



Housatonic Resources Recovery Authority

2025-26 Annual Permit and Municipal Registration Application (Effective August 1, 2025-July 31, 2026)

- **DO NOT leave questions blank.**
- **Incomplete applications will not be accepted, and late fees may be applied.**
- **All dates on the motor vehicle registrations, certificate of insurance, and inspections must be current as of 7/31/2025, or the application is incomplete.**

You must provide an answer to every question. If the question is not applicable, write "N.A." or "Not Applicable."
You may email, upload, post mail, or drop off your application. Detailed instructions are at www.HRRA.org/haulers

***HRRA requires the original Form B, Sworn Affidavit** (Form B must be mailed or dropped off to the HRRA office).

Application for Haulers - provide the following for both [Municipal Registration](#) and [HRRA Permit](#):

- ☐ **Form A:** HRRA Permit Application and Municipal Registration filled out completely and signed.
- ☐ **Form B:** Sworn Affidavit: Signed, dated, notarized and the original returned to the HRRA.
- ☐ **DOT Inspection Reports**, if applicable (See B-3 for more information)
- ☐ **Annual Municipal Solid Waste Report(s):** You must submit one report for each municipality in which your company collects for the 2024-25 FY. Completed and signed.
- ☐ **Certificate of Insurance ACORD form:** See attached Instructions. There are no exceptions. All haulers are required to provide the same coverage.
- ☐ **Motor vehicle registrations:** Copies of motor vehicle registrations must be provided for all vehicles being permitted. The owner(s) on the vehicle registrations must be shown as an insured on the certificate of insurance.
- ☐ **Payment:** Credit Card or Checks are payable to HRRA for both permits and registration.

Application for [Municipal Registration ONLY](#):

- ☐ **Forms A and B**
- ☐ **Annual Municipal Solid Waste Report(s)**
- ☐ **Certificate of Insurance ACORD form**
- ☐ **Motor vehicle registrations**
- ☐ **DOT Inspection Reports**, if applicable
- ☐ **Payment**

Application for Non-Haulers [HRRA Permit ONLY](#)

- ☐ **Forms A and B**
- ☐ **Certificate of Insurance ACORD form**
- ☐ **Motor vehicle registrations**
- ☐ **DOT Inspection Reports**, if applicable
- ☐ **Payment**

NOTE: Late fee policy – *There is a late penalty fee of \$1000, HRRA permit fee doubles to \$500 per vehicle and the municipal registration fees double for renewals received or completed after the due date. Access to all HRRA transfer stations will be suspended. If you need assistance with your application, make an appointment with HRRA Staff before July 18th. It is the haulers' responsibility to start the process and obtain insurance coverage on time.*

What is a Municipal Registration and who is required to have one?

Any collector hauling solid waste generated by residential, business, commercial or other establishments, including, but not limited to, recyclables generated within the borders of a municipality, shall register annually in such municipality and disclose specific information to the municipality. **Sec. 22a-220a**

Note: Registration with the HRRA is deemed registration in the municipality.

What is an HRRA permit and who is required to have one?

The HRRA Permit gives access to the HRRA transfer stations for any hauler collecting municipal solid waste including junk/residential bulky (under 4'). Haulers are charged the contracted HRRA MSW Tip Fee. The HRRA Permit does not cover construction and demolition debris tip fees. Detailed information about the HRRA permit and current tip fees can be viewed at www.HRRA.org/haulers



Start Here

Company Name: _____

Applying for (Check one):

- ☐ **Hauler Municipal Registration & Permit**
- ☐ **Hauler Municipal Registration ONLY**
- ☐ **Non-Hauler HRRRA Permit ONLY**

Check off each town in which you are doing business:

