



HOUSATONIC RESOURCES RECOVERY AUTHORITY
Special Meeting - Executive Committee
Tuesday, April 24, 2025, 9:30 a.m.

MINUTES

Chairman Matthew Knickerbocker called the meeting to order at 9:32 a.m. Members in attendance were H. Rosenthal, P. DelMonaco and J. Pemberton, R. Marconi. Also, in attendance HRRRA Executive Director, J. Heaton-Jones and R. Laigle from All American Waste

Approval of Minutes

Motion by P. DelMonaco second by H. Rosenthal to approve the minutes of the Executive Committee meeting of February 19, 2025, as presented. **Vote:** All in favor

Personnel – annual evaluations and set salary for FY 25-26.

Motion by R. Marconi, second by H. Rosenthal, to go into executive session for the purpose of conducting staff annual evaluations. **Vote:** All in favor. The executive committee entered executive session at 9:33 a.m. and came out of executive session at 10:29 am

The Executive Committee acknowledged they were pleased with the staff's performance reviews and will recommend to the full authority a 3.5% salary increase for all personnel. Although the increase is slightly higher than inflation, they recognized the increase in health premiums and want to ensure staff are compensated accordingly.

Review and consider draft budget for FY 25-26

Motion by H. Rosenthal, second by P. DelMonaco, to approve the 2025-2026 FY budget as presented, with projected revenue of \$956,250 and total expenditures of \$945,807 with a net of \$10,442.88 that will be moved to contingency for a balance of \$0. The budget includes a 3.5% increase for J. Heaton-Jones, J. Baum and T. Thornton. **Vote:** All in favor.

Adjournment

On a **motion** by J. Pemberton, second by P. DelMonaco, the meeting was adjourned at 10:31 a.m.
Vote: All in favor. **Vote:** All in favor

Respectfully Submitted,
Jennifer Heaton-Jones
Executive Director