.41	12,094.82	12,181.98	12,744.15	104.61%
Total Tons YTD	124,945.35	116,642.97	110,681.10	108,622.38	114,068.06	131,277.05	133,154.75	136,372.62	142,876.51	144,588.56	143,006.43	149,328.71	
% of WSDA Benchmark Annual Tonnage (115,284)	93%	93%	95%	98%	105%	115%	101%	102%	105%	101%	99%	104%	

HRRA MSW Program Fee

	Calendar 2013	Calendar 2014	Calendar 2015	Calendar 2016	Calendar 2017	Calendar 2018	Calendar 2019	Calendar 2020	Calendar 2021	Calendar 2022	Calendar 2023	Calendar 2024	
Program Fee Earned YTD	\$98,706.83	\$94,480.81	\$110,681.10	\$108,622.38	\$114,068.06	\$131,277.05	\$201,736.89	\$272,745.23	\$285,753.02	\$289,177.12	\$286,012.86	\$149,328.71	
Program Fee Pd to HRRA YTD	\$98,707.00	\$94,481.00	\$111,729.59	\$110,343.05	\$102,954.28	\$131,277.05	\$201,736.89	\$272,745.23	\$285,753.02	\$289,177.12	\$286,012.86	\$149,328.71	

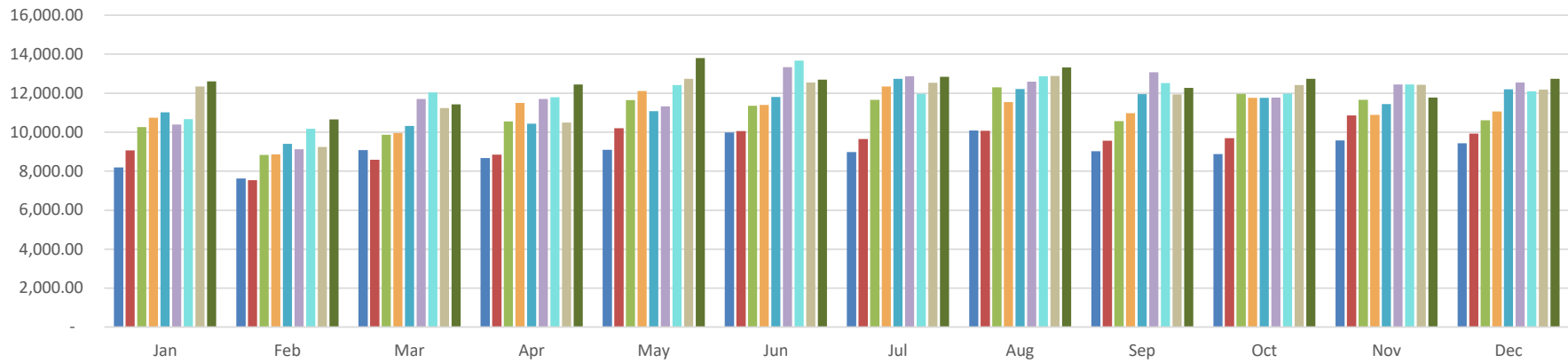
	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	
Tonnage by FY	131,082.58	119,502.49	113,961.00	109,463.91	110,271.91	122,295.85	133,324.09	132,640.03	139,881.93	146,011.07	142,493.83	148,041.24	Tonnage
Program Fee Pd To HRRA FYTD	\$131,082.58	\$119,502.49	\$113,961.00	\$109,463.91	\$110,271.91	\$122,295.85	\$133,324.09	\$265,280.06	\$279,763.86	\$292,022.14	\$284,987.66	\$296,082.48	Revenue



HRRA - MSW Tonnage Year-to-Date

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	YTD as % of Prior YTD
Jan	10,909.90	9,521.05	8,709.97	8,193.26	9,060.62	10,256.78	10,745.50	11,023.81	10,388.11	10,671.76	12,346.34	12,611.62	102.15%
Feb	8,305.92	7,648.06	7,070.96	7,626.85	7,535.47	8,841.09	8,863.32	9,401.69	9,120.14	10,170.30	9,238.27	10,656.22	115.35%
Mar	9,199.49	8,507.43	8,415.64	9,077.68	8,584.21	9,868.75	9,948.73	10,323.38	11,698.87	12,044.66	11,243.02	11,426.04	101.63%
Apr	10,373.68	10,330.16	8,796.55	8,669.38	8,853.20	10,547.05	11,502.64	10,435.03	11,697.54	11,793.18	10,490.90	12,447.51	118.65%
May	11,536.19	10,632.45	10,095.92	9,103.14	10,209.07	11,650.66	12,115.93	11,072.11	11,326.17	12,419.70	12,736.18	13,805.96	108.40%
Jun	11,665.08	9,908.25	10,776.39	9,977.93	10,055.20	11,361.23	11,396.48	11,801.87	13,336.37	13,663.90	12,552.32	12,694.49	101.13%
Jul	11,885.87	11,457.12	10,613.73	8,978.65	9,650.28	11,654.85	12,347.13	12,735.71	12,869.43	11,967.90	12,539.69	12,842.82	102.42%
Aug	10,442.51	9,504.43	9,308.83	10,088.70	10,065.10	12,294.98	11,546.06	12,215.33	12,585.76	12,876.45	12,889.96	13,318.55	103.32%
Sep	10,090.83	9,830.16	9,562.86	9,024.18	9,569.14	10,565.45	10,976.99	11,953.94	13,073.61	12,517.86	11,939.31	12,265.71	102.73%
Oct	11,022.28	10,320.11	9,101.82	8,877.85	9,696.31	11,969.58	11,766.79	11,767.72	11,782.36	11,978.65	12,412.08	12,731.69	102.57%
Nov	9,445.19	8,872.00	9,051.83	9,570.73	10,864.04	11,660.40	10,886.55	11,436.23	12,444.74	12,451.12	12,436.38	11,783.95	94.75%
Dec	10,068.41	10,111.75	9,176.60	9,434.03	9,925.42	10,606.23	11,058.63	12,205.80	12,553.41	12,094.82	12,181.98	12,744.15	104.61%
Total Tons	124,945.35	116,642.97	110,681.10	108,622.38	114,068.06	131,277.05	133,154.75	136,372.62	142,876.51	144,650.30	143,006.43	149,328.71	
% of WSDA Benchmark Tonnage (115,284)	93%	93%	95%	98%	105%	115%	101%	102%	105%	111%	99%	104%	

MSW Tonnage - CY 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024



Transfer Station Tonnage By Month/Year

DANBURY TS					
	2020	2021	2022	2023	2024
January	8,913.98	8,117.50	8,520.36	10,026.30	10,010.67
February	7,495.54	7,177.73	8,235.05	7,450.59	8,615.34
March	8,080.47	9,231.04	9,779.39	9,029.21	9,153.78
April	8,131.64	9,110.63	9,552.71	8,354.49	9,872.60
May	8,520.04	8,801.42	9,993.44	10,371.14	10,856.72
June	9,049.49	10,562.73	11,089.24	9,977.39	9,975.28
July	10,137.14	10,252.19	9,660.71	10,133.02	11,188.80
August	9,783.25	10,080.35	10,366.28	10,257.26	10,863.77
September	9,523.96	10,553.97	10,258.36	9,579.75	9,808.08
October	9,372.38	9,440.86	9,558.39	9,891.76	10,123.77
November	9,097.01	9,964.61	10,106.38	9,793.97	9,382.59
December	9,587.77	10,110.59	9,774.03	9,770.91	10,160.19
Total YTD	107,692.67	113,403.62	116,894.34	114,635.79	120,011.59
% of Total TonS	79.0%	79.4%	80.8%	80.2%	80.4%

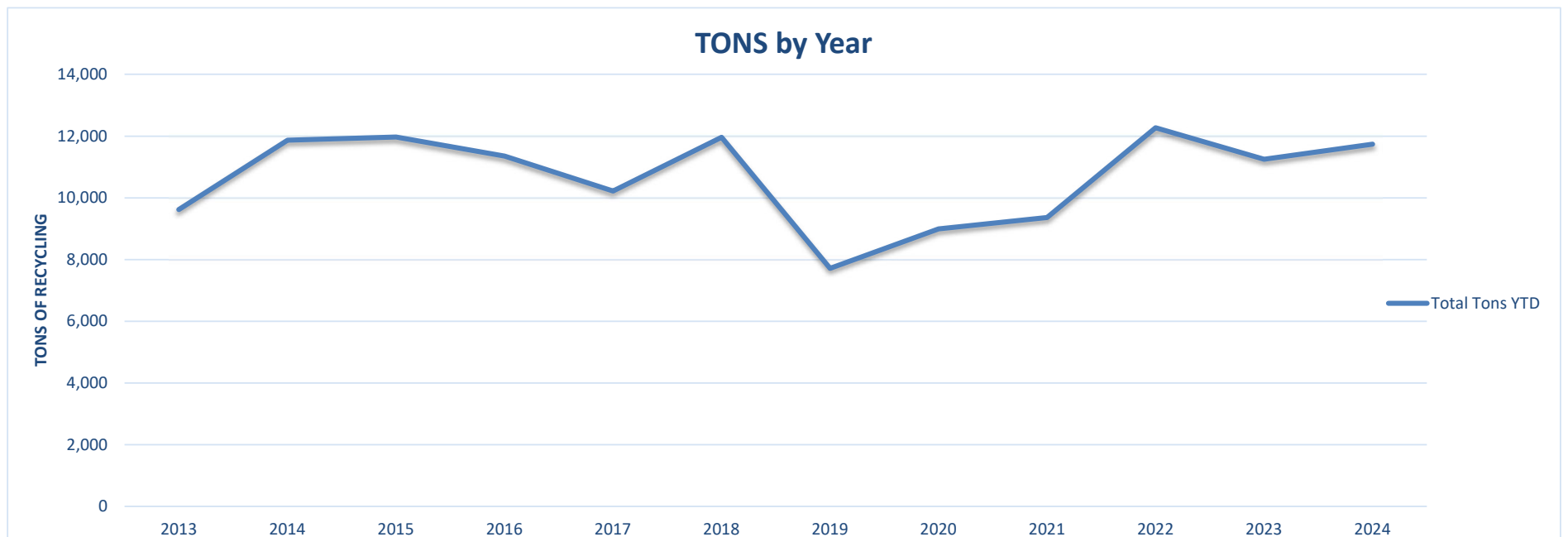
NEWTOWN TS					
	2020	2021	2022	2023	2024
January	1,062.43	1,076.62	1,051.81	1,168.60	1,139.07
February	988.81	954.96	1,007.41	912.03	930.02
March	1,104.84	1,164.87	1,091.34	1,109.09	1,109.90
April	1,141.71	1,200.58	1,106.43	1,037.71	1,124.54
May	1,236.19	1,182.20	1,168.76	1,194.35	1,283.44
June	1,434.47	1,305.71	1,243.32	1,196.69	1,233.35
July	1,344.77	1,240.31	1,144.18	1,075.73	133.99
August	1,237.91	1,266.49	1,209.14	1,224.30	1,232.05
September	1,210.42	1,209.89	1,173.01	1,045.53	1,147.61
October	1,234.87	1,189.75	1,092.85	1,167.37	1,240.39
November	1,099.47	1,293.77	1,247.30	1,127.57	1,156.59
December	1,282.26	1,221.35	1,143.77	1,023.71	1,320.09
Total YTD	14,378.15	14,306.50	13,679.32	13,282.68	13,051.04
% of Total TonS	10.5%	10.0%	9.5%	9.3%	8.7%

RIDGEFIELD TS					
	2020	2021	2022	2023	2024
January	1,047.40	1,134.07	1,037.85	1,084.10	1,356.15
February	917.34	954.96	860.64	832.63	1,041.55
March	1,138.07	1,238.97	1,105.42	1,021.45	1,078.54
April	1,161.68	1,290.88	1,080.59	1,018.84	1,357.27
May	1,315.88	1,288.31	1,200.41	1,136.86	1,586.57
June	1,317.91	1,383.29	1,245.24	1,290.92	1,393.61
July	1,253.80	1,318.33	1,097.23	1,243.72	1,406.40
August	1,194.17	1,176.01	1,199.67	1,328.17	1,124.99
September	1,219.56	1,248.19	1,023.73	1,227.54	1,217.00
October	1,160.47	1,092.79	1,276.61	1,281.21	1,273.29
November	1,239.75	1,122.07	1,042.44	1,418.22	1,172.55
December	1,335.77	1,141.20	1,083.21	1,326.37	1,189.31
Total YTD	14,301.80	14,389.07	13,253.04	14,210.03	15,197.23
% of Total TonS	10.5%	10.1%	9.2%	9.9%	10.2%

WESTON TS					
	2020	2021	2022	2023	2024
January		59.92	61.74	67.34	105.73
February		32.49	67.20	43.02	69.31
March		63.99	68.51	83.27	83.82
April		95.45	53.45	79.86	93.10
May		54.24	57.09	33.83	79.23
June		84.64	86.10	87.32	92.25
July		58.60	65.78	87.22	113.63
August		62.91	101.36	80.23	97.74
September		61.56	62.76	86.49	93.02
October		58.96	50.80	71.74	94.24
November		64.29	55.00	96.62	72.22
December		80.27	93.81	60.99	74.56
Total YTD		777.32	823.60	877.93	1,068.85
% of Total TonS		0.6%	0.6%	0.6%	0.7%