- | | | |
|---|-----------------|-------|
| <input type="checkbox"/> Bethel | \$250.00 | _____ |
| <input type="checkbox"/> Bridgewater | \$250.00 | _____ |
| <input type="checkbox"/> Brookfield | \$250.00 | _____ |
| <input type="checkbox"/> Danbury | \$250.00 | _____ |
| <input type="checkbox"/> Kent | \$250.00 | _____ |
| <input type="checkbox"/> New Fairfield | \$250.00 | _____ |
| <input type="checkbox"/> New Milford | \$250.00 | _____ |
| <input type="checkbox"/> Newtown | \$250.00 | _____ |
| <input type="checkbox"/> Redding | \$500.00 | _____ |
| <input type="checkbox"/> Roxbury | \$250.00 | _____ |
| <input type="checkbox"/> Sherman | \$250.00 | _____ |
| <input type="checkbox"/> Ridgefield | \$250.00 | _____ |
| <input type="checkbox"/> Weston | \$250.00 | _____ |
| <input type="checkbox"/> *Wilton | \$250.00 | _____ |

Total Registration Fees (from above) \$ _____

of Permits (Totals should match page 4):

HRRRA Active Permits _____ x \$250: \$ _____

HRRRA Inactive Permits _____ x \$0.00: _____

Late Fees (if after due date): \$ _____

Total Amount Due: \$ _____

Check #: _____ *Checks payable to HRRRA.*

☐ **Check here if you are paying by credit card.**

Contact the HRRRA office for the credit card fee schedule.

For HRRRA Use

Received Date: _____

ID# _____

- ☐ **Form A**
- ☐ **Form B**
- ☐ **AMSWR**
- ☐ **COI**
- ☐ **Motor Vehicle Registration**
- ☐ **DOT Inspection (if applicable)**
- ☐ **Payment**

New Hauler Due Date: _____

***NOTE: If you are registering in the Town of Wilton:**

In addition to HRRRA's requirements, Wilton requires that the vehicles used for collecting; transporting and/or disposing of solid waste materials must have its seal inspected in order to obtain the registration from HRRRA. Wilton also requires that you obtain container permits for all of your commercial garbage and recycling containers in Wilton.

This application will not be approved until Wilton's requirements are satisfied. Late fees will be applied if not completed by July 31, 2025.



Housatonic Resources Recovery Authority

Form A (1 of 6)

2025-26 Annual Permit and Municipal Registration Application (Effective August 1, 2025-July 31, 2026)

PERMIT & MUNICIPAL REGISTRATION FORM

DO NOT LEAVE ANY QUESTIONS BLANK, if not applicable write N/A

a. * Company Name: _____

Name or Names of all Owners/Partners: _____

Street Address (No PO Boxes): _____

Town, State, Zip Code: _____

Contact Person: _____

Main telephone (required): _____

Second contact phone (required, cannot be the same phone number as above): _____

E-Mail (required): _____ Alternate Email: _____

Website or Facebook page: (Optional) : _____

For your benefit all registered haulers are listed on the HRRRA website. You may provide this information If you would like your website or social media pages linked. They will be linked to your business name here: www.hrra.org/trash-how-to-choose-a-hauler/

b. * Mailing Address (If different from above): _____

Address: _____

Town, State, Zip Code: _____

c. Type of Business: ☐ Sole Proprietor ☐ Partnership ☐ LLC ☐ Corporation ☐ Municipality

d. State of CT EIN: _____

e. Which HRRRA Transfer Stations do you use: ☐ Danbury ☐ Newtown ☐ Ridgefield ☐ Weston ☐ Wilton

Existing Oak Ridge/Interstate Waste Services account number. (If you have more than one, separate with commas.)

f. Does your company deliver recyclables to the Danbury White Street Transfer Station? ☐ Yes ☐ No

g. If your company does not use the Danbury Transfer Station, where do you tip recyclables?

h. Is your company paid to collect solid waste, junk/bulky waste, recycling, C&D, and/or organics? ☐ Yes ☐ No
If you answered No, do you collect from your own business? ☐ Yes ☐ No



Housatonic Resources Recovery Authority

Form A (2 of 6)

2025-26 Annual Permit and Municipal Registration Application (Effective August 1, 2025-July 31, 2026)

