



Housatonic Resources Recovery Authority Annual Permit and Municipal Registration Application **CHECKLIST**

Haulers for [Municipal Registration and HRRRA Permit](#):

- Form A:** HRRRA Permit Application and Municipal Registration filled out completely and signed.
- Form B:** Sworn Affidavit: Signed, dated, notarized and the original returned to the HRRRA.
- DOT Inspection Reports**, if applicable (See B-3 for more information)
- Certificate of Insurance ACORD form:** See instructions at hrra.org/haulers. There are no exceptions. All haulers are required to provide the same coverage.
- Motor vehicle registrations:** Copies of motor vehicle registrations must be provided for **all** vehicles operating in the HRRRA region. The owner(s) on the vehicle registrations must be shown as an insured on the certificate of insurance.
- Payment:** Credit Card or Checks are payable to HRRRA for both permits and registration.
- Annual Municipal Solid Waste Report(s):** You must submit one report for **each municipality** in which your company collected for the 2025-26 FY. Completed and signed.
- If you are registering in the Town of Wilton** – Wilton Seal inspection and container permit

Non-Haulers [HRRRA Permit ONLY](#)

- Form A:** HRRRA Permit Application filled out completely and signed.
- Form B:** Sworn Affidavit: Signed, dated, notarized and the original returned to the HRRRA.
- Certificate of Insurance ACORD form:** See instructions at hrra.org/haulers. There are no exceptions. All haulers are required to provide the same coverage.
- Motor vehicle registrations** Copies of motor vehicle registrations must be provided for **all** vehicles being permitted. The owner(s) on the vehicle registrations must be shown as an insured on the certificate of insurance.
- DOT Inspection Reports**, if applicable (See B-3 for more information)
- Payment:** Credit Card or Checks are payable to HRRRA for both permits and registration.

Helpful Reminders:

- **DO NOT leave questions blank.** You must provide an answer to every question. If the question is not applicable, write “N.A.” or “Not Applicable.”
- ***Incomplete applications will not be accepted, and late fees may be applied.***
- ***All dates on the motor vehicle registrations, certificate of insurance, and inspections must be current as of 7/31/2026, or the application is incomplete.***
- ***If you need assistance with your application, make an appointment with HRRRA Staff before July 17th.***
- ***Your application will be reviewed within one business day. We encourage you to plan accordingly to ensure you meet the July 31st deadline.***

***HRRRA requires the original Form B, Sworn Affidavit** (Form B must be mailed or dropped off to the HRRRA office).