TOTAL TRANSFER STATIONS					
	2020	2021	2022	2023	2024
January	11,023.81	10,388.11	10,671.76	12,346.34	12,611.62
February	9,401.69	9,120.14	10,170.30	9,238.27	10,656.22
March	10,323.38	11,698.87	12,044.66	11,243.02	11,426.04
April	10,435.03	11,697.54	11,793.18	10,490.90	12,447.51
May	11,072.11	11,326.17	12,419.70	12,736.18	13,805.96
June	11,801.87	13,336.37	13,663.90	12,552.32	12,694.49
July	12,735.71	12,869.43	11,967.90	12,539.69	12,842.82
August	12,215.33	12,585.76	12,876.45	12,889.96	13,318.55
September	11,953.94	13,073.61	12,517.86	11,939.31	12,265.71
October	11,767.72	11,782.36	11,978.65	12,412.08	12,731.69
November	11,436.23	12,444.74	12,451.12	12,436.38	11,783.95
December	12,205.80	12,553.41	12,094.82	12,181.98	12,744.15
Total YTD	136,372.62	142,876.51	144,650.30	143,006.43	149,328.71
% of Total TonS	100.0%	100.0%	100.0%	100.0%	100.0%

HRR/Regional Recycling Facility Tonnage														
	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2023 FYTD as % of 2024 FYTD	
Jan	702	944	971	986	872	983	700	918	689	942	939	970	103.28%	Jan
Feb	566	756	759	888	705	954	529	568	617	835	689	859	124.71%	Feb
Mar	652	869	901	1,045	769	1,112	579	651	716	1,048	900	971	107.93%	Mar
Apr	600	995	988	997	768	1,089	634	748	616	986	785	1,065	135.67%	Apr
May	692	1,089	1,026	1,037	815	1,181	732	777	536	1,051	992	1,030	103.80%	May
Jun	647	1,010	1,059	887	875	1,163	630	816	593	1,237	1,027	957	93.17%	Jun
Jul	975	1,043	1,070	864	808	1,176	717	805	619	1,020	939	1,070	113.88%	Jul
Aug	980	975	979	1,037	937	1,202	666	734	871	1,226	1,014	1,013	99.90%	Aug
Sep	998	1,050	1,016	888	986	1,023	578	748	987	1,128	928	904	97.42%	Sep
Oct	956	1,043	949	832	920	645	620	729	973	954	952	952	100.01%	Oct
Nov	868	915	1,025	895	861	754	578	693	1,002	858	1,023	920	89.94%	Nov
Dec	982	1,180	1,229	995	901	681	751	805	1,147	984	1,066	1,029	96.53%	Dec
Total Tons YTD	9,618	11,869	11,972	11,351	10,217	11,964	7,715	8,992	9,365	12,270	11,254	11,739	104%	YTD

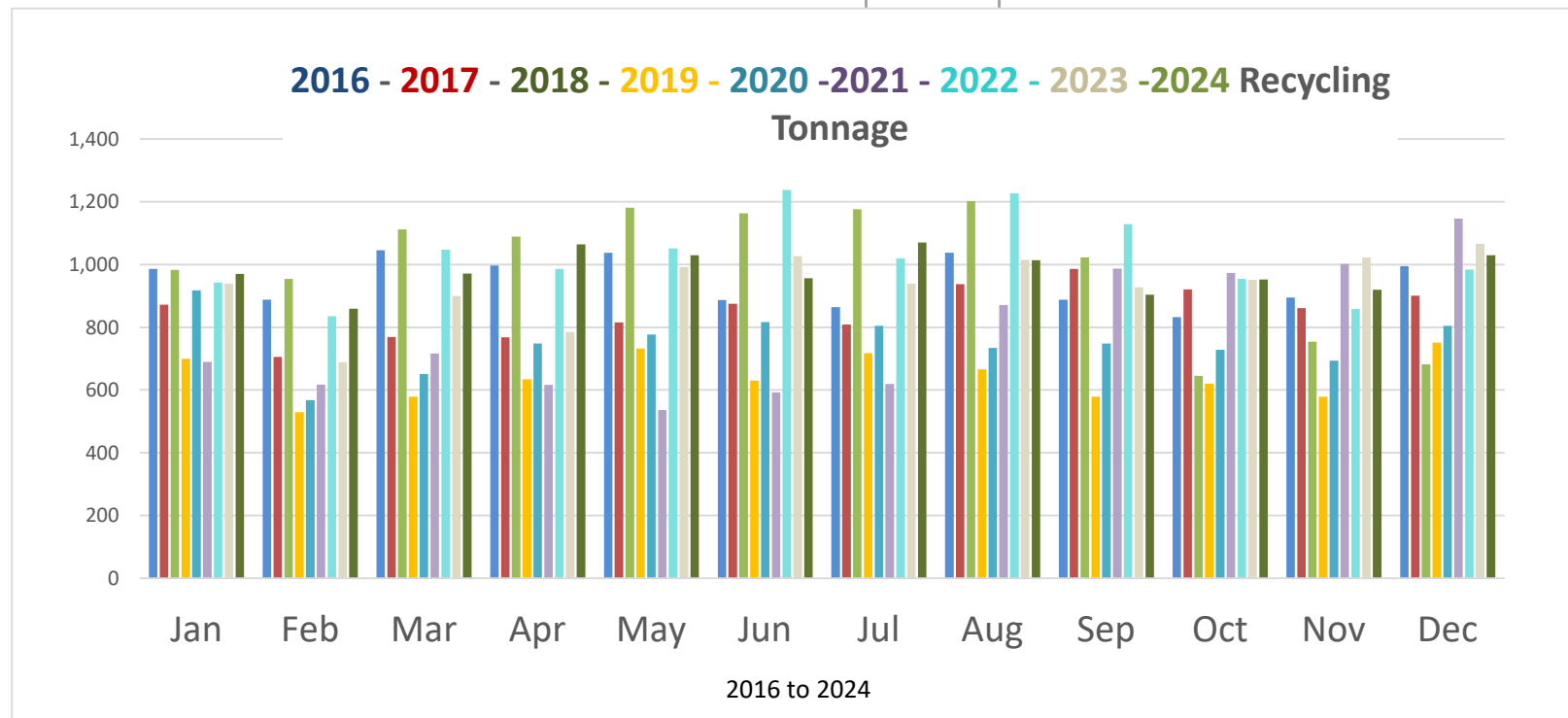


HRRR Recycling Rebate History

	CY 2018			2018 YTD			CY 2019			2019 YTD			CY 2020			2020 YTD			CY 2021			2021 YTD			YTD		
	Tonnage	Rebate	as % of	Tonnage	Rebate	as % of	Tonnage	Rebate	as % of	Tonnage	Rebate	as % of	Tonnage	Rebate	as % of	Tonnage	Rebate	as % of	Tonnage	Rebate	as % of	Tonnage	FY	as % of	YTD		
Jan	983	\$6,144.38	\$1,784.38	700	\$5,247.08	-\$897.30	917.93	\$4,589.65	-\$657.43	689.45	\$3,447.25	-\$1,142.40	8,888	2009-10													
Feb	954	\$5,963.19	\$2,438.19	529	\$3,967.80	-\$1,995.39	567.82	\$2,839.10	-\$1,128.70	616.70	\$3,083.50	\$244.40	6,821	2010-11	-23%												
Mar	1,112	\$6,949.69	\$3,104.69	579	\$4,341.00	-\$2,608.69	651.21	\$3,256.05	-\$1,084.95	716.14	\$3,580.70	\$324.65	8,542	2011-12	25%												
Apr	1,089	\$6,808.41	\$2,967.31	634	\$4,755.60	-\$2,052.81	747.95	\$3,739.75	-\$1,015.85	616.05	\$3,080.25	-\$659.50	8,204	2012-13	-4%												
May	1,181	\$7,382.31	\$3,307.31	732	\$5,492.55	-\$1,889.76	776.50	\$3,882.50	-\$1,610.05	536.25	\$2,681.25	-\$1,201.25	11,422	2013-14	39%												
Jun	1,163	\$7,270.88	\$2,895.88	630	\$4,725.00	-\$2,545.88	816.18	\$4,080.90	-\$644.10	592.74	\$2,963.70	-\$1,117.20	11,910	2014-15	4%												
Jul	1,176	\$8,822.93	\$2,762.93	717	\$3,585.00	-\$5,237.93	805.00	\$4,025.00	\$440.00	619.18	\$3,095.90	-\$929.10	12,108	2015-16	2%												
Aug	1,202	\$9,017.40	\$1,989.90	666	\$3,328.25	-\$5,689.15	734.39	\$3,671.95	\$343.70	871.00	\$4,355.00	\$683.05	10,315	2016-17	-15%												
Sep	1,023	\$7,671.23	\$275.55	578	\$2,890.50	-\$4,780.73	747.88	\$3,739.40	\$848.90	987.00	\$4,935.00	\$1,195.60	11,896	2017-18	15%												
Oct	645	\$4,837.65	-\$2,064.83	620	\$3,101.65	-\$1,736.00	728.62	\$3,643.10	\$541.45	972.76	\$4,863.80	\$1,220.70	9,285	2018-19	-28%												
Nov	754	\$5,651.48	\$273.04	578	\$2,890.50	-\$2,760.98	693.22	\$3,466.10	\$575.60	1001.57	\$5,007.85	\$1,541.75	8,388	2019-20	-11%												
Dec	681	\$5,108.70	-\$523.30	751	\$3,756.20	-\$1,352.50	804.89	\$4,024.45	\$268.25	1146.56	\$5,732.80	\$1,708.35	8,281	2020-21	-1%												
															11,697	2021-22	29%										
															11,415	2022-23	-2%										
															11,774	2023-24											

HRRR/Regional Recycling Facility Tonnage

	2016	2017	2018	2019	2020	2021	2022	2023	2024	2024 YTD as % of 2023 YTD
Jan	986	872	983	700	918	689	942	939	970	103.28%
Feb	888	705	954	529	568	617	835	689	859	124.71%
Mar	1,045	769	1,112	579	651	716	1,048	900	971	107.93%
Apr	997	768	1,089	634	748	616	986	785	1,065	135.67%
May	1,037	815	1,181	732	777	536	1,051	992	1,030	103.83%
Jun	887	875	1,163	630	816	593	1,237	1,027	957	93.17%
Jul	864	808	1,176	717	805	619	1,020	939	1,070	113.88%
Aug	1,037	937	1,202	666	734	871	1,226	1,014	1,013	99.90%
Sep	888	986	1,023	578	748	987	1,128	928	904	97.42%
Oct	832	920	645	620	729	973	954	952	952	100.01%
Nov	895	861	754	578	693	1,002	858	1,023	920	89.94%
Dec	995	901	681	751	805	1,147	984	1,066	1,029	96.53%
Total Tons YTD	11,351	10,217	11,964	7,715	8,991	9,365	12,270	11,253	11,739	



HRRA Glass Collection Program to Date in tons

	2024 January	2024 February	2024 March	2024 April	2024 May	2024 June	2024 July	2024 August	2024 September	2024 October	2024 November	2024 December	2024 TOTAL	2019 to current	
BETHEL		3.71	3.33		4.05		3.88	3.42		3.15	3.05	3.17	27.76	184.27	BETHEL
BRIDGEWATER						4.79							4.79	28.52	BRIDGEWATER
KENT	6.84		6.25			7.25		6.17		5.91		5.54	37.96	138.59	KENT
NEW FAIRFIELD	5.31					5.31				4.89			15.51	52.57	NEW FAIRFIELD
NEW MILFORD	5.27			5.97	4.13								15.37	110.09	NEW MILFORD
NEWTOWN	15.43	5.32	12.84	6.08	10.24	5.91	5.90	16.83		17.47	5.93	6.09	108.04	529.48	NEWTOWN
REDDING			8.23				9.68				9.37		27.28	180.5	REDDING
RIDGEFIELD	6.76	10.66	6.33	6.23	5.49		9.71	5.86	4.61	5.95	4.95	11.58	78.13	554.56	RIDGEFIELD
ROXBURY	7.23	6.13			7.17	5.36		7.19		6.51		4.28	43.87	139.56	ROXBURY
BROOKFIELD		5.63				5.26				4.95			15.84	46.39	BROOKFIELD
WESTON	6.94	5		5.09	6.16		6.25	5.80		5.86		6.48	47.58	129.4	WESTON
WILTON			7.03			7.46			6.68			6.83	28.00	87.14	WILTON
Danbury M&P	5.01		4.62				6.17		5.07				20.87	29.07	DANBURY M&P
Grand Total	58.79	36.45	48.63	23.37	37.24	41.34	41.59	45.27	16.36	54.69	23.3	43.97	471.00	2221.38	REGION

4,442,760.00 Pounds

	2019	2020	2021	2022	2023	2024
BETHEL	28.12	35.43	28.25	32.11	32.6	27.76
BRIDGEWATER	0	0	10.21	4.77	8.75	4.79
KENT	0	0	30.68	41.53	28.42	37.96
NEW FAIRFIELD	0	0	12.07	14.72	10.27	15.51
NEW MILFORD	0	0	21.98	34.67	38.07	15.37
NEWTOWN	0	71.95	123.28	120.67	105.54	108.04
REDDING	21.7	47.76	22.13	30.32	31.31	27.28
RIDGEFIELD	83.71	116.2	95.03	92.92	88.57	78.13
ROXBURY	0	0	12.38	41.24	42.07	43.87
BROOKFIELD	0	0	0	14.59	15.96	15.84
WESTON	0	0	5.03	42.99	33.8	47.58
WILTON	0	0	5.46	25.24	28.44	28
Danbury M&P			0		8.2	20.87
	133.53	271.34	366.50	495.77	472.00	471.00

HRRA Ewaste Tonnage Report 2023-24

2023	Bethel	Bridgewater	Danbury	Kent	New Fairfield	New Milford	Newtown	Redding	Ridgefield	Roxbury	Weston	Wilton	Total '23
January	2.38	0.97	5.24	2.06	2.06	2.08	7.88	0.85	3.33	1.59	2.90	2.03	33.39
February	2.11	0.00	3.21	0.00	1.29	1.85	4.07	0.99	4.01	0.00	2.17	0.29	19.98
March	1.19	0.00	3.51	0.96	2.57	2.80	3.71	1.10	4.51	0.00	1.50	1.42	23.27
	5.67	0.97	11.96	3.02	5.92	6.73	15.67	2.95	11.85	1.59	6.57	3.74	76.64