PERMIT & MUNICIPAL REGISTRATION FORM DO NOT LEAVE ANY QUESTIONS BLANK, if not applicable write N/A

i. *Do you collect from: Residential Properties? ☐ Yes ☐ No Commercial Properties? ☐ Yes ☐ No

j. *Do you collect: ☐ Curbside Residential MSW ☐ Curbside Single Stream Recycling
☐ Commercial Container MSW ☐ Commercial Container Recycling ☐ Residential Container MSW
☐ Residential Container Recycling ☐ Residential Curbside Organics (Food Waste)
☐ Commercial Organics (Food Waste) ☐ Junk/Bulky Waste ☐ C&D ☐ Yard Waste
☐ Other - Please list other: _____

k. List all subsidiaries or related solid waste companies operated by the same owner(s):

l. *Provide the name and address of all **non-HRRA disposal facilities**, i.e. transfer stations, recycling processing centers, and/or volume reduction facilities which your company uses or anticipates using for MSW, recycling, C&D, yard waste and/or any other solid waste the company collects, including out-of-state facilities: _____

m. *As required by state law, the company agrees to report to each municipality with which it is registered or to HRRA in their stead: (a) the types of solid waste, including recyclables, generated within each municipality and collected by the company, (b) the name, location and contact information for the first destination where such solid waste, including recyclables, was delivered by the collector during the previous fiscal year, (c) the types and actual or estimated amounts of such solid waste, including recyclables, directly delivered to an out-of-state destination or to an end user or manufacturer in the state, and (d) such additional information as the commissioner of the Department of Energy and Environmental Protection deems necessary. The company further agrees that such reports shall be submitted annually, on or before July 31st, for solid waste collected during the prior fiscal year, on a form prescribed by the Commissioner. (Such reports to be filed with HRRA as part of the annual registration renewal.) ☐ Yes **Initial** _____

n. *As required by state law, **please list all municipalities (outside the HRRA Region)** in which the company collects MSW, recycling, C&D, yard waste, or other solid waste. The list should include all municipalities in Connecticut and in which the company collects in any other State. Attach an additional page if needed.

Are you registered in these municipalities? ☐ Yes ☐ No

o. *Are all the vehicles to be permitted and/or registered equipped with tarps that will be used to keep loads covered at all times as required by State law? ☐ Yes **Initial** _____

p. Can all the vehicles to be permitted and/or registered be automatically tipped at the transfer station without the driver exiting the vehicle, as required by transfer station regulations? ☐ Yes **Initial** _____



Housatonic Resources Recovery Authority

Form A (3 of 6)

2025-26 Annual Permit and Municipal Registration Application (Effective August 1, 2025-July 31, 2026)

PERMIT & MUNICIPAL REGISTRATION FORM DO NOT LEAVE ANY QUESTIONS BLANK, if not applicable write N/A

- q. * Do any of the vehicles to be permitted operate in interstate commerce and have a gross vehicle weight rating or gross combination weight rating of 10,001 pounds or more? ☐ Yes ☐ No
- r. * Do any of the vehicles to be permitted operate only in CT and have a gross vehicle weight rating or gross combination weight rating of 18,001 pounds or more? ☐ Yes ☐ No
- s. * If you answered Yes to either of the last two questions, please provide the company's USDOT or USDOT CT number: #: _____ ☐ N/A
- t. * Is the company's USDOT number or USDOT CT number displayed on the company's vehicles as required by law? ☐ N/A ☐ Yes ☐ No
- u. * Is the company's name displayed on all vehicles as required by State law? ☐ Yes Initial _____
- v. Does the company agree to notify HRRRA at the time of sale of existing assets or purchase of new assets that have or will need HRRRA or Oak permits or municipal registrations, a change in the ownership of said company as listed in item (a) above, a company/business name change, and/or the dissolution of any company/business registered to collect in any HRRRA municipality. ☐ Yes Initial _____ (HRRRA permit requires agreement.)
- w. * Are all the drivers who will collect or transport solid waste in any HRRRA municipality legally permitted to operate the applicable motor vehicle in the State of CT? ☐ Yes Initial _____
- x. * Are all the Company's employees who will collect and/or work within any HRRRA municipality legally able to work in the United States? ☐ Yes Initial _____
- y. Does the company offer unit base pricing (also known as PAYT or SMART) charging customers three levels of pricing based on the number of MSW bags, number of containers or size of containers? *In order to provide the appropriate financial incentive and protect haulers financially, variable volume prices should reflect a clear advantage to the consumer to reduce their volume of MSW and increase recycling.* ☐ Yes ☐ No
- z. Is the company in compliance with all ordinances, laws, rules, or regulations? ☐ Yes ☐ No
Note: The HRRRA reserves the right to suspend municipal registration and/or deny access to HRRRA transfer stations if it is determined that your company is not in compliance with ordinances, laws, rules, or regulations.

