



HOUSATONIC RESOURCES RECOVERY AUTHORITY

MINUTES

Thursday, June 26, 2025 10:30 a.m.

Newtown Municipal Center, Conference Room

3 Primrose Street, Newtown CT 06470

Members or Alternates Present

Bethel, Dan Carter
Bridgewater, Curtis Read
Brookfield, Sheldon Conn
Kent, Marty Lindenmayer
New Fairfield, Pat Del Monaco
New Milford, Suzanne Von Holt
Newtown, Fred Hurley
Redding, Julia Pemberton
Ridgefield, Rudolph Marconi
Roxbury, Patrick Roy
Weston, Larry Roberts

11 Towns Presents 60

Others Present:

8 Jeff Capeci, First Selectman, Newtown
1 Barbara Henry, Roxbury Alternate
7 J. Decker, Interstate Waste Services (IWS)
1 R. Gatewood, Interstate Waste Services (IWS)
5 C. Stanley, Interstate Waste Services (IWS)
11 R. Laigle, All American Waste
10 Jennifer Heaton-Jones, HRRRA
3 Jennifer Baum, HRRRA

Members Absent:

Danbury, Sherman, Wilton

Call to Order:

The meeting was called to order by P. Del Monaco at 10:33 a.m. with 60 votes present, from 11 towns.

Public Comment:

No Public Comment.

Chairman and Members' Comment:

No Comment.

Director's and Tonnage Report:

J. Heaton-Jones reviewed highlights from the written Director's Report and tonnage reports (Attachment A).

- The Cylinder Collective Agreement is available for municipalities to sign. The municipalities can opt in to this free collection service for gas cylinders under 20 lbs. The program will allow residents to dispose of one-pound cylinders at their local drop-off rather than waiting

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BRIDGEWATER | BETHEL | BROOKFIELD | DANBURY | KENT | NEW FAIRFIELD | NEW MILFORD
NEWTOWN | REDDING | RIDGEFIELD | ROXBURY | SHERMAN | WESTON | WILTON

for a scheduled hazardous waste event. Municipalities that want to provide this service for their residents can opt in by signing the agreement.

- The May Household Hazardous Waste (HHW) event was held at the Newtown Public Works and processed 766 cars. The June HHW event was held at the Bethel High School and processed 674 cars.
- The Director underscored the importance of municipal staff support in ensuring the success of Household Hazardous Waste (HHW) drop-off events. Given that HRRRA operates with a limited staff, comprising two full-time and one part-time employee, additional personnel are necessary to adequately staff each event.

Administrative Approvals:

a.) Minutes: Motion by M. Lindenmayer, second by D. Carter, to approve the minutes of June 3, 2025 (Attachment B). **Vote: The motion passed unanimously;** with 60 votes (11 towns) in favor.

b.) Financial Statements: J. Heaton-Jones reviewed the financial statements through May 31, 2025 (Attachment C). **Motion** by D. Carter, second by F. Hurley, to approve the financial statements through May 31, 2025, as presented. **Vote: The motion passed unanimously;** with 60 votes (11 towns) in favor.

Business:

6a.) Nomination Committee (Attachment D)

P. Del Monaco read the 2025 nominating committee report nominating the following members as officers for the 2025-26 FY:

Patricia Del Monaco, Chairman

Dan Carter, Vice Chairman

Herb Rosenthal, Secretary

Julia Pemberton, Treasurer

Rudy Marconi, Assistant Treasurer

Motion by M. Lindenmayer, second by F. Hurley, to endorse the slate of officers for the 2025-2026 FY (Attachment D). **Vote: The motion passed unanimously;** with 60 votes in favor, from 11 towns.

P. Del Monaco extended her appreciation to M. Knickerbocker for his dedicated service to the HRRRA. J. Pemberton echoed the sentiment and shared her own words of gratitude.

6b.) Consider and approve the HRRRA budget for the FY ending June 30, 2026, as recommended by the Executive Committee (Attachment E)

Motion by D. Carter, second by M. Lindenmayer to approve the HRRRA 2025-2026 fiscal year budget as presented with total revenue projected at \$956,250 and expenditures totaling \$956,250.

P. Del Monaco noted the 2025-26 budget includes a 3.5% pay increase to all HRRRA staff.

(Attachment E). **Vote: The motion passed unanimously;** with 60 votes in favor, from 11 towns.

J. Heaton-Jones reported that the FY 2024-25 budget is on track with no concerns or transfer requests. The fund balance projects that were approved during the June 27, 2024 meeting, are in progress.

6c.) HRRRA Hauler Enforcement Policy and Local Ordinances – recommendation (Attachment F)

J. Heaton-Jones reviewed the goal and intent of the Hauler Enforcement Policy, Attachment F, emphasizing the importance of consistent enforcement across all member towns. J. Heaton-Jones requested members to thoroughly review the policy along with their respective local ordinances, provide feedback, and be prepared to vote on its adoption at the September 2025 HRRRA meeting.

6d.) Regional E-Waste contract extension (Attachment G)

J. Heaton-Jones outlined the existing E-Waste contract.

Motion by R. Marconi, second by F. Hurley, to approve the Regional E-Waste contract extension (Attachment G). **Vote: The motion passed;** with 49 votes (10 towns) in favor with abstention from S. Von Holt (NM).

6e.) Review proposed draft MOU by Oak Ridge to the Regional Solid Waste and Recycling System Agreement to modify tip fee. *The authority may enter Executive Session under Subsection (6)(D) of CGS 1-200 and Subsections (b)(7) and (b)(24) of CGS 1-210 (CONFIDENTIAL ATTACHMENT H)*

Motion by D. Carter, second by M. Lindenmayer to enter executive session under Subsection (6)(D) of CGS 1-200 and Subsections (b)(7) and (b)(24) of CGS 1-210 for the purpose of reviewing draft amendments by Oak Ridge to the Regional Solid Waste and Recycling System agreement to modify the tip fee. Inviting all HRRRA members and HRRRA staff. **Vote: The motion passed unanimously;** with 60 votes in favor. HRRRA members entered Executive Session at 11:04 a.m.

Interstate Waste Services (IWS) staff were invited into executive session at 11:21 a.m.

IWS staff exited executive session at 11:40 a.m.

The HRRRA members came out of executive session at 12:10 p.m.

Motion by D. Carter, second by M. Lindenmayer, to approve the second Memorandum of Understanding with the following amendment. Section 3 to read: In accordance with Section 7.2(f) of the Agreement, the current MSW Tip Fee (as defined in Section 1.26 of the Agreement) shall be increased by \$2.00T as of August 1, 2025, due to increases in transportation costs, this will remain in effect until six months after the MSW baler is in operation. **Vote: The motion passed unanimously;** with 60 votes in favor, from 11 towns.

Adjournment

Motion by M. Lindenmayer, second by D. Carter, to adjourn the meeting at 12:12 p.m. **Vote: The motion passed unanimously;** with 60 votes in favor from 11 towns.

Respectfully submitted,
Jennifer Baum