April	1.16	0.92	4.40	0.00	1.80	1.34	3.85	0.52	3.29	1.72	1.43	1.43	21.87
May	1.39	0.41	7.47	1.58	2.05	2.76	6.19	1.08	4.19	0.74	1.49	0.91	30.28
June	2.52	0.00	4.04	1.50	2.95	1.42	4.75	1.53	5.62	0.00	2.42	1.61	28.36
	5.07	1.33	15.91	3.08	6.80	5.53	14.79	3.13	13.09	2.47	5.34	3.96	80.50

July	1.69	0.64	4.95	0.00	1.66	1.75	5.65	0.75	3.55	1.24	2.66	0.83	25.36
August	1.29	0.36	5.87	1.21	2.46	3.60	6.52	0.82	4.38	1.10	2.71	1.28	31.59
September	1.74	0.00	4.46	1.51	2.68	1.66	6.39	0.60	3.95	0.00	1.23	0.00	24.21
	4.71	1.00	15.27	2.72	6.79	7.00	18.55	2.17	11.89	2.35	6.60	2.10	81.15

October	1.00	1.03	4.82	1.17	1.17	3.96	5.40	0.71	4.64	0.99	1.34	2.06	28.29
November	2.12	0.94	5.10	0.00	2.82	0.00	4.75	0.67	6.03	0.00	0.87	1.47	24.75
December	0.63	0.80	5.26	1.16	1.85	0.00	5.92	1.21	3.71	0.08	1.87	0.63	23.13
	3.75	2.77	15.19	2.34	5.84	3.96	16.07	2.58	14.38	1.07	4.07	4.16	76.17

Total Tons	19.20	6.07	58.34	11.15	25.35	23.22	65.08	10.83	51.22	7.47	22.58	6.26	314.47
	BE	BW	DA	KE	NF	NM	NE	RE	RI	RX	WE	WI	Total '23

2024	Bethel	Bridgewater	Danbury	Kent	New Fairfield	New Milford	Newtown	Redding	Ridgefield	Roxbury	Weston	Wilton	Total '23
January	2.68	0.00	4.49	0.00	1.42	0.00	5.03	1.38	3.77	0.27	2.97	2.27	24.29
February	0.17	0.00	0.14	0.09	0.08	0.00	0.09	0.76	0.15	0.00	0.14	0.00	1.63
March	1.76	0.78	5.07	0.00	1.75	0.00	3.13	0.91	3.90	1.45	0.87	1.10	20.72
	4.61	0.78	9.70	0.09	3.25	0.00	8.26	3.06	7.82	1.72	3.98	3.37	46.63

April	1.79	0.77	3.78	1.27	2.48	0.00	6.29	1.28	5.32	1.35	1.68	2.36	28.36
May	0.86	0.71	6.06	0.00	2.58	0.00	4.75	1.10	4.15	0.00	1.60	1.49	23.30
June	1.72	0.55	3.98	1.86	1.66	0.00	4.97	0.14	5.52	1.02	2.01	0.00	23.41
	4.36	2.02	13.82	3.12	6.73	0.00	16.00	2.52	14.99	2.37	5.29	3.85	75.07

July	1.69	0.00	6.44	0.00	1.91	0.00	7.00	1.51	5.15	0.00	2.31	2.37	28.37
August	1.81	0.56	3.94	1.90	2.40	0.00	6.12	1.22	6.39	1.06	3.07	1.49	29.96
September	1.93	0.25	5.17	1.41	1.78	0.00	4.93	1.28	5.67	0.90	1.62		24.94
	5.42	0.81	15.55	3.31	6.09	0.00	18.05	4.01	17.22	1.96	7.00	3.86	83.26

October	1.25	0.96	3.65	0.00	2.09		5.18	0.78	3.32	0.89	1.87	1.96	21.97
November	2.34	0.61	4.54	0.00	2.16	0.00	5.64	0.64	3.93	0.00	1.21	1.08	22.16
December	2.36	0.31	5.87	1.70	1.46	0.00	6.12	0.39	5.92	0.93	1.16	0.94	27.16
	5.96	1.88	14.06	1.70	5.71	0.00	16.95	1.81	13.17	1.82	4.24	3.99	71.28

Total Tons	20.34	5.49	53.13	8.22	21.78	0.00	59.25	11.40	53.19	7.87	20.50	7.85	276.25
	BE	BW	DA	KE	NF	NM	NE	RE	RI	RX	WE	WI	Total '23



HOUSATONIC RESOURCES RECOVERY AUTHORITY

MINUTES

Thursday, July 25, 2024, 2:00 p.m.

Via Zoom

Members or Alternates Present

Bethel, Dan Carter
Bridgewater, Curtis Read
Brookfield, Steve Dunn
Kent, Marty Lindenmayer
New Fairfield, Pat Del Monaco
New Milford, Suzanne Von Holt
Newtown, Herb Rosenthal
Redding, Julia Pemberton
Ridgefield, Rudy Marconi
Roxbury, Patrick Roy
Sherman, Don Lowe
Wilton, Matthew Knickerbocker

Others Present:

8 Jeff Capeci, First Selectman, Newtown
1 Fred Hurley, Alternate Newtown
7 James Gracy, Alternate Redding
1 Barbara Henry, Alternate Roxbury
5 Ruth Byrnes, Alternate Sherman
11 Jennifer Heaton-Jones, HRRR
10 Jennifer Baum, HRRR
3 Rick Laigle, All American Waste
9 Brian Popovich, All American Waste
1 Kitty Kiefer, Selectman Salisbury
1 Robert Phillip, NHCOC
7 David Barger, First Selectman, Canaan
64 Casey Flanagan, First Selectman, Sharon
Dan Jerram, First Selectman, New Hartford
Rista Malanca, NHCOC
Jean Speck, NHCOC
Paul Harrington, Town Manager, Winsted
Michael Looney, DEEP
Brian Bartram, Salisbury/Sharon TS Op
Curtis Rand, First Selectman, Salisbury
Gordon Ridgway, First Selectman, Cornwall
Todd Arcelaschi, Mayor, Winchester
T. Bartram,
Jane Hall, Cornwall
Denise Rapp, First Selectman, Litchfield
Todd Carusillo, First Selectman, Goshen
J. Cleavland
Ray Drew, Torrington PWD

Members Absent:

Danbury, Weston

HOUSATONIC RESOURCES RECOVERY AUTHORITY

162 WHISCONIER ROAD, OLD TOWN HALL, BROOKFIELD CT 06752

203.775.4539 | www.hrra.org | info@hrra.org

BRIDGEWATER | BETHEL | BROOKFIELD | DANBURY | KENT | NEW FAIRFIELD | NEW MILFORD
NEWTOWN | REDDING | RIDGEFIELD | ROXBURY | SHERMAN | WESTON | WILTON

ATTACHMENT B

Call to Order:

The meeting was called to order by Chairman M. Knickerbocker at 2:03 p.m. with 64 votes present from 12 towns.

Public Comment:

No Public Comment

Chairman and Members' Comment:

The Chairman welcomed guests from NHCOC and announced the HRRRA members would be going into Executive Session.

R. Malanca and D. Jerram thanked the Chairman and HRRRA members for their time and consideration to consider their request to join the HRRRA.

Administrative Approvals:

- a.) **Minutes: Motion** by D. Lowe second by S. Dunn, to approve the minutes of June 27, 2024, (Attachment A). **Vote: The motion passed unanimously;** with 64 votes in favor.

New Business:

7a.) * Consider request to negotiate with Barkhamsted, Canaan, Colebrook, Cornwall, Goshen, New Hartford, Norfolk, North Canaan, Salisbury, Sharon, and Winsted/Winchester to join and merge with the HRRRA. *The authority may enter Executive Session under Subsection (6)(D) of CGS 1-200 and Subsections (b)(7) and (b)(24) of CGS 1-210*

Motion by S. Dunn second by D. Lowe, to enter executive session under Subsection (6)(D) of CGS 1-200 and Subsections (b)(7) and (b)(24) of CGS 1-210 for the purpose of reviewing the proposal of Barkhamsted, Canaan, Colebrook, Cornwall, Goshen, New Hartford, Norfolk, North Canaan, Salisbury, Sharon, and Winsted/Winchester to join and merge with the HRRRA, inviting Jennifer Heaton-Jones, HRRRA and Jennifer Baum, HRRRA.

Vote: The motion passed unanimously; with 64 votes in favor. HRRRA members and staff entered Executive Session at 2:11 p.m. The HRRRA members and staff came out of executive session at 3:09 p.m.

The Chairman announced the HRRRA is not currently in a position to consider the request and proposal of the eleven towns joining the HRRRA at this time. There are too many unknown factors for a path forward. The Authority's concerns include the HRRRA's own supply contracts beyond the 2029 contract with Oak Ridge, the condition of the Wheelabrator WTE plant, the status of the Torrington transfer station, and the unknown logistics of where material would go with an expanded geographical footprint. The HRRRA does not want to hold the northwest hill towns from moving forward with finding a solution. The Chairman offered to partner and provide advocacy at the state level to address the state's waste crisis. The Chairman offered comments from guest. J. Speck and D. Jerram expressed their gratitude for the consideration and would like to keep the dialog open.

Adjournment

Motion by R. Marconi, second by S. Dunn, to adjourn the meeting at 3:15 p.m. **Vote: The motion passed unanimously;** with 63 votes in favor.

Respectfully submitted,
Jennifer Baum

Housatonic Resources Recovery Authority
Balance Sheet
As of December 31, 2024

	Dec 31, 24	Nov 30, 24	Oct 31, 24	Sep 30, 24	Aug 31, 24	Jul 31, 24
ASSETS						
Current Assets						
Checking/Savings						
SQUARE	928.42	0.00	1,157.39	1,750.41	1,750.41	165.33
PayPal (Online Credit Card Payment)		420.89	372.61	121.13	20.59	
UNION SAVINGS BANK	192,358.48	167,735.45	301,033.92	265,149.46	678,938.02	554,714.36
STIF	424,805.00	423,133.15	421,468.84	419,690.21	18,125.17	18,042.50
VANGUARD						
VANGUARD SHRT TRM INV GR VFSUX	342,431.17	344,091.85	343,095.44	347,413.20	345,088.25	342,763.31
VANGUARD TOTAL BOND MARKET VBT	151,792.04	154,994.41	153,713.46	158,036.65	156,435.47	154,834.29
Total VANGUARD	494,223.21	499,086.26	496,808.90	505,449.85	501,523.72	497,597.60
Total Checking/Savings	1,112,315.11	1,090,375.75	1,220,841.66	1,192,161.06	1,200,357.91	1,070,519.79
Accounts Receivable						
*ACCOUNTS RECEIVABLE	263,760.41	182,353.21	195,891.05	199,075.77	172,876.04	217,035.98
Total Accounts Receivable	263,760.41	182,353.21	195,891.05	199,075.77	172,876.04	217,035.98
Total Current Assets	1,376,075.52	1,272,728.96	1,416,732.71	1,391,236.83	1,373,233.95	1,287,555.77
TOTAL ASSETS	1,376,075.52	1,272,728.96	1,416,732.71	1,391,236.83	1,373,233.95	1,287,555.77
LIABILITIES & EQUITY						
Liabilities						
Current Liabilities						
Accounts Payable						
*ACCOUNTS PAYABLE	565.53					
Total Accounts Payable	565.53					
Other Current Liabilities						
PAYROLL LIABILITIES						
CT PR TAXES PAYABLE						
CT SUI	23.81					
CT PR TAXES PAYABLE - Other	57.86					
Total CT PR TAXES PAYABLE	81.67					
HEALTH INSURANCE PREMIUMS	51.12					
PAYROLL LIABILITIES - Other	-0.35					
Total PAYROLL LIABILITIES	132.44					
Total Other Current Liabilities	132.44					
Total Current Liabilities	697.97					
Total Liabilities	697.97	3,364.72	449.26	4,021.57	5,045.11	54,058.76
Equity						
RETAINED EARNINGS	1,271,744.10	1,271,744.10	1,271,744.10	1,285,933.26	1,285,933.26	1,268,852.88
Net Income	103,633.45	-2,379.86	144,539.35	101,282.00	82,255.58	-35,355.87
Total Equity	1,375,377.55	1,269,364.24	1,416,283.45	1,387,215.26	1,368,188.84	1,233,497.01
TOTAL LIABILITIES & EQUITY	1,376,075.52	1,272,728.96	1,416,732.71	1,391,236.83	1,529,669.42	1,287,555.77
	Dec 31, 24	Nov 30, 24	Oct 31, 24	Sep 30, 24	Aug 31, 24	Jul 31, 24

ATTACHMENT C

Profit V Loss 2024-25 FY

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
MEMBER TOWN PROJECT	2,510.00	20,000.00	-17,490.00	12.55%
GRANTS/DONATIONS				
GRANT - USDA				
USDA 1	0.00	0.00	0.00	0.0%
USDA 2	3,907.59	16,000.00	-12,092.41	24.42%
Total GRANT - USDA	3,907.59	16,000.00	-12,092.41	24.42%
GRANT - CT DEEP				
SMM Bethel	0.00	0.00	0.00	0.0%
SMM Newtown	39,901.68	0.00	39,901.68	100.0%
SMM Kent	2,684.60	0.00	2,684.60	100.0%
SMM Project Manager	31,586.90	65,000.00	-33,413.10	48.6%
Total GRANT - CT DEEP	74,173.18	65,000.00	9,173.18	114.11%
OTHER GRANTS/DONATIONS	0.00	0.00	0.00	0.0%
GRANTS/DONATIONS - Other	19,600.00	40,500.00	-20,900.00	48.4%
Total GRANTS/DONATIONS	97,680.77	121,500.00	-23,819.23	80.4%
HAULER PERMITS				
REGISTRATION/PERMIT PAYPAL FEE	31.78	0.00	31.78	100.0%
CURRENT HAULER PERMITS	74,518.99	68,000.00	6,518.99	109.59%
HAULER PERMIT LATE FEES	2,000.00	0.00	2,000.00	100.0%
MUNICIPAL HAULER REGISTRATIONS	81,750.00	75,000.00	6,750.00	109.0%
PREPAID MUNICIPAL REGISTRATIONS	0.00	0.00	0.00	0.0%
HAULER PERMITS - Other	0.00	0.00	0.00	0.0%
Total HAULER PERMITS	158,300.77	143,000.00	15,300.77	110.7%
HHWDD REIMBURSEMENT				
HHW Residential Reimbursement	1,788.40	0.00	1,788.40	100.0%
HHW PARTICIPATING TOWNS	113,720.80	240,000.00	-126,279.20	47.38%
Total HHWDD REIMBURSEMENT	115,509.20	240,000.00	-124,490.80	48.13%
INTEREST INCOME	17,198.94	12,000.00	5,198.94	143.33%
MISC INCOME	2,423.61	0.00	2,423.61	100.0%
PROGRAM SERVICES FEES				
MSW PROGRAM FEES	155,867.48	286,000.00	-130,132.52	54.5%
RECYCLING PROGRAM FEES	29,439.50	52,000.00	-22,560.50	56.61%
Total PROGRAM SERVICES FEES	185,306.98	338,000.00	-152,693.02	54.83%
Total Income	578,930.27	874,500.00	-295,569.73	66.2%
Gross Profit	578,930.27	874,500.00	-295,569.73	66.2%
Expense				
FUND BALANCE EXPENSE	37,786.10	75,400.00	-37,613.90	50.11%
MEMBER TOWN PROJECT EXP	1,685.00	20,000.00	-18,315.00	8.43%
Grant Special Projects				
GRANT - USDA				
USDA 1	0.00	0.00	0.00	0.0%
USDA 2	5,366.76	16,000.00	-10,633.24	33.54%
Total GRANT - USDA	5,366.76	16,000.00	-10,633.24	33.54%
GRANT - CT DEEP				
SMM Bethel	0.00	0.00	0.00	0.0%
SMM Newtown	39,901.68	0.00	39,901.68	100.0%
SMM Project Manager	31,824.90	65,000.00	-33,175.10	48.96%
SMM Kent	2,684.60	0.00	2,684.60	100.0%
Total GRANT - CT DEEP	74,411.18	65,000.00	9,411.18	114.48%
Grant Special Projects - Other	0.00	0.00	0.00	0.0%
Total Grant Special Projects	79,777.94	81,000.00	-1,222.06	98.49%
CONTINGENCY	0.00	20,000.00	-20,000.00	0.0%
EDUCATION				
PUBLIC EDUCATION	14,848.84	35,372.00	-20,523.16	41.98%
STAFF EDUCATION	4,117.56	8,500.00	-4,382.44	48.44%

Profit V Loss 2024-25 FY

Total EDUCATION	18,966.40	43,872.00	-24,905.60	43.23%
HHW EXPENSE				
HHW TOWN SHARE	125,850.19	240,000.00	-114,149.81	52.44%
HHW HRRRA SHARE				
HHW SUPPLIES	585.42	2,000.00	-1,414.58	29.27%
HHW HRRRA SHARE - Other	30,837.54	66,000.00	-35,162.46	46.72%
Total HHW HRRRA SHARE	31,422.96	68,000.00	-36,577.04	46.21%
Total HHW EXPENSE	157,273.15	308,000.00	-150,726.85	51.06%
INSURANCE				
ERRORS & OMISSIONS	5,038.00	5,250.00	-212.00	95.96%
GENERAL LIABILITY	0.00	0.00	0.00	0.0%
SURETY BOND	391.00	400.00	-9.00	97.75%
WORKERS COMP	678.00	686.00	-8.00	98.83%
Total INSURANCE	6,107.00	6,336.00	-229.00	96.39%
MISCELLANEOUS				
MISC EXPENSE	359.96	6,595.00	-6,235.04	5.46%
PAYROLL PROCESSING SERVICE	212.10	1,200.00	-987.90	17.68%
SERVICE FEES/MEMBERSHIPS	3,000.00	4,000.00	-1,000.00	75.0%
Total MISCELLANEOUS	3,572.06	11,795.00	-8,222.94	30.29%
OFFICE EXPENSES				
COPY EXPENSE	1,196.61	3,828.00	-2,631.39	31.26%
RENT	16,200.00	16,200.00	0.00	100.0%
SUPPLIES	2,944.30	5,500.00	-2,555.70	53.53%
OFFICE EXPENSES - Other	0.00	0.00	0.00	0.0%
Total OFFICE EXPENSES	20,340.91	25,528.00	-5,187.09	79.68%
PROFESSIONAL SERVICES				
AUDIT SERVICES	0.00	8,000.00	-8,000.00	0.0%
CONSULTING SERVICES	0.00	2,500.00	-2,500.00	0.0%
LEGAL SERVICES	1,977.00	20,000.00	-18,023.00	9.89%
Total PROFESSIONAL SERVICES	1,977.00	30,500.00	-28,523.00	6.48%
STAFFING				
DISABILITY INSURANCE	7,296.15	7,900.00	-603.85	92.36%
HEALTH INSURANCE	20,108.91	34,991.46	-14,882.55	57.47%
IN LIEU OF MEDICAL INSURANCE	4,666.62	8,000.00	-3,333.38	58.33%
LIFE INSURANCE	0.00	0.00	0.00	0.0%
PAYROLL TAXES				
CT PR TAXES	514.52	1,300.50	-785.98	39.56%
FED PR TAX	10,756.03	18,666.71	-7,910.68	57.62%
Total PAYROLL TAXES	11,270.55	19,967.21	-8,696.66	56.45%
PENSION	10,249.64	18,078.39	-7,828.75	56.7%
SALARIES				
DIRECTOR SALARY	83,671.56	143,437.03	-59,765.47	58.33%
OTHER SALARIES	52,263.68	89,594.78	-37,331.10	58.33%
Total SALARIES	135,935.24	233,031.81	-97,096.57	58.33%
Total STAFFING	189,527.11	321,968.87	-132,441.76	58.87%
TRAVEL/MILEAGE REIMBURSEMENT	1,515.47	5,500.00	-3,984.53	27.55%
Total Expense	518,528.14	949,899.87	-431,371.73	54.59%
Net Ordinary Income	60,402.13	-75,399.87	135,802.00	-80.11%
Other Income/Expense				
Other Income				
INVESTMENT GAIN	17,489.62	0.00	17,489.62	100.0%
USE OF FUND BALANCE	0.00	75,400.00	-75,400.00	0.0%
Total Other Income	17,489.62	75,400.00	-57,910.38	23.2%
Other Expense				
CAPITAL EQUIPMENT	0.00	0.00	0.00	0.0%
INVESTMENT LOSS	13,504.00	0.00	13,504.00	100.0%
Total Other Expense	13,504.00	0.00	13,504.00	100.0%
Net Other Income	3,985.62	75,400.00	-71,414.38	5.29%
Net Income	64,387.75	0.13	64,387.62	49,529,038.46%

Profit V Loss December 31, 2024

	Jul - Dec 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
MEMBER TOWN PROJECT	2,510.00	20,000.00	-17,490.00	12.55%
GRANTS/DONATIONS				
GRANT - USDA				
USDA 1	0.00	0.00	0.00	0.0%
USDA 2	3,907.59	16,000.00	-12,092.41	24.42%
Total GRANT - USDA	3,907.59	16,000.00	-12,092.41	24.42%
GRANT - CT DEEP				
SMM Bethel	0.00	0.00	0.00	0.0%
SMM Newtown	39,901.68	0.00	39,901.68	100.0%
SMM Kent	2,684.60	0.00	2,684.60	100.0%
SMM Project Manager	31,586.90	65,000.00	-33,413.10	48.6%
Total GRANT - CT DEEP	74,173.18	65,000.00	9,173.18	114.11%
OTHER GRANTS/DONATIONS	0.00	0.00	0.00	0.0%
GRANTS/DONATIONS - Other	19,600.00	20,250.00	-650.00	96.79%
Total GRANTS/DONATIONS	97,680.77	101,250.00	-3,569.23	96.48%
HAULER PERMITS				
REGISTRATION/PERMIT PAYPAL FEE	31.78	0.00	31.78	100.0%
CURRENT HAULER PERMITS	74,518.99	68,000.00	6,518.99	109.59%
HAULER PERMIT LATE FEES	2,000.00	0.00	2,000.00	100.0%
MUNICIPAL HAULER REGISTRATIONS	81,750.00	75,000.00	6,750.00	109.0%
HAULER PERMITS - Other	0.00	0.00	0.00	0.0%
Total HAULER PERMITS	158,300.77	143,000.00	15,300.77	110.7%
HHWDD REIMBURSEMENT				
HHW Residential Reimbursement	1,788.40	0.00	1,788.40	100.0%
HHW PARTICIPATING TOWNS	113,720.80	240,000.00	-126,279.20	47.38%
Total HHWDD REIMBURSEMENT	115,509.20	240,000.00	-124,490.80	48.13%
INTEREST INCOME	17,188.47	12,000.00	5,188.47	143.24%
MISC INCOME	2,423.61	0.00	2,423.61	100.0%
PROGRAM SERVICES FEES				
MSW PROGRAM FEES	155,867.48	142,999.98	12,867.50	109.0%
RECYCLING PROGRAM FEES	29,439.50	25,999.98	3,439.52	113.23%
Total PROGRAM SERVICES FEES	185,306.98	168,999.96	16,307.02	109.65%
Total Income	578,919.80	685,249.96	-106,330.16	84.48%
Gross Profit	578,919.80	685,249.96	-106,330.16	84.48%
Expense				
FUND BALANCE EXPENSE	37,786.10	75,400.00	-37,613.90	50.11%
MEMBER TOWN PROJECT EXP	1,685.00	20,000.00	-18,315.00	8.43%
Grant Special Projects				
GRANT - USDA				
USDA 1	0.00	0.00	0.00	0.0%
USDA 2	5,366.76	16,000.00	-10,633.24	33.54%
Total GRANT - USDA	5,366.76	16,000.00	-10,633.24	33.54%
GRANT - CT DEEP				
SMM Bethel	0.00	0.00	0.00	0.0%
SMM Newtown	39,901.68	0.00	39,901.68	100.0%
SMM Project Manager	27,113.07	65,000.00	-37,886.93	41.71%
SMM Kent	2,684.60	0.00	2,684.60	100.0%
Total GRANT - CT DEEP	69,699.35	65,000.00	4,699.35	107.23%
Grant Special Projects - Other	0.00	0.00	0.00	0.0%
Total Grant Special Projects	75,066.11	81,000.00	-5,933.89	92.67%
CONTINGENCY	0.00	20,000.00	-20,000.00	0.0%
EDUCATION				
PUBLIC EDUCATION	14,848.84	35,372.00	-20,523.16	41.98%
STAFF EDUCATION	4,082.56	8,500.00	-4,417.44	48.03%

Profit V Loss December 31, 2024

Total EDUCATION	18,931.40	43,872.00	-24,940.60	43.15%
HHW EXPENSE				
HHW TOWN SHARE	125,850.19	240,000.00	-114,149.81	52.44%
HHW HRRRA SHARE				
HHW SUPPLIES	585.42	2,000.00	-1,414.58	29.27%
HHW HRRRA SHARE - Other	30,837.54	66,000.00	-35,162.46	46.72%
Total HHW HRRRA SHARE	31,422.96	68,000.00	-36,577.04	46.21%
Total HHW EXPENSE	157,273.15	308,000.00	-150,726.85	51.06%
INSURANCE				
ERRORS & OMISSIONS	5,038.00	5,250.00	-212.00	95.96%
GENERAL LIABILITY	0.00	0.00	0.00	0.0%
SURETY BOND	391.00	400.00	-9.00	97.75%
WORKERS COMP	678.00	686.00	-8.00	98.83%
Total INSURANCE	6,107.00	6,336.00	-229.00	96.39%
MISCELLANEOUS				
MISC EXPENSE	359.96	6,595.00	-6,235.04	5.46%
PAYROLL PROCESSING SERVICE	181.80	600.00	-418.20	30.3%
SERVICE FEES/MEMBERSHIPS	3,000.00	4,000.00	-1,000.00	75.0%
Total MISCELLANEOUS	3,541.76	11,195.00	-7,653.24	31.64%
OFFICE EXPENSES				
COPY EXPENSE	1,023.66	1,914.00	-890.34	53.48%
RENT	8,100.00	8,100.00	0.00	100.0%
SUPPLIES	2,944.30	5,500.00	-2,555.70	53.53%
OFFICE EXPENSES - Other	0.00	0.00	0.00	0.0%
Total OFFICE EXPENSES	12,067.96	15,514.00	-3,446.04	77.79%
PROFESSIONAL SERVICES				
AUDIT SERVICES	0.00	8,000.00	-8,000.00	0.0%
CONSULTING SERVICES	0.00	2,500.00	-2,500.00	0.0%
LEGAL SERVICES	1,977.00	20,000.00	-18,023.00	9.89%
Total PROFESSIONAL SERVICES	1,977.00	30,500.00	-28,523.00	6.48%
STAFFING				
DISABILITY INSURANCE	7,296.15	7,900.00	-603.85	92.36%
HEALTH INSURANCE	17,373.30	17,495.76	-122.46	99.3%
IN LIEU OF MEDICAL INSURANCE	3,999.96	8,000.00	-4,000.04	50.0%
LIFE INSURANCE	0.00	0.00	0.00	0.0%
PAYROLL TAXES				
CT PR TAXES	173.06	1,300.50	-1,127.44	13.31%
FED PR TAX	9,219.45	18,666.71	-9,447.26	49.39%
Total PAYROLL TAXES	9,392.51	19,967.21	-10,574.70	47.04%
PENSION	8,743.18	9,039.20	-296.02	96.73%
SALARIES				
DIRECTOR SALARY	71,718.48	71,718.54	-0.06	100.0%
OTHER SALARIES	44,797.44	44,797.38	0.06	100.0%
Total SALARIES	116,515.92	116,515.92	0.00	100.0%
Total STAFFING	163,321.02	178,918.09	-15,597.07	91.28%
TRAVEL/MILEAGE REIMBURSEMENT	1,515.47	2,749.98	-1,234.51	55.11%
Total Expense	479,271.97	793,485.07	-314,213.10	60.4%
Net Ordinary Income	99,647.83	-108,235.11	207,882.94	-92.07%
Other Income/Expense				
Other Income				
INVESTMENT GAIN	17,489.62	0.00	17,489.62	100.0%
USE OF FUND BALANCE	0.00	75,400.00	-75,400.00	0.0%
Total Other Income	17,489.62	75,400.00	-57,910.38	23.2%
Other Expense				
CAPITAL EQUIPMENT	0.00	0.00	0.00	0.0%
INVESTMENT LOSS	13,504.00	0.00	13,504.00	100.0%
Total Other Expense	13,504.00	0.00	13,504.00	100.0%
Net Other Income	3,985.62	75,400.00	-71,414.38	5.29%
Net Income	103,633.45	-32,835.11	136,468.56	-315.62%

January 23, 2025

Members of the Housatonic Resources Recovery Authority

We have audited the financial statements of the governmental activities, and the major fund of Housatonic Resources Recovery Authority for the year ended June 30, 2024 and have issued our report dated January 23, 2025. Professional standards require that we provide you with the following information related to our audit.

Our Responsibility under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated October 3, 2024, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our engagement letter.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Authority are described in Note 1 of the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during the year. We noted no transactions entered by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred. The disclosures in the financial statements are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

ATTACHMENT D

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. There were no adjustments as a result of our audit procedures.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, which could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during our audit.

Management Representations

As part of the audit process, we requested and received certain representations from management in the form of a management representation letter dated January 23, 2025.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, like obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition of our retention.

This information is intended solely for the use of the Board and management of Authority and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Nanavaty, Davenport, Studley & White, LLP

Cc: J. Heaton-Jones, Executive Director

**HRRA
EXECUTIVE SUMMARY
AUTHORITY MEETING JANUARY 23, 2025**

	Year Ended June 30,			
	2024	2023	2022	2021
Financial Statement Analysis - GAAP Basis (page 10 of the financials):				
Total program and general revenues	\$ 962,398	\$ 814,808	\$ 679,009	\$ 664,980
Total expenses	(844,684)	(748,925)	(592,014)	(568,039)
Surplus	<u>\$ 117,714</u>	<u>\$ 65,883</u>	<u>\$ 86,995</u>	<u>\$ 96,941</u>
Net Position At June 30	\$ 1,272,427	\$ 1,154,713	\$ 1,088,830	\$ 1,001,835

	Final Budget	Actual	
Budget Analysis - Budgetary Basis (page 23 of the financials):			
Total revenues	\$ 907,400	\$ 962,398	higher investment earnings, user charges for prog fees and permits, higher grants, offset by lower HHW charges
Total expenses	(907,400)	(843,270)	lower expenses for contingency, HHW expense, and prof service
Revenues Over Expenses	<u>\$ -</u>	<u>\$ 119,128</u>	(1) Budgeted expenses do not include depreciation of \$1,414

INTERNAL CONTROL COMMENTS:

There was no formal letter issued re: internal control. However, I encourage the Board to continue your oversight of operation through the following monitoring procedures

- Review of all bank statements and scanned check images
- countersignature on checks
- Review of investment account activities
- Bd review of monthly financial statements, specifically budget v. actual result
- Authorization & review of debit transactions
- Authorization & review of payroll transactions including making sure the computation is correct

Housatonic Resources Recovery Authority

Financial Statements with Independent Auditor's Report

Year Ended June 30, 2024

Table of Contents

June 30, 2024

	<u>Page</u>
Independent Auditor's Report	1
Management's Discussion and Analysis	3
Basic Financial Statements:	
Government-wide Financial Statements:	
Statement of Net Position - Governmental Activities	9
Statement of Activities - Governmental Activities	10
Fund Financial Statements:	
Balance Sheet - Governmental Fund	11
Statement of Revenues, Expenditures, and Changes in Fund Balance - Governmental Fund	12
Notes to the Financial Statements	13
Required Supplementary Information:	
Budgetary Comparison Schedule---General Fund	23
Notes to Required Supplementary Information	24

Independent Auditor's Report

Members of the Board
Housatonic Resources Recovery Authority
Brookfield, Connecticut

Opinions

We have audited the accompanying financial statements of the governmental activities and major fund of the Housatonic Resources Recovery Authority (the "Authority"), as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and major fund of the Authority as of June 30, 2024, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Authority, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Nanavaty, Davenport, Studley & White, LLP

January 23, 2025

Management's Discussion and Analysis

Housatonic Resources Recovery Authority

Management's Discussion and Analysis (Unaudited)

Our discussion and analysis of the Housatonic Resources Recovery Authority's (the "Authority") financial performance provides an overview of the Authority's financial activities for the fiscal year ended June 30, 2024. Please read it in conjunction with the Authority's financial statements, which begin on page 9.

FINANCIAL HIGHLIGHTS

- As a result of the operations the Authority's net position increased by \$117,714 in 2024 compared to an increase of \$65,833 in 2023.
- The total cost of the Authority's programs and administration was \$844,684 and \$748,925 for 2024 and 2023, respectively.
- During fiscal year 2024, the Authority's revenues from program and administrative fees, and hauler permits increased over the prior year by \$23,312 to \$517,562 due to changes in MSW and recycling tonnage, and hauler permits issued.

USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities (on pages 9 and 10) provide information about the activities of the Authority as a whole and represent a longer-term view of the Authority's finances. Fund financial statements start on page 11. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Authority's operations in more detail than the government-wide statements by providing line-item expense information about the Authority's general fund.

The Statement of Net Position and the Statement of Activities

Our analysis of the Authority as a whole begins on page 9. One of the most important questions asked about the Authority's finances is "Is the Authority better or worse off as a result of the year's activities?" The Statement of Net Position and the Statement of Activities report information about the Authority and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. Accrual of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

The Statement of Net Position and the Statement of Activities report on the Authority's net position and changes in them. You can think of the Authority's net position as the difference between assets (what the Authority owns), and liabilities (what the Authority owes), as one way to measure the Authority's financial health, or financial position. Over time, increases or decreases in the Authority's net position are one indicator of whether its financial health is improving or deteriorating. You will need to consider other non-financial factors, however, such as changes in the technology related to the disposal of municipal solid waste and recycled materials, changes in tonnage in the local towns, as well as the continued support of the regional towns, to assess the overall financial health of the Authority.

Housatonic Resources Recovery Authority

Management's Discussion and Analysis (Unaudited)

USING THIS ANNUAL REPORT (continued)

Reporting the Authority's Fund Financial Statements

The Authority uses governmental funds to report its operations. The fund financial statements begin on page 11. The Authority's only governmental fund is the general fund.

Governmental funds: The basic services that the Authority provide are reported in the governmental funds, which focus on how money flows into and out of these funds and the balances left at year-end that are available for spending. The governmental fund statements provide a detailed short-term view of the Authority's general governmental operations and the basic services that it provides. The information presented in the governmental fund helps readers determine whether there are more or fewer financial resources that can be spent in the near future to finance the Authority's programs. The governmental activities presented in the Statement of Net Position and the Statement of Activities is reconciled to the governmental funds in the Balance Sheet of the general fund.

Notes to the Financial Statements: The notes provide additional information that is essential to a full understanding of the data provided in the governmental-wide and fund financial statements. The notes to the financial statements can be found on pages 13-22 of this report.

Required Supplementary Information: In addition to the basic financial statements and accompanying notes, this report also presents a Budgetary Comparison Schedule for the General Fund that can be found on pages 23-24 of this report.

FINANCIAL ANALYSIS OF THE AUTHORITY

The following tables and exhibits present condensed information about the Authority's net position, revenues and expenses for fiscal year 2024 compared to 2023:

Table 1

As of June 30,

	2024	2023
Current assets	\$ 1,289,911	\$ 1,160,810
Right-of-use assets	43,908	50,054
Capital assets, net	684	2,098
Total assets	1,334,503	1,212,962
Current liabilities and inflows	(18,168)	(8,195)
Lease liabilities	(43,908)	(50,054)
Total liabilities and deferred inflows	(62,076)	(58,249)
Net position:		
Invested in capital assets	684	2,098
Unrestricted	1,271,743	1,152,615
Total net position	\$ 1,272,427	\$ 1,154,713

Housatonic Resources Recovery Authority

Management's Discussion and Analysis (Unaudited)

FINANCIAL ANALYSIS OF THE AUTHORITY (continued)

<u>Table 2</u>	For the Year Ended June 30,	
	<u>2024</u>	<u>2023</u>
Revenues		
Program revenues:		
Charges for services - user fees	\$ 517,562	\$ 494,250
Operating grants and reimbursements	411,437	315,295
	<u>928,999</u>	<u>809,545</u>
General revenues:		
Investment earnings and miscellaneous	33,399	5,263
Total revenues	<u>962,398</u>	<u>814,808</u>
Program expenses		
General government	844,684	748,925
Increase in net position	117,714	65,883
Net position - beginning	1,154,713	1,088,830
Net position - ending	<u><u>\$ 1,272,427</u></u>	<u><u>\$ 1,154,713</u></u>

Governmental Activities and General Fund

The Authority's operations are accounted for as Governmental Activities. Net position of the governmental activities increased in 2024. MSW tonnage in the 2023-24 FY increased to 148,041 tons from 142,494 tons. Revenues are based on a contracted MSW program fee of \$2.00 per ton.

Recycling tonnage for the HRRA member municipalities delivered to the Oak Ridge Transfer Stations, LLC ("Oak Ridge") recycling center increased by approximately 3.1% to 11,774 tons in 2023-24. Recycling revenue for 2023-24 was paid at \$5.00/ton.

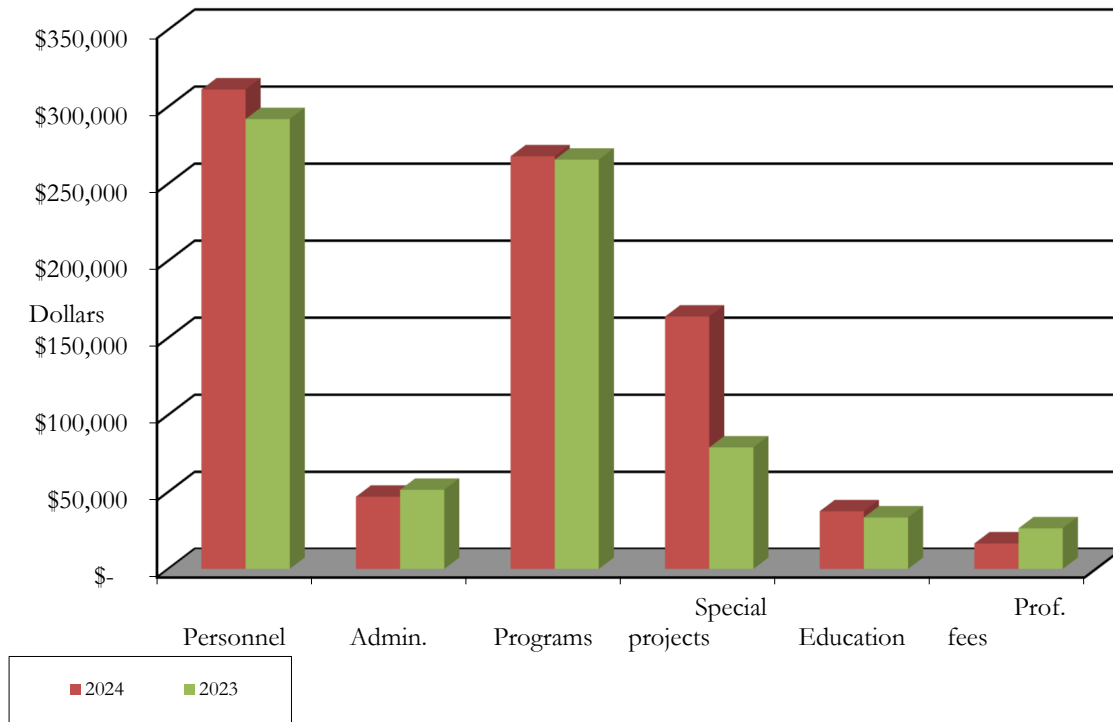
General revenues include net investment income totaling \$24,752. Total costs of governmental activities increased for the year ended June 30, 2024 from 2023 due to increases in staffing, administration, and special project grant expenses. Total expenditures in the General Fund were different from the total expenses in the Statement of Activities due to acquisition of capital assets and depreciation expense.

Housatonic Resources Recovery Authority

Management's Discussion and Analysis (Unaudited)

FINANCIAL ANALYSIS OF THE AUTHORITY (continued)

Comparison of Expenses



General Fund Budgetary Highlights

Table 3 summarizes the changes in the budget and shows a comparison with the actual results.