**Question or information required as a matter of law or to determine compliance with law.*

Name of person filling out this form: _____

I personally filled out and/or verified the accuracy of the information in this application and attest under penalty of perjury that all the information herein provided is true and accurate.

Sign Name of Company's Authorized Agent

Print Name

**Housatonic Resources Recovery Authority****2025-26 Annual Permit and Municipal Registration Application** *(Effective August 1, 2025-July 31, 2026)***VEHICLE INFORMATION** **Attach a copy of all vehicle registrations and DOT Inspections (if applicable)**

ALL trucks used to collect material in the HRRR region are required to have a registration/permit sticker **AFFIXED** to EACH TRUCK operating in the region.

- Permits to access the transfer station for MSW are \$250 per truck
- Permits to use for collection are \$0 per truck

Total # of Trucks Operating in the HRRR Region: _____

Total # of Containers/Roll-offs in Fleet: _____

Total # of Permits for Transfer Station Access (\$250 per truck): _____

Total # of Permits for Collection Only (\$0.00 per truck): _____

Enter the vehicle information for each truck operating in the HRRR region and/or accessing transfer stations.

- HRRR# is the previous assigned permit number.
- For new trucks, enter "ADD" in this box.
- If it is not used to access transfer station enter "NA" for NOT ACTIVE

Vehicle Body Types**FL** - Front Loader**FB** - Flatbed**DT** - Dump Truck**PU** - Pickup**RL** - Rear Loader**VN** - Van**TR** - Tractor**CO** - Container**SL** - Side Loader**RO** - Roll-Off/Lift Truck**TL** - Trailer

	HRRR #	Make	Year	Body Type	Plate #	MVR Reg Expires	DOT Inspection Required
Vehicle 1							
Vehicle 2							
Vehicle 3							
Vehicle 4							
Vehicle 5							
Vehicle 6							
Vehicle 7							
Vehicle 8							
Vehicle 9							
Vehicle 10							



Housatonic Resources Recovery Authority

Form A (5 of 6)

2025-26 Annual Permit and Municipal Registration Application *(Effective August 1, 2025-July 31, 2026)*

VEHICLE INFORMATION **Attach a copy of all vehicle registrations and DOT Inspections (if applicable)**

	HRRA #	Make	Year	Body Type	Plate #	MVR Reg Expires	DOT Inspection Required
Vehicle 11							
Vehicle 12							
Vehicle 13							
Vehicle 14							
Vehicle 15							
Vehicle 16							
Vehicle 17							
Vehicle 18							
Vehicle 19							
Vehicle 20							
Vehicle 21							
Vehicle 22							
Vehicle 23							
Vehicle 24							
Vehicle 25							
Vehicle 26							
Vehicle 27							
Vehicle 28							
Vehicle 29							
Vehicle 30							
Vehicle 31							
Vehicle 32							
Vehicle 33							
Vehicle 34							
Vehicle 35							
Vehicle 36							
Vehicle 37							



Housatonic Resources Recovery Authority

Form A (6 of 6)

2025-26 Annual Permit and Municipal Registration Application *(Effective August 1, 2025-July 31, 2026)*

VEHICLE INFORMATION Attach a copy of all vehicle registrations and DOT Inspections (if applicable)

	HRRA #	Make	Year	Body Type	Plate #	MVR Reg Expires	DOT Inspection Required
Vehicle 38							
Vehicle 39							
Vehicle 40							
Vehicle 41							
Vehicle 42							
Vehicle 43							
Vehicle 44							
Vehicle 45							
Vehicle 46							
Vehicle 47							
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Vehicle 49							
Vehicle 50							
Vehicle 51							
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Vehicle 60							
Vehicle 61							
Vehicle 62							
Vehicle 63							
Vehicle 64							