	Original/Final		
	Budget	Actual	Variance
Revenues:			
Charges for services - user fees	\$ 464,500	\$ 517,562	\$ 53,062
Intergovernmental	240,000	206,614	(33,386)
Operating grants and contributions	190,900	204,823	13,923
Investment earnings and other	12,000	33,399	21,399
Total revenues	907,400	962,398	54,998
Expenditures:			
General government	907,400	843,270	64,130
Total expenditures	907,400	843,270	64,130
Excess of revenues over expenditures	\$ -	\$ 119,128	\$ 119,128

Housatonic Resources Recovery Authority

Management's Discussion and Analysis (Unaudited)

FINANCIAL ANALYSIS OF THE AUTHORITY (continued)

Financial Ratios

The following financial ratios should be used to assess the financial stability of the Authority's Governmental Activities over an extended period. These ratios can indicate trends that the Authority administrators and its citizens may need to consider as they establish future budgets and set program and administrative fees.

	2024	2023	2022	2021	2020
Working Capital	\$ 1,272,000	\$ 1,153,000	\$ 1,085,000	\$ 997,800	\$ 898,400
Current Ratio	71	142	107	118	39.6

“Working Capital” is the amount by which current assets exceed current liabilities at a point in time. The “Current Ratio” which compares current assets to current liabilities, is an indicator of the ability to pay current obligations at a point in time. A ratio greater than 1 is a positive indicator.

	2024	2023	2022	2021	2020
Days in Operating Cash	426	439	451	427	479

“Days in Operating Cash” represents the number of days’ normal operations could continue with no future revenue collection. The ratios of Working Capital and Days in Cash demonstrate a continuing ability to finance operations with cash.

CAPITAL ASSETS AND DEPRECIATION

At June 30, 2024, the Authority had \$12,556 invested in capital assets consisting of office equipment and furniture. These capital assets were purchased during the last several years. Depreciation for the current year is \$1,414.

Housatonic Resources Recovery Authority

Management's Discussion and Analysis (Unaudited)

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

The Authority established a fiscal year 2024-25 budget that included approximately \$874,500 in revenues, and \$874,500 in approved expenditures. Budgeted revenue will decrease in 2024-25 by \$32,900. Grants and donations will decrease by \$69,400 to reflect the change in the Sustainable Material Management grant from the CT Department of Energy and Environmental Protection for the Town of Kent and for a Project Manager to oversee multiple SMM projects in the region. Hauler registration and permit fees are expected to slightly increase to reflect an increase in haulers in the region, the revenue will increase from \$135,000 to \$143,000. Interest Income is expected to be the same. HHW revenue will remain at \$240,000. HHW Revenue is a passthrough. The Oak Ridge MSW Program fee is expected to increase by \$4,000 due to an increase in tonnage. The recycling rebate will increase from \$47,500 to \$52,000 to reflect an increase in tonnage. The Authority added a new passthrough for "Member Town Projects" and added \$20,000 for the 2024-25 FY.

Revenues for 2024-2025 are based on a contracted MSW program fee of \$2.00 per ton. MSW tonnage in the 2023-2024 FY had an increase from 2022-23 FY from 142,494 tons to 148,041 tons. The 2024-25 budget was based on a three-year average of 143,000 tons.

Recycling tonnage for the HRRRA member municipalities delivered to the Oak Ridge Recycling Center increased from 11,417 tons in 2022-23 to 11,774 tons in 2023-24. The difference in revenue from 2022-23 FY to 2023-24 FY was \$1,796.

Budgeted expenses are expected to decrease for 2024-25 by \$32,995. The most significant change in the 2024-2025 budgeted expenditures is the pass-through grant expense for the SMM Project in Kent and Project Manager of \$69,400. The annual audit is budgeted to increase \$500. Public Education expenses are expected to increase \$5,622. The passthrough "Member Town Projects" added \$20,000 to expenses for the 2024-25 FY. Office Expenses are slightly higher by \$458 and insurance is estimated to be lower by \$339. There was a \$10,535 increase in salaries. The Executive Director, the Administrative Assistant/Regional Recycling Coordinator and Public Education Coordinator received a 3% raise in FY 2024-25.

The Authority authorized the use of \$75,400 of the fund balance to purchase one-time expenditures as follows: \$3,900 for HHW Walkie Talkies, \$3,500 to wrap the HHW trailer, \$6,000 to archive documents, \$56,000 for organics collection containers for the region and \$6,000 for a public education video on HHW.

CONTACTING THE AUTHORITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide the Housatonic Resource Recovery Authority, its member towns and cities and the citizens of those municipalities, with a general overview of the Authority's finances and to show the Authority's accountability for the money it receives. If you have questions about this report or need additional information, contact Jennifer Heaton-Jones, Executive Director for the Authority, Old Town Hall, 162 Whisconier Road, Brookfield, CT 06804. 203-775-4539 jennifer@hrra.org.

Basic Financial Statements

Housatonic Resources Recovery Authority

Statement of Net Position---Governmental Activities

As of June 30, 2024

Assets:

Cash and cash equivalents	\$ 530,868
Investments	490,238
Accounts receivable	268,805
Right-of-use assets	43,908
Capital assets, net of depreciation	684
Total assets	<u>\$ 1,334,503</u>

Liabilities:

Accounts payable and accrued expenses	\$ 18,168
Lease liabilities	43,908
Total liabilities	<u>62,076</u>

Net Position:

Invested in capital assets	684
Unrestricted	1,271,743
Total net position	<u>1,272,427</u>
Total liabilities and net position	<u>\$ 1,334,503</u>

See accompanying notes to the basic financial statements.

Housatonic Resources Recovery Authority

Statement of Activities---Governmental Activities

For the Year Ended June 30, 2024

Program Activities	Expenses	Program Revenues		Governmental Activities
		Charges for Services - User Fees	Operating Grants and Reimbursements	
General Government	\$ -	\$ 517,562	\$ 163,223	\$ 680,785
Audit	7,500	-	-	(7,500)
Education	37,383	-	41,600	4,217
Grants special projects expense	163,733	-	-	(163,733)
Household Hazardous Waste Expense	267,734	-	206,614	(61,120)
Insurance	5,936	-	-	(5,936)
Miscellaneous	11,669	-	-	(11,669)
Office expenses	25,096	-	-	(25,096)
Professional services	8,979	-	-	(8,979)
Staffing	311,107	-	-	(311,107)
Travel/mileage reimbursement	4,133	-	-	(4,133)
Depreciation	1,414	-	-	(1,414)
Total governmental activities	<u>\$ 844,684</u>	<u>\$ 517,562</u>	<u>\$ 411,437</u>	<u>84,315</u>
General revenues:				
Investment earnings, net				24,752
Miscellaneous				8,647
Total general revenues				<u>33,399</u>
Change in net position				117,714
Net Position---beginning of year				1,154,713
Net Position---end of year				<u>\$ 1,272,427</u>

See accompanying notes to the basic financial statements.

Housatonic Resources Recovery Authority

Balance Sheet---Governmental Fund

As of June 30, 2024

	General Fund
Assets	
Cash and cash equivalents	\$ 530,868
Investments	490,238
Accounts receivable	268,805
Total assets	<u>\$ 1,289,911</u>
Liabilities and Fund Balance	
Liabilities:	
Accounts payable and accrued expenses	\$ 18,168
Total liabilities	<u>18,168</u>
Fund Balance:	
Unassigned	<u>1,271,743</u>
Total fund balance	<u>1,271,743</u>
Total liabilities and fund balance	<u>\$ 1,289,911</u>

Reconciliation of Governmental Fund Balance Sheet to Statement of Net Position:

Total fund balance of governmental fund	\$ 1,271,743
Add: Capital assets, net of depreciation	684
Total net position of governmental activities	<u>\$ 1,272,427</u>

See accompanying notes to the basic financial statements.

Housatonic Resources Recovery Authority

**Statement of Revenues, Expenditures, and
Changes in Fund Balance---Governmental Fund**

For the Year Ended June 30, 2024

	General Fund
Revenues	
Charges for services - User fees	\$ 517,562
Intergovernmental	206,614
Investment earnings, net	24,752
Operating grants	163,223
Contributions	41,600
Miscellaneous	8,647
Total revenues	<u>962,398</u>
Expenditures	
Current:	
General Government	
Audit	7,500
Education	37,383
Grants special projects expense	163,733
Household Hazardous Waste Expense	267,734
Insurance	5,936
Miscellaneous	11,669
Office expenses	25,096
Professional services	8,979
Staffing	311,107
Travel/mileage reimbursement	4,133
Total general government	<u>843,270</u>
Excess of revenues over expenditures	119,128
Fund balance--at beginning of year	1,152,615
Fund balance--at end of year	<u><u>\$ 1,271,743</u></u>

**Reconciliation of the Statement of Revenues, Expenditures, and Changes in
Fund Balance of Governmental Fund to the Statement of Activities:**

Net change in fund balance - governmental fund	\$ 119,128
Less: Depreciation expense on capital assets	(1,414)
Change in net position of governmental activities	<u><u>\$ 117,714</u></u>

See accompanying notes to the basic financial statements.

Housatonic Resources Recovery Authority

Notes to the Financial Statements

June 30, 2024

NOTE 1 - SUMMARY OF ACCOUNTING POLICIES

Reporting Entity

The Housatonic Resources Recovery Authority (the “Authority”) was created in July 1986 in accordance with the Connecticut General Statutes Chapter 103b, Municipal Resource Recovery Authorities. The Authority was established for the purpose of providing municipal solid waste and recycling management for the Housatonic Valley municipalities of Danbury, Bethel, Bridgewater, Brookfield, Kent, New Fairfield, New Milford, Newtown, Redding, Ridgefield, Roxbury, Sherman, Weston and Wilton. The Authority, a jointly governed organization created by the Housatonic Valley municipalities, is a regional authority governed by a twelve-member board comprised of the Chief Elected Officials and other representatives of the member towns and their appointed alternates.

The accompanying statements of the Authority have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. The financial statements include all organizations, activities, and functions that comprise the Authority. Component units are legally separate entities for which the Authority (primary entity) is financially accountable. Financial accountability is defined as the ability to appoint a voting majority of the organization’s governing body and either (1) the Authority’s ability to impose its will over the organization or (2) the potential that the organization will provide a financial benefit to, or impose a financial burden on, the Authority. Using these criteria, the Authority has no component units.

Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all the activities of the Authority.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segments are offset with program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to haulers, and program fees from municipal solid waste and recycling tip fees, and 2) operating grants and reimbursements from other governmental units as well as corporate grants for recycling education programs. Other items not included among program revenues are reported as general revenues. The major individual governmental fund of the Authority is the general fund, and it has been reported as a separate column in the fund financial statements.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Housatonic Resources Recovery Authority

Notes to the Financial Statements (continued)

June 30, 2024

NOTE 1 - SUMMARY OF ACCOUNTING POLICIES (continued)

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within sixty days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, under accrual accounting.

Revenues such as the per ton program and administrative fees paid by those collectors of municipal solid waste and recyclables within the HRRRA region who use any of the three MSW transfer stations and/or the regional recycling facility associated with the current fiscal period are all considered susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered measurable and available only when the Authority receives the cash. Grant revenues are considered measurable and available when earned which is based on expenditures for reimbursable type grants or upon award date for non-reimbursable type grants.

Fund Accounting

The Authority uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. The Authority uses only governmental funds.

Governmental Funds

Governmental funds are those through which most governmental functions typically are financed. Governmental funds reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purpose for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance.

The Authority reports the following major governmental fund:

General Fund – The General Fund is used to account for all the financial resources of the Authority except those required to be accounted for in another fund. The general fund balance is available to the Authority for any purpose provided it is expended or transferred according to the By-Laws of the Authority.

Housatonic Resources Recovery Authority

Notes to the Financial Statements (continued)

June 30, 2024

NOTE 1 - SUMMARY OF ACCOUNTING POLICIES (continued)

The financial statements of the Authority are presented in accordance with generally accepted accounting principles (GAAP). The Authority applies all relevant Governmental Accounting Standards Board (GASB) pronouncements.

The accounting and reporting framework and the more significant accounting principles and practices are discussed in subsequent sections of this Note. The remainder of the Notes is organized to provide explanations, including required disclosures, of the Authority's financial activities for the fiscal year ended June 30, 2024.

Budgets and Budgetary Accounting

Formal budgetary accounting is employed as a management control within the Authority for the General Fund. An annual operating budget is adopted each fiscal year in accordance with the Authority's By-Laws and amended as required. The General Fund budget is adopted on a modified accrual basis of accounting (GAAP), except that encumbrances and continued appropriations are treated as budgeted expenditures in the year of incidence of the commitment to purchase.

The Authority members are authorized to transfer budget amounts within line items as well as any supplemental appropriations that amend the total expenditures. During the year, some line-item transfers were necessary.

Revenues - Exchange and Non-Exchange Transactions

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on an accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the Authority, available means expected to be received within ninety days of the fiscal year-end.

Expenses/Expenditures

On an accrual basis of accounting, expenses are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable.

Housatonic Resources Recovery Authority

Notes to the Financial Statements (continued)

June 30, 2024

NOTE 1 - SUMMARY OF ACCOUNTING POLICIES (continued)

Cash and Cash Equivalents

The Authority's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition. All cash and cash equivalents are insured or collateralized with securities held by the pledging financial institution segregated from its other assets, in accordance with State Statutes.

Investments

The Authority invests excess cash in mutual fund accounts with a national financial institution. The Authority classifies this type of deposit as an investment for financial statement purposes. Investments are reported at fair value. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. See Note 2 for a discussion of fair value measurements.

Receivables

Receivables at June 30, 2024 consist of accounts receivable for Program Fees. All accounts receivable is deemed collectible in full, and therefore no allowance for doubtful accounts exists.

Capital Assets and Depreciation

Capital assets consist of office furniture and computer equipment reported in governmental-wide financial statements. All capital assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Donated assets, if any, are valued at estimated fair market value on the date donated. Depreciation of capital assets is computed and recorded by the straight-line method. Estimated useful lives of the depreciable capital assets are 5 years. Maintenance and repairs are recorded as expenses when incurred.

Deferred Outflows/Inflows of Resources

Deferred outflows of resources represent a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

Deferred inflows of resources represent an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

Leases

The Authority determines if an arrangement contains a lease at inception based on whether the Authority has the right to control the asset during the contract period and other facts and circumstances. The right-of-use assets represent the Authority's right to use the assets for the lease term, and the lease liabilities represent the Authority's obligations to make lease payments arising from the leases, both of which are recognized based on the present value of the future minimum lease payments over the lease term.

Housatonic Resources Recovery Authority

Notes to the Financial Statements (continued)

June 30, 2024

NOTE 1 - SUMMARY OF ACCOUNTING POLICIES (continued)

Net Position

Net position is the net effect of assets, deferred outflows of resources, liabilities, and deferred inflows of resources. Net position is reported as restricted when there are legal limitations imposed on their use by Authority legislation or external restrictions by other governments, creditors, grantors, laws, or regulations of other governments. The unrestricted component of net position is the net amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted component of net position.

Fund Balance Reporting

The Governmental Accounting Standards Board (GASB) Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* (GASB 54) define the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB 54 requires the fund balance amounts to be reported using the fund balance categories listed below:

1. *Non-spendable* - fund balance that is either (a) not in spendable form, or (b) legally or contractually required to remain intact.
2. *Restricted* - fund balance that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.
3. *Committed* - fund balance that can be used only for specific purposes determined by a formal action of the members of the Authority (the Authority's highest level of decision-making authority)
4. *Assigned* - fund balance that is intended to be used by the Authority for specific purposes but does not meet the criteria to be classified as restricted or committed.
5. *Unassigned* - fund balance is the residual classification for the government's general fund and includes all spendable amounts not contained in the other classifications.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

Subsequent Events

Management has evaluated transactions and events that occurred through January 23, 2025, the date these financial statements were available to be issued, for recognition and/or disclosure in these financial statements. There are no events that require disclosure.

Housatonic Resources Recovery Authority

Notes to the Financial Statements (continued)

June 30, 2024

NOTE 2 - DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS

Deposits and investments consist of the following at June 30, 2024:

Cash in checking	\$ 512,908
Other deposit accounts	<u>17,960</u>
Total cash and cash equivalents	<u>\$ 530,868</u>
Investment in mutual funds	<u>\$ 490,238</u>
Total investments	<u>\$ 490,238</u>

Deposits

The Authority's deposits can include demand and savings accounts and certificates of deposit with Connecticut banks. The Authority policy adopts the State of Connecticut requirements that each depository maintains segregated collateral in an amount equal to a defined percentage of its public deposits based upon the bank's risk-based capital ratio.

Investments

The Authority's investments consist of shares or other interests in custodial arrangements or pools maintaining constant net asset values and in highly rated no-load open-end money market and mutual funds (with constant fluctuating net asset values) whose portfolios include obligations of the United States and its agencies, and repurchase agreements fully collateralized by such obligations. The Authority also invests in shares of the Connecticut Short-term Investment Fund.

Concentrations

The Authority does not have a formal investment policy; however, their practice has been to maintain a diversified portfolio to minimize the risk of loss resulting from over-concentration of assets in a specific issuer.

Housatonic Resources Recovery Authority

Notes to the Financial Statements (continued)

June 30, 2024

**NOTE 2 - DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS
(continued)**

Custodial Credit Risk

Custodial credit risk is the risk that in the event of a bank failure, the Authority's deposits may not be returned to it. At June 30, 2024, the carrying amount of the Authority's deposits is \$512,908 and the bank balance is \$576,952. The bank balance was insured or covered by the assets of the financial institution at year-end.

The Authority had \$17,960 invested with the State of Connecticut Treasurer's Short - Term Investment Fund ("STIF"). The STIF is an investment pool of high quality, short-term money market instruments (under 60 days). The STIF is rated AAAM by Standard and Poor's. The STIF maintains a designated surplus reserve equal to one-tenth of one percent of the fund's value, until it reaches one percent of the value of all investments in the Fund. The funds in the reserve act as a general reserve against losses and are not held in a specific depositor's name. At June 30, 2024, the reserve contains in excess of \$108.7 million. Any losses experienced from a security default or a decline in the market value of a security will be charged against the reserve.

There is a risk that in the event of a failure of the counterparty to an investment transaction, the Authority will not be able to recover the value of its investment, that is the possession of another party. At June 30, 2024, the Authority had \$490,238 invested in mutual fund accounts.

Fair Value Measurements

The Authority categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. The Authority has the following recurring fair value measurements as of June 30, 2024: Mutual funds of \$490,238 that are primarily invested in U.S. Treasury notes are valued using quoted market prices (Level 1 inputs).

NOTE 3 - PENSION PLAN

The Authority has established a Simplified Employee Pension Plan covering all employees. The Authority is required to contribute 7.5% of eligible employees' wages to the plan. Employees vest immediately in their accounts upon entrance into the plan. During the year ended June 30, 2024 the Authority contributed \$16,931 to the plan on eligible wages of \$225,152.

Housatonic Resources Recovery Authority

Notes to the Financial Statements (continued)

June 30, 2024

NOTE 4 - CAPITAL ASSETS AND DEPRECIATION

A summary of changes in capital assets is as follows:

	Balance July 1, 2023	Increases	Decreases	Balance June 30, 2024
Furniture and equipment	\$ 12,556	\$ -	\$ -	\$ 12,556
Accumulated depreciation	(10,458)	(1,414)	-	(11,872)
	<u>\$ 2,098</u>	<u>\$ (1,414)</u>	<u>\$ -</u>	<u>\$ 684</u>

NOTE 5 - RELATED PARTY TRANSACTIONS

During the year the Authority received a total of \$206,614 from the participating regional towns as a reimbursement for the operation of the Household Hazardous Waste Day events. All amounts invoiced were received.

The Authority also leases office space from the Town of Brookfield, one of its member towns. See Note 7 for more information on this office space lease.

NOTE 6 - COMMITMENTS

Service Agreements

On January 11, 2018, the Authority signed a Regional Solid Waste and Recycling Agreement with Interstate Waste Services, Inc. (formerly Oak Ridge Transfer Stations, LLC) to accept and dispose of municipal solid waste and recycling materials for the region. The Agreement is effective July 1, 2019, for a period of 10 years, with the right to extend this Agreement beyond the initial 10-year term for 3 separate additional 5-year periods. The Agreement includes all terms and fees related to the acceptance and disposal of municipal solid waste and recycling materials. The Recycling Program Fee paid to HRRA is \$5.00 per ton of recycling material delivered to the recycling facility. The MSW Program Fee paid to HRRA is \$2.00 per ton of HRRA MSW delivered to the transfer stations.

Housatonic Resources Recovery Authority

Notes to the Financial Statements (continued)

June 30, 2024

NOTE 7 - LEASES

The Authority has a lease for office space with the Town of Brookfield. The terms of the lease are as follows: 5 years commencing on October 1, 2021, for \$81,000 payable as \$1,350 per month through September 30, 2026. The Authority also has a lease for office equipment for a term of 60 months beginning May 2024. Minimum lease payments under this lease are \$168.96 per month. The remaining lease term of the office lease is 2.25 years, and the remaining lease term of the office equipment lease is 58 months. A discount rate of 4% was used to compute the present value for the office lease and 4.54% for the copier lease under GASB 87.

The value of the right-of-use assets as of June 30, 2024 is \$78,988 less accumulated amortization of \$35,080. As of June 30, 2024, the value of the lease liabilities was \$43,908. The Authority records the amortization and interest expense on these leases in the office expense line item of the budget.

Future minimum lease obligations of these minimum lease payments as of June 30, 2024, were as follows:

Year Ended June 30, 2025	\$ 18,228
2026	18,228
2027	6,078
2028	2,028
2029	1,690
Total lease payments	46,252
Less: interest	(2,344)
Present value of lease liabilities	<u>\$ 43,908</u>

NOTE 8 - GRANTS

The Authority has received grant awards from the U.S. Department of Agriculture Natural Resources Conservation Service ("USDA") for a municipal composting initiative in the Town of Ridgefield. The award period for the first grant is September 21, 2021, to September 30, 2023, for \$72,657 in federal funds with \$25,610 in non-federal funds. The award period for the second grant is January 27, 2023, to February 13, 2025, for \$43,093 in federal funds and \$36,400 in non-federal funds.

During the year ended June 30, 2024 the Authority recognized \$10,436 in operating grant revenues and \$11,295 in special projects grant expense for this composting project.

Housatonic Resources Recovery Authority

Notes to the Financial Statements (continued)

June 30, 2024

NOTE 8 - GRANTS (continued)

The Authority has received a grant award from the State of Connecticut Department of Energy and Environmental Protection (“DEEP”) for a sustainable materials management grant to conduct a project for outreach and education to support municipal unit-based pricing and food scrap collection. The award period for the first grant is June 22, 2023 to December 21, 2025, for \$130,000 for a project manager. The Authority has also received a sustainable materials management grant to conduct a project for the Kent transfer station food scrap collection and unit-based pricing pilot program. The award period for the second grant is June 29, 2023, to December 28, 2024, for \$55,400.

During the year ended June 30, 2024 the Authority recognized \$152,787 in grant revenues and \$152,437 in total grant expenses for the above projects.

NOTE 9 - CONCENTRATION OF RISK

A major portion of the Authority’s revenues are derived from fees based on throughput in the recycling and municipal solid waste facilities. Declines in the levels of throughput in either facility or a negotiated change in the fee structure could adversely affect the Authority’s ability to generate future cash flow from the HRRA Service Agreements.

NOTE 10 - RISK MANAGEMENT

The Authority is exposed to various risks of loss related to public officials, torts, injuries to employees and acts of God. The Authority purchases commercial insurance for all risks of loss. The Authority has had no significant reduction in the coverage on the above insurance from the prior year. The Authority has not had any settlements on any insurance coverage in the current year or prior year.

The HRRA Service Agreements require that Interstate Waste Services, Inc. (formerly Oak Ridge Transfer Stations, LLC and Oak Ridge Hauling, LLC) indemnify the Authority and the municipalities from any and all damages and causes of action which may arise from a party’s use or entrance into the Transfer stations.

NOTE 11 - FUND BALANCE POLICY

The Authority has a Fund Balance Policy to establish goals and provide guidance concerning the desired level of fund balance maintained by the Authority to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances.

In accordance with the policy, the fund balance will be reviewed by the Executive Committee every year that it is over 200% of the non-reimbursable expenditures for the prior year. Additionally, no part of the fund balance can be spent without the approval of the full authority.

It is the goal of the Authority to achieve and maintain an unassigned fund balance in the general fund at the fiscal year-end of not less than 100% of annual operating expenditures. If the unassigned fund balance at fiscal year-end falls below the goal, the Authority shall develop a restoration plan to achieve and maintain the minimum fund balance.

Required Supplementary Information

Housatonic Resources Recovery Authority

Budgetary Comparison Schedule---General Fund

For the Year Ended June 30, 2024

	Original Budget	Amendments	Original/Final Budget	Actual	Variance Favorable/ (Unfavorable)
Revenues:					
Charges for services - User fees	\$ 464,500	\$ -	\$ 464,500	\$ 517,562	\$ 53,062
Intergovernmental	240,000	-	240,000	206,614	(33,386)
Investment earnings, net	12,000	-	12,000	24,752	12,752
Operating grants	150,400	-	150,400	163,223	12,823
Contributions	40,500	-	40,500	41,600	1,100
Miscellaneous	-	-	-	8,647	8,647
Total revenues	907,400	-	907,400	962,398	54,998
Expenditures:					
General government					
Audit	7,500	-	7,500	7,500	-
Contingency	20,371	(676)	19,695	-	19,695
Education	38,250	215	38,465	37,383	1,082
Grants special projects expense	150,400	-	150,400	163,733	(13,333)
Household Hazardous Waste Expense	308,000	-	308,000	267,734	40,266
Insurance	6,675	-	6,675	5,936	739
Miscellaneous	11,700	-	11,700	11,669	31
Office expenses	25,070	-	25,070	25,096	(26)
Professional services	22,500	-	22,500	8,979	13,521
Staffing	311,434	461	311,895	311,107	788
Travel/mileage reimbursement	5,500	-	5,500	4,133	1,367
Total expenditures	907,400	-	907,400	843,270	64,130
Excess of revenues over expenditures	\$ -	\$ -	\$ -	\$ 119,128	\$ 119,128

See independent auditor's report and notes to required supplemental information.

Housatonic Resources Recovery Authority

Notes to Required Supplementary Information

June 30, 2024

NOTE 1 - SUMMARY OF ACCOUNTING POLICIES

Budgets and Budgetary Accounting

Formal budgetary accounting is employed as a management control within the Authority for the General Fund. An annual operating budget is adopted each fiscal year in accordance with the Authority's By-Laws and amended as required. The General Fund budget is adopted on a modified accrual basis of accounting, except that encumbrances and continued appropriations are treated as budgeted expenditures in the year of incidence of the commitment to purchase and certain employee benefits are budgeted on the cash basis of accounting.

The Board is authorized to transfer budgeted amounts within line items, as well as any supplemental appropriations and appropriations of fund balance that amend the total expenditures. During the year, line-item transfers were not necessary. A supplemental appropriation was necessary to increase the budget for a grant to fund a special project.

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the General Fund. Encumbrances outstanding at year-end are reported as reservations of fund balance since they do not constitute expenditures or liabilities. There were no encumbrances outstanding at June 30, 2024.

Unencumbered appropriations lapse at the end of each fiscal year.



**HOUSATONIC RESOURCES RECOVERY AUTHORITY
2025 Meeting Dates**

**Newtown Municipal Center - Council Chambers
3 Primrose Street, CT 06470
Thursdays 10:30 a.m.**

Thursday, January 23, 2025 – 4th Thursday of January

Thursday, February 27, 2025 - 4th Thursday of February

Thursday, April 24, 2025 - 4th Thursday of April

Thursday, June 26, 2025 - 4th Thursday of June

Thursday, September 25, 2025 - 4th Thursday of September

Thursday, November 13, 2025 – 2nd Thursday of November

All HRRA meetings are open to the public, and an opportunity for public comment is provided at every meeting.

ATTACHMENT E

2025 Regional Household Hazardous Waste Event - Municipal Public Works Schedule

Danbury Public Works	Newtown Public Works	Bethel High School	Weston Public Works	New Milford John Pettibone	Brookfield High School
April 5, 2025	May 10, 2025	June 21, 2025	Sept. 6, 2025	Oct. 4, 2025	Nov. 1, 2025
HRRA 2	HRRA 2	HRRA 2	HRRA 2	HRRA 2	HRRA 2
	Bethel 2	Bethel - Host 4		Bethel 2	
Brookfield 2		Brookfield 2			Brookfield - Host 4
		Bridgewater 1		Bridgewater 1	
Danbury - Host 5	Danbury 2		Danbury 2		
				Kent 2	Kent 2
New Fairfield 2			New Fairfield 2		New Fairfield 2
	New Milford 2			New Milford - Host 4	New Milford 2
Newtown 2	Newtown Host 4	Newtown 2			
	Redding 1	Redding 1	Redding 1		
		Ridgefield 2	Ridgefield 2		Ridgefield 2
			Roxbury 1	Roxbury 1	
			Sherman 1	Sherman 1	
Weston 2	Weston 2		Weston - Host 4		
Wilton 2			Wilton 2		Wilton 2

ATTACHMENT F

October 15, 2024

Jen Heaton-Jones
Executive Director
Housatonic Resources Recovery Authority
162 Whisconier Rd
Brookfield, CT 06804

Dear Ms. Heaton-Jones:

I am writing to make a complaint about the operation of the transfer station located at 307 White Street in Danbury, CT as well as the collection practices of the company that now owns and operates the facility, Oak Ridge/Interstate Waste Services. I am a small collector working within the HRRRA region who has been in business for more than 10 years. I operate a dumpster rental business and collect only C&D and oversized bulky waste from both contractors and homeowners needing junk removal. I do not collect MSW or recyclables, so I am not required to obtain an HRRRA permit for my truck(s). I am registered through HRRRA to operate in the municipalities in which I do 85% or more of my business, and as such I carry all the required insurance for such registrations. The municipal registrations cost me \$1250 per municipality. The insurance requirements, especially coverage for all owned, non-owned and hired, according to my insurance agent costs me an extra \$3,000 per year that I would otherwise not procure if it were up to me.

I understand that HRRRA only regulates MSW and recycling and cannot set the price or pricing rules for C&D, but I also know that the federal government spent millions of dollars in the early 2000s, upset the entire solid waste business in western CT and seized the White Street transfer station and other assets from its owner at the time trying to eliminate unfair competition in the solid waste business in this region. So, it is very frustrating to see signs of the unfair competition creeping back into the region unchallenged and even unnoticed by anyone who might exercise any oversight. With no one else to complain to, I am complaining to HRRRA because I think all the municipalities in the region should be made aware of what is going on at the Danbury transfer station and how that could and does affect the solid waste business in the region.

First, and most importantly, I do not understand how the federal government allowed the new owner of the transfer station at the time to also operate as a solid waste collector in the region. That already poses a clear conflict of interest and gives Oak Ridge/Interstate a leg up on any other hauler in the region, no matter what we collect. Here's some examples. I'm supposed to be able to tip my loads starting at 5:00 a.m. on weekday mornings. A while back when I arrived at 5:30 a.m. I was asked to move off the scale and stand by until 6:00 a.m. so that the transfer station owner's trucks could move across the scale and tip ahead of me. I have also been turned away from tipping when I was already in line right around 5:00 p.m. while the transfer station's owner's trucks were allowed to stay in line past 5:00 p.m. and tip. In my business, time is money. This discrepancy in the hours in which I can dump and the hours in which they can dump, means that I am always at a disadvantage if I work full out for the day and will always have to live with dumping at least one

dumpster less per day than they can dump. Also, when the Oak Ridge/Interstate trucks go through the scale the hour before and hour after it is closed to everyone else, there is no one in the scale house. The scale read out is turned around for the driver, I guess, to write down or at least view his own tonnage.

Second, and one of the most concerning in terms of going backward to the days the mob controlled the transfer station, there is an Interstate salesman named Douglas Summa who goes around to contractors telling them to show him the invoice of the dumpster rental company they are using and he will beat any price they are currently paying. Okay, you say, cutthroat but not illegal? But how about this; he is telling them that he can beat any price from any other collector "because we own the transfer station and can beat anyone else's price"! That has to be illegal! I won't tell you what price per ton I am being charged because I want to remain anonymous, and everyone seems to have a different rate when we talk amongst ourselves. But just know that if I go over my 1 T limit on a dumpster by even a pound, I have to pay for the overage – a price I pass on to my customer. Mr. Summa is competing with all of us dumpster operators, selling at more than \$5 less per ton with NO overages and only a \$200 drop off charge. There is no way any of us can compete with that price, and Interstate knows that. This has to stop! Again, why does the owner of the transfer station also get to do collection in the region? It is a conflict of interest plain and simple.

Third, when I go through the scale, the person in the scale house doesn't normally speak to me at all – doesn't ask me what kind of material I am bringing in or what town it is from. How does anyone know what town my material came from or what it is if no one asks me? HRRRA says we all have to register in every town in which we collect. How does anyone know where I am registered and where I collect? If this is all really necessary and important, then I think the scale house should be operated by HRRRA rather than the owner of the transfer station. That would also solve the problem of who gets to dump at what times of day.

Fourth, the transfer station rules of operation I am required to follow say that the speed limit within the transfer station is a maximum of 5 mph. That speed is not followed by more than half the users of the facility, and it is not enforced, especially for those using the Mom & Pop and for the Oak Ridge/Interstate trucks. The facility is an accident waiting to happen and quite dangerous. Part of the problem is the lack of enforcement of existing rules. Another part of the problem is that there is no one to ask and no helpful signage to direct the facility users where they should go – especially those using the Mom and Pop who zip in and out of the line of trucks waiting at the scale and drive all over the place without finding the Mom & Pop. They also get out of their vehicles and walk all over the yard while we are all trying to follow the instructions from the facility workers about where to go and which way to back into after we leave the scale.

Fifth, too many contractors are using the Mom & Pop, against the rules, without paying the same tip fee as I do, without a municipal registration, and without the same costly insurance I am required to carry. I thought the Mom & Pop was for only residents to use. When the same pickup trucks come in with loads piled on the back extending several feet up into the air, all bungeed together, with material that is clearly from more than one household, it should be clear to anyone that this is a

hauler, under the state definition of hauler, and should be required to follow the same rules as all the rest of us. Also, what difference does it make if a roofer rents one of my dumpsters to use for discarded material when replacing a roof and I take it to the transfer station or if the roofer owns his own dumpsters and takes the same material to the transfer station himself. What about the landscaper who does the same? We are both collecting and hauling the same material to the same place, but I have to register in every town in which I collect and pay for the costly insurance and the roofer or landscaper does not. The same holds true for other small contractors whether they be plumbers, carpenters, etc. Even large moving vans pull in to drop off used furniture and boxes that they remove from their customers, but none of them are registered in the municipality in which they work or have to carry the same insurance as we do. I get that it is unsafe for some of these very large vehicles or small vehicles who have truck beds that cannot dump to tip in the same C&D building that the rest of us use. But they should be required to have the same registration and carry the same insurance as the rest of us. They should also have to go across the scale and pay the same fee as the rest of us, even if they then tip at the Mom & Pop for safety. They are more of a danger in the transfer station than the regular, larger haulers because they zip around and do not follow the speed limit, but who knows what kind of insurance they have or even if they have insurance. It's just not fair.

Sixth, speaking of fairness, I don't understand how the tip fee for C&D is set. I have one rate. A friend of mine has another rate. All American, a bigger collector has another rate. And if you call on the phone and ask for the C&D rate and say you are a new hauler in the region, they quote you a different rate. To my way of thinking, the rates for C&D should be posted for everyone to see and we all should pay the same rate. I don't think that haulers who bring in more tonnage should get a cheaper rate. And why can they charge us almost \$14 for a so-called "cost recovery" fee every time we tip? What the hell is a "cost recovery fee"? How is it determined? What's it for? It started out as a fuel surcharge and was changed to a cost recovery charge during Covid. While some of that may have been understandable at the time, the fee has never gone away even though gas prices have gone down and Covid is long gone in this area. In fact, the "cost recovery" fee continues to go up, three times last year. I pay as much in one year for my "cost recovery" fee charges now as I do for gasoline. How ridiculous is that?

Seventh, I just don't understand why C&D isn't regulated in the same way by the state and HRRAs as MSW and recycling? Can anybody explain that to me? There is a lot of C&D and oversize bulky waste in this region, and it poses the same hazards and problems for recycling as MSW. Why leave such a major portion of the waste stream basically unregulated for unscrupulous operators to take advantage of? Why isn't there an HRRRA permit for C&D like there is for trash, so that there is some oversight of that part of the waste stream, and everyone is supposed to follow the same rules. That was one of the problems that the federal government was allegedly trying to fix in the early 2000s when they took over the transfer station. Why didn't it get fixed properly?

Eighth, speaking of recycling, someone from HRRRA should make it a point to come down and observe what is going on in the recycling building at the transfer station. I can't imagine that the mess that gets dumped on the floor of that building and then all pushed into one big pile, by the same equipment that pushes and moves the MSW and the C&D, is sorted at the MRF and able to

be used for any new products in the future. Any cardboard that came into the facility clean is soon soiled once it's dumped on the wet floor and pushed into the pile with everything else, yet we tell customers that pizza boxes can't go in the recycling if they have just a bit of oil on them. You might also be interested to know that I personally observed a large semi-trailer load of crushed glass bottles and cans get dumped in its entirety into the C&D building and mixed with the rest of the C&D. It is very difficult for me to tell my customers that their recycling is being managed properly and making a difference when I routinely see it mixed with either C&D or soiled so badly it is likely unusable for recycling.

Ninth, I realize that state law requires a collector to register in every municipality in the state in which they operate – why I do not know since I have to register with the State of CT just to do business in the state. Perhaps it makes sense for MSW and recycling collectors who are going to have a customer base and collect from the same customers over and over again on a regular basis. For dumpster/junk removal businesses like mine, we don't have a regular customer base. A contractor may use us over and over again, but that contractor's work might take them anywhere in the region in a single year, but there is no way we could know in advance where. A homeowner is likely to use us only once or at most a few times if they stay in their same house for years. As I said before I am registered in the towns in which I do at least 85% of my business but I confess that I will take the odd job in another town if business is slow or if it's for a contractor I typically work with. And if it's one job in that town over the course of the year, I don't feel I should have to pay an additional \$250 for a one-year registration to do one job. I understand that HRRRA's policy is that we should register in every town in which we advertise for business, but what about those who don't advertise except by word of mouth? Does that mean they don't need to register in any municipality? Something needs to be done so that companies like mine and others can follow the law and the HRRRA requirements without undue cost. How about a \$1,000 per year registration for a non-MSW/recycling hauler to register in every town in the region for a year? If we paid for each town as it works now that would cost me \$3,750 for a year and most of those 14 towns, I wouldn't do any business in during the year. Or perhaps charge \$750 per year and let us choose 5 or 6 towns in which to register? I think something could be worked out that would be fairer to all of us. And, if all the haulers and contractors who do this business but now use Mom & Pop claiming they are residents when they are not were also required to register as the law says, I bet HRRRA wouldn't have any less revenue than it has today.

I understand that it would be more helpful to you and to everyone if I was willing to use my name or my business name, and I'm sorry that I can't. Despite all the emphasis on "clearing up" the solid waste business in western CT there is still a stigma attached to making a complaint against the biggest operators in the region. I have a family and loved ones that I don't want to see get hurt or intimidated, and many of my fellow collectors have the same fears. I also don't want to be discriminated against by the operators of the transfer station any more than I already am. And again, it's not just me. It's most of us small collectors who live in fear that the big guys will either undercut our prices and put us out of business or that we'll be leaned on to sell our business to one of the big guys when we don't want to. I try my best to follow the rules, operate fairly and provide my customers with the very best service I can. I am just asking that the system that is so very regulated by the state, the towns and the HRRRA operate in a way that is fair, open and transparent to all

regardless of size. I thought that's what the millions that the federal government spent here in western CT was supposed to do. I thought that was the point of all the state regulations. Sadly, it seems as if the system is still not fixed and is starting to move backward once again.

In a perfect world, this problem would be solved by the marketplace and competition. But, as we all know, the transfer station has no competition, and it is never going to be fixed on its own in my opinion. As much as I hate to say this, I think the only way for the transfer station to operate fairly is for the ownership of the transfer station and the collection companies to be separate. And if there is not enough profit to be made by a private company operating only a transfer station and perhaps the MERF, then it needs to be run by a governmental agency such as HERRA that does not need to make a profit.

Thank you for your consideration of my complaints. I will be watching the minutes and other records of the HERRA meetings as well as watching the operations at the transfer station over the next few months to see if anything changes. If you want to contact me, you can send me a message a Trashheaper@yahoo.com.

Thank you,

A registered, permitted hauler in the HERRA region who is fed up with the unfairness!

Cc: Honorable William Tong, Attorney General, State of CT
Honorable Katie Dykes, DEEP Commissioner, State